

Off : 04862 224366

Fax: 04862 229586

AL-AZHAR DENTAL COLLEGE

(APPROVED BY DENTAL COUNCIL OF INDIA & AFFILIATED TO KUHS)

RUN BY NOORUL ISLAM TRUST

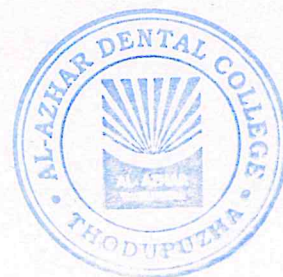
PERUMPILICHIRA P. O., THODUPUZHA, IDUKKI DIST., KERALA- 685 605

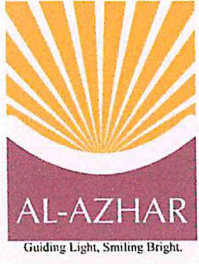
4.3.2 Total number of textbooks, reference volumes, journals, collection of rare books, manuscripts, digitalized traditional manuscripts, Discipline-specific learning resources from ancient Indian languages, special reports or any other knowledge resource for library enrichment

INDEX

SL.NO	DESCRIPTION	PAGE NUMBER
1.	Certificate of the Head of the Institution	02-03
2.	Any other relevant information	04
2.a	Library rules and regulations	05-06

Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha -685 605





Off : 04862 224366

Fax: 04862 229586

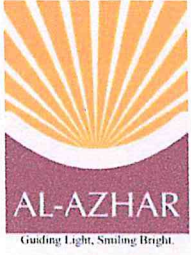
AL-AZHAR DENTAL COLLEGE

(APPROVED BY DENTAL COUNCIL OF INDIA & AFFILIATED TO KUHS)

RUN BY NOORUL ISLAM TRUST

PERUMPILLICHIRA P. O., THODUPUZHA, IDUKKI DIST., KERALA- 685 605

CERTIFICATE OF THE HEAD OF THE INSTITUTION



Off : 04862 224366

Fax: 04862 229586

AL-AZHAR DENTAL COLLEGE

(APPROVED BY DENTAL COUNCIL OF INDIA & AFFILIATED TO KUHS)

RUN BY NOORUL ISLAM TRUST

PERUMPILLICHIRA P. O., THODUPUZHA, IDUKKI DIST., KERALA- 685 605

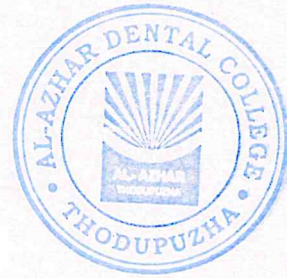
DR HARVEY THOMAS MDS

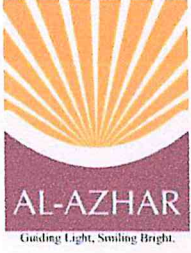
PRINCIPAL

TO WHOMSOEVER IT MAY CONCERN

This is to certify that, our institution has number of textbooks, reference volumes, journals, collection of rare books, manuscripts, digitalized traditional manuscripts, Discipline-specific learning resources from ancient Indian languages, special reports or any other knowledge resource for library enrichment.

Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605





Off : 04862 224366

Fax: 04862 229586

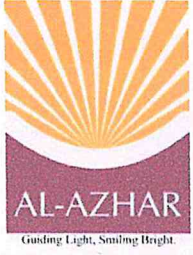
AL-AZHAR DENTAL COLLEGE

(APPROVED BY DENTAL COUNCIL OF INDIA & AFFILIATED TO KUHS)

RUN BY NOORUL ISLAM TRUST

PERUMPILLICHIRA P. O., THODUPUZHA, IDUKKI DIST., KERALA- 685 605

ANY OTHER RELEVANT INFORMATION



Off : 04862 224366

Fax: 04862 229586

AL-AZHAR DENTAL COLLEGE

(APPROVED BY DENTAL COUNCIL OF INDIA & AFFILIATED TO KUHS)

RUN BY NOORUL ISLAM TRUST

PERUMPILICHIRA P. O., THODUPUZHA, IDUKKI DIST., KERALA- 685 605

LIBRARY RULES AND REGULATIONS



AL-AZHAR DENTAL COLLEGE

(APPROVED BY DENTAL COUNCIL OF INDIA
& AFFILIATED TO KERALA UNIVERSITY OF HEALTH SCIENCE)
RUN BY NOORUL ISLAM TRUST

Perumpillichira P. O., Thodupuzha, Idukki Dt., Kerala - 685 605
URL: <http://www.alazhardental.org> E-mail- alazhardentalcollege@gmail.com

Office : 04862 - 224366
Chairman : 04862-229193
: 9447033439
Fax : 04862 - 229586

Date: 07/05/2018 Date

LIBRARY RULES AND REGULATIONS

The Al-Azhar Dental College library is located on the fourth floor and offers access to hundreds of students at once. It is an integrated knowledge resource centre with an area of 8095 square feet and a comprehensive collection of books, periodicals, and references in addition to international journals. It is solely focused on serving the requirements of Al Azhar Dental College's academic, training, and research programmes. The primary goal is to make a significant contribution to the creation of elevated values, to the enrichment of academic excellence, and to the support of high calibre research that meets international standards. It is automated using KOHA, a computerized management integrated library system that was installed on October 30, 2021.

The library has an infrastructure consisting of reception, property counter, issue counter, digital library and photocopying area. There are separate students & staff reading rooms, journal section and reference section. There is a computer section to access the digital journals and textbooks. The students reading room can accommodate 50% of total student strength. The reference books and back volumes are arranged properly for easy retrieval.

The library is equipped with numerous academic and non-academic reading materials for the staff and the students of the institution. Academic section contains year specific subject's books for students which include both dental and medical books. The library has non-academic book section donated by the alumni for enriching the knowledge of students.

It has access to more than 500 e-journals through the research database EBSCO. Under this service online access to full text and databases from reputed publishers such as Nature, Oxford, Springer, Taylor and Francis, Web of Science and Wiley are available. Terminals required for accessing e-resources, web browsing and other academic activities are available in the library. It also has access to e-library resources such as Shodh-Sindhu, e-Pathshala, SWAYAM and Discipline Specific Databases. Provision for downloading, printing of material from these sources are available. Students are provided with an excellent ICT infrastructure with adequate bandwidth for fast and seamless access to the Internet for e-content access. It has access to course management systems like Moodle and institutional Learning Management System (i-LMS) which is EMBASE ProSuit for curriculum design and development.

Library initiatives: Following are the initiatives taken to provide better learning facilities to the students:

- Free Wi-fi, internet access.



Prof. Dr. Harvey Thomas MD
Principal
Al-Azhar Dental College
Thodupuzha - 685 605

DIGITAL LIBRARY RULES

- Only academic use is permitted when using the cyber library.
- It is strictly forbidden to browse social networking or forbidden websites. The members will face severe disciplinary action.
- When using the Cyber Library, members are required to have their library ID card with them.
- Users must not divulge their Net access ID and password to other students.
- No modifications to the settings or displays of the computers housed in the Cyber Library/Reading Hall are allowed.
- All areas of the library's grounds are strictly off-limits to computer gaming.
- Members are advised to safeguard their mobile devices, CD/DVD, ROMs, and pen drives.

MEMBERSHIP

The Institute's faculty, staff, and students are all eligible to join the library as members and make use of its resources. Visitors are not permitted to borrow books.

CIRCULATION ISSUE SYSTEM

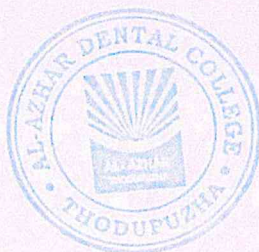
When the library card and ID card are presented, books will be issued. Students are advised to inspect the books before borrowing them, and they are accountable for any damage or mutilation discovered upon return.

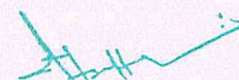
OVER DUE CHARGES


Borrowed items must be returned by the stamped due date or earlier. A late fee will be assessed if the item is returned after the due date.

ANNUAL STOCK VERIFICATION

All the books borrowed from the central library by the students and members of the teaching and non-teaching staff members must be returned by the first of March every year for the annual physical stock verification of the library.




Prof. Dr. V.A. AFZAL, M.D.S.
Principal
Al-Azhar Dental College
Perumpillichira P.O., Thodupuzha-685 605


Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605