

MINUTES OF THE MEETING - GRIEVANCE COMMITTEE

Members present

12-10-2023

1. Dr Harvey Thomas
2. Dr Amal E.A
3. Dr Renu Ann Mathew
4. Dr Anjana Mohankumar
5. Dr Anjali VA
6. Dr Diana Kuriachan
7. Mr R. Kailas Nair
8. Ms Ananya K
9. Ms. Nasser M.H : System administrator *Naxees*
10. Ms. Rasheela A.A : Office Clerk *Rasheela*

Member absent

1. Dr Joe Manuel

Agenda

1. To discuss whether the suggestions put forward in the previous meeting were smoothly implemented.
2. To discuss about the orientation session for the new first year batch (Batch of 2023)

The meeting of the Grievance committee was called to order on 12-10-2023 at 1p.m at the Conference hall. It was presided by Principal Dr Harvey Thomas. The minutes of the previous meeting were read and the action taken were analyzed and approved. The members were once again briefed about the guidelines and working of the committee. The members discussed about conducting orientation classes and sessions for the new batch of first years. It was also decided to brief them about working of the committees in the college such as Mentorship, Anti ragging and to inform the students to approach the committee members in case of any need. The meeting adjourned at 11:00 pm after tea and refreshments.

Action taken report of the previous meeting:

It was seen to it that all the matters discussed in the previous meeting was implemented smoothly.



[Signature]
Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605

MINUTES OF THE MEETING- GRIEVANCE COMMITTEE

Members present:

18.1.24

1. Dr Harvey Thomas
2. Dr Amal E.A
3. Dr Renu Ann Mathew
4. Dr Anjana mohankumar
5. Dr Joe Manuel
6. Dr Ananya K
7. Mr R Kailas Nair
8. Ms Rasheela A.A-Office Clerk
9. Ms. Nassera M. H - System administrator

Members absent:

1. Dr Anjaly V. A

Agenda:

1. To discuss whether the suggestions put forward in the previous meeting were smoothly implemented

The meeting of the Grievance committee was called to order on 18.1.24 at 12 pm at the conference hall. It was presided by Principal Dr Harvey Thomas. Minutes of the previous meeting were analyzed and approved. The committee appreciated the Anti ragging committee for organizing a seminar for the students. It was decided to have regular interaction with the students to address any grievance and students were informed to approach the committee members in case of any help. The meeting was adjourned after tea and refreshments.

Action taken after previous meeting:

Effective and smooth Implementation of the decision taken in the previous meeting



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