

The background of the image is a red marbled paper with a complex, organic pattern of dark red and brown veins. A white rectangular box is centered horizontally and contains the title text.

**WOMEN'S CELL
MINUTES BOOK**

MINUTES OF MEETING OF THE WOMENS CELL

9.8.18

The meeting of Women cell was conducted on 9.08.18 at 10:30 am in lecture hall 1. The meeting started with a silent prayer.

Members present

Dr. Binila S Babu *BSB*

Dr. Anjana Mohankumar

Dr. Vinni Mary Oommen *V.M.O.*

Dr. Rema J *Rema*

Mrs. Rasheela A.A *Rasheela*

Agenda

1. Approval of previous meeting minutes
2. To celebrate Gender Equality Day on 25.8.18
3. To celebrate International day of Girl Child on 11.10,18

The meeting was called to order on 9.8.18 at 10.30 am in Lecture Hall 1. Dr. Binila S Babu, Chairperson of women cell welcomed all members and gave her best wishes for the smooth functioning and carrying out of the duties. The minutes of the previous meeting was read and approved by the committee. Agenda were taken up for discussion. It was decided that Gender Equality Day would be celebrated on 25.8.18 and to organize a seminar on the topic "Gender Equality" for all the faculty and students of the institution. In the meeting it was decided to celebrate International day of Girl Child on 11.10,18 and to organise essay competition for all the students of the institution. The meeting was adjourned at 11:45am

Actions taken report of the previous meeting

- Guidelines for the functioning of the women's cell were revised.



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Dr. Shiny Joseph

MINUTES OF MEETING OF THE WOMENS CELL

18.12.18

The meeting of Women cell was conducted on 18.12.18 at 10:30 am in lecture hall 1. The meeting started with a silent prayer.

Members present

Dr. Binila S Babu *BSB*

Dr. Anjana Mohankumar *AM*

Dr. Vinni Mary Oommen *VM*

Dr. Rema J *Rema*

Mrs. Rasheela A.A *Rasheela*

Agenda

1. Approval of previous meeting minutes
2. To celebrate National Girl child day on 24.1.19

The meeting was called to order on 18.12.18 at 10.30 am in Lecture Hall 1. It was presided by Dr. Binila S Babu, Chairperson of women cell. The minutes of the previous meeting was read and approved by the committee. Agenda were taken up for discussion. It was decided that National Girl child day would be celebrated on 24.1.19 and to organize a seminar on the topic "Empowering girls, Empowering Nations" by Dr Lakshmi Priya MDS (Dept of Oral Pathology) AADC. The meeting was adjourned at 11:45am

Actions taken report of the previous meeting

1. Gender Equality Day was celebrated on 25.8.18
2. International Day of Girl child was celebrated on 11.10.18



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Dr. Shiny Joseph

MINUTES OF MEETING OF THE WOMENS CELL

4.2.19

The meeting of Women cell was conducted on 4.2.19 at 10:00 am in lecture hall 1. The meeting started with a silent prayer.

Members present

Dr. Shiny Joseph



Dr. Vinni Mary Oommen



Dr. Anjana Mohankumar



Dr. Binila S Babu



Mrs. Rasheela A.A



Agenda

1. Approval of previous meeting minutes
2. Reconstitution of the committee
3. To celebrate National Women day on 14.2.19

The meeting was called to order on on 4.2.19 at 10:00 am in Lecture Hall 1. Dr Binila welcomed the new member Dr Shiny Joseph and nominated as the chairperson of the committee. The minutes of the previous meeting was read and approved by the committee. Agenda were taken up for discussion. It was decided that National Women day would be celebrated by organizing various programmes. Dr Anjana complained about the lack of cleanliness in the female common rooms and rest rooms. It was decided to forward the issue to the administrative section and follow up regarding the actions taken. The meeting was adjourned at 11:45am

Actions taken report of the previous meeting

1. National Girl child day was celebrated on 24.1.19



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Dr. Shiny Joseph

MINUTES OF MEETING OF THE WOMENS CELL

26.2.19

The meeting of Women cell was conducted on 26.2.19 at 10:00 am in lecture hall 1. The meeting started with a silent prayer.

Members present

Dr. Shiny Joseph *Shiny*
Dr. Vinni Mary Oommen *Vinni*
Dr. Anjana Mohankumar *Anjana*
Dr. Rema L *Rema*
Mrs. Rasheela A.A *Rasheela*

Agenda

1. Approval of previous meeting minutes
2. To celebrate International Women day on 8.3.19

The meeting was called to order on on 26.2.19 at 10:00 am in Lecture Hall 1. It was presided by Dr Shiny Joseph, Chairperson of women cell. The minutes of the previous meeting was read and approved by the committee. Agenda were taken up for discussion. It was decided that International Women day would be celebrated by organizing various programmes. The meeting was adjourned at 11.30 am.

Actions taken report of the previous meeting

1. National Women's Day was celebrated on 14.2.19
2. The issue of lack of cleanliness in the common rooms and rest rooms was addressed.
3. Women cell committee was reconstituted



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Dr. Shiny Joseph

MINUTES OF MEETING OF THE WOMENS CELL

5.2.20

The meeting of Women cell was conducted on 5.2.20 at 10:00 am in lecture hall 1. The meeting started with a silent prayer.

Members present

Dr. Shiny Joseph *Shiny*
Dr. Binila S Babu *BSB*
Dr. Anjana Mohankumar *AM*
Dr. Rema L *Rema*
Mrs. Rasheela A.A *Rasheela*

Agenda

1. Approval of previous meeting minutes
2. To celebrate National Women day on 14.2.20
3. To celebrate International Women day on 9.3.20

The meeting was called to order on on 5.2.20 at 10:00 am in Lecture Hall 1. It was presided by Dr Shiny Joseph, Chairperson of women cell. The minutes of the previous meeting was read and approved by the committee. Agenda were taken up for discussion. It was decided that International Women's Day and National Women's Day would be celebrated by organizing various programmes. The meeting was adjourned at 11.30 am.

Actions taken report of the previous meeting

1. International Women's Day was celebrated on 8.3.19



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Dr. Shiny Joseph


MINUTES OF MEETING OF THE WOMENS CELL


18.11.20


The meeting of Women cell was conducted on 18.11.20 at 10:00 am in lecture hall 1. The meeting started with a silent prayer.

Members present

Dr. Shiny Joseph 

Dr. Vinni Mary Oommen 

Dr. Binila S Babu 

Dr. Anjana Mohankumar 

Agenda

1. Approval of previous meeting minutes
2. To celebrate International Day of Elimination of violence against women on 25.11.20


The meeting was called to order on on 18.11.20 at 10:00 am in Lecture Hall 1. It was presided by Dr Shiny Joseph, Chairperson of women cell. The minutes of the previous meeting was read and approved by the committee. Agenda were taken up for discussion. It was decided that International Day of Elimination of violence against women would be celebrated on 25.11.20 by organizing a seminar. The meeting was adjourned at 11.30 am.

Actions taken report of the previous meeting

1. International Women's Day was celebrated on 9.3.20
2. National Women's Day was celebrated on 14.2.20



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Dr. Shiny Joseph


MINUTES OF MEETING OF THE WOMENS CELL


4.2.21


The meeting of Women cell was conducted on 4.2.21 at 10:00 am in lecture hall 1. The meeting started with a silent prayer.

Members present

Dr. Shiny Joseph 

Dr. Vinni Mary Oommen 

Dr. Binila S Babu 

Dr. Anjana Mohankumar 

Mrs. Rasheela A.A 

Agenda

1. Approval of previous meeting minutes
2. To celebrate National Women day on 15.2.21
3. To celebrate International Women day on 8.3.21
4. To celebrate Gender Equality Day on 26.8.21


The meeting was called to order on on 4.2.21 at 10:00 am in Lecture Hall 1. It was presided by Dr Shiny Joseph, Chairperson of women cell. The minutes of the previous meeting was read and approved by the committee. It was decided that International Women's Day and National Women's Day would be celebrated by organizing various programmes. Also decided to conduct a seminar on gender equality. The meeting was adjourned at 11.30 am.

Actions taken report of the previous meeting

1. International Day of Elimination of violence against women was celebrated on 25.11.20



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Dr. Shiny Joseph

MINUTES OF MEETING OF THE WOMENS CELL

01.09.2021

The meeting of Women cell was conducted on 01.09.2021 at 12:30 pm in the Principal's chamber. The meeting started with a silent prayer.

Members present

Dr. Shiny Joseph *Shiny*

Dr Rema J *Rema*

Dr. Vinni Mary Oommen *Vinni*

Dr. Binila S Babu *BSB*

Dr. Anjana Mohankumar *Anjana*

Mrs.Rasheela A.A *Rasheela*

Agenda

1. Approval of previous meeting minutes
2. To modify the existing guidelines on the functioning of the women's cell.
3. To reconstitute the committee including a lawyer and councillor.
4. To replace the student's representative in the women's cell.

The meeting was called to order on on 1.9.21 at 12:30 pm in the Principal's chamber. It was presided by Dr Shiny Joseph, Chairperson of women cell. Discussed regarding the agenda matters. The following decisions were made in the meeting, 1) To replace the old posters on awareness against sexual harassment 2) Display the contact details of at least three members of the committee in the posters. The minutes of the meeting were read and approved. The meeting was adjourned at 1:45pm.

Actions taken report of the previous meeting

1. National Women day was celebrated on 15.2.21
2. International Women day was celebrated on 8.3.21
3. Gender Equality Day was celebrated on 26.8.21



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Dr. Shiny Joseph

MINUTES OF MEETING OF THE WOMENS CELL

28.01.22

The meeting was conducted on 28.01.22 at 10:30 am in lecture hall 1. The meeting started with a silent prayer. The meeting was attended by the following members of the cell

Members present

Dr. Shiny Joseph *Shiny*
Dr. Vinni Mary Oommen *Vinni*
Dr. Binila S Babu *BSB*
Dr. Anjana Mohankumar *Anjana*
Adv. Caroline Elias *Caroline*
Mrs. Priya Prasad *Priya*
Mrs. Rasheela A.A *Rasheela*
Ms. Afiya Rahim *Afiya*

Agenda

1. Approval of previous meeting minutes
2. To celebrate the National Women's Day on 14.2.22

The meeting was called to order on on 28.01.22 at 10:00 am in Lecture Hall 1. It was presided by Dr Shiny Joseph, Chairperson of women cell. The minutes of the previous meeting was read and approved by the committee. In the meeting it was decided to celebrate the National Women's Day on 14.2.22 and to organise a programme on women empowerment for all the faculty and students of the institution. The students complained about the lack of cleanliness in the female common rooms and rest rooms. It was decided to forward the issue to the administrative section and follow up regarding the actions taken. The minutes of the meeting were read and approved. The meeting was adjourned at 11:45am.

Actions taken report of the previous meeting

- Guidelines for the functioning of the women's cell were revised.
- The women's cell was reconstituted. The list of the members of the newly reconstituted women's cell is attached herewith.
- New posters to create awareness against sexual harassment were placed in the notice boards and the common areas of the institution.



[Signature]
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[Signature]
Dr. Shiny Joseph

MINUTES OF MEETING OF THE WOMENS CELL

25.02.2022

The meeting was conducted on 25.02.2022 at 10:30 am in lecture hall 1. The meeting started with a silent prayer.

Members present

Dr. Shiny Joseph *Shiny*
Dr. Rema J *Rema*
Dr. Vinni Mary Oommen *Vinni*
Dr. Binila S Babu *BSB*
Dr. Anjana Mohankumar *Anjana*
Mrs. Laila Kareem *Laila*
Adv. Caroline Elias *Caroline*
Mrs. Rasheela A.A *Rasheela*
Ms. Afiya Rahim *Afiya*

Agenda

1. Approval of previous meeting minutes
2. Conduct a competition among the faculty and students for selecting a logo and name for women's cell.
3. To Celebrate the International Women's Day on 08.03.2022.

The meeting was called to order on on 25.2.22 at 10:00 am in Lecture Hall 1. It was presided by Dr Shiny Joseph, Chairperson of women cell. The minutes of the previous meeting was read and approved by the committee. In the meeting it was decided to 1. Conduct a competition among the faculty and students for selecting a logo and name for women's cell. 2. Celebrate the International Women's Day on 08.03.2022. 3. Honour the women luminaries of the institution. 4. Organise a programme on legal awareness for all the faculty and students of the institution. 5. Appreciate Ms Salma P.P who secured a place in The India Book Of Records for creating the largest portrait of Mahatma Gandhi using dental waste. The meeting was adjourned at 11:30am.

Actions taken report of the previous meeting

- The National Women's Day was celebrated on 14.02.2022. A programme on women empowerment was conducted at 10:30am in Lecture Hall 1 by Dr. Usha Narayanan (dentist, psychologist and councillor).
- The issue of lack of cleanliness in the common rooms and rest rooms was addressed.



[Signature]
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Shiny
Dr. Shiny Joseph


MINUTES OF MEETING OF THE WOMENS CELL

27.04.2022


The meeting was conducted on 27.04.2022 at 10:30 am in lecture hall 1. The meeting started with a silent prayer.

Members present


Dr. Shiny Joseph 

Dr. Vinni Mary Oommen 

Dr. Binila S Babu 

Dr. Anjana Mohankumar 

Mrs. Rasheela A.A 

Ms. Afiya Rahim 

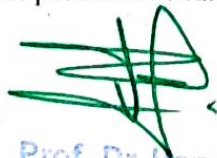
Agenda

1. Approval of previous meeting minutes
2. to conduct a programme on women's health and hygiene in connection with The Menstrual Hygiene Day -28.05.2022.


The meeting was called to order on 24.4.22 at 10:00 am in Lecture Hall 1. It was presided by Dr Shiny Joseph, Chairperson of women cell. The minutes of the previous meeting was read and approved by the committee. In the meeting it was decided to conduct a programme on women's health and hygiene in connection with The Menstrual Hygiene Day -28.05.2022. The meeting was adjourned at 10:30am.

Actions taken report of the previous meeting

- The International Women's Day was celebrated on 8.03.2022. The celebration started with the cutting of the cake by Mrs Vasanthi, the senior most member among the women employees of the institution and the distribution of sweets.
- The name for the women's cell (ABHEDYA) and its logo were selected from among the entries received for the competition. The winners were awarded.
- The women luminaries of the institution Mrs Fathima P.K and Mrs Regina P.M were honoured
- A legal awareness program was conducted by Mrs Prameela P.D, Assistant Sub Inspector Of Police, Thodupuzha on 11.03.2022 in connection with International Women's Day.
- Miss Salma P.P was appreciated for securing place in the India Book Of Records for creating the largest portrait of Mahatma Gandhi using dental waste.



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Dr. Shiny Joseph

MINUTES OF MEETING OF THE WOMENS CELL

08.01.23

The meeting was conducted on January 8th 2023 at 10:30 am in lecture hall I. The meeting started with a silent prayer.

Members present

Dr. Bijimole Jose

Dr. Vinni Mary Oommen

Dr Renu Ann Mathew

Dr. Binila S Babu

Dr. Anjana Mohankumar

Dr. Pallavi Thomas

Adv. Caroline Elias

Mrs. Rasheela A.A

Agenda

1. Reconstitution of the committee
2. Creation of an email id for the committee
3. Suggestions for programmes for celebrating international women's day on march 8th 2023

The minutes of the previous meeting were read and the actions taken were analysed and approved. The new members Dr. Bijimole Jose and Dr Pallavi Thomas were warmly welcomed by the rest of the team and Dr. Biji was asked to be the new co-ordinator for the for the committee. She welcomed the suggestion and accepted the role.

Dr. Biji communicated with the IT department and a new email id was created for the women's cell AADC. The members then discussed on how to celebrate the upcoming International women's day and various ideas were put forth and all were asked to work on their ideas and by next meeting to form a solid plan of action. The minutes of the meeting were read and approved. The meeting was adjourned at 11:45am.

Actions taken report of the previous meeting

1.CDE was conducted on women's health and hygiene in connection with The Menstrual Hygiene Day -28.05.2022.

Prof. Dr. Harvey Thomas MDS
Principal

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Dr. Bijimole Jose

MINUTES OF MEETING OF THE WOMENS CELL

24.02.23

The meeting was conducted on February 24th 2023 at 10:30 am in conference hall. The meeting started with a silent prayer.

Members present

Dr. Bijimole Jose

Dr Lakshmi Priya

Dr. Vinni Mary Oommen

Dr Renu Ann Mathew

Dr. Binila S Babu

Dr. Anjana Mohankumar

Dr. Pallavi Thomas

Adv. Caroline Elias

Mrs. Rasheela A.A

Agenda

1. Welcoming new member to the committee
2. Programme charting for international women's week celebration

The minutes of the previous meeting were read and the actions taken were read and approved. Dr Biji welcomed Dr Lakshmi Priya to the committee. The programme schedule for the upcoming International women's week celebration were discussed. The various chief guests, their topic for discussion were decided on. The banners, brochures and invitations were designed and were approved by the principal. Orders for certificates and mementoes were given. Union members were assigned with various action plans. The meeting adjourned by 1.30pm.

Actions taken report of the previous meeting

1. Women cell committee reconstituted.
2. Email id- abhedyawomencell@gmail.com for the committee.
3. Programmes scheduled for celebrating international women's day.

Prof. Dr. Harvey Thomas MDS
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Dr. Bijimole Jose

