

Off : 04862 224366
Fax: 04862 229586

AL-AZHAR DENTAL COLLEGE

(APPROVED BY DENTAL COUNCIL OF INDIA & AFFILIATED TO KUHS)

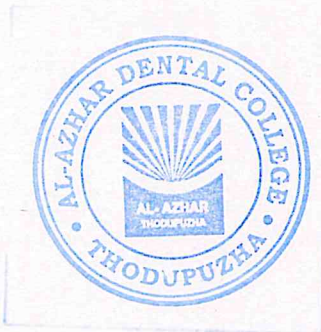
RUN BY NOORUL ISLAM TRUST

PERUMPILLICHIRA P. O., THODUPUZZHA, IDUKKI DIST., KERALA- 685 605

6.4.1 Institutional Strategies for mobilization of funds and the optimal utilisation of resources

INDEX SHEET

SL.NO	DESCRIPTION	PAGE
1.	Certificate Of The Head Of Institution	02-03
2.	Procedure for Optimal Utilisation of Resources	04



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605



Off : 04862 224366
Fax: 04862 229586

AL-AZHAR DENTAL COLLEGE

(APPROVED BY DENTAL COUNCIL OF INDIA & AFFILIATED TO KUHS)

RUN BY NOORUL ISLAM TRUST

PERUMPILICHIRA P. O., THODUPUZHA, IDUKKI DIST., KERALA- 685 605

CERTIFICATE OF THE HEAD OF THE INSTITUTION



Off : 04862 224366

Fax: 04862 229586

AL-AZHAR DENTAL COLLEGE

(APPROVED BY DENTAL COUNCIL OF INDIA & AFFILIATED TO KUHS)

RUN BY NOORUL ISLAM TRUST

PERUMPILLICHIRA P. O., THODUPUZHA, IDUKKI DIST., KERALA- 685 605

PROF. Dr. HARVEY THOMAS, MDS

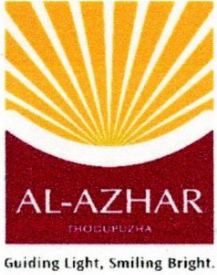
PRINCIPAL

TO WHOMSOEVER IT MAY CONCERN

This is to certify that our institution has strategies for the mobilization of funds and optimal utilization of resources details are given:

Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605





Off : 04862 224366

Fax: 04862 229586

AL-AZHAR DENTAL COLLEGE

(APPROVED BY DENTAL COUNCIL OF INDIA & AFFILIATED TO KUHS)

RUN BY NOORUL ISLAM TRUST

PERUMPILLICHIRA P. O., THODUPUZHA, IDUKKI DIST., KERALA- 685 605

PROCEDURE FOR OPTIMAL UTILIZATION OF RESOURCES

The following procedures are adopted for optimal utilization of Resources:

Planning: The College's Finance committee convenes a meeting to estimate the annual expenses. The committee prepares an annual estimate for the Institution and submits it to the management for final approval.

Allocation: The Finance committee in discussion with the Principal and Management carefully reviews the estimate and allocates funds based on the necessity of proposed expenses. If there are no objections, the allocated budget is sanctioned, and the funds are released.

Expenses: The allocated funds are utilized for various purposes, including purchase of equipment and dental materials, procurement of books and national/international journals, implementation of e-governance, staff salary and welfare, stipends, academic activities, and the overall development and maintenance of the institution. For academic activities such as seminars, workshops, patient camps, conferences, or Inter College competitions that require additional funds, the responsible faculty or committee prepares an estimate required for conducting the activity, supported by relevant documents. The person in charge of the activity is then required to submit a comprehensive report outlining how the funds will be utilized. The proposal is subsequently forwarded to the Principal for consideration and approval. If deemed necessary, the Principal forwards the proposal to the Management for final approval.

Audits: The college has an Internal audit team responsible for verifying the expenses incurred in various departmental activities. They carefully examine the supporting documents and provide their remarks for the final settlement of the accounts. Additionally, both internal and external audits are conducted at regular intervals to ensure the proper utilization of funds in accordance with their allocation. These audits help to maintain transparency and accountability in the college's financial management.

Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha -685 605

