

**4.5.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports facilities, computers, classrooms**

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*Vinod Kumar R B*  
Prof. Dr. Vinod Kumar R B  
Principal  
Al-Azhar Dental College  
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# AL-AZHAR DENTAL COLLEGE

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## CERTIFICATE OF THE HEAD OF THE INSTITUTION

Prof. Dr. Wined Kumar R B  
Principal  
Al-Azhar Dental College  
Thodupuzha - 685 605



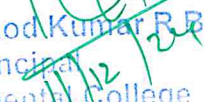


**DR VINOD KUMAR RB MDS**

**PRINCIPAL**

**TO WHOMSOEVER IT MAY CONCERN**

**This is to certify that the information in the attached documents is verified by me and is true to the best of my knowledge**

  
Prof. Dr. Vinod Kumar R.B  
Principal  
Al-Azhar Dental College  
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**MINUTES OF THE MEETINGS OF THE  
MAINTENANCE COMMITTEE**

Prof. Dr. Vinod Kumar MB  
Principal  
Al-Azhar Dental College  
Thodupuzha - 685 605





## MINUTES OF THE MEETING

Date: 13-May-2024

Time: 9:30 AM

Location: Conference Room of NAAC CELL

**Agenda:** Purchase of lockers, tables, and almirahs for Post Graduates in various departments

### Members Present:

Dr. Vinod Kumar R. B - Principal

Dr. Amal E. A - Administrative Officer

Dr. Nishin K. John - Coordinator

Dr. Joe Manuel

Mr. Muhammed Hashim

Mr. Alexander George

Mr. Abin Thomas

Mr. Bibin Biju

The meeting commenced at 9:30 AM, chaired by Dr. Vinod Kumar R. B. He welcomed all members and briefly outlined the purpose of the meeting, which was to discuss the procurement of lockers, tables, and almirahs for postgraduate students across various departments.

Dr. Amal E. A presented the need for lockers in the departments, citing student requests for personal storage space. Members discussed the type, quantity, and location of lockers. It was agreed that a total of 50 lockers would be sufficient initially and should be spread across different departments.

It was decided to acquire fifty lockers with metal build and sufficient security features. A subcommittee led by Mr. Muhammed Hashim would handle vendor selection and pricing, with the goal of finalizing by the next meeting.

Dr. Joe Manuel raised the issue of insufficient tables in the postgraduate reading rooms. He suggested adding new tables with power outlets for laptops and other devices. After discussion, it was agreed that six new tables would be purchased.

The committee decided to purchase six modular tables equipped with power outlets. Mr. Abin Thomas and Mr. Bibin Biju were tasked with researching vendors and presenting cost estimates at the next meeting.

Prof. Dr. Vinod Kumar R B

AI-A College  
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Prof. Dr. Vinod Kumar R B  
Principal

AI-Azhar Dental College  
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11/10/24