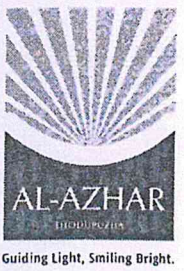
The background of the cover is a repeating grid of small blue squares on a white background. The grid is slightly offset, creating a 3D effect. The top corners of the cover are cut off, revealing a red material underneath.

**HOSPITAL INFECTION  
CONTROL COMMITTEE  
MINUTES BOOK**



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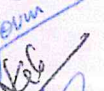


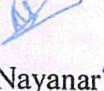
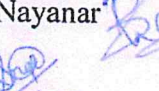



# AL-AZHAR DENTAL COLLEGE

(APPROVED BY DENTAL COUNCIL OF INDIA & AFFILIATED TO KUHS)  
RUN BY NOORUL ISLAM TRUST  
PERUMPILLICHIRA P. O., THODUPUZHA, IDUKKI DIST., KERALA- 685 605

## HOSPITAL INSPECTION CONTROL COMMITTEE MINUTES OF THE MEETING

Date:07.12.2023

### Members present

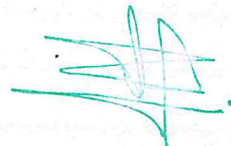
- Dr Harvey Thomas 
- Dr Mazood Ahamed 
- Dr Hisham Ibrahim 
- Dr Jovin Cherian 
- Dr P R Sreekala 
- Dr Stacey Thomas 
- Dr Neethu Philip 
- Dr Bharath Shekar Nayanar 
- Dr Sreelakshmi G 
- Dr Athira Benny 
- Ms Rekha Anu 

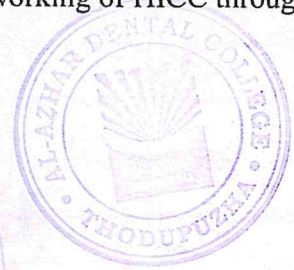
Members absent: Nil

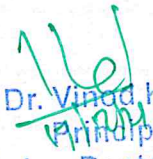
### AGENDA

1. Continuous invigilation on the instruments and sterilisation cycle in the departments.
2. Short comings in the departments.
3. Evaluation of the working of HICC through the year.



  
**Prof. Dr. Harvey Thomas MDS**  
 Principal  
 Al-Azhar Dental College  
 Thodupuzha - 685 605



  
**Prof. Dr. Vinod Kumar R B**  
 Principal  
 Al-Azhar Dental College  
 Thodupuzha - 685 605

The final meeting of HICC of the year 2023 held in the conference room on 7<sup>th</sup> of December 2023 was presided by Dr Harvey Thomas, Principal of Al Azhar dental college himself. The meeting started by Dr Harvey Thomas congratulating the members for their active participation, keen enthusiasm and efforts in infection control of the college and their departments in particular.

Following which Dr Mazood emphasised on the importance of a continuous checking and evaluation of instruments and proper monitoring of the sterilisation cycle in each department. Each department in charge of HICC is insisted to do this work and also checking proper documentation of these. Those instruments which are blunt and are not in proper use are to be removed from the clinic. Dr Mazood also asked each member to make a list of requirements to their own departments and make a note of shortcomings as well.

A thorough evaluation and acknowledgement of the working of the committee was done in all the members' presence. A note was taken down on the points of improvement as suggested.

The meeting adjourned on a positive note and by Dr Mazood delivering vote of thanks.

### ACTION TAKEN REPORT OF PREVIOUS MEETING

Availability of materials to the departments were checked and regulated.

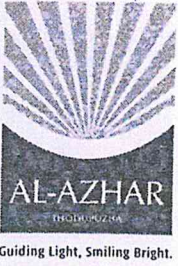
Fumigation of all departments on a regular basis was ensured.



*M. Mazood*  
President

Prof. Dr. Harvey Thomas MDS  
Principal  
Al-Azhar Dental College  
Thodupuzha - 685 605

*V. Vinod Kumar*  
Principal  
Al-Azhar Dental College  
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PERUMPILLICHIRA P. O., THODUPUZHA, IDUKKI DIST., KERALA- 685 605

## HOSPITAL INSPECTION CONTROL COMMITTEE

### MINUTES OF THE MEETING

Date: 25.01.2024

#### Members present

Dr Harvey Thomas

Dr Mazood Ahamed

Dr Hisham Ibrahim

Dr Jovin Cherian

Dr P R Sreekala

Dr Stacey Thomas

Dr Neethu Philip

Dr Bharath Shekar Nayanar

Dr Sreelakshmi G

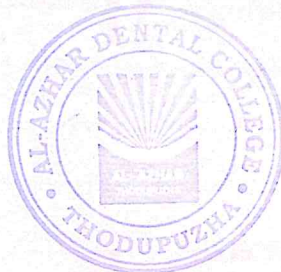
Dr Athira Benny


Ms Rekha Anu

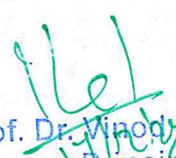
Members absent: Nil

#### AGENDA

1. Revising policies and guidelines of the committee.
2. Hepatitis vaccination drive to be conducted and continued.
3. Continuous checking and monitoring of sterilisation and fumigation activities and their periodic recording.



  
Prof. Dr. Harvey Thomas MDS  
Principal  
Al-Azhar Dental College  
Thodupuzha - 685 605

  
Prof. Dr. Vinod Kumar R B  
Principal  
Al-Azhar Dental College  
Thodupuzha - 685 605

The Hospital Infection Control Committee for the year 2024 commenced in the conference room on 25<sup>th</sup> January 2024 from 10:00 am to 11:00 am. Principal, Dr Harvey Thomas welcomed the members for a new fruitful year of committee works and also appreciated previous year's work.

Dr Mazood briefed new committee regarding the previous year's policies and the status of work completion. Based on that and the changing scenarios, the committee discussed various guidelines and policies for the current year.

Hepatitis vaccination drive was decided to be continued and to be conducted as early as possible for those who missed the previous vaccination dates and also for follow up doses.

Continuous monitoring of infection control activities is to be carried out.

The meeting adjourned on a positive note and by Dr Mazood delivering vote of thanks.

**ACTION TAKEN REPORT OF PREVIOUS MEETING**

1. Instruments and sterilization cycles in the departments were checked periodically.
2. Short comings on any aspect of infection control in departments were looked after.

*Mazood*  
*Conceditor*

*[Handwritten signature]*



Prof. Dr. Harvey Thomas MDS  
Principal  
Al-Azhar Dental College  
Thodupuzha - 685 605

*[Handwritten signature]*  
Prof. Dr. Vinod Kumar R B  
Principal  
Al-Azhar Dental College  
Thodupuzha - 685 605