The image shows the front cover of a book. The cover is decorated with a red marbled paper pattern, featuring intricate, vein-like designs in various shades of red and pink. A white rectangular label is affixed to the center of the cover, containing the title in bold, black, sans-serif capital letters. The spine of the book is visible on the left side, showing a textured red fabric binding.

**PTA COMMITTEE MINUTES
BOOK**

06-03-2018

Minutes of PTA meeting 2018

The executive committee PTA meeting was held on 06-03-2018 at 11am in Principal's office.

Members attended

1. Dr V A Afzal (Principal, Al Azhar Dental College)
2. Dr Jacob Varghese (Vice Principal, Al Azhar Dental College)
3. Dr. Arun Thomas Alappat (Administrative Officer, Al Azhar Dental College)
4. All department HODs
5. Hostel warden
6. Parent representatives – Dr Mancj KV
K S Yathees
R Radhakrishnan Nair
Rajesh B
T S Samshudeeh
Jayakumar C

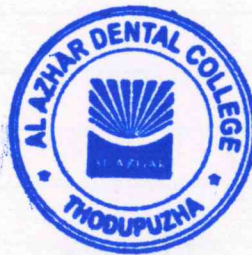
Agenda

1. Hostel food taste and quality especially the dinner.
2. Poor cleanliness of toilets in hostel.
3. No enough food available after 2:00pm when the students reach.

The meeting was called to order by the Principal Dr V A Afzal who warmly welcomed all the members present for the meeting. He then took up the agenda of the meeting, which was the quality and taste of mess food especially the dinner. The Principal mentioned that hostel food gets tasteless to anyone after a month or so. But he also assured the parents that it was the same food that the management and AO have during lunch hour and they haven't complained. For that Mr Radhakrishnan Nair commented that lunch menu is good it's the dinner menu that the students have a problem with. Dr Afzal then asked the hostel warden about the details related to this complaint and she said that rice is served for dinner and most students have an issue with that. Principal then suggested to try change the menu to chapatti which most of the parents agreed. Some even said to keep both since some would prefer rice. All agreed on the suggestion. Poor cleanliness was brought into notice by the parents during the meeting and necessary arrangements were decided to be provided in terms of may be by increasing the house keeping staffs. About the availability of food special concern would be taken and direct supervision will be initiated.

This was followed by a general discussion on the welfare of the students. The meeting ended by 12.30 pm after refreshments.

Prof. Dr. V.A. AFZAL., M.D.S.
Principal
Al-Azhar Dental College
Perumpillichira P.O., Thodupuzha-685 605





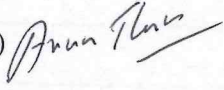



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha-685 605



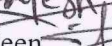


08-11-2018

Minutes of PTA meeting 2018

The executive committee PTA meeting for the year 2018 was held on 08-11-2018 at 11 am in Principal's office.

Members attended

1. Dr V A Afzal (Principal, Al Azhar Dental College) 
2. Dr Jacob Varghese (Vice Principal, Al Azhar Dental College) 
3. Dr. Arun Thomas Alappat (Administrative Officer, Al Azhar Dental College) 
4. All department HODs 
5. Hostel warden 
6. Parent representatives – Dr Manoj KV 

K S Yathees 
R Radhakrishnan Nair 
Rajesh B 
T S Samshudeen 
Jayakumar C 

Agenda of the meeting


1. To improve the overall performance of the students in University exams
2. To encourage students to get ranks in the coming University examination

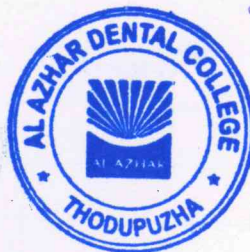
The meeting was called to order by the Principal Dr V A Afzal who warmly welcomed all present for the meeting. The minutes of the previous meeting was read and approved. Dr Afzal informed the parent representatives that the institution has put forth a few programmes for helping students to cope up with the curriculum and that weak students are being assessed and are given extra coaching and library time, to improve and clear the university exams and also high achievers are also being motivated to do better and get university ranks. He also said that during convocation ceremony the individual year toppers as well as subject toppers will be awarded which will be a motivation for all students to work harder. All the parent representatives welcomed the suggestion.

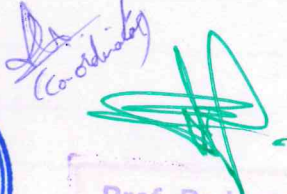
Refreshments were provided and the meeting came to a close by 1pm with a vote of thanks by the vice Principal.

Action taken

1. Roti/ chapatti was included in the menu for dinner in hostel
2. Number of housekeeping staffs were increased in the hostel
3. Wardens were asked to look into the lack of food availability for BDS students.


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Thodupuzha - 685 605

29-01-2019

Minutes of PTA meeting 2019

The executive committee PTA meeting for the year 2019 was held on 29-01-2019 at 10am in lecture hall 1.

Members

1. Dr VA Afzal (Principal, Al Azhar Dental College)
2. Dr Arun Thomas Alappat (Administrative Officer, Al Azhar Dental College)
3. Dr Jayesh J U (PTA Committee Head)
4. HODs of all dental dept.
5. Hostel warden
6. Parent representatives – Dr Manoj KV
K S Yathees
R Radhakrishnan Nair
Rajesh B
P M Abdul Rahim
K M Hassainar
Anas P M

Agenda of the meeting

1. The availability of mentor mentee program in the college
2. Attendance shortage among certain students
3. Students not attending 8am class
4. 3rd years not attending final year theory classes

The meeting was called to order by the Principal Dr V A Afzal. Minutes of the previous meeting were read and approved. The Principal thanked the parents for attending the meeting in spite of their busy schedule and he also stressed on the importance of healthy interactions between parents and staff, for overall development of a child. He informed the parents that mentor mentee programs are available in the college and urged the parents to advise their wards to take it up seriously and make use of the facility where in the students can have one to one discussion with their mentor and get solutions for their college related problems. Dr Afzal informed the parents that many students are bunking 8am class and also 3rd years are not attending the final year lecture classes. He informed the parents that it is the cumulative attendance is calculated for final year, so attendance from 3rd year is mandatory. He asked the parents to convey the importance of attending all theory classes to their wards. Principal also mentioned that because of this some students have severe attendance shortage and that the internal assessment mark and attendance will be mailed to all parents from now on and if needed the parents may be called to meet the staff. Refreshments were provided for all and vote of thanks was given by Dr Jayesh JU and the meeting concluded by 1pm.

Action taken

1. Scheduling of additional classes and extra hours in the library for weak students
2. Giving prizes for class toppers during convocation

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Perumpillichira P.O., Thodupuzha-685 605



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha -685 605

26-09-2019

Minutes of PTA meeting 2019

The executive committee PTA meeting for the year 2019 was held on 26-09-2019 at 10am in lecture hall 1.

Members

1. Dr VA Afzal (Principal, Al Azhar Dental College)
2. Dr Arun Thomas Alappat (Administrative Officer Al Azhar Dental College)
3. Dr Jayesh J U (PTA Committee Head)
4. HODs of all dental dept.
5. Hostel warden
6. Parent representatives – Dr Manoj KV
K S Yathees
R Radhakrishnan Nair
Rajesh B
P M Abdul Rahim
K M Hassainar
Anas P M

Agenda of the meeting

1. Lack of sufficient food for the dental college students during lunch time in the hostel mess.
2. Food provided for dinner not good.
3. Lack of cleanliness in the hostel

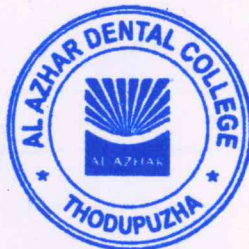
The meeting was called to order by the Principal Dr V A Afzal. Minutes of the previous meeting were read and approved. The Principal thanked the parents for attending the meeting in spite of their busy schedule and he also stressed on the importance of healthy interactions between parents and staff, for overall development of a student. He went on to discuss the agenda of the meeting and said that the lack of food for our students is a serious issue and will definitely look into it and make sure that food is kept separately for our students as the lunch time is later than other institutions. He even called up the wardens in the presence of the parent representatives and made sure that the problem be resolved on the same day. And about the dinner food quality he assured the parents that he will inform the management and necessary changes will be made as soon as possible. Dr. Afzal enquired with the hostel warden about the cleanliness of the hostels in general and they replied that cleaning was done regularly in common areas, the rooms were cleaned when students are present in their respective rooms, so that maybe only during the weekends. Sir asked the warden to make sure cleaning of rooms are done at least once in 2 days.

Refreshments were provided for all and vote of thanks was given by Dr Jayesh JU and the meeting concluded by 1pm.

Action taken

1. Parents were asked to inform their wards to make proper use of mentor mentee programme
2. It was decided that the internal exam marks and attendance will be sent to all the parents
3. Instruction given to students about the importance of attending all lecture class

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Perumpillichira P.O., Thodupuzha-685 605



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605

07-02-2020

Minutes of PTA meeting 2020

The executive committee PTA meeting for the year 2020 was held on 07-02-2020 at 10am in lecture hall 1.

Members

1. Dr VA Afzal (Principal, Al Azhar Dental College)
2. Dr Arun Thomas Alappat (Administrative Officer, Al Azhar Dental College)
3. Dr Jayesh J U (PTA Committee Head)
4. HODs of all dental dept.
5. Hostel warden
6. Parent representatives – Dr Manoj KV

K S Yathees

Rajesh B

P M Abdul Rahim

Anas P M

Agenda of the meeting

1. Hostel timings
2. Study environment in the hostel

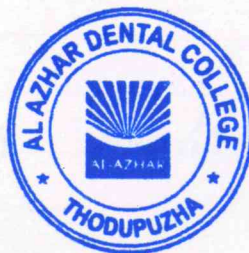
The meeting was called to order by the Principal Dr V A Afzal. He thanked the parents for attending the meeting. Minutes of the previous meeting were read and approved. The Principal went on to discuss the agenda of the meeting. He ensured the parents that 6.30 was a good time for the hostel gates to close and later than that is not safe for the girl students to roam around in the city. Parents were a bit unhappy with this suggestion but finally agreed to the Principal's decision. In view of the necessary arrangements for better study environment in hostel, decision was made to include more study tables in rooms, mostly one for each student and to talk with the management to arrange a study room if possible.

Refreshments were provided for all and vote of thanks was given by the AO, Dr Arun Thomas and the meeting concluded by 1 pm.

Action taken

1. Wardens instructed to make sure that food is available in the mess at 2 pm when BDS students come for lunch break
2. Management requested to ensure the quality assurance of mess food
3. Wardens informed to maintain the cleanliness of the rooms on a regular basis.

Prof. Dr. V.A. AFZAL., M.D.S.
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Al-Azhar Dental College
Thodupuzha P.O., Thodupuzha-685 605



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha -685 605

08-12-2020

Minutes of PTA meeting 2020

The executive committee PTA meeting for the year 2020 was held on 08-12-2020 at 10am in lecture hall 1.

Members

1. Dr VA Afzal (Principal, Al Azhar Dental College)
2. Dr Amal E A (Administrative Officer, Al Azhar Dental College)
3. Dr Jayesh J U (PTA Committee Head)
4. HODs of all dental dept.
5. Parent representatives – Dr Manoj KV

K S Yathees
Rajesh B
P M Abdul Rahim
Anas P M

Agenda of the meeting

1. Commencement of academic session for all batches after covid pandemic
2. Ensuring safety to all students and staff
3. Exams and quota completion

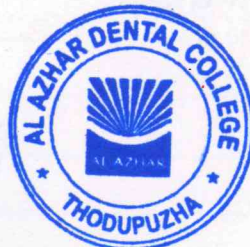
The meeting was called to order by the Principal Dr V A Afzal. He thanked the parents for attending the meeting especially during the pandemic and commented on maintenance of strict covid protocol by all present in the meeting. Minutes of the previous meeting were read and approved. The Principal went on to discuss the agenda of the meeting and said that the government and KUHS orders for Dental Colleges to reopen full-fledged as soon as possible and that our college is also ready to welcome the students back to the campus. Dr Afzal asked the parents to ensure that the students mandatorily follow the covid protocols in and outside the campus and specifically in the hostel. He also commented that the interns and final year students were already in the campus and spread of infection was strictly controlled. He also assured the parents that once college is open for all the students their quota completion will not be an issue and the staff will be available for any help and support to the students.

Refreshments were provided for all and vote of thanks was given by the AO, Dr Amal E A and the meeting concluded by 1pm.

Action taken

1. No change in the hostel timings.
2. Arrangements for new study tables were made.

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Prof. Dr. Harvey Thomas MDS
Principal
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Thodupuzha-685 605

02-02-2021

Minutes of PTA meeting 2021

The executive committee PTA meeting for the year 2021 was held on 02-02-2021 at 10am in Principal's office.

Members attended

1. Dr Afzal V A (Principal, Al Azhar Dental College)
2. Dr. Amal EA (Administrative Officer, Al Azhar Dental College)
3. Dr Jayesh JU (PTA Committee head)
4. All department HODs
5. Hostel warden
6. Parent representatives – Dr Manoj KV

K S Yathees
R Radhakrishnan Nair
P M Abdul Rahim
Anas P M
James Kurian

Agenda of the meeting

1. Late notification of the date of PTA meeting
2. Covid related health issues with students
3. Inability to complete quota due to covid restrictions

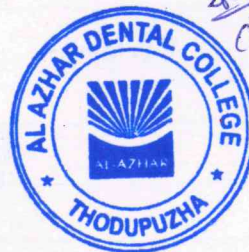
The Principal Dr. Afzal VA delivered the welcome address and thanked the parents for attending the meeting in spite of their busy schedule. Minutes of the previous meeting were read and approved. The Principal reassured the parents about the concern regarding the covid related health issues by saying that the college is strictly following all the guidelines provided by the government and infection spread is very less within the institution and urged the parents to instruct their wards to follow the rules instituted by the college. Regarding the quota completion, the Principal assured the parents that the university is well aware of the situation and so some changes may be expected by exam time.

This was followed by Dr. Amal's address in which he apologised for the late notification from the office for the PTA meeting and also said that the next meeting notification will be provided at least 2 weeks prior. Refreshments were provided to all gathered. The vote of thanks was given by Dr. Jayesh J U who congratulated the parents for the active participation. The meeting concluded by 12pm.

Action taken

1. Reassurance to the parents regarding adherence to strict Covid protocols during the pandemic.
2. Help to be provided by staff for quota completion as per modified university regulation.

Prof. Dr. V.A. AFZAL., M.D.S.
Principal
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Perumpillichira P.O., Thodupuzha-685 605



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha-685 605

23-11-2021

Minutes of PTA meeting 2021

The executive committee PTA meeting for the year 2021 was held on 23-11-2021 at 10am in Principal's office.

Members attended

1. Dr Harvey Thomas (Principal, Al Azhar Dental College)
2. Dr. Amal EA (Administrative Officer, Al Azhar Dental College)
3. Dr. Litto Manuel (IQAC Coordinator)
4. Dr Jayesh JU (PTA Committee head)
5. All department HODs
6. Hostel warden
7. Parent representatives – Dr Manoj KV
K S Yathees
R Radhakrishnan Nair
P M Abdul Rahim
Anas P M
James Kurian

Agenda of the meeting

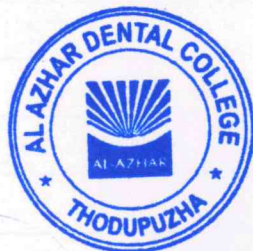
1. Welcoming the new chairperson Dr Harvey Thomas
2. Inability to complete quota due to covid restrictions

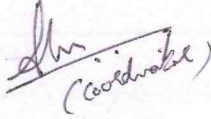

The meeting started with an introductory speech given by Dr Amal EA welcoming the new Principal as the Chairperson of the PTA committee. The Principal then delivered the welcome address and thanked the parents for attending the meeting in spite of their busy schedule. Minutes of the previous meeting were read and approved. The principal thanked the parents for following all the guidelines provided by the government and infection spread is very less within the institution and urged the parents to instruct their wards to follow the rules instituted by the college.

Refreshments were provided to all gathered. The vote of thanks was given by the IQAC Coordinator Dr. Litto Manuel who congratulated the parents for the active participation. The meeting concluded by 12 pm.

Action taken

1. Reassurance to the parents regarding quota completion
2. Ensuring that meeting notification will be provided at least 2 weeks' prior
3. The Principal reassured the parents regarding steps undertaken to facilitate quota completion before upcoming University exams.





Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha-685 607

07-02-2022

Minutes of PTA meeting 2022

The executive committee PTA meeting for the year 2022 was held on 07-02-2022 at 10am in Principal's office.

Members attended

1. Dr Harvey Thomas (Principal, Al Azhar Dental College)
2. Adv. Thajudeen S.S (AO, Al Azhar Group of Institutions)
3. Dr. Amal EA (Administrative Officer, Al Azhar Dental College)
4. Dr. Litto Manuel (IQAC Coordinator)
5. Dr Jayesh JU (PTA Committee Head)
6. All department HODs
7. Hostel warden
8. Parent representatives – Rajesh B

P M Abdul Rahim
Anas P M
James Kurian
F A Haridas
Jose M C

Agenda

1. Welcoming the new 1st year parent representatives
2. Insufficient study space in hostel room – shelves and racks
3. Crowded hostel rooms with more than 5 students in 1 room
4. Room shared by first years and final years

The Principal Dr. Harvey Thomas delivered the welcome address and thanked the parents for attending the meeting in spite of their busy schedule. He welcomed the new 1st year parent representatives Mr. P A Haridas and Mr. Jose M C to the committee. He also stressed on the importance of healthy interactions for overall development of a child. The minutes of the previous meeting were read and approved. Following which Dr. Thajudeen the Administrative Officer, Al- Azhar Group of institutions addressed the gathering, followed by Dr. Amal E A, Administrative officer for dental college.

In the open forum for discussion Dr Amal E A answered the query from the parents regarding lack of space in the rooms and reassured that the management is seriously looking into the issue and the matter will be resolved as soon as possible. He added that once new hostel is ready first years will be accommodated separately. Refreshments were provided to all gathered. The vote of thanks was given by the IQAC Coordinator Dr. Litto Manuel. The meeting ended by 12.40pm.

Action taken

1. Ensuring that covid protocol is strictly followed
2. Reassurance on quota completion



Prof. Dr. Harvey Thomas MDS
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Thodupuzha-685 605

19-09-2022

Minutes of PTA meeting 2022

The executive committee PTA meeting for the year 2022 was held on 19-09-2022 at 10am in Principal's office.

Members attended

1. Dr Harvey Thomas (Principal, Al Azhar Dental College)
2. Dr. Amal EA (Administrative Officer, Al Azhar Dental College)
3. Dr. Litto Manuel (IQAC Coordinator)
4. Dr Jayesh JU (PTA Committee Head)
5. All department HODs (Costello represented here)
6. Hostel warden
7. Parent representatives – Rajesh B

P M Abdul Rahim
Anas P M
James Kurian
P A Haridas
Jose M C

Agenda

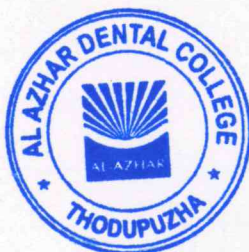
1. Timings of girl's hostel
2. Crowded rooms
3. Difficult procedures for taking leave

The Principal Dr. Harvey Thomas delivered the welcome address and thanked the parents for attending the meeting in spite of their busy schedule. The minutes of the previous meeting were read and approved. Dr Harvey Thomas then went on to discuss the agenda of the meeting. He informed the parents that the timings of the hostel could not be changed as it was for the safety of the students. The Principal even mentioned a few incidents which occurred where in the safety of students were in question. On hearing all this the parents agreed to stick to the old timings and agreed to the procedures for taking leave. Dr Amal mentioned that rooms being crowded is an issue and is being addressed by the management and very soon separate hostel for BDS students will be opened.

Refreshments were provided to all gathered. The vote of thanks was given by the IQAC Coordinator Dr. Litto Manuel. The meeting ended by 11.40 am.

Action taken

1. Management was informed about lack of space in the hostel
2. Urgency of a new hostel for BDS students was conveyed to the management



(Co-ordinator)

Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha-685 605

01-02-2023

Minutes of PTA meeting 2023

The executive committee PTA meeting for the year 2023 was held on 01-02-2023 at 10am in Principal's office.

Members attended

1. Dr Harvey Thomas (Principal, Al Azhar Dental College)
2. Dr. Amal EA (Administrative Officer, Al Azhar Dental College)
3. Dr. Litto Manuel (IQAC coordinator)
4. Dr Jayesh JU (PTA committee head)
5. All department HODs
6. Hostel warden
7. Parent representatives – Rajesh B

P M Abdul Rahim

Anas P M

James Kurian

P A Haridas

Jose M C

Agenda of the meeting

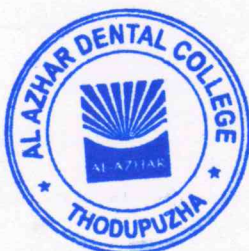
1. Attendance shortage and lack of eligibility to appear for University exams
2. New ladies' hostel in the campus

The Principal Dr. Harvey Thomas delivered the welcome address and thanked the parents for attending the meeting in spite of their busy schedule. The minutes of the previous meeting were read and approved. Next the agenda of the meeting was called for and the Principal informed the parents that if their ward didn't have 80% of attendance, they will not be allowed to attend the university exams. And the parents were asked to monitor the attendance of their wards by logging on to the EMBASE software installed where in the daily attendance and internal marks will be uploaded. Parents were contended with the new hostel facility for BDS students.

Refreshments were provided to all gathered. The vote of thanks was given by A O Dr. Amal E A. The meeting ended by 12 pm.

Action taken

1. No change in timings of girl's hostel
2. No change in leave application procedure
3. Management informed about crowded hostel rooms



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Thodupuzha - 685,605