



# AL-AZHAR DENTAL COLLEGE

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## ANTI- SEXUAL HARASSMENT COMMITTEE MINUTES BOOK

Prof. Dr. Vinod Kumar R B  
Principal  
Al-Azhar Dental College  
Thodupuzha - 685 605  
13/12/24

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Under the aegis of Noorul Islam Trust  
(Recognised by Dental Council of India & Affiliated to KUHS)

## Anti – sexual harassment cell committee meeting minutes

Date – 18-10-2023 (Wednesday)

Time – 10.30 am

Venue – conference room, Al Azhar Dental College

The committee members present: -

1. Dr. Harvey Thomas –Principal, Al Azhar Dental College – Chairperson
2. Dr. Anjana Mohan Kumar – Coordinator
3. Dr. Amal E. A – AO, Al Azhar dental college
4. Dr Litto Manuel
5. Dr Bijimole Jose
6. Dr. Vinni Mary Oommen
7. Dr Renu Ann Mathew
8. Mr. Jibumon C
9. Smt. Aseena Muhammed
10. Smt. Greeshma Kuriakose

### Agenda – welcoming the new members to the committee

The meeting of the anti-sexual harassment committee was called to order at the conference room on October 18th, 2023 at 10.30 am. The session was chaired by Dr Harvey Thomas, Principal, Al Azhar Dental College. The chairperson and the coordinator warmly welcomed the new members to the committee. The Chairperson also mentioned that a new member Mr Suneer Ibrahim, an NGO representative, will also be joining the committee from the next meeting onwards. The minutes of the previous meeting were read by Dr Anjana MK and it was approved by the members. She also presented a detailed report on the functioning of the reporting system. All the members were satisfied with the mechanism and no changes were suggested. Dr. Bijimole Jose suggested that the phone numbers of the concerned staff of the committee be displayed so that students can make personalized complaints if needed. Dr Amal was asked to look into it. The meeting adjourned by 11.30 am after refreshments.


### Action taken – welcoming new members including an NGO representative

- No change to be made to the existing reporting system
- Phone numbers of the committee members to be displayed for easy access

  
Prof. Dr. Harvey Thomas MKC  
Principal  
Al-Azhar Dental College  
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Principal  
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Co-ordinator  
16  
13/12/24

## Anti – sexual harassment cell committee meeting minutes

Date – 03-01-2024 (Wednesday)

Time – 10.30 am

Venue – conference room, Al Azhar Dental College

The committee members present: -

1. Dr. Harvey Thomas –Principal, Al Azhar Dental College – Chairperson
2. Dr. Anjana Mohan Kumar – Coordinator
3. Dr. Amal E. A – AO, Al Azhar dental college
4. Dr Litto Manuel
5. Dr Bijimole Jose
6. Dr. Vinni Mary Oommen
7. Dr Renu Ann Mathew
8. Mr. Jibumon C
9. Smt. Aseena Muhammed
10. Smt. Greeshma Kuriakose

### Agenda – conduct awareness class for staff and students

The meeting of the anti-sexual harassment committee was called to order at the conference room on January 3rd, 2024 at 10.30 am. The session was chaired by Dr Harvey Thomas, Principal, Al Azhar Dental College. The Chairperson also mentioned that Mr. Suneer Ibrahim, an NGO representative, was unable to attend today's meeting due to some unavoidable circumstances. The minutes of the previous meeting were read by Dr Anjana MK and it was approved by the members. The Dr Renu suggested that awareness classes need to be conducted for both staff and students on anti-sexual harassment. All members agreed to this suggestion and the chairperson asked the co Ordinator and members to find some good resource person to conduct the class. The meeting adjourned by 11.30 am after refreshments.

**Action taken** – new boards with phone number of the committee members were put up



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Principal  
Al-Azhar Dental College  
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Coordinator

11/1/24  
B/12/24