

Anti – sexual harassment cell committee meeting minutes

Date – 14-03-2023 (Thursday)

Time – 11.00 am

Venue – principal office, Al Azhar Dental College

The committee members present: -

1. Dr. Harvey Thomas –Principal, Al Azhar Dental College – Chairperson
2. Dr. Anjana Mohan Kumar – Coordinator
3. Dr. Amal E. A – AO, Al Azhar dental college
4. Dr. Sajil John
5. Dr. Vinni Mary Oommen
6. Mr. Jibumon C
7. Smt. Aseena Muhammed
8. Smt. Greeshma Kuriakose

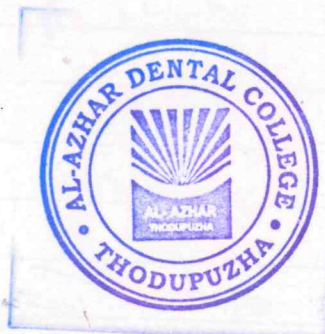
Agenda – evaluate the effectiveness of the reporting mechanisms and make any improvements if needed and to increase the member strength of the committee.

The meeting of the anti-sexual harassment committee was called to order at the Principal's office on March 14th 2023 at 11.00 am. The session was chaired by Dr Harvey Thomas, Principal, Al Azhar Dental College. The minutes of the previous meeting were read by Dr Vinni Mary Oommen and it was approved by the members. Dr Amal informed the committee that the new posters on sexual harassment awareness were hung on the college premises. The chairperson then discussed with the members about the general working of the committee for which the co-ordinator suggested adding a few more senior members for a better functioning of the committee. This was agreed by the rest of the members. The working of the reporting mechanism was discussed and the chairperson asked Dr Anjana to evaluate and to make a report by the next meeting. The chairperson also noted that no complaints had come to the committee during the last academic session. The meeting was adjourned by 12 pm after refreshments.

Action taken – new posters were hung in the college premises

Evaluation of the reporting mechanism

Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605



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Co-ordinator

Anti – sexual harassment cell committee meeting minutes

Date – 18-10-2023 (Wednesday)

Time – 10.30 am

Venue – conference room, Al Azhar Dental College

The committee members present: -

1. Dr. Harvey Thomas –Principal, Al Azhar Dental College – Chairperson
2. Dr. Anjana Mohan Kumar – Coordinator
3. Dr. Amal E. A – AO, Al Azhar dental college
4. Dr Litto Manuel
5. Dr Bijimole Jose
6. Dr. Vinni Mary Oommen
7. Dr Renu Ann Mathew
8. Mr. Jibumon C
9. Smt. Aseena Muhammed
10. Smt. Greeshma Kuriakose

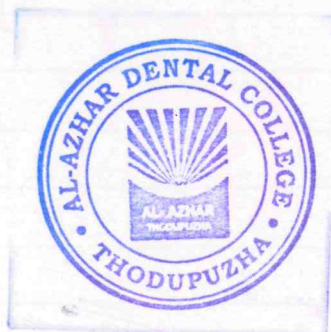
Agenda – welcoming the new members to the committee

The meeting of the anti-sexual harassment committee was called to order at the conference room on October 18th, 2023 at 10.30 am. The session was chaired by Dr Harvey Thomas, Principal, Al Azhar Dental College. The chairperson and the coordinator warmly welcomed the new members to the committee. The Chairperson also mentioned that a new member Mr Suneer Ibrahim, an NGO representative, will also be joining the committee from the next meeting onwards. The minutes of the previous meeting were read by Dr Anjana MK and it was approved by the members. She also presented a detailed report on the functioning of the reporting system. All the members were satisfied with the mechanism and no changes were suggested. Dr. Bijimole Jose suggested that the phone numbers of the concerned staff of the committee be displayed so that students can make personalized complaints if needed. Dr Amal was asked to look into it. The meeting adjourned by 11.30 am after refreshments.

Action taken – welcoming new members including an NGO representative

- No change to be made to the existing reporting system
- Phone numbers of the committee members to be displayed for easy access

Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605



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Co-ordinator

Anti – sexual harassment cell committee meeting minutes

Date – 03-01-2024 (Wednesday)

Time – 10.30 am

Venue – conference room, Al Azhar Dental College

The committee members present: -

1. Dr. Harvey Thomas –Principal, Al Azhar Dental College – Chairperson
2. Dr. Anjana Mohan Kumar – Coordinator
3. Dr. Amal E. A – AO, Al Azhar dental college
4. Dr Litto Manuel
5. Dr Bijimole Jose
6. Dr. Vinni Mary Oommen
7. Dr Renu Ann Mathew
8. Mr. Jibumon C
9. Smt. Aseena Muhammed
10. Smt. Greeshma Kuriakose

Agenda – conduct awareness class for staff and students

The meeting of the anti-sexual harassment committee was called to order at the conference room on January 3rd, 2024 at 10.30 am. The session was chaired by Dr Harvey Thomas, Principal, Al Azhar Dental College. The Chairperson also mentioned that Mr. Suneer Ibrahim, an NGO representative, was unable to attend today's meeting due to some unavoidable circumstances. The minutes of the previous meeting were read by Dr Anjana MK and it was approved by the members. The Dr Renu suggested that awareness classes need to be conducted for both staff and students on anti-sexual harassment. All members agreed to this suggestion and the chairperson asked the co Ordinator and members to find some good resource person to conduct the class. The meeting adjourned by 11.30 am after refreshments.

Action taken – new boards with phone number of the committee members were put up

Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605



Coordinator