



Off : 04862 224366  
Fax: 04862 229586

# AL-AZHAR DENTAL COLLEGE

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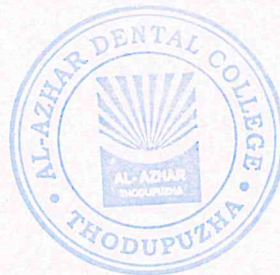
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PERUMPILLICHIRA P. O., THODUPUZHA, IDUKKI DIST., KERALA- 685 605

**2.5.3 Reforms in the process and procedure in the conduct of evaluation/examination; including the automation of the examination system**

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Prof. Dr. Harvey Thomas MDS  
Principal  
Al-Azhar Dental College  
Thodupuzha - 685 605



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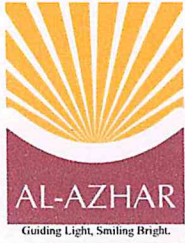
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**CERTIFICATE OF THE HEAD OF THE INSTITUTION**



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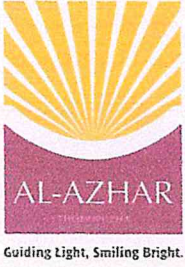
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**2.5.3 Policy document for reforms in the process and procedure in the conduct of evaluation/ examination; including Continuous Internal Assessment to improve the examination system.**



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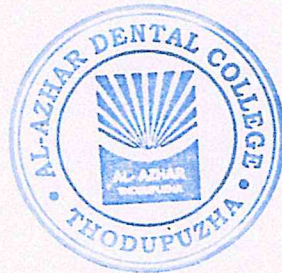
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**Dr. HARVEY THOMAS, M.D.S.,**  
**PRINCIPAL**

## TO WHOMSOEVER IT MAY CONCERN

This is to certify that; the Institution conducts reforms in the process and procedure in the conduct of evaluation/ examination; including Continuous Internal Assessment to improve the examination system.

**Prof. Dr. Harvey Thomas MDS**  
**Principal**  
**Al-Azhar Dental College**  
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## LIST OF EXAMINATION REFORMS

### Internal exam reforms

1. Three internal theory exams are conducted as per the university schedule.
2. Two practical internal assessments are conducted.
3. During the practical internal assessment, specific stations are allotted to evaluate the student's clinical competency level.
4. The marks are uploaded via Embase software.

### University exam reforms

1. The university takes care of all examination reforms
2. Exams are conducted in the college and it is recorded by CCTV cameras and the CDs of the recordings are submitted to the university on the same day along with the answer sheets
3. Exam hall is provided with an adequate number of computers and printers to download the question paper and to take printouts of the same
4. The university sends an observer to make sure that the exam process is free of any malpractice
5. Digital valuation room is well organized with an ample number of computers and is monitored with CCTV cameras as per university guidelines
6. A highly professional IT team is available on campus to conduct university examinations without any hurdles.

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