



## 4.3.5 In-person and remote access usage of library and the learner sessions/library usage programmes organized for the teachers and students

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*VK*  
Prof. Dr. Vinod Kumar R.B  
Principal  
Al-Azhar Dental College  
Thodupuzha - 685 605



# AL-AZHAR DENTAL COLLEGE

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## CERTIFICATE OF THE HEAD OF THE INSTITUTION



*V. V. V.*  
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**DR VINOD KUMAR RB MDS**

**PRINCIPAL**

**TO WHOMSOEVER IT MAY CONCERN**

**This is to certify that the information in the attached documents is verified by me and is true to the best of my knowledge**



*Vinod Kumar RB*  
Prof. Dr. Vinod Kumar RB  
Principal  
Al-Azhar Dental College  
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**ANY OTHER RELEVANT INFORMATION**



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## LIBRARY COMMITTEE MINUTES BOOK

Prof. Dr. Vinod Kumar P B  
Principal  
Al-Azhar Dental College  
Perumpillichira - 685 605





## Minutes of the meeting - Library committee

### Members present

13-10-2023

1. Dr Harvey Thomas : Chairperson
2. Dr Amal E A : Administrative officer
3. Dr Sajil John : Coordinator
4. Dr Vishnu Thomas
5. Dr Stacey Thomas
6. Dr Diana Kuriachan
7. Mr Jestine Antony
8. Ms Aparna K V

### Member absent

1. Dr Abhilash Mathews Thomas

### Agenda

Renewal of subscription of newspaper

### Minutes of the meeting

The meeting of the committee was called to order on 13-10-2023 at 11 am at the Conference room. It was presided by the Principal Dr Harvey Thomas.

Dr Vishnu Thomas reminded the committee about the subscription of newspapers which had stopped during the pandemic. Dr Sajil John told the Librarian to make necessary arrangements for the renewal of subscription of one regional language and one English newspaper.

Mr Jestine Antony informed the committee about the reluctance of students in using the library due to the extreme hot and humid weather conditions. It was decided to keep the matter for discussion with the Principal and management about installing air conditioners in the central library. The meeting adjourned at 12:00 pm after tea and refreshments.

### Action taken from previous meeting

It was seen to it that all the concerns discussed in the previous meeting were taken care of smoothly including renewal of online resource(EBSCO).



Principal  
Al-Azhar Dental College  
Thodupuzha - 685 605  
Prof. Dr. Vinod Kumar R B  
13/10/23





## Minutes of the meeting - Library committee

### Members present

30-01-2024

1. Dr Harvey Thomas : Chairperson
2. Dr Amal E A : Administrative officer
3. Dr Sajil John : Coordinator
4. Dr Stacey Thomas
5. Dr Diana Kuriachan
6. Mr Jestine Antony
7. Ms Aparna K V

### Members Absent

1. Dr Vishnu Thomas
2. Dr Abhilash Mathews Thomas

### Agenda

To take a decision regarding imposing fine to students who misplace their library books.

### Minutes of the meeting

The meeting of the committee was called to order on 30-01-2024 at 11 am at the Principal's office. It was presided by Principal Dr Harvey Thomas. Dr Sajil John proposed to impose a fine to students who were found to have misplaced their library books. The other members approved of this and a nominal amount was decided to be imposed as fine as per the suggestion of Dr Harvey Thomas. The librarian was asked to give a detailed list of the defaulters and to intimate them to return the issued books at the earliest.

### Action taken from previous meeting

- It was decided to install air conditioning in the central library after approval from the management. It was also seen to it that all the decisions take in the previous meeting was implemented smoothly.

The meeting adjourned at 12:00 pm.

Prof. Dr. Harvey Thomas MDS  
Principal  
Al-Azhar Dental College  
Thodupuzha - 685 605

Prof. Dr. Vinod Kumar R B  
Principal  
Al-Azhar Dental College  
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