



10-11-2025

HOSTEL POLICY

General Behaviour & Conduct

- Maintain behaviour expected of a professional health sciences student.
- Be courteous and fair to all — peers, staff, security and others.
- No shouting, loud noise or any disturbance, especially during study hours.

Identification & Access

- Carry your *valid institution ID card* at all times.
- No unauthorized persons are allowed inside the hostel.
- Only conduct meetings/activities with **written permission** from the Warden/Assistant Warden.

Cleanliness & Environment

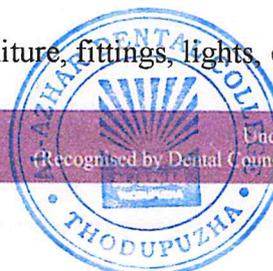
- Keep your room, common areas and campus surroundings *clean and hygienic*.
- No writing on walls or sticking posters; don't use non-biodegradable items e.g., plastic carry bags.
- Report any repairs (electrical, carpentry, civil) to the Assistant Warden promptly.

Timing, Movement & Attendance

- All members are expected to be in the hostel **before 6 PM**, unless you have an approved *late pass*.
- **Night absence without permission is prohibited.**
- Roll-calls will be taken (day and night attendance).

Property & Inventory

- Fill in inventory lists of furniture/items at admission and hand them over in good condition when vacating.
- **Do not remove hostel property** — furniture, fittings, lights, etc.





- **Damage must be reported**, and costs of damages are recovered from the responsible student(s).

Leave & Permissions

- If you need to go home or outside during academic days or at night, you *must get leave sanctioned by the Warden* with appropriate forwarding from class teachers/assistants.
- Unauthorized absence at night is not allowed.

Medical Aid Facilities

Al-Azhar Dental College is committed to ensuring the health and well-being of all hostel residents. The following medical aid facilities are provided in the hostel:

- Basic **first-aid facilities** are available in the hostel and are under the supervision of the Warden/Assistant Warden.
- Any hostel resident who falls ill shall immediately report the matter to the **Warden/Matron** for necessary assistance.
- Students requiring medical attention beyond first aid shall be referred to the **institutional hospital or nearby recognized hospital**, as deemed necessary.
- In case of emergencies, **immediate medical referral and transportation** to the nearest hospital shall be arranged by the hostel authorities.
- Parents/guardians shall be **intimated without delay** in cases of serious illness or hospitalization.
- Proper records regarding illness, treatment provided, and referrals shall be **maintained in the hostel medical register**.

Special Diet for Sick Students

- Hostel residents suffering from illness shall be provided with a **special diet based on the advice of the Medical Officer/Dietician**.
- The special diet shall include **soft diet, liquid diet, low-spice or nutritionally appropriate food**, depending on the medical condition of the student.
- The hostel kitchen shall ensure **separate preparation and hygienic supply** of the special diet.
- Special diet shall be provided for the **prescribed period**, as recommended by the medical authority.



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Prof. Dr. Shiny Joseph
Principal

Al-Azhar Dental College
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Safety, Hygiene & Dress

- Don't wash clothes in bathrooms; dry them only in specified areas.
- Toilets and bathrooms must be kept clean — fines may be issued for untidiness.
- Wear *clean and modest dress*.
- Food and water quality check is done biannually.

Discipline & Prohibitions

Ragging:

- Totally banned — *criminal offence*. Actively report any ragging you witness.

Substances & Behaviour:

- Smoking, alcohol, narcotic drugs or entering hostel while intoxicated is strictly prohibited. Severe action including expulsion or rustication may follow.
- No participation in political, anti-national or disruptive activities within or outside the hostel.
- Activities that endanger safety (self or others) are prohibited.

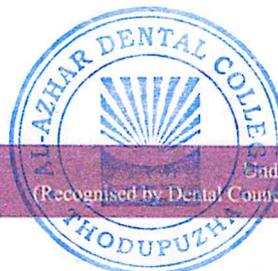
Personal Belongings & Liabilities

- Always lock your room; you are responsible for personal valuables.
- Hostels are **not liable for theft** — report theft promptly to the Assistant Warden.
- Powered vehicles (other than institution-owned) usually require special permission to be kept inside hostel premises.

Violations & Penalties

Misconduct or violation of hostel rules can lead to:

- **Fines**
- **Suspension from hostel**
- **Dismissal from hostel or institution** depending on seriousness.



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