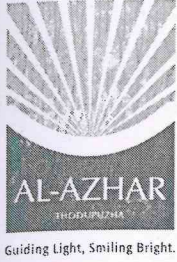


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AL-AZHAR DENTAL COLLEGE

(APPROVED BY DENTAL COUNCIL OF INDIA & AFFILIATED TO KUHS)

RUN BY NOORUL ISLAM TRUST

PERUMPILLICHIRA P. O., THODUPUZHA, IDUKKI DIST., KERALA- 685 605

HOSPITAL INFECTION CONTROL COMMITTEE

MINUTES OF THE MEETING

23 .01. 2023

Members Present:

1. Dr. Harvey Thomas
2. Dr. Hisham Ibrahim
3. Dr. Mazood Ahamad
4. Dr. Elizabeth Sojan
5. Dr. Jovin Cherian
6. Dr. Gayathri Prakash
7. Dr. Bharath Shekhar
8. Dr. Sreekala
9. Dr. Sreelakshmi G
10. Dr. Athira Benny

Members Absent: Nil

AGENDA

1. Formation of new HICC for the year 2023
2. Revising and planning the policies and guidelines for hospital infection control in the year 2023
3. Initiation of periodic & regular checking of instruments.
4. Continuation of Hepatitis vaccination drive for students.
5. Follow up regarding Covid 19 protocols.
6. Introduction of scrubs for the clinical students and interns

The Hospital Infection control committee for the academic year 2023 commenced in the committee room on 23rd January 2023 from 10.00 am to 11.00 am. Principal, Dr Harvey Thomas welcomed the new HICC members and also appreciated the work of the previous years committee members, followed by the discussion on the following agendas. The next meeting was scheduled for 22nd May 2023.

- Dr.Hisham Ibrahim briefed the new committee regarding the previous years policies and the status of the work completed.
- Based on that the committee discussed the various guidelines and policies to be revised for the current year.
- It was decided to conduct a surprise inspection every 3months for checking the availability of instruments in each department. One member from each department was assigned to maintain a record for the same and to report within 3 days in case of any shortcomings.
- Hepatitis vaccination drive was decided to be conducted again for those who missed out the previous vaccination dates.
- The committee decided to have a check on Covid 19 protocols being followed among students as well as staff as the pandemic keeps on resurfacing.
- As a part of hospital infection control measure it was decided to introduce scrubs for all the clinical students and interns.

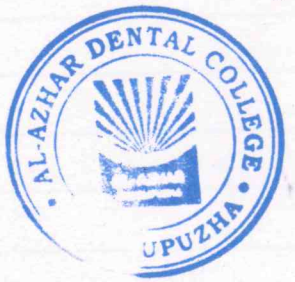
The meeting was concluded by vote of thanks delivered by Dr Mazood Ahamad.

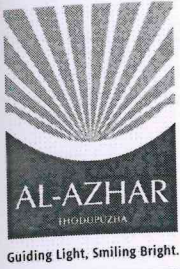
Action taken report of previous meeting

All necessary changes from the previous year were implemented successfully. A proper schedule was made for conducting surprise inspection in each department periodically, to sort out the problem of inadequacy of instruments.
 It was decided to conduct hepatitis vaccination drive again in the month of February 2023 for those who missed out the previous ones, after passing the decision in the current hospital infection control committee meeting.

M. Mazood A
 Co-ordinator

Prof. Dr. Harvey Thomas MDS
 Principal
 Al-Azhar Dental College
 Thodupuzha - 685 605





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HOSPITAL INSPECTION CONTROL COMMITTEE MINUTES OF THE MEETING

Date: 12.10.2023

Members present

Dr Mazood Ahamed *M.A.*

Dr Hisham Ibrahim *H.I.*

Dr Gayathri

Dr Jovin Cherian *Jovin*

Dr P R Sreekala *P.R.*

Dr Sreelakshmi G *S.G.*

Dr Athira Benny *A.B.*

Ms Rekha Anu *R.A.*
12/10/23

Members absent

Dr Harvey Thomas

Dr Elezabeth Sojan

Dr Bharath Shekar Nayanar

AGENDA

1. Usage of thermophilic bacterial strip for checking the efficiency of autoclave.
2. Installation of U V light in the department.
3. Regulation of Fumigation in departments and time slot allotment.

In the meeting held on 12th October 2023 in the conference room from 1:00 to 1:30 pm, Dr Mazood welcomed the members of the committee to begin with. Himself enquired with each staff about the maintenance of instruments, sterilization order, disinfection and HICC register maintenance in their respective departments and gave suggestions and guidance wherever required.

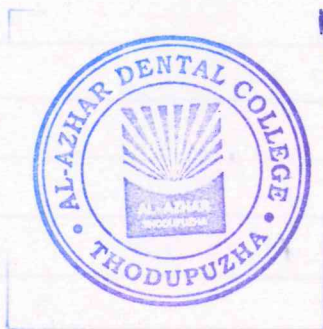
Further Mrs. Rekha suggested the use of Thermophilic bacterial strips as sterilization indicator instead of the indicator rolls which are currently in use. The idea once explained by her was supported by the rest of the members. However, after considering the suggestion of cost-effectiveness by Dr Hisham, the idea of using bacterial strips were kept on hold for further thinking and consideration.

The frequency of fumigation in all departments were considered once again in the meeting. The importance of proper fumigation in all departments where aerosol contamination happens was explained by Dr Gayathri and decisions were made accordingly on the number of days as well as time of fumigation for each department which were accepted by everyone.

Lack of availability of disinfecting materials from store was brought into consideration by Dr Jovin. Installation of U V lights were also brought into discussion.

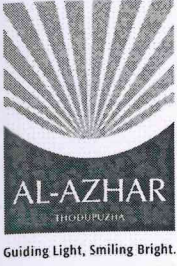
ACTION TAKEN REPORT OF PREVIOUS MEETING

1. New body was formed for HICC.
2. Policies and guidelines were planned and modified as required.
3. Scrubs were introduced to the clinical students.
4. Regular and periodic checking of instruments in regular intervals were done.
5. Second vaccination drive was organised.



*M. Mazood
Committee*

Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605



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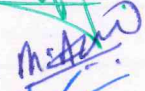
HOSPITAL INSPECTION CONTROL COMMITTEE


MINUTES OF THE MEETING

Date:07.12.2023


Members present


Dr Harvey Thomas 


Dr Mazood Ahamed 


Dr Hisham Ibrahim 


Dr Jovin Cherian 


Dr P R Sreekala 


Dr Stacey Thomas 

Dr Neethu Philip 

Dr Bharath Shekar Nayanar 

Dr Sreelakshmi G 

Dr Athira Benny 

Ms Rekha Anu 

Members absent: Nil

AGENDA

1. Continuous invigilation on the instruments and sterilisation cycle in the departments.
2. Short comings in the departments.
3. Evaluation of the working of HICC through the year.

The final meeting of HICC of the year 2023 held in the conference room on 7th of December 2023 was presided by Dr Harvey Thomas, Principal of Al Azhar dental college himself. The meeting started by Dr Harvey Thomas congratulating the members for their active participation, keen enthusiasm and efforts in infection control of the college and their departments in particular.

Following which Dr Mazood emphasised on the importance of a continuous checking and evaluation of instruments and proper monitoring of the sterilisation cycle in each department. Each department in charge of HICC is insisted to do this work and also checking proper documentation of these. Those instruments which are blunt and are not in proper use are to be removed from the clinic. Dr Mazood also asked each member to make a list of requirements to their own departments and make a note of shortcomings as well.

A thorough evaluation and acknowledgement of the working of the committee was done in all the members' presence. A note was taken down on the points of improvement as suggested.

The meeting adjourned on a positive note and by Dr Mazood delivering vote of thanks.

ACTION TAKEN REPORT OF PREVIOUS MEETING

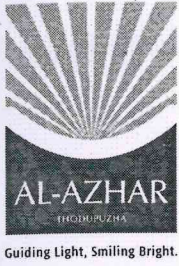
Availability of materials to the departments were checked and regulated.

Fumigation of all departments on a regular basis was ensured.



M. Mazood
President

Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605



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HOSPITAL INSPECTION CONTROL COMMITTEE

MINUTES OF THE MEETING

Date: 25.01.2024

Members present

Dr Harvey Thomas

Dr Mazood Ahamed

Dr Hisham Ibrahim

Dr Jovin Cherian

Dr P R Sreekala

Dr Stacey Thomas

Dr Neethu Philip

Dr Bharath Shekar Nayanar

Dr Sreelakshmi G

Dr Athira Benny

Ms Rekha Anu

Members absent: Nil

AGENDA

1. Revising policies and guidelines of the committee.
2. Hepatitis vaccination drive to be conducted and continued.
3. Continuous checking and monitoring of sterilisation and fumigation activities and their periodic recording.

The Hospital Infection Control Committee for the year 2024 commenced in the conference room on 25th January 2024 from 10:00 am to 11:00 am. Principal, Dr Harvey Thomas welcomed the members for a new fruitful year of committee works and also appreciated previous year's work.

Dr Mazood briefed new committee regarding the previous year's policies and the status of work completion. Based on that and the changing scenarios, the committee discussed various guidelines and policies for the current year.

Hepatitis vaccination drive was decided to be continued and to be conducted as early as possible for those who missed the previous vaccination dates and also for follow up doses.

Continuous monitoring of infection control activities is to be carried out.

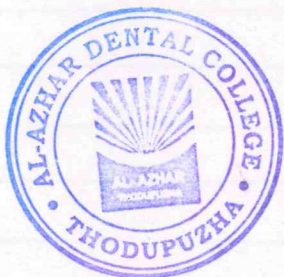
The meeting adjourned on a positive note and by Dr Mazood delivering vote of thanks.

ACTION TAKEN REPORT OF PREVIOUS MEETING

1. Instruments and sterilization cycles in the departments were checked periodically.
2. Short comings on any aspect of infection control in departments were looked after.

Mazood
Conceditor

[Handwritten signature]



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605