

6.3.5 Institution has performance appraisal system for teaching and non teaching staff.

INDEX SHEET

SL NO	DESCRIPTION	PAGE NO:
1.	Certificate of the Head of Institution	02-03
2.	Performance appraisal system	04-22





CERTIFICATE OF THE HEAD OF THE INSTITUTION



PROF. Dr. VINOD KUMAR RB, MDS PRINCIPAL

TO WHOMSOEVER IT MAY CONCERN

This is to certify that all the documents attached herein are true to the best of my knowledge.







AL-AZHAR DENTAL COLLEGE

PERFORMANCE APPRAISAL PART-I

AME: BR-VINNII LIBRY CONINIEN	DESIGNATION PROFESSOR
PRESENT GRADE: PROFESSOR	DATE OF BIRTH 19/07/1983
DATE OF JOINING PRESENT GRADE:	/07/2020 DATE OF JOINING AADC: 1/09/
No.	A DOLLAR OF THE STATE OF THE ST
PLACE OF POSTING (DEPARTMENT):	PROSTHIODONTICS
PLACE OF POSTING (DEPARTMENT): POSTING: 1/09/2	

POINTS TO BE KEPT IN MIND WHILE APPRAISING

- 1. Preparation of reliable reports on the employee is an exceedingly important duty. In fairness t the employee reported upon, as well as in the interest of the smooth and efficient work c AADC, reports should be critically and carefully made.
- 2. Do not feel obliged to mark under every heading. Some of the headings may be inapplicable Do not attempt to guess any quality, which you have not been able to judge at first hand and i such cases, make no markings at all.
- 3. Do not be afraid to give low markings if they are deserved. No one can hope to be equaligood in every way and some low markings may be justified, even for the most brilliant.
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- 5. Your judgement should be based on the full period.
- 6. Please consider one fact at a time.
- 7. Never let isolated instances influence your rating. Try to assess the person against each factor quite objectively.
- 8. Where the overall rating is poor or outstanding, justification may be given under General Appraisal (Part III)



Al-Azhar Dental College Thodupuzha - 685 605



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AL-AZHAR DENTAL COLLEGE PRINCIPAL

PART - III

GENERAL APPRAISAL:-

Recommendations/Adverse Remarks, if any, for his/her improvement/development; Training needs for the employee, if felt necessary, may also be mentioned.

		PART - IV	<u> </u>		
OVERALL RATING	<u></u>				
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SELF - APPRAISAL PART - II

SL. NO.	FACTORS	POOR	SATISFACTORY	GOOD	VERY GOOD	OUTSTANDING
1	WORK OUTPUT			/		
2	QUALITY OF WORK			/		
3	REGULARITY	A STATE OF THE STA		1		
4	PUNCTUALITY			/		
5	DISCIPLINE AND OBEDIENCE			1		
6	BEHAVIOUR			1		
7	CO-OPERATION			/		
8	ATTITUDE TOWARDS WORK			1		
9	WORK HABITS			1		
10	HEALTH			1		
11	INTELLIGENCE			/		
12	RELIABILITY		A CONTRACTOR OF THE CONTRACTOR	/		
13	INITIATIVE			1	3	
14	TEAM WORK/ SUBORDINATE DEVELOPMENT			/		
15	CAPACITY FOR HOLDING A HIGHER POST/ RESPONSIBILITY			work		
16	PERSONAL INTEGRITY			/		



Prof. Dr. Virrog Kullyar R B Principal Al-Azhar Dental College



No control

Perumpillichira P. O., Thodupuzha Idukki Dist., Kerala- 685 605 @ +91 94977 20069 | +91 94463 91111

Red Addition
PERFORMANCE APPRAISAL PART - I
ID NO: 2393 REPORT FOR THE ACADEMIC YEAR: 2024
NAME: DR JENNIE SEBASTION DESIGNATION SE LEGISSES
PRESENT GRADE: SR LECTORES DATE OF BIRTH 16-2-1739
DATE OF JOINING PRESENT GRADE: 18-6-2024 DATE OF JOINING AADC: 18-6-2024
PLACE OF POSTING (DEPARTMENT): Deet & Oral Rathery and Microbidogy
DATE OF PRESENT POSTING: 18-6-2024 SEX Female
LENGTH OF SERVICE IN THE INSTITUTION & months 15 bays
EDUCATIONAL QUALIFICATIONS:- MDS in Only Monthsonial

AL-AZHAR DENTAL COLLEGE

POINTS TO BE KEPT IN MIND WHILE APPRAISING

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POOR	SATISFACTORY	GOOD	VERY GOOD OUT STANDING
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AL-AZHAR DENTAL COLLEGE PRINCIPAL

PART - III

GENERAL APPRAISAL:-

Recommendations/Adverse Remarks, if any, for his/her improvement/development; Training needs for the employee, if felt necessary, may also be mentioned.

		PART - IV		Andrews and the second
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SELF - APPRAISAL PART - II

SL. NO.	FACTORS	POOR	SATISFACTORY	GOOD	VERY GOOD	OUTSTANDING
1	WORK OUTPUT		✓			
2	QUALITY OF WORK			V		
3	REGULARITY			1		
4	PUNCTUALITY			1		
5	DISCIPLINE AND OBEDIENCE		/	1		
6	BEHAVIOUR					
7	CO-OPERATION			1		
8	ATTITUDE TOWARDS WORK	, h		/		
9	WORK HABITS			/		
10	HEALTH		1			
11	INTELLIGENCE			/		and the second
12	RELIABILITY			√		
13	INITIATIVE		/			
14	TEAM WORK/ SUBORDINATE DEVELOPMENT			/		
15	CAPACITY FOR HOLDING A HIGHER POST/ RESPONSIBILITY		/			
16	PERSONAL INTEGRITY			/		





AL-AZHAR DENTAL COLLEGE

PERFORMANCE APPRAISAL PART-I

ID NO: 2146 R	EPORT FOR THE ACADEMIC YEA	R: 2023 - 2014
NAME: DE ANUANA	MONAN KUMAR DESIGNAT	ION READER HOD incharge
	DATE OF BIRTH	CARTON CONTRACTOR CONTRACTOR OF THE PROPERTY O
DATE OF JOINING PRE	SENT GRADE: 11-7-2020	DATE OF JOINING AADC: 11-7-2016
PLACE OF POSTING (D	EPARTMENT): OPAL MEDZCE	INE AND PADROLOGY
	STING: 11 - 7 - 2020.	SEX FEMALE
LENGTH OF SERVICE I	N THE INSTITUTION 8 YEARS	. 3MENTAS
EDUCATIONAL QUAI	JEICATIONS:- ROS MOS.	ord medicine and medicine

POINTS TO BE KEPT IN MIND WHILE APPRAISING

- 1. Preparation of reliable reports on the employee is an exceedingly important duty. In fairness t the employee reported upon, as well as in the interest of the smooth and efficient work c AADC, reports should be critically and carefully made.
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Prof. Dr. Vinod Kumar R B Principal



Perumpillichira P. O., Thodupuzha Idukki Dist., Kerala- 685 605

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AL-AZHAR DENTAL COLLEGE PRINCIPAL

PART - III

GENERAL APPRAISAL:-

Recommendations/Adverse Remarks, if any, for his/her improvement/development; Training needs for the employee, if felt necessary, may also be mentioned.

	PART - IV	100-07-03-0-04-10-04-0-0-0-0-0-0-0-0-0-0-0-0-0-0-	
VERALL RATING: -			
: - HEAD OF DEPARTMENT	<u>L</u>		
POOR SATISFACTORY	GOOD	VERY GOOD	OUT STANDING
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EMARKS IF ANY:	*		
NAME	DESIGNATION	SIGN	NATURE
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SELF - APPRAISAL PART - II

SL. NO.	FACTORS	POOR	SATISFACTORY	GOOD	VERY GOOD	OUTSTANDING
ı	WORK OUTPUT					
2	QUALITY OF WORK			/		
3	REGULARITY			1		
4	PUNCTUALITY				1	
5	DISCIPLINE AND OBEDIENCE					
6	BEHAVIOUR					
7	CO-OPERATION			/		
8	ATTITUDE TOWARDS WORK			/		
9	WORK HABITS	e de la		la care		
10	HEALTH		1		A S E	
11	INTELLIGENCE					
12	RELIABILITY			/		
13	INITIATIVE			1		
14	TEAM WORK/ SUBORDINATE DEVELOPMENT			1		
15	CAPACTTY FOR HOLDING A HIGHER POST/ RESPONSIBILITY					
16	PERSONAL INTEGRITY			1		





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	PERFORMANCE APPR	AISAL
ID NO: 1069	REPORT FOR THE ACADEMIC YEAR:	23-24
NAME: DR. NISH	IN- K-JOHN DESIGNATION	PROFIESSOR
PRESENT GRADE:	PROFESSOR DATE OF BIRTH	12-04-1977
DATE OF JOINING E	PRESENT GRADE: 15 06 2018 DAT	E OF JOINING AADC: 15-06-2009
PLACE OF POSTING	(DEPARTMENT) CONSERVATIVE D	ENTISTRY BENDODONTICS
DATE OF PRESENT	POSTING: 15 06 2018	SEX M
LENGTH OF SERVI	CE IN THE INSTITUTION 15 YEARS	
EDUCATIONAL QU	UALIFICATIONS:-	

POINTS TO BE KEPT IN MIND WHILE APPRAISING

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AL-AZHAR DENTAL COLLEGE PRINCIPAL

PART - III

GENERAL APPRAISAL:

Recommendations/Adverse Remarks, if any, for his/her improvement/development; Training needs for the employee, if felt necessary, may also be mentioned.

		PART - IV		
VERALL RATI	NG: -			
: - HEAD O	F DEPARTMENT:	<u>-</u>		
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$\frac{\mathbf{SELF-APPRAISAL}}{\mathbf{PART-II}}$

SL. NO.	FACTORS	POOR	SATISFACTORY	GOOD	VERY GOOD	OUTSTANDING
1	WORK OUTPUT				/	1=1 -
2	QUALITY OF WORK				_	
3	REGULARITY			and the state of t	/.	
4	PUNCTUALITY					/
5	DISCIPLINE AND OBEDIENCE				7	
6	BEHAVIOUR			/		
7	CO-OPERATION					/
8	ATTITUDE TOWARDS WORK				/	4-14-54
9	WORK HABITS					
10	HEALTH				/	
11	INTELLIGENCE					
12	RELIABILITY					
13	INITIATIVE				1	
14	TEAM WORK/ SUBORDINATE DEVELOPMENT	e				
15	CAPACITY FOR HOLDING A HIGHER POST/ RESPONSIBILITY					
16	PERSONAL INTEGRITY				/	







AL-AZHAR DENTAL COLLEGE

PERFORMANCE APPRAISAL PART - I

ID NO:	REPORT FOR THE ACADEMIC YEAR: 2023 - 24
NAME: Os. R	Reno Ann Mathew DESIGNATION Professor
PRESENT GRAD	DE: Professor DATE OF BIRTH 18/3/1985
DATE OF JOININ	NG PRESENT GRADE: 20. 5.2013 DATE OF JOINING AADC: 20.5.2013
PLACE OF POST	ING (DEPARTMENT): Pediatric & Preventive Dentistry
DATE OF PRESE	ENT POSTING: 20.5. 2013 SEX F
LENGTH OF SEF	RVICE IN THE INSTITUTION 11 Years 5 months 19 days
EDUCATIONAL	QUALIFICATIONS:- BDS 0
	MDS / Pediatric & Preventive
	POINTS TO BE KEPT IN MIND WHILE APPRAISING Dentisting

- 1. Preparation of reliable reports on the employee is an exceedingly important duty. In fairness t the employee reported upon, as well as in the interest of the smooth and efficient work of AADC reports should be critically and carefully made.
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POOR	SATISFACTORY	GOOD	VERY GOOD	OUT STANDING
REMARKS II	produce of the continuous and produce of the continuous and the contin			
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NAME		DESIGNATION	SIG	NATURE
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Perumpillichira P. O., Thodupuzha Idukki Dist., Kerala- 685 605

+91 94977 20069 [+91 94463 91111



AL-AZHAR DENTAL COLLEGE PRINCIPAL

PART-III

GENERAL APPRAISAL:-

Recommendations/Adverse Remarks, if any, for his/her improvement/development; Training needs for the employee, if felt necessary, may also be mentioned.

	PART – IV	and the second s	
OVERALL RATING: -			
A: - HEAD OF DEPARTMEN	<u> </u>		
POOR SATISFACTOR	Y GOOD =	VERY GOOD	OUT STANDING
REMARKS IF ANY:-			, *
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NAME	DESIGNATION	S	IGNATURE
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SELF - APPRAISAL PART - II

SL. NO.	FACTORS	POOR	SATISFACTORY	GOOD	VERY GOOD	OUTSTANDING
1	WORK OUTPUT		~			
2	QUALITY-OF WORK					
3	REGULARITY			/		
4	PUNCTUALITY			/		
5	DISCIPLINE AND OBEDIENCE		1			
6	BEHAVIOUR	And the control of th	/			
7	CO-OPERATION					
8	ATTITUDE TOWARDS WORK	15.				
9	WORK HABITS					A STATE OF THE STA
10	HEALTR					
11	INTELLIGENCE					
12	RELIABILITY					
13	INITIATIVE			1		
14	TEAM WORK/ SUBORDINATE DEVELOPMENT		/			
15	CAPACITY FOR HOLDING A HIGHER POST/ RESPONSIBILITY					
16	PERSONAL INTEGRITY					