ZHAK DENTAL COLLEGE (APPROVED BY DENTAL COUNCIL OF INDIA

AZHAR

& AFFILIATED TO KERALA UNIVERSITY OF HEALTH SCIENCE) RUN BY NOORUL ISLAM TRUST

Perumpillichira P. O., Thodupuzha, Idukki Dt., Kerala - 685 605

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Date	Date		
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Date:16-06-2022

WEBSITE COMMITTEE GUIDELINES

The present website with url aadc.ac.in of the Al Azhar Dental College was launched in the year 2022. The website committee monitors and maintains the college website. It is developed on wordpress software and powered in-house at Al-Azhar.

The website committee functions on a web content management system. It aims to maintain an evolving, user-friendly website that promotes the college and facilitates the services provided by the institution. The website committee makes sure to display reports of all completed events along with geotagged photographs.

Guidelines:

- To identify and update academic, administrative and auxiliary functions
- Identify strategic initiatives for the website and present it to higher authorities for review
- Develop priority listing of the desired design and functionality enhancement
- To disseminate the efforts and achievements of the College, staff and students to the outer world
- To display core values, Vision and Mission, Program specific outcomes
- Implement regular data collection methods
- To maintain data backup and restore processes for all college events.
- To design brochures for the events held at college level
- To encourage innovative ideas for development of the website
- Report and make recommendations to the Technical assistant.
- Create framework and infrastructure design for the college website
- The committee will meet once every 3 months to update and monitor progress of the website.



Prof. Dr. Harvey Thomas MDS Al-Azhar Dental College Thodupuzha-685 605

- To update relevant documents related to mandatory disclosures etc.
- To disseminate information updates regarding treatments policies pertaining to Dental Hospital.

Committee Members:

- 1. Prof Dr. Harvey Thomas(Principal)
- 2. Dr. Amal E.A(AO)
- 3. Dr. Binila S.Babu
- 4. Dr. Sharon Vincent
- 5. Dr. Elizabeth Sojan
- 6. Dr. Surya Suprabhan
- 7. Dr. Ajay Soman
- 8. Dr. Jovin Cherian
- 9. Greeshma Kuriakose (IT Representative)

Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605