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AL-AZHAR DENTAL COLLEGE

(APPROVED BY DENTAL COUNCIL OF INDIA & AFFILIATED TO KUHS)

RUN BY NOORUL ISLAM TRUST

PERUMPILICHIRA P. O., THODUPUZHA, IDUKKI DIST., KERALA- 685 605

1.1.1 The Institution ensures effective curriculum planning, delivery and evaluation through a well-defined process as prescribed by the respective regulatory councils and the affiliating University.

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Prof. Dr. Harvey Thomas MDS
Principal
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CERTIFICATE OF THE HEAD OF THE INSTITUTION



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DR HARVEY THOMAS, MDS
PRINCIPAL

TO WHOMSOEVER IT MAY CONCERN

This is to certify that our institution ensures effective curriculum planning, delivery and evaluation through a well-defined process as prescribed by the respective councils, affiliating university details and college curriculum committees.

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ADDITIONAL DOCUMENTS



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LESSON PLAN



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ACADEMIC YEAR 2018-2019

DEPARTMENT OF ORAL MEDICINE AND RADIOLOGY

LESSON PLAN 2018-19

LECTURE SCHEDULE FOR FINAL YEAR PART 1

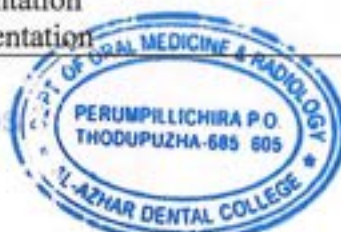
Sl No	Topic	Hours	Staff
1	Red and white lesions	4	Jayesh JU
2	Ulcerative and vesiculobullous lesions	4	Rema J
3	Extra oral radiographic techniques	3	Anjana MK
4	Endocrine disorders	2	Shanila AM
5	OPG	1	Jayesh JU
6	Digital imaging	1	Anjana MK
7	CT, MRI, Pet scan, CBCT	2	Jayesh JU
8	R/f and d/d of dental caries	1	Anjana MK
9	R/f of periodontal diseases	1	Anjana MK
10	Cysts of the jaw	1	Rema J
11	Forensic odontology	2	Shanila AM
12	Diseases of the bones	2	Jayesh JU
13	TMJ disorders	2	Rema J
14	D/d of periapical radiopacities	1	Jayesh JU
15	D/d of periapical radiolucencies	1	Anjana MK
16	D/d of mixed lesions	1	Rema JU
17	Orofacial pain	2	Anjana MK
18	Oral cancer	1	Shanila AM
19	Soft tissue calcifications	1	Shanila AM
20	Autoimmune diseases	1	Rema J
21	Diseases of maxillary sinus	1	Jayesh JU
22	Benign tumors of the jaw	2	Anjana MK
23	Traumatic injuries of the tooth and jaw	2	Anjana MK

PRACTICALS / CLINICALS

CLINICAL REQUIREMENT

Sl.No	Topic	Procedures in final year (part 1)	Minimum Requirement
1	Case history	History taking, clinical examination, investigations, diagnosis and treatment planning and patient photographs – special case	25
2	Case history	History taking, clinical examination, investigations, diagnosis and treatment planning and patient photographs – Routine case	35
3	Radiographs	Pathologic radiographs with interpretation	15
4	Assignments	Case presentation Journal presentation Seminar presentation	5 3 1

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REMA J
MEMBER OF THE DEPT:
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Clinical posting schedule

Day 1	Discussion/viva and demo on patient examination
Day 2	Radiology demo
Day 6 onwards	Case presentations and corrections, journal presentation
Day 20	End posting exam

LECTURE SCHEDULE FOR THIRD YEAR BDS

Sl No	Topic	Hours	Staff
1	Introduction to OMR, case history	2	Shanila AM
2	Investigations	2	Shanila AM
3	Respiratory disorders	1	Jayesh JU
4	CVS	1	Jayesh JU
5	GIT	1	Anjana MK
6	Bleeding and clotting disorders	1	Anjana MK
7	Haematological disorders	1	Anjana MK
8	Neuromuscular disorders	1	Shanila AM
9	Liver disorders	1	Rema J
10	Kidney disorders	1	Rema J
11	Disorders of tongue	1	Jayesh JU
12	Introduction to radiology, history and physics	1	Rema J
13	Radiation biology	1	Jayesh JU
14	Radiation protection	1	Anjana MK
15	Films and accessories	1	Anjana MK
16	Processing	1	Anjana MK
17	Faulty radiographs	1	Rema J
18	Projection geometry	1	Rema J
19	Intra oral radiographic techniques	2	Shanila AM
20	Anatomical landmarks and interpretation	1	Anjana MK
21	Disorders of salivary glands	2	Jayesh JU
22	Cervical lymphadenopathy	1	Shanila AM
23	Pigmented lesions	2	Anjana MK
24	Fungal infections	1	Anjana MK
25	Bacterial infections	1	Jayesh JU
26	Viral infections	2	Shanila AM



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Clinical posting schedule for third year BDS

S NO	POSTING DAY	TOPICS
1	Day 1- 5	Case History discussion, Discussion of Examination of swellings, ulcers, TMJ and Muscles of mastication, Salivary Glands and Lymph Nodes
2	Day 6 and 7	Viva
3	Day 8	Case history taking and patient examination demo
3	Day 9 onwards	Patient Case recording
4	Day 15 onwards	Special Case presentation-1 Journal Presentation
5	Day 20 onwards	End posting assessment and viva voce

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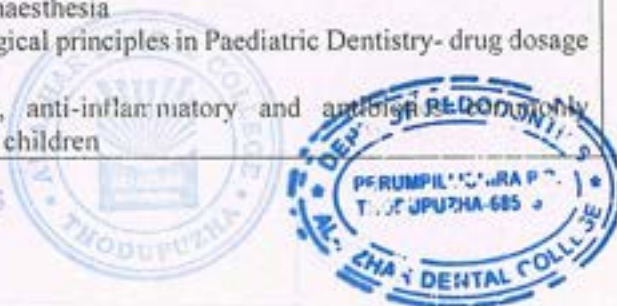
PEDIATRIC AND PREVENTIVE DENTISTRY

LESSON PLAN 2018-2019

LECTURE SCHEDULE FOR III BDS

Sl.no	Theory Topics For Third Year	Hours	Staff
1.	Introduction to Paediatric and Preventive Dentistry Definition, Scope, Objectives and Importance	1	Dr. Renu
2	Dental Anatomy and Histology ♦ Chronology of Eruption of teeth ♦ Differences between primary and permanent teeth ♦ Eruption disorders and their management including teething, ectopic eruption, ankylosis ♦ Importance of first permanent molar	1	Dr. Tinu
3	Growth and Development (will be covered by Department of Orthodontics also) ♦ Importance of study of growth and development in Pedodontics ♦ Prenatal and postnatal factors in growth and development ♦ Theories of growth and development ♦ Methods to measure growth ♦ Development of maxilla and mandible and age related changes	2	Dr. Renu
4	Development of occlusion from birth to adolescence ♦ Mouth of neonate, gum pads ♦ Primary Dentition period ♦ Mixed dentition period ♦ Establishment of occlusion ♦ Study of variation and abnormalities	2	Dr. Tinu
5	Case history recording ♦ Principles of history taking, examination, investigations, ♦ diagnosis and treatment planning	1	Dr. Renu
6	Child Psychology ♦ Definition ♦ Importance of understanding Child Psychology in Pedodontics ♦ Theories ♦ Psychological development from birth through adolescence ♦ Dental fear, anxiety and their management, types of cry ♦ Application of Psychology principles in management of child patients in the dental office ♦ Psychological disorders including anorexia, bulimia ♦ Child abuse and neglect	4	Dr. Tinu
7	Behaviour management ♦ Definition ♦ Classification and types of behaviour ♦ Factors influencing child behaviour ♦ Non- Pharmacologic management of behaviour ♦ Pharmacologic management of behaviour- ♦ Conscious sedation including nitrous oxide- oxygen inhalational anaesthesia ♦ Pharmacological principles in Paediatric Dentistry- drug dosage formulae ♦ Analgesics, anti-inflammatory and antibiotics only prescribed for children	4	Dr. Renu

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LECTURE SCHEDULE FOR FINAL PART I BDS

Sl No	Theory For Final Year Part 1	Hours	Staff
1	Dental Caries <ul style="list-style-type: none"> ◆ Diagnostic procedures and caries detection ◆ Caries pattern in primary, young permanent and permanent teeth ◆ Early childhood Caries, rampant caries- definition, classification, etiology, pathogenesis, clinical features, complications and management ◆ Role of diet and nutrition in dental caries and sugar substitutes ◆ Diet counselling and diet modifications ◆ Caries activity tests , caries prediction, susceptibility and their clinical application 	3	Dr. Renu
2	Dental Radiology as related to Pedodontics	1	Dr. Tinu
3	Dental materials used commonly in children and adolescents (Outline revision)	1	Dr. Renu
4	Paediatric Operative Dentistry <ul style="list-style-type: none"> ◆ Principles of Operative Dentistry ◆ Isolation- Importance and techniques ◆ Young Permanent Teeth and clinical considerations ◆ Modifications in cavity preparation and recent cavity designs for primary and young permanent teeth ◆ Atraumatic / Alternative Restorative Technique (ART) ◆ Other methods of caries removal ◆ Restoration of carious teeth (Primary, young permanent and permanent teeth) using various restorative materials like glass ionomers, composites, silver amalgam ◆ Preformed crowns: Stainless steel, polycarbonate and strip crowns 	5	Dr. Tinu
5	Gingival and Periodontal diseases in children <ul style="list-style-type: none"> ◆ Normal gingival and periodontium in children ◆ Definition, classification ◆ Etiology, Pathogenesis and management of gingival and periodontal condition seen in children and adolescents 	2	Dr. Renu
6	Fluorides <ul style="list-style-type: none"> ◆ Historical background ◆ Systemic fluorides: Availability, agents, concentrations, advantages and disadvantages ◆ Topical fluorides: agents, composition, method of application both for professional and home use, advantages and disadvantages ◆ Mechanism of action and its anti-cariogenic effect ◆ Fluoride toxicity and its management ◆ Defluoridation techniques 	4	Dr. Tinu
7	Paediatric Endodontics <ul style="list-style-type: none"> ◆ Principles and diagnosis ◆ Classification of pulp pathology 	4	Dr. Renu

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	<ul style="list-style-type: none"> ◆ Management of pulpally involved primary, young permanent and permanent teeth including materials used and techniques followed: ◆ Pulp capping ◆ Pulpotomy ◆ Pulpectomy ◆ Apexogenesis ◆ Apexification 		
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LECTURE SCHEDULE FOR FINAL PART II BDS

Sl No	Theory Topics Final Year Part 2	Hours	Staff
1	Traumatic injuries to teeth <ul style="list-style-type: none"> ◆ Definition, classification ◆ Etiology and incidence ◆ Management of trauma to primary teeth ◆ Sequelae and reaction following trauma to primary teeth ◆ Management of trauma to young permanent teeth ◆ Prevention of trauma: mouth protectors 	5	Dr. Renu
2	Preventive Orthodontics <ul style="list-style-type: none"> ◆ Importance and functions of deciduous dentition ◆ Effects of premature loss of primary teeth Preventive Orthodontics: <ul style="list-style-type: none"> ◆ Definition ◆ Preventive measures ◆ Space loss ◆ Space maintenance and space management ◆ Space maintainers: definition, classification, indications and contra indications, advantages and disadvantages including construction of fixed space maintainers ◆ Space regainers ◆ Mixed dentition analysis ◆ Serial extraction 	5	Dr. Tinu
3	Interceptive Orthodontics <ul style="list-style-type: none"> ◆ Oral Habits in children ◆ Definition, classification and etiology of all habits ◆ Clinical features of deleterious oral habits including non-nutritive sucking, mouth breathing, non functional grinding, masochistic and occupational habits ◆ Management of oral habits in children ◆ Other problems seen during primary and mixed dentition period and their management 	4	Dr. Renu
4	Dental management of children with special needs <ul style="list-style-type: none"> ◆ Definition, classification, etiology, clinical features, special considerations in the dental management of: ◆ Physically handicapping conditions 	5	Dr. Tinu




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	<ul style="list-style-type: none"> ◆ Mentally handicapping conditions ◆ Medically compromising conditions ◆ Genetic disorders and importance of genetic counselling including cleft lip and palate and its management 		
5	<ul style="list-style-type: none"> Oral surgical procedures in children ◆ Indications and contra indications for extraction ◆ Minor surgical procedures in children ◆ Knowledge of local and general anaesthesia 	2	Dr. Renu
6	<ul style="list-style-type: none"> Preventive Dentistry: ◆ Definition, principles and scope ◆ Levels and types of prevention ◆ Infant oral health care and first dental visit Preventive measures: ◆ Minimal intervention ◆ Pit and fissure sealants ◆ Preventive resin restorations ◆ Newer agents available for caries prevention and demineralization ◆ Caries vaccine 	4	Dr. Tinu
7	Nano dentistry – Introduction, principles and technique – an outline	1	Dr. Renu
8	Dental Health Education and school dental health programmes	1	Dr. Tinu
9	Importance of Dental HOME and anticipatory guidance	1	Dr. Renu
10	Dental emergencies in children and their management	1	Dr. Tinu
11	Setting up of paediatric dental practice including ethics	1	Dr. Renu



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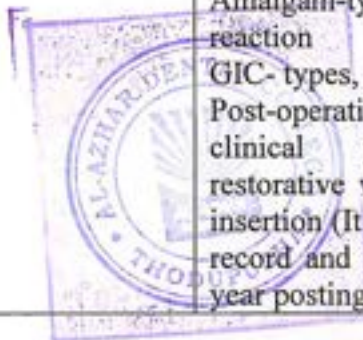
PEDIATRIC AND PREVENTIVE DENTISTRY

CLINICAL LESSON PLAN FOR III BDS

Student is trained to arrive at proper diagnosis by following a scientific and systematic procedure of history taking and examination of orofacial region. Training is also imparted in management whenever possible. In view of the above each student shall maintain a record of work done, which shall be evaluated for marks at the time of university examination.

CLINICAL REQUIREMENT

Sl.No	Topic	Procedures In Third Year	Minimum Requirement
1	Preclinical exercises	1.wire bending 2.Appliance 3.Cavity preparation in primary teeth	
2	Case Taking	Long case - Detailed history taking & clinical examination, formulating diagnosis and planning comprehensive treatment for the child.	2
3	Preventive Measures	1. Oral prophylaxis after using disclosing agents 2. Topical fluoride application	2 2
4	Permanent restorations	Amalgam or glass ionomer cement	5
6	Dental extractions	Extraction of mobile deciduous teeth	5
7	Assignments	Assignments on Milestones of development, Immunisation schedule, Chronology of human dentition & Stages of tooth development, Tooth numbering systems, Eruption sequence, Early and Delayed eruption, Sterilization in dental office, Amalgam-types, composition and setting reaction GIC- types, composition and setting reaction Post-operative instructions for various clinical procedures-after extractions, restorative work and orthodontic appliance insertion (It should be written in the clinical record and submitted before the end of III year posting in the department)	



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CLINICAL POSTING SCHEDULE

DAY 1	INTRODUCTION
DAY 2 TO DAY 10 WIRE BENDING APPLIANCES	PRE-CLINICAL EXERCISES C-CLASP ADAMS CLASP LONG LABIAL BOW 2 SPRING FINGER SPRING HABIT BREAKING APPLIANCE CATALANS APPLIANCE ORAL SCREEN
DAY 11 TO DAY 20	ASSIGNMENT SUBMISSION AND VIVA
DAY 21 TO DAY 22 nd	CASE HISTORY DISCUSSION AND VIVA
DAY 23 TO DAY 28	PATIENT CASE TAKING
DAY 29 TO DAY 30	END POSTING ASSESSMENT AND VIVA



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CLINICAL LESSON PLAN FOR FINAL PART I BDS

CLINICAL REQUIREMENT


<u>Sl.No</u>	<u>Topic</u>	<u>Procedures in final year (part 1)</u>	<u>Minimum Requirement</u>
1	Case Taking	Long case- All patient records- clinical & investigative records- like study models, pre-treatment and post treatment photographs, prints of the radiographs etc Short case - History taking(briefly), clinical examination, formulating diagnosis and treatment planning	1 10
2	Preventive Measures	Oral prophylaxis Topical fluoride application	10 10
3	Permanent Restorations	Amalgam /GIC	10
4	Dental Extractions	Extraction of anterior or posterior deciduous teeth under LA	10
5	Assignments	Assignments on Dental age and Assessment methods, Topical fluorides, Pulp vitality tests	

CLINICAL POSTING SCHEDULE

DAY 1	INTRODUCTION
DAY 2- DAY 10	ASSIGNMENTS AND DISCUSSION
DAY 11 – DAY 12	VIVA ASSESSMENT
DAY 13 – DAY 25	ASSIGNMENT DISCUSSION PATIENT CASE TAKING AND DISCUSSION
DAY 25 – DAY 30	END POSTING ASSESSMENT AND VIVA


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CLINICAL LESSON PLAN FOR FINAL PART II BDS

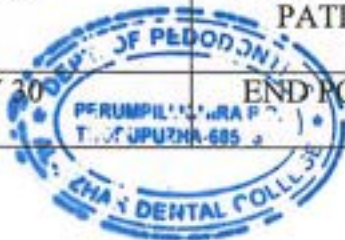
CLINICAL REQUIREMENT

SLNo	Topic	Procedures In Final Year(Part 2)	Minimum Requirement
1	Case Taking	Long Case - A very detailed history taking including diet chart recording, space analysis etc Short case	2 10
2	Preventive Measures	Oral prophylaxis Topical fluoride application	5 5
3	Permanent Restorations	Amalgam/GIC	10
4	Dental Extractions	Extraction of teeth including permanent posterior teeth, root stumps, grossly decayed deciduous teeth under LA	10
5	Treatment for children with special health care needs	Treatment for children with cardiac problem/bleeding disorders/neurological problems/ mentally challenged/visual/ hearing impairment etc	1
6	Seminar	Seminar on allotted topic should be presented with power point and the print and soft copies should be submitted to the Head of the department before the part 2 posting	1

CLINICAL POSTING SCHEDULE

DAY 1	GENERAL INSTRUCTION AND INTRODUCTION TO DEPARTMENT
DAY 2 TO DAY 5	SEMINAR - APPROVAL AND DISCUSSION
DAY 6 TO DAY 10	SEMINAR PRESENTATION
DAY 11 TO DAY 28	DAILY ASSIGNMENT DISCUSSION PATIENT CASE TAKING AND DISCUSSION
DAY 29 AND DAY 30	END POSTING ASSESSMENT AND VIVA

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DEPARTMENT OF ORALPATHOLOGY AND MICROBIOLOGY

LESSON PLAN 2018-19

FIRST YEAR BDS

Sl No	MONTH	THEORY TOPICS	PRACTICAL	STAFF
1.	May	<ul style="list-style-type: none">• Introduction To Dental Anatomy• Difference Between Permanent & Deciduous Dentition• Enamel, Amelogenesis, Enamel Rods• Salivary Gland: Classification, Structure• Development Of Tooth• Development Of Face And Oral Cavity	<ul style="list-style-type: none">• Histological Slides On Mucous Acini, Serous Acini & Mixed Acini	Dr. E Lakshmi Priya Dr. Joe Manual
2.	June	<ul style="list-style-type: none">• Maxillary Central Incisor• Enamel• Mandibular Central Incisor• Development Of Tooth• Enamel Lamellae, Tufts, Spindle, Gnarled Enamel, Neonatal Line	<ul style="list-style-type: none">• Demonstration And Carving Of Permanent Maxillary Central Incisor• Histological Slides Of Enamel Rods	Dr. Muhammed Afnan Dr Joe Manual
3.	July	<ul style="list-style-type: none">• Development Of Face And Oral Cavity• Maxillary Lateral Incisor• Mandibular Lateral Incisor• Pulp-Introduction, Structure• Enamel	<ul style="list-style-type: none">• Demonstration And Carving Of Permanent Maxillary Lateral Incisor• Histological Slides Of Enamel-Enamel Tufts	Dr. E Lakshmi Priya Dr. Muhammed Afnan
4.	August	<ul style="list-style-type: none">• Enamel• Maxillary Canine• Mandibular Canine• Pulp-Function, Age Changes• Mandibular Central Incisor• Pdl-Introduction	<ul style="list-style-type: none">• Lateral Incisor Carving• Permanent Maxillary Canine Demonstration• Canine Carving• Tooth Development Slide-Bud, Cap and	Dr. E Lakshmi Priya Dr. Joe Manual


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			Stage <ul style="list-style-type: none"> Histological Slides -Enamel Lamellae, Enamel Spindle 	
5.	September	<ul style="list-style-type: none"> Dentin Cementum Maxillary First & Second Premolar PDL: Structure, Principle Fibers, Sharpey's Fibers, Functions, Age Changes Maxillary First Molar Oral Mucous Membrane 	<ul style="list-style-type: none"> Tooth Specimens Discussion- Maxillary and Mandibular Central, Lateral, Canine Permanent Mandibular Central, Lateral and Canine Carving Tooth Development Slides-Bell Stage Zones Of Pulp, Cementum Histology Slide Discussion 	Dr. E Lakshmipriya Dr. Muhammed Afnan
6.	October	<ul style="list-style-type: none"> Bone Tooth Eruption Mandibular First & Second Premolar Mandibular First Molar Oral Mucous Membrane 	<ul style="list-style-type: none"> Demonstration of Maxillary Premolar Carving Maxillary Premolar Slides Of Non Keratinized And Non Keratinized Mucosa 	Dr. Muhammed Afnan Dr. Joe Manual
7.	November	<ul style="list-style-type: none"> Tooth Shedding Bone 	<ul style="list-style-type: none"> Demonstration and Carving of Mandibular Premolar Slides Of Papillae-Circumvallate, Filiform 	Dr. E Lakshmipriya Dr. Muhammed Afnan
8.	December	<ul style="list-style-type: none"> Tmj Occlusion Deglutition Maxillary Second Molar Mandibular Second Molar 	<ul style="list-style-type: none"> Tooth Specimens- Maxillary and Mandibular 1st And 2nd Premolars Histology Slide Discussion-Bone 	Dr. E Lakshmipriya Dr. Joe Manual



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9.	January	<ul style="list-style-type: none"> • Maxillary Sinus • Calcium Phosphorus Metabolism • Maxillary Third Molar • Mandibular Third Molar 	<ul style="list-style-type: none"> • Demonstration and Carving of Maxillary 1st Molar • Age Estimation-Dental Cast Study 	Dr. Muhammed Afnan Dr. Joe Manual
10.	February	<ul style="list-style-type: none"> • Mineralisation • Tissue Processing 	<ul style="list-style-type: none"> • Demonstration and Carving of Mandibular 1st Molar • Tooth Specimens-Permanent Maxillary And Mandibular Molars 	Dr. Muhammed Afnan



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DEPARTMENT OF ORAL PATHOLOGY & MICROBIOLOGY

LESSON PLAN 2018-19

THIRD YEAR BDS


SL.NO.	MONTH	THEORY TOPICS	PRACTICAL	STAFF
1.	April	<ul style="list-style-type: none">• Microbial Infections Of Oral Tissues.• Developmental Disturbances Of Oral & Paraoral Region: Developmental Disturbance Of Jaws, Developmental Disturbance Of Lips & Palate, Developmental Disturbance Of Oral Mucosa• Systemic Diseases Involving Oral Cavity	Tooth Anomaly Specimens Discussion	Dr. E Lakshmipriya Dr. Muhammed Afnan
2.	May	<ul style="list-style-type: none">• Odontogenic Tumors Of Oral Cavity: Classification, Ameloblastoma• Developmental Disturbances: Disturbance Of Gingiva, Tongue, Salivary Gland• Allergies & Immunology: Angioedema, Drug Allergies	Histopathological Slides Ameloblastoma-Follicular, Plexiform Tooth Anomaly Specimens	Dr. Muhammed Afnan Dr. Joe Manuel
3.	June	<ul style="list-style-type: none">• Developmental Disturbances Of Oral & Paraoral Structures: Developmental Disturbance In Size Of Teeth, Shape Of Teeth, Number Of Teeth.• Benign & Malignant Tumors Of Oral Cavity: Papilloma, Keratoacanthoma• Non- Neoplastic Salivary Gland Diseases	Histopathological Slides Of Salivary Glands- Warthin's Tumour, Pleomorphic Adenoma, Mucoepidermoid Carcinoma, Adenoid Cystic Carcinoma	Dr. E Lakshmipriya Dr. Joe Manuel
4.	July	<ul style="list-style-type: none">• Odontogenic Cysts Of Oral & Para Oral Region• Benign & Malignant Tumors Of Oral Cavity: Epithelial Dysplasia, Leukoplakia, Erythroplakia, Osmf, Carcinoma Insitu, Tnm Staging.• Developmental Disturbances:	Histopathology Slides- Of Epithelial Dysplasia, Mild, Moderate, Severe, Carcinoma In Situ, Osmf, Verrucous Carcinoma Histopathological Slides- Lichen Planus, Pemphigus, Pemphigoid,	Dr. E Lakshmipriya Dr. Muhammed Afnan



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		Developmental Disturbance In Structure Of Teeth. <ul style="list-style-type: none"> • Diseases Of Maxillary Sinus • Pigmentation Of Oral Tissue • Mucocutaneous Diseases 	Dentigerous Cyst, Radicular Cyst, Okc, Coc	
5.	August	<ul style="list-style-type: none"> • Common Non- Inflammatory Diseases Involving The Jaws: Cherubism , Osteogenesis Imperfecta, Paget's Disease • Benign & Malignant Tumors Of Oral Cavity: Bcc, Scc, Epidermoid Carcinoma, Verrucous Carcinoma, Malignant Melanoma, • Connective Tissue Tumors • Diseases Of Tmj • Disease Of Nerves: Trigeminal Neuralgia, Sphenopalatine & Glossopharyngeal Neuralgia 	Histopathological Slides Of Squamous Cell Carcinoma-Well, Moderately And Poorly Differentiated, Basal Cell Carcinoma Slides Of Fibroma, Hemangioma, Fibrosarcoma, Giant Cell Granuloma	Dr. Muhammed Afnan Dr. Joe Manuel
6.	September	<ul style="list-style-type: none"> • Odontogenic Tumors Of Oral Cavity: Ceot, Ameloblastic Fibroma, Dget, Ceot • Common Non-Inflammatory Diseases Involving Jaws: Fibrous Dysplasia, Cleidocranial Dysplasia, Rickets Achondroplasia, Marfans Syndrome, Downs Syndrome. • Diseases Of Nerves: Bms, Causalgia • Dental Caries: Theories, Clinical Features, Classification 	Slides Of Fibrous Dysplasia, Paget's Disease	Dr. E Lakshmi Priya Dr. Muhammed Afnan
7.	October	<ul style="list-style-type: none"> • Diseases Of Pulp & Periapical Tissues: Diseases Of Pulp, Periapical Tissues • Traumatic, Reactive & Regressive Lesions Of Oral Cavity • Dental Caries: Histopathology, Microbiology, Immunology, Caries Activity Tests, Factors Influencing Caries • Periodontal Diseases • Principles Of Basic Odontology 	Histopathological Slides Of Dental Caries	Dr. Muhammed Afnan Dr. Joe Manuel


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8.	November	<ul style="list-style-type: none"> • Diseases Of Pulp & Periapical Tissues: Osteomyelitis, Cellulitis, Ludwig's Angina, Maxillary Sinusitis, Focal Infection, Foci Of Infection, Intracranial Complication Of Dental Infection. • Biopsy, Cytology, Healing Of Oral Wounds 	<p>Dr. E Lakshmipriya Dr. Joe Manuel</p>
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DEPARTMENT OF PERIODONTICS

**LESSON PLAN
2018-2019**





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LESSON PLAN

THIRD YEAR 2018-19

Sl No	Topic	Staff	Duration
1	Introduction to Periodontology	Dr. Sajil John	1 hour
2	Development of Periodontium		4 hours
	Gingiva	Dr. Shiny Joseph	
	Periodontal Ligament	Dr Cini P Moideen	
	Cementum	Dr. Ammu Thomas	
	Alveolar Bone	Dr. Mynu	
3	Defensive mechanisms in the oral cavity	Dr. Sajil John	1 hour
4	Age changes in teeth and periodontal structures and their association with periodontal diseases	Dr Cini P Moideen	1 hour
5	Classification of periodontal diseases	Dr. Ammu Thomas	1 hour
6	Epidemiology of periodontal diseases	Dr. Mynu	2 hours
7	Gingival diseases		6 hours
	Gingival inflammation	Dr. Shiny Joseph	
	Clinical features of gingivitis	Dr. Sajil John	
	Gingival enlargement	Dr Cini P Moideen	
	Acute gingival infections	Dr. Shiny Joseph	
	Desquamative gingivitis	Dr. Mynu	
8	Periodontal Pocket	Dr. Ammu Thomas	2 hours
9	Etiology		5 hours


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	Dental Plaque	Dr. Shiny Joseph	
	Calculus		
	Trauma from occlusion	Dr. Cini P Moideen	
	Systemic diseases	Dr. Mynu	
	Interdisciplinary dentistry		
	Conservative Dentistry	Dr. Ammu Thomas	
	Prosthodontics	Dr. Mynu	
	Orthodontics	Dr. Cini P Moideen	
10	Risk factors	Dr. Ammu Thomas	1 hour

III year CLINICAL POSTING SCHEDULE 2018-19

SL.NO	DAY	SCHEDULE
1.	3 rd day	Gingiva and Cementum Assignment Completion and Viva
2.	5 th day	Periodontal Ligament and Alveolar Bone Assignment Completion and Viva
3.	8 th day	Instrument Record Completion and Viva
4.	9 th day	Scaling Demonstration
5.	25 th -30 th day	Subgingival Scaling Viva and End Posting Assessment




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LESSON PLAN FINAL YEAR 2018-19

Sl No	Topic	Staff	Duration
1	Periodontitis		6 hours
	Chronic periodontitis	Dr. Cini P Moideen	
	Aggressive periodontitis and atypical periodontitis	Dr. Mynu	
	Periodontal abscess	Dr. Cini P Moideen	
	Furcation involvement	Dr. Shiny Joseph	
	Periodontitis associated with systemic diseases	Dr. Ammu Thomas	
2	Diagnosis		2 hours
	Clinical diagnosis	Dr. Mynu	
	Halitosis	Dr. Shiny Joseph	
3	Prognosis	Dr. Cini P Moideen	1 hour
4	Treatment plan	Dr. Ammu Thomas	1 hour
5	Periodontal therapy		3 hours
	General principles of periodontal therapy	Dr. Cini P Moideen	
	Phase I Therapy	Dr. Ammu Thomas	
	Plaque control	Dr. Ammu Thomas	
6	Host response	Dr. Cini P Moideen	2 hours
7	Pocket eradication procedures		5 hours
	Scaling and root planing	Dr. Mynu	
	Periodontal Instruments	Dr. Shiny Joseph	
	Curettage	Dr. Ammu Thomas	


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	Flap surgery	Dr. Cini P Moideen	
8	Osseous Surgery		2 hours
	Resective surgery	Dr. Mynu	
	Regenerative procedures	Dr. Shiny Joseph	
9	Mucogingival surgery & periodontal plastic surgeries	Dr. Sajil John	3 hours
10	Splints	Dr. Ammu Thomas	1 hour
11	Hypersensitivity	Dr. Benitta	1 hour
12	Implants	Dr. Cini P Moideen	1 hour
13	Maintenance phase (SPT)	Dr. Mynu	1 hour
14	Pharmaco-therapy	Dr. Cini P Moideen	2 hours
15	Periodontal management of medically compromised patients	Dr. Shiny Joseph	1 hour
16	Inter-disciplinary care	Dr. Ammu Thomas	1 hour
17	Systemic effects of periodontal diseases in brief	Dr. Cini P Moideen	1 hour
18	Infection control protocol	Dr. Shiny Joseph	1 hour
19	Ethics	Dr. Benitta	1 hour



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DEPARTMENT OF PROSTHODONTICS

LESSON PLAN [2018 – 2019] FIRST YEAR

SL.NO.	THEORY TOPICS	STAFF	PRACTICAL TOPICS	STAFF	HOURS
1	Orientation class on date of joining. Dental kit distribution and explanation.	Dr Bini K Issac	Manipulation of DM	Dr Bini K Issac	1
		Dr Vishnu Thomas	Cube of 1 inch	Dr Vishnu Thomas	2
2	Introduction of dental materials. Gypsum products. Viva voce of theory topics. Monthly assessment.	Dr Bini K Issac	Cube of 1 inch	Dr Bini K Issac	2
		Dr Vishnu Thomas	Cuboid of 2x1 inch	Dr Vishnu Thomas	2
					1
3	Gypsum products. Impression materials. Viva voce of theory topics. Monthly assessment.	Dr Bini K Issac	Cube of 1 inch	Dr Joyce Thomas	2
			Cuboid of 2x1 inch		3
			Pyramid of 1.5x1 inch base	Dr. Vinni Oommen	1
4	Impression materials. Viva voce. Monthly assessment.	Dr Vishnu Thomas	Manipulation of ZOE Thumb impression	Dr Litto Manual	1
					1
					1
5	Impression materials. Physical properties of DM. Viva voce. Monthly assessment.	Dr Vishnu Thomas Dr Bini K Issac	Preparation of cast Impression compound	Dr Jacob Varghese	2
			Model preparation Beading and boxing Anatomical landmarks	Dr. Bini K Issac	3
					1
6	Physical properties of DM. Biological considerations of DM. Viva voce. Monthly assessment.	Dr Bini K Issac Dr Vishnu Thomas	Preparation of cast	Dr Vishnu Thomas	2
			Preparation of denture Base with shellac & coldcure acrylic	Dr. Joyce Thomas	3
					1
7	Biological considerations of DM. Viva voce. Monthly assessment.	Dr Vishnu Thomas	Preparation of spacer	Dr Vinni Oommen	2
			design+special tray Fabrication of OR	Dr Bini K Issac	1
					1
8	Denture base materials Viva voce Monthly assessment	Dr Bini K Issac	Fabrication of OR	Dr Bini K Issac	2
			Indexing, alignment & mounting on articulator	Dr. Joyce Thomas	1
9	Revision of theory topics	Dr Bini K Issac	Teeth arrangement (class I)	Dr. Vinni Oommen	6

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DEPARTMENT OF PROSTHODONTICS
LESSON PLAN [2018 – 2019] SECOND YEAR

SL.NO.	THEORY TOPICS	STAFF	PRACTICAL TOPICS	STAFF	HOURS
1	Dental casting alloys	Dr Vinni Oommen	Teeth arrangement (class 1)	Dr Joyce Thomas	12
2	Tarnish and corrosion, Dental investment materials Viva voce Monthly assessment	Dr Bini K Isaac Dr Vinni Oommen	Teeth arrangement (class 1)	Dr Bini K Isaac	6 10 1 2
3	Casting procedures and defects Viva voce of theory topics Monthly assessment 1 st internal assessment	Dr Joyce Thomas	Teeth arrangement (class 1)	Dr Litto Manual	12 1 2 3
4	Dental ceramics Viva voce Monthly assessment	Dr Bini K Isaac	Teeth arrangement (class II and Class III)	Dr Joyce Thomas	16 1 2
5	RPD Designing Viva voce Monthly assessment 2 nd internal assessment	Dr Litto Manual	Manipulation of dental materials Acrylic. (Heat cure, self-cure) Processing trial denture in heat cure acrylic, Repair of fractured denture	Dr Bini K Isaac	12 1 2 3
6	Abrasion and polishing Agents RPD designing Viva voce Monthly assessment	Dr Bini K Isaac	Fabrication of heat cure acrylic partial denture (class 3)	Dr Bini K Isaac	5 6 1 2
7	Die and die materials Viva voce Monthly assessment	Dr Joyce Thomas	RPD designing	Dr Litto Manual	10 1 2
8	Dental implants Viva voce Monthly assessment	Dr Litto Manual	Manipulation of dental materials Irreversible Hydrocolloid Rubber base impression materials (demo only) Acrylic. (Heat cure, self-cure)	Dr Bini K Isaac	10 1 2
9	Revision of theory topics 3 rd Internal Assessment	Dr Vinni Oommen	Preclinical record completion	Dr Vinni Oommen	15 3

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DEPARTMENT OF PROSTHODONTICS
LESSON PLAN [2018 – 2019] THIRD YEAR

SLNO.	THEORY TOPICS	STAFF	PRECLINICAL TOPICS	CLINICAL WORK	STAFF	HOURS
1	Introduction, terminologies, classification, diagnosis and treatment planning	Dr Joyce Thomas	RPD wax pattern designing	Alginate impression taking practice, rpd case history and clinical cases	Dr Joyce Thomas	6
2	Major connectors	Dr Vinni Mary Oommen	RPD wax pattern designing	Alginate impression taking practice, rpd case history and clinical cases	Dr Vinni Mary Oommen	4
3	Minor connectors Rest and rest seats	Dr Joyce Thomas/Dr Bini K Issac	RPD wax pattern designing	Alginate impression taking practice, rpd case history and clinical cases	Dr Bini K Issac	3 2
4	Direct Retainers	Dr Joyce Thomas	FPD stone model preparation Central incisor(all ceramic)	Alginate impression taking practice, rpd case history and clinical cases	Dr Joyce Thomas	4
5	Indirect retainers	Dr Vinni Mary Oommen	FPD stone model preparation Premolar(metal ceramic facing)	Alginate impression taking practice, rpd case history and clinical cases	Dr Vinni Mary Oommen	4
6	Surveyor and Surveying	Dr Joyce Thomas	FPD stone model preparation Premolar (metal ceramic facing)	Alginate impression taking practice, rpd case history and clinical cases	Dr Joyce Thomas	4
7	RPD impression materials and procedures	Dr Joyce Thomas	FPD stone model preparation Molar (full metal)	Alginate impression taking practice, rpd case history and clinical cases	Dr Bini K Issac	6

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8	Principals of rpd designing	Dr Bini K Issac	FPD stone model preparation Molar (full metal)	Alginate impression taking practice, rpd case history and clinical cases	Dr Joyce Thomas	3
9	Revision of theory topics	Dr Joyce Thomas	FPD wax pattern fabrication	Alginate impression taking practice, rpd case history and clinical cases	Dr Vinni Mary Oommen	12

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DEPARTMENT OF PROSTHODONTICS
LESSON PLAN FINAL YEAR PART I [2018-2019]

SL.NO.	THEORY TOPICS	STAFF	PRACTICAL TOPICS	HOURS
1	Jaw relation and jaw movements Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	8 1
2	Concepts of occlusion and balanced occlusion Viva voce	Dr. Jacob Varghese	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	4 1
3	Tooth selection and teeth arrangement Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	3 1
4	Trial dentures Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2 1
5	Denture insertion and post insertion instructions Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	4 1
6	Relining and rebasing Viva voce	Dr. Joyce Thomas	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2 1

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7	Immediate complete denture Viva voce	Dr. Jacob Varghese	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2 1
8	Single complete denture Viva voce	Dr. Vinni Mary Oommen	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2 1
9	Overdenture Viva voce	Dr. Bini K Issac	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2
10	Residual ridge resorption Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	1 1
11	Revision of all chapters Test paper Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	6 2 1



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DEPARTMENT OF PROSTHODONTICS
LESSON PLAN FINAL YEAR PART II [2018 – 2019]

SL.NO.	THEORY TOPICS	STAFF	PRACTICAL TOPICS	HOURS
1	Introduction, Diagnosis and Treatment planning	Dr. Litto Manuel	Case history discussion Case history taking and discussion of cases in detail Case completion	5
	Principles of tooth preparation	Dr. Vinni Oommen	End posting exam and bench viva (clinical) Theory viva	6
	Full veneer crown preparation		Case completion and review Typhodont tooth preparation in posterior teeth	4
	Viva voce	Dr. Bini K Issac		1
2	Partial veneer crown preparation	Dr. Joyce Thomas	Case history discussion Case history taking and discussion of cases in detail Case completion	3
	Provisional restorations	Dr. Vinni Oommen	End posting exam and bench viva (clinical) Theory viva	3
	Fluid control and soft tissue management		Case completion and review Typhodont tooth preparation in posterior teeth	3
	Viva voce	Dr. Vinni Oommen		1
3	Impressions in FPD	Dr. Jacob Varghese	Case history discussion Case history taking and discussion of cases in detail Case completion	5
	Working cast and dies	Dr. Jacob Varghese	End posting exam and bench viva (clinical) Theory viva	3
	Retainers		Case completion and review Typhodont tooth preparation in posterior teeth	3
	Viva voce	Dr. Vinni Oommen		1
4	Pontics	Dr. Litto Manuel	Case history discussion Case history taking and discussion of cases in detail Case completion	4
	Connectors	Dr. Vinni Oommen	End posting exam and bench viva (clinical) Theory viva	4
	Resin bonded FPD		Case completion and review Typhodont tooth preparation in posterior teeth	4
	Viva voce	Dr. Noufal P K		1
5	Failures in FPD	Dr. Vinni Oommen	Case history discussion Case history taking and discussion of cases in detail Case completion	4
	Implant supported FPD	Dr. Jacob Varghese	End posting exam and bench viva (clinical) Theory viva	4
	Viva voce		Case completion and review	1

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			Typhodont tooth preparation in posterior teeth	
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Litto Manual

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PUBLIC HEALTH DENTISTRY LESSON PLAN FOR THIRD YEAR BDS 2018 - 2019

Sl.no	Theory Topics For Third Year	Hours	Staff
1.	Concepts of Health Environmental Health Noise Pollution Water Purification	1	Dr Vinayaka
2	Filters Disinfection Public Health Determinants of Health Man and Medicine I Man and Medicine II	1	Dr Saheer
3	Phases of Public Health Bio Medical Water Management Seminar Presentation Concepts of Oral Health and Disease Health Education Levels of Prevention ART	2	Dr. Tency
4	Communication Methods Pit and Fissure Sealant Behavioural Management WHO ASHA Fluorides- Introduction, Mechanism and Metabolism Fluorides- Delivery Methods, Toxicity, Defluoridation	2	Dr. Tency



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PUBLIC HEALTH DENTISTRY

LESSON PLAN FOR FINAL YEAR BDS 2018 - 2019

Sl.no	Theory Topics For Final Year	Hours	Staff
1.	Planning and Evaluation I Planning and Evaluation II Air Pollution Health care delivery system Primary health care	1	Dr Vinayaka
2	Community health centres Health agencies Introduction to indices Dental caries indices Periodontal indices Flouride indices Occupational hazards in dentistry- physical and chemical Occupational hazards in dentistry- bio and psycho Establishment of dental caries Mobile dental clinic	1	Dr Saheer
3	Dental economics General Epidemiology I General Epidernicology II Ethics in medicine and dentistry Public health dentistry I Public health dentistry II Dental caries Periodontal diseases Oral cancer Malocclusion Survey procedure in dentistry I Survey procedure in dentistry II Dental man power School oral health programme I School oral health programme II	2	Dr. Tency
4	Finance in dental care Finance in dental care Research methodology and biostatistics Pit and fissure sealant, ART RCT, COPRA IDA, DCI Water purification, Filters Flourides - delivery methods, toxicity, defluoridation Nutrition and oral health Health care delivery Pit and fissure sealants Ethical principles Waste management Biomedical waste management Do's and Dont's for health professionals, consent, professional negligence	2	Dr. Tency



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PRACTICALS/ CLINICALS

Student is trained to arrive at proper diagnosis by following a scientific and systematic procedure of history taking and examination of orofacial region. Training is also imparted in management whenever possible. In view of the above each student shall maintain a record of work done, which shall be evaluated for marks at the time of university examination.

CLINICAL REQUIREMENT

THIRD BDS PRACTICAL WORK SCHEDULE

Sl No.	WORK	NUMBER	SESSIONS
1.	Case History	3	Week 1-4
2.	Seminar	1	Week 2
3.	Satellite Centre Visit	1	Week 3
4.	Screening/Treatment Camp	1	Week 4
5.	End Posting Exam	1	Week 4



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CLINICAL POSTING SCHEDULE THIRD YEAR

DEPARTMENT OF PUBLIC HEALTH DENTISTRY

DAY	DISCUSSION TOPICS AND EXERCISES
1.	INTRODUCTION TO PUBLIC HEALTH DENTISTRY
2.	HISTORY OF DENTISTRY
3.	MEDICINE IN ANTIQUITY
4.	INFECTION CONTROL, DISINFECTION, STERILISATION
5.	CASE HISTORY DISCUSSION, TEST ON IMPORTANT DEFINITIONS
6.	VIVA ON CASE HISTORY/DISCUSSED TOPIC
7.	CASE TAKING I
8.	COMMUNICATION, TYPE OF PATIENTS
9.	ORAL HYGIENE PRACTICES
10.	DIET – BALANCED DIET, DEFICIENCY DISEASES
11.	CASE TAKING II
12.	DISCUSSION ON SEMINAR TOPICS
13.	DIAGNOSTIC INSTRUMENTS
14.	HOSPITAL WASTE MANAGEMENT
15.	DENTAL CAMPS
16.	IMPORTANCE OF PUBLIC HEALTH PROGRAMS
17.	WATER PURIFICATION – VISIT TO A WATER TREATMENT PLANT
18.	FLUORIDES/FLUOROSIS
19.	CASE TAKING III
20.	DENTAL AUXILIARY
21.	DENTIST ACT
22.	SEMINAR PRESENTATION
23.	SEMINAR PRESENTATION
24.	END POSTING EXAM

CLINICAL REQUIREMENTS

SL NO	PROCEDURE/ACTIVITY	REQUIRED NO
1	CASE HISTORY REPORTS	3
2	SEMINAR PRESENTATION	1
3	DENTAL CAMPS	2
4	PUBLIC HEALTH ACTIVITY	2
5	FIELD VISIT	1



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CLINICAL REQUIREMENT

FINAL BDS PRACTICAL WORK SCHEDULE

Sl no.	WORK	NUMBER	SESSIONS	
1.	DENTAL INDICES	OHI/OHI-S	5	WEEK 1-4
		DMFT/DMFS	5	WEEK 1-4
		CPI/LOA	5	WEEK 1-4
		WHO PERFORMA	5	WEEK 1-4
2.	SEMINAR	1	WEEK 2	
3.	DENTAL CARE VISIT	1	WEEK 2	
4.	WATER PURIFICATION	1	WEEK 3	
5.	SATELLITE CENTRE VISIT	1	WEEK 4	
6.	END POSTING EXAM	1	WEEK 4	


CLINICAL POSTING SCHEDULE FINAL YEAR

DEPARTMENT OF PUBLIC HEALTH DENTISTRY

DAY	DISCUSSION TOPICS AND EXERCISES
1	REVIEW ON CASE HISTORY TAKING STERILISATION
2	VIVA ON BASIC TOPICS
3	EPIDEMIOLOGY OF CARIES AND PERIODONTAL DISEASES
4	EPIDEMIOLOGY OF ORAL CANCER AND MALOCCLUSION
5	EPIDEMIOLOGICAL STUDIES- RESEARCH TOPICS
6	CASE TAKING IV
7	RESEARCH METHODOLOGY
8	BIAS
9	INDICES
10	SEMINAR TOPIC DISCUSSION
11	DENTAL AUXILLARY CASE V
12	COMPREHENSIVE AND INCREMENTAL DENTAL CARE, FINANCE
13	SEMINAR PRESENTATION
14	RESEARCH WORK- DATA COLLECTION
15	SCHOOL DENTAL HEALTH PROGRAMS
16	RESEARCH WORK INDIUS/ WHO PERFORMA
17	SURVEY, PLANNING, EVALUATION
18	FLUORIDES IN DENTISTRY
19	FINAL SUBMISSION OF RESEARCH HARD COPY


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20	COMPLETION OF SEMINARS
21	UPDATE LOG BOOK AND RECORDS
22	SUBMISSION OF CAMP REPORTS, PUBLIC HEALTH PROGRAMS
23	END POSTING EXAM/ VIVA
24	EVALUATION/ EXAM PREPARATION

CLINICAL REQUIREMENTS

SL NO.	PROCEDURE/ ACTIVITY	REQUIRED NO
1	CASE HISTORY	5
2	OHI	5
3	DMFT/S	5
4	WHO PERFORMA	5
5	RESEARCH PROJECT	1
6	DENTAL CAMPS	5
7	FIELD VISIT	3
8	SEMINAR PRESENTATION	2



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DEPARTMENT OF ORAL AND MAXILLOFACIAL SURGERY

LESSON PLAN- IIIrd Year BDS 2018-2019

SI NO	TOPIC	DESCRIPTION	HOURS	STAFF IN CHARGE
1	Introduction	Definition, scope, aims and objectives. Diagnosis in oral surgery: History taking, Clinical examination, Investigations. Principles of infection control and cross-infection control with particular reference to HIV/AIDS and Hepatitis	1	Dr. Augustine
2	Principles of Oral Surgery	Asepsis: Definition Measures to prevent introduction of infection during Surgery. Preparation of the patient, Measures to be taken by operator, Sterilization of instruments - various methods of sterilization etc, Principles and need for cleaning of infected/ used instruments prior to re sterilization Surgery set up. Pre- anesthetic considerations Pre-medication: purpose, drugs used Anesthetic considerations a) Local b) Local with IV sedations Use of general anesthetic Access: Intra-oral: Mucoperiosteal flaps, principles, commonly used intraoral incisions. Bone Removal: Methods of bone removal. Use of Burs: Advantages & precautions Bone cutting instruments: Principles of using chisel & osteotome. Extra-oral. Skin incisions - principles, various extra-oral incision to expose facial skeleton. a) Submandibular b) Pre auricular Incision for TMJ, Access to maxilla & orbit, Bi coronal incision Control of hemorrhage during surgery Normal Haemostasis Local measures available to control bleeding Hypotensive anaesthesia etc. Drainage & Debridement Purpose of drainage in surgical wounds Types of drains used Debridement: purpose, soft tissue & bone debridement. Closure of wounds Type wounds, Classification of wounds Suturing: Principles Suture material: Classification, ideal requirements Body response and resorbability of various materials	4	Dr. Augustine
3	Local Anaesthesia	Introduction and Neurophysiology Concept of LA Classification of local anesthetic agents Ideal requirements, Mechanism of action,	5	Dr. Augustine

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DEPARTMENT OF ORAL AND MAXILLOFACIAL SURGERY

LESSON PLAN- IIIrd Year BDS 2018-2019

		Armamentarium required Types of local anaesthesia Use of vaso constrictors in local anesthetic solution -Advantages, contra-indications, Various vaso constrictors used. Anaesthesia of the mandible - Pterygomandibular space - boundaries, contents etc. Intra oral and extra oral techniques of Inferior Alveolar Nerve Block, Mandibular Nerve Block, Mental Nerve Block, Infiltrations, etc. Anaesthesia of Maxilla – Infiltrations, Infra - orbital nerve block, Posterior superior alveolar nerve block, Infiltrations, Maxillary nerve block – Intra oral and extra oral Techniques Complications of local anaesthesia- local and systemic Disposal of sharp instruments		
4	General Anaesthesia	Concept of general anaesthesia. Indications of general anaesthesia in dentistry. Pre-anesthetic evaluation of the patient. Pre-anesthetic medication - advantages, drugs used. Conscious sedation Commonly used anesthetic agents. Complication during an. after G.A. I.V. sedation with Diazepam and Midazolam. Indications, mode of action, technique etc. Cardiopulmonary resuscitation Use of oxygen and emergency drugs. Tracheostomy.	2	Dr. Augustine
5	Exodontia	General considerations Ideal Extraction. Indications/ contra indications for extraction of teeth Extractions in medically compromised patients. Methods of extraction Forceps or intra-alveolar or closed method. Principles, types of movement, force, role of left hand etc. Trans-alveolar, surgical or open method Indications, surgical procedure. Dental elevators, uses, classification, principles in the use of elevators, commonly used elevators. Armamentarium, Complications Complications during exodontia Common to both maxilla and mandible. Post-operative complications Prevention and management of complications.	4	Dr. Augustine
6	Medical Emergencies in dental practice	Primary care of medical emergencies in dental practice (a) Cardio vascular (b) Respiratory (c) Endocrine(d) Anaphylactic reaction (e) Epilepsy Basic Life Support	3	Dr. Augustine

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LESSON PLAN- IIIrd Year BDS 2018-2019

7	Emergency drugs & Intra muscular and I.V. Injection	Emergency drugs required in a dental clinic Applied anatomy. Sites for intra muscular and intra venous injections, techniques etc.	1	Dr. Augustine
8	Death Certification & legal aspects of Forensic medicine.(classes to be handled by faculty from the department of forensic medicine of a recognized medical college	Legal procedure and courts Medicolegal Autopsy, Objective, Procedure - Exhumation Sudden and unexpected death Forensic traumatology -Mechanical injuries, Medicolegal aspect of injury, Head injury, Transportation injuries Dental investigation in mass disaster incidents	6	Dr. Augustine

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LESSON PLAN- IIIrd Year BDS 2018-2019

PRACTICALS/ CLINICALS

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Sl. No.	Topic	Procedures in III Year	Quota: Must do
1	Case Taking	Detailed clinical examinations, investigations and diagnosis	2 cases
2	Dental Extraction	Extraction of anterior and mobile teeth under LA : Infiltration only	30 cases
3	Seminars	Seminars on basic subjects, local anesthesia, investigative procedures,	2 no.



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DEPARTMENT OF ORAL AND MAXILLOFACIAL SURGERY

LESSON PLAN- Part I BDS 2018-2019

SI NO	TOPIC	DESCRIPTION	HOURS	STAFF IN-CHARGE
1	Impacted teeth	Incidence, definition, etiology. Impacted mandibular third molar Classification, reasons for removal Assessment - both clinical & radiological. Armamentarium and surgical procedures for removal. Complications during and after removal, its prevention and management. Maxillary third molar, Indications for removal, classification, Armamentarium and surgical procedure for removal, Complications during and after removal, its prevention and management. iv. Impacted maxillary canine. Reasons for canine impaction, indications for removal, Methods of management, Localization, labial and palatal approaches, Complications during and after removal, its prevention and management Surgical exposure, Transplantation	4	Dr. Basil Jacob
2	Neurological Diseases	Trigeminal neuralgia - definition, etiology, clinical features and methods of management including medical and surgical. Facial paralysis - etiology, clinical features. Nerve injuries - Classification, clinical features and management, Nerve Grafting - Neuropathy	3	Dr. Basil Jacob
3	Implants	Concept of osseointegration, History of implants their design & surface characteristics. Knowledge of various types of implants, Bone biology, Morphology, Classification of bone and its relevance to implant placement. Bone augmentation materials. Soft tissue considerations in implant dentistry. Surgical procedure to place implants	2	Dr. Basil Jacob
4	Diseases of Maxillary Sinus	Surgical anatomy and development of the sinus. Sinusitis both acute and chronic Surgical approach of sinus - Caldwell-Luc procedure, Knowledge of FESS, Removal	2	Dr. Basil Jacob

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LESSON PLAN- Part I BDS 2018-2019

		of root from the sinus. Oro-antral fistula and communications- etiology, clinical features and surgical methods for closure		
5	Cyst of the Jaws	Definition, classification, pathogenesis. Diagnosis - Clinical features, radiological, FNAC, use of contrast media and histopathology. Management - types of surgical procedures. Rationale of the techniques, indications, contraindications, procedures, complications etc.	4	Dr. Basil Jacob
6	Jaw Deformities	Basic forms - Prognathism, Retrognathism and open bite. Reasons for correction. Diagnosis and treatment planning Outline of surgical methods carried out on mandible and maxilla-subapical, body, sagittal split osteotomy, genioplasty, anterior maxillary Osteotomy, Le fort I osteotomy Role of distraction osteogenesis in correction of jaw deformities	3	Dr. Basil Jacob
7	Pre Prosthetic Surgery	Definition Classification of procedures Corrective procedures: Alveoloplasty, Reduction of maxillary tuberosities, Frenectomies and removal of tori. Ridge extension or Sulcus extension procedures, Indications and various surgical procedures Ridge augmentation and reconstruction. Indications, use of bone grafts, hydroxyapatite etc	2	Dr. Basil Jacob



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Procedures in Final year (Part I)			
1	Case Taking	Detailed clinical examinations, investigations and diagnosis	3 cases
2	Dental Extraction	Extraction of anterior and posterior teeth under LA : Infiltration and blocks	90 cases
3	Suturing	Suturing of extraction wound	5 no.
4	Seminars	Seminars on oral surgery subjects, cross contamination and infection, impactions, medically compromised patients, medical emergencies etc.	2 no.
5	Observation	Observing minor surgery under LA done by staff member	3 cases
6	Assistance	Assistance of minor surgery under LA done by staff member	2 cases
7	Observation	Observation of cases managed in the casualty	2 cases
8	Skill development	Wiring procedures in models	3 nos.


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LESSON PLAN- Part II BDS 2018-2019

SI NO	TOPICS	DESCRIPTION	HOURS	STAFF IN-CHARGE
1	Cleft Lip and Palate	Etiology of the clefts, incidence, classification Role of dental surgeon/ maxillofacial surgeon in the cleft team. Outline of the closure procedures,	1	Dr. Hisham/ Dr. Basil/ Dr. Augustine
2	Infections of the Oral cavity	Introduction, surgical anatomy of the superficial and deep fasciae of head and neck Factors responsible for infection, pathogenecity, virulence Dento-alveolar abscess - aetiology, clinical features and management. Spread of odontogenic infections through various facial spaces and its management Ludwig's angina - definition, aetiology, clinical features, management and complications Course of odontogenic infections	6	Dr. Hisham/ Dr. Basil/ Dr. Augustine
3	Fungal Infections of head and neck	Candidiasis, Actinomycosis, Coccidiomycosis, Rhinosporidosis, Antifungal agents	1	Dr. Hisham/ Dr. Basil/ Dr. Augustine
4	Osteomyelitis of the jaws	Definition, etiology, pre-disposing factors, classification, clinical features and management	1	Dr. Hisham/ Dr. Basil/ Dr. Augustine
5	Carcinoma of oral cavity	Lymphatic Spread. TNM classification, Staging. Biopsy-types, filling of Histopathology request form Outline of management of Squamous Cell Carcinoma: surgery, radiation and chemotherapy Role of dental surgeons in the prevention and early detection of oral cancer	2	Dr. Hisham/ Dr. Basil/ Dr. Augustine
6	Osteoradionecrosis	Definition, etiology, theories, pre-disposing factors, classification, clinical features and management.	1	Dr. Hisham/ Dr. Basil/ Dr. Augustine
7	Maxillofacial Traumatology	Emergency management in maxillofacial trauma General considerations, types of fractures, aetiology, clinical features and general principles of management. Mandibular fractures - Applied anatomy, classification. Diagnosis - Clinical and radiological features, Management - Reduction -closed and open Fixation and immobilization methods outline of rigid and semi-rigid internal fixation Fractures of the condyle - etiology, classification, clinical features, principles of management Fractures of the middle third of the face. Definition of the mid face, applied surgical	7	Dr. Hisham/ Dr. Basil/ Dr. Augustine


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LESSON PLAN- Part II BDS 2018-2019

		anatomy, classification, clinical features and outline of management. Alveolar fractures - methods of management Fractures of the Zygomatic complex and orbit. Classification, clinical features, indications for treatment, various methods of reduction and fixation		
8.	Salivary gland diseases	Surgical Anatomy of Minor and Major salivary glands Sialography, contrast media, procedure. Inflammatory conditions of the salivary glands Sialolithiasis- Sub mandibular duct and gland , parotid duct and gland ,Clinical features, management, Intraoral and extra oral Sialolithotomy. Salivary fistulae, sialocoele Autoimmune diseases of the salivary glands, diagnosis management Common tumours of salivary glands like Pleomorphic adenoma including minor salivary glands	3	Dr. Hisham/ Dr. Basil/ Dr. Augustine
9.	Tumors of the Oral cavity	General considerations, surgical principles Non odontogenic benign tumours occurring in oral cavity - fibroma, papilloma, lipoma, ossifying fibroma, myxoma etc. Odontogenic tumors: both benign and malignant. Ameloblastoma - Clinical features, radiological appearance and methods of management. Osteogenic tumours of the faciomaxillary region	4	Dr. Hisham/ Dr. Basil/ Dr. Augustine
10.	Disorders of T.M. Joint	Applied surgical anatomy of the joint. Development of the TMJ Surgical approaches to TM. J Radiological investigations Hypermobilty of TMJ; Dislocation - Types, aetiology, clinical features and management. Hypomobility of TMJ; Classification, Ankylosis - Definition, aetiology, clinical features and management. Myo-facial pain dysfunction syndrome, etiology, clinical features, management, Non surgical and surgical. Internal derangement of the joint. Inflammatory Diseases of T.M. Joint. Arthroscopy	4	Dr. Hisham/ Dr. Basil/ Dr. Augustine

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LESSON PLAN- Part II BDS 2018-2019

whenever possible. In view of the above each student shall maintain a record of work done, which shall be evaluated for marks at the time of university examination.

1	Case Taking	Detailed clinical examinations, investigations and diagnosis	5 cases
2	Dental Extraction	Extraction of anterior and posterior teeth under LA : Infiltration and blocks	60cases
3	Seminars	Seminars on oral surgery subjects like TMJ, Tumors, Maxillofacial injuries, Infections, Salivary Gland diseases and Medico-legal considerations	2 no.
4	Observation	Observation of major surgery under GA do in the OT	3 cases
5	Assistance	Assistance of minor surgery under LA done	3cases



		by staff member	
6	Procedure	Incision and drainage	3
7	Procedure	Wound dressing	5
8	Observation	Observation of cases managed in the casualty	3 cases



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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS

PRACTICAL LESSON PLAN FOR 2nd YEAR BATCH (2018-2019)


SL NO	TOPIC	STAFF	HOURS
1	Straightening of wire	Dr Afzal	6
2	Equilateral triangle	Dr Afzal	44
3	Square	Dr Afzal	
4	Rectangle	Dr Afzal	
5	Circle	Dr Afzal	
6	U-V	Dr Afzal	
7	C-clasp	Dr Afzal	
8	Full clasp	Dr Afzal	30
9	Triangular clasp	Dr Pradeep	
10	Adams clasp	Dr Nishad	
11	Finger spring	Dr Kevin	10
12	Double cantilever spring	Dr Smitha	
13	Coffin spring	Dr Afzal	10
14	Short labial bow	Dr Afzal	
15	Long labial bow	Dr Afzal	
16	Split labial bow	Dr Afzal	
17	U loop buccal canine retractor	Dr Afzal	
18	Helical canine retractor	Dr Afzal	
19	Self supported canine retractor	Dr Smitha	20
20	Palatal canine retractor	Dr Afzal	
21	T spring	Dr Afzal	
22	Reverse labial bow	Dr Afzal	20
23	Roberts retractor	Dr Afzal	
24	Hawley's appliance fabrication	Dr Afzal	

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25	Tongue guard appliance	Dr Afzal	10
26	Oral screen	Dr Afzal	30
27	Hawley's appliance with anterior bite plane	Dr Afzal	
28	Hawley's appliance with PBP and Z spring	Dr Afzal	
29	Catalans appliance	Dr Afzal	
30	Expansion appliance	Dr Afzal	



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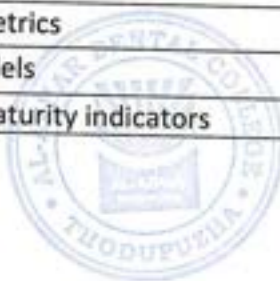


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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS
THEORY LESSON PLAN FOR 3RD YEAR BATCH (2018-2019)

SL NO	TOPIC	STAFF	HOURS
1	Introduction and history of orthodontics	Dr Afzal	1
2	Growth and development basic concepts	Dr Afzal	7
3	Theories of growth	Dr Afzal	
4	Growth and development – Mechanism of bone growth	Dr Afzal	
5	Growth and development – Pre and Post natal growth of cranial base	Dr Afzal	
6	Growth and development – Pre and Post natal growth of maxilla	Dr Afzal	
7	Growth and development- Pre and Post natal growth of mandible	Dr Afzal	
8	Functional development	Dr Afzal	
9	Development of dentition and occlusion	Dr Pradeep	4
10	Occlusion basic concepts	Dr Nishad	
11	Classification of malocclusion	Dr Kevin	
12	Classification of malocclusion	Dr Smitha	
13	Etiology of malocclusion	Dr Sandeep	2
14	Etiology of malocclusion	Dr Pradeep	
15	Diagnostic aids, Radiographs, Photographs and Occlusograms , EMG	Dr Kevin	6
16	Case history	Dr Kevin	
17	Cephalometrics	Dr Pradeep	
18	Study Models	Dr Pradeep	
19	Skeletal maturity indicators	Dr Smitha	



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THEORY LESSON PLAN FOR FINAL YEAR PART I SUPPLEMENTARY BATCH (2018-2019)

SL NO	TOPIC	STAFF	HOURS
1	Preventive Orthodontics- part 1	Dr Afzal	2
2	Preventive Orthodontics- part 2	Dr Afzal	
3	Interceptive Orthodontics – part 1	Dr Afzal	3
4	Interceptive Orthodontics – part 2	Dr Afzal	
5	Interceptive Orthodontics – part 3	Dr Afzal	
6	Habits	Dr Afzal	1
7	Orthodontic treatment planning – General principles- part 1	Dr Afzal	2
8	Orthodontic treatment planning – General principles- part 2	Dr Afzal	
9	Anchorage in Orthodontics – part 1	Dr Pradeep	2
10	Anchorage in Orthodontics – part 2	Dr Nishad	
11	Biomechanical principles in orthodontic tooth movement- part 1	Dr Kevin	2
12	Biomechanical principles in orthodontic tooth movement- part 2	Dr Smitha	
13	Biology of tooth movement –part 1	Dr Sandeep	2
14	Biology of tooth movement –part 2	Dr Pradeep	
15	Methods of gaining space	Dr Kevin	7
16	Proximal slicing	Dr Kevin	
17	Extraction in orthodontics	Dr Pradeep	
18	Expansion in orthodontics- Slow arch expansion	Dr Pradeep	
19	Expansion in orthodontics- Rapid maxillary expansion	Dr Smitha	
20	Distalization	Dr Nishad	2
21	Proclination of anteriors and derotation of posteriors	Dr Nishad	
22	Orthodontic appliances – General indications	Dr Pradeep	
23	Orthodontic appliances – Classification, advantages, disadvantages	Dr Pradeep	2
24	Removable appliances – Part 1	Dr Nishad	
25	Removable appliances – Part 2	Dr Kevin	

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26	Fixed Appliance – Part 1	Dr Smitha	2
27	Fixed Appliance – Part 2	Dr Sandeep	
28	Myofunctional Appliance – General principles	Dr Pradeep	5
29	Activator	Dr Kevin	
30	Bionator and Twin block	Dr Kevin	
31	Frankel functional regulator	Dr Pradeep	
32	Fixed functional appliance	Dr Pradeep	
33	Orthopaedic appliances – Part 1	Dr Smitha	3
34	Orthopaedic appliances – Part 2	Dr Nishad	
35	Orthopaedic appliances – Part 3	Dr Nishad	
36	Cleft lip and palate – Part 1	Dr Pradeep	2
37	Cleft lip and palate – Part 2	Dr Pradeep	
38	Surgical orthodontics (minor) – part 1	Dr Nishad	4
39	Surgical orthodontics (minor) – part 2	Dr Kevin	
40	Surgical orthodontics (major) – part 1	Dr Smitha	
41	Surgical orthodontics (major) – part 2	Dr Sandeep	
42	Management of midline diastema	Dr Pradeep	3
43	Management of Class I malocclusion	Dr Kevin	
44	Management of Deepbite	Dr Kevin	
45	Management of Openbite	Dr Pradeep	
46	Management of Crossbite	Dr Pradeep	
47	Management of Class II malocclusion	Dr Smitha	
48	Management of Class III malocclusion	Dr Nishad	
49	Adult orthodontics – part 1	Dr Nishad	2
50	Adult orthodontics – part 2	Dr Pradeep	
51	Retention and Relapse – part 1	Dr Pradeep	2
52	Retention and Relapse – part 2	Dr Nishad	
53	Computers in orthodontics	Dr Kevin	2
54	Recent developments in orthodontics	Dr Smitha	
55	Genetics	Dr Sandeep	1
56	Sterilisation	Dr Pradeep	1
57	Soldering and welding	Dr Kevin	
58	Laboratory procedures	Dr Kevin	
59	Ethics in orthodontics	Dr Pradeep	1


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DEPARTMENT OF CONSERVATIVE DENTISTRY & ENDODONTICS

LESSON PLAN 2018-2019

TOPIC FOR I YEAR - DENTAL MATERIALS

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Introduction	Dr Manoj	2
2	Biological considerations in use of dental materials	Dr Bobby	2
3	Dental cements	Dr Nishin	5
4	Restorative Resins	Dr Aby	4
5	Dental Amalgam	Dr Moushmi	4
6	Direct Filling Gold	Dr Binila	2
7	Dental waxes	Dr Nishin	2
8	Mechanics of cutting	Dr Sonia	1
9	Waste disposal	Dr Noushin	1
10	Metals and alloys	Dr Binila	2
11	Dental casting alloys	Dr Moushmi	6
12	Dental Ceramics	Dr Aby	8

TOPIC FOR II YEAR

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Introduction to Conservative Dentistry	Dr Manoj	1
2	Definition, Aim & Scope of Conservative Dentistry & Endodontics	Dr Nishin	1
3	Nomenclature of dentition, Tooth numbering systems	Dr Bobby	1
4	Restoration, Definition & Objectives	Dr Aby	1
5	Hand instruments	Dr Moushmi	2
6	Rotary Cutting Instruments	Dr Noushin	2
7	Dental caries-Aetiology, Classification	Dr Binila	1
8	Fundamentals in tooth preparation	Dr Sonia	4
9	Tooth preparation for amalgam restorations. Stepwise procedure for Class I II III IV V amalgam restorations. Failure of amalgam restorations	Dr Nishin	6
10	Contact & contour of teeth-different methods of teeth separation	Dr Aby	1
11	Matrices, Retainers & Wedges	Dr Aby	1
12	Finishing and polishing of restorations	Dr Binila	1
13	Chairside positions- patient & operator positions	Dr Sonia	1
14	Management of deep carious lesions	Dr Moushmi	2
15	Access cavity and brief introduction of root canal instruments	Dr Noushin	2



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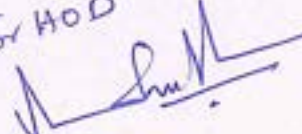
TOPIC FOR III YEAR


SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Nomenclature of dentition	Dr Manoj	1
2	Gnathological concepts of restoration-occlusion	Dr Bobby	2
3	Dental caries	Dr Nishin	4
4	Treatment planning for restorative porcedures	Dr Aby	2
5	Preventive measures in restorative practise	Dr Moushmi	3
6	Armamentarium for tooth preparation	Dr Binila	4
7	Isolation of operating field	Dr Nishin	2
8	Infection control	Dr Sonia	2
9	Pulp protection	Dr Noushin	1
10	Pain control in restorative procedures	Dr Binila	1
11	Amalgam restoration	Dr Moushmi	5
12	Contacts & Contour	Dr Aby	1
13	Management of deep carious lesions	Dr Nishin	1
14	Dentinal hypersensitivity	Dr Binila	1
15	Complex amalgam restorations	Dr Moushmi	4
16	Gingival tissue management	Dr Aby	1
17	Adhesion to tooth structure	Dr Noushin	3
18	Anterior restorations	Dr Bobby	1
19	Composite restorations	Dr Sonia	2
20	Minimal Invasive Dentistry	Dr Binila	2
21	Alternative methods of tooth preparation-Air abrasion, Chemomechanical methods, Laser	Dr Moushmi	1

TOPIC FOR FINAL YEAR PART I - CONSERVATIVE

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Esthetics in dentistry	Dr Manoj	4
2	Composite restorations-Recent advances, Direct & Indirect	Dr Nishin	3
3	Cast restorations	Dr Bobby	3
4	Casting	Dr Aby	2
5	Temporization of interim restorations	Dr Noushin	1
6	Root caries	Dr Binila	1
7	Non carious destruction of tooth structure	Dr Moushmi	2
8	Ceramic restorations	Dr Sonia	3
9	Direct filling gold restorations	Dr Binila	1


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TOPIC FOR FINAL YEAR PART II - ENDODONTICS

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Emergency endodontic procedure	Dr Manoj	2
2	Anatomy of pulp space	Dr Bobby	2
3	Access cavity preparation	Dr Nishin	2
4	Preparation of root canal space- Determination of working length Cleaning & shaping	Dr Aby	3
5	Disinfection of root canal space- Irrigants Intra canal medicaments	Dr Moushmi	2
6	Problems during cleaning & shaping of root canals	Dr Binila	2
7	Obturation of root canal system	Dr Nishin	2
8	Root canal sealers	Dr Sonia	2
9	Post endodontic restorations	Dr Noushin	2
10	Smear layer & its importance	Dr Binila	1
11	Discolored teeth & its management	Dr Moushmi	1
12	Traumatized teeth	Dr Aby	2
13	Endodontic surgeries	Dr Nishin	3
14	Root resorption	Dr Binila	1
15	Success and failure of Endodontics	Dr Moushmi	1
16	Re-treatment in Endodontics	Dr Aby	1
17	Lasers and microscopes in Conservative	Dr Noushin	1
18	Endo perio lesions	Dr Bobby	2



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DEPARTMENT OF CONSERVATIVE DENTISTRY & ENDODONTICS

LESSON PLAN

FIRST YEAR PRACTICAL CLASS SCHEDULE

SL NO	DAY	WORK SCHEDULE
1	1 st week	Introduction on fundamentals of tooth preparation
2	2 nd week	Issue of moulds & Demo given on pouring of plaster models
3	3 rd week	Demo given for Class I exercise
4	4 th week & 5 th week	Class I occlusal surface in mandibular molar
5	6 th week	Class I buccal extension in mandibular molar
6	7 th & 8 th week	Class I occlusal surface without involving oblique ridge in maxillary molar
7	9 th & 10 th week	Class I occlusal surface involving oblique ridge in maxillary molar
8	11 th & 12 th week	Class I palatal extension in maxillary molar
9	13 th & 14 th week	Class I occlusal surface in premolar
10	15 th & 16 th week	Viva Voce - Class I
11	17 th week	Demo given for class II exercise
12	18 th & 19 th week	Class II mesio occlusal in mandibular molar
13	20 th & 21 st week	Class II mesio occluso distal in mandibular molar
14	22 nd & 23 rd week	Class II mesio occlusal without involving oblique ridge in maxillary molar
15	24 th & 25 th week	Class II disto occlusal involving oblique ridge in maxillary molar
16	26 th & 27 th week	Class II mesio occlusal in premolar
17	28 th & 29 th week	Viva voce - Class II
18	30 th week	Demo given on Class III and Class V
19	31 st & 32 nd week	Class III palatal on central incisor
20	33 rd & 34 th week	Class V labial on canine
21	35 th & 36 th week	Viva Voce - Class III, Class V
22	37 th to 40 th week	Wax up exercises
23	41 st & 42 nd week	Submission of plaster models
24	43 rd & 44 th week	End posting Viva


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SECOND YEAR PRACTICAL CLASS SCHEDULE

PRECLINICAL CONSERVATIVE DENTISTRY

SL NO	DAY	WORK SCHEDULE
1	1 st week	Introduction on fundamentals of tooth preparation
2	2 nd week	Demo given for Class I exercise
3	3 rd week	Class I occlusal surface in mandibular molar
4	4 th week & 5 th week	Class I occlusal surface in mandibular molar
5	6 th week	Class I palatal extension in maxillary molar
6	7 th & 8 th week	Class I occlusal surface in mandibular premolar
7	9 th & 10 th week	Class I occlusal surface in maxillary premolar
8	11 th & 12 th week	Demo given for Class II exercise
9	13 th & 14 th week	Class II disto occlusal in mandibular molar
10	15 th & 16 th week	Class II mesio occlusal in mandibular molar
11	17 th week	Class II conservative mesio occlusal in mandibular molar
12	18 th & 19 th week	Class II mesio occluso distal in mandibular molar
13	20 th & 21 st week	Class II mesio occlusal involving oblique ridge in maxillary molar
14	22 nd & 23 rd week	Class II disto occlusal involving oblique ridge in maxillary molar
15	24 th & 25 th week	Class II mesio occluso distal in maxillary molar
16	26 th & 27 th week	Class II mesio occluso distal in mandibular premolar
17	28 th & 29 th week	Class II mesio occlusal in mandibular premolar
18	30 th week	Class II disto occlusal in maxillary premolar
19	31 st & 32 nd week	Class II mesio occlusal in maxillary premolar
20	33 rd & 34 th week	Viva voce – Fundamentals of tooth preparation, Class I & Class II
21	35 th week	Demo given – Class III, Class V
22	36 th week	Class III mesial surface in maxillary canine
23	37 th & 38 th week	Class V labial surface on mandibular molar
24	39 th & 40 th week	Class V labial surface on mandibular premolar
25	41 st & 42 nd week	Viva Voce



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SECOND YEAR PRACTICAL CLASS SCHEDULE

DENTAL MATERIALS

SL No :	Day	Work Schedule
1	1 st week	Discussion on dental cements
2	2 nd week	Demo on manipulation of Zinc oxide Eugenol cement
3	3 rd & 4 th week	Manipulation of Zinc oxide Eugenol cement
4	5 th week	Demo on Zinc phosphate cement
5	6 th & 7 th week	Manipulation of Zinc phosphate cement
6	8 th week	Demo on Glass Ionomer Cement
7	9 th & 10 th week	Manipulation Of Glass Ionomer cement
8	11 th week	Demo on Zinc polycarboxylate cement
9	12 th & 13 th week	Manipulation of Zinc polycarboxylate cement
10	14 th & 15 th week	Discussion on silver amalgam
11	16 th week	Demo on manipulation of silver amalgam
12	17 th & 18 th week	Manipulation of silver amalgam



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THIRD YEAR PRACTICAL CLASS SCHEDULE

SL No :	Day	Work Schedule
1	1 st day	Discussion on instruments and instrument arrangement
2	2 nd and 3 rd day	Discussion on sterilization protocol, infection control and disinfection
3	4 th to 6 th day	Discussion on silver amalgam, glass ionomercement.
4	7 th day	Viva and clinical case taking for GIC Restoration
5	8 th to 10 th day	Case history discussion and clinical case of GICrestoration(Class IV and Class V)
6	11 th to 20 th day	Case history discussion and class I silver amalgam restoration
7	21 st to 25 th day	Seminars, case discussion
8	26 th to 30 th day	End posting assessment, Viva voce

FINAL YEAR PART I PRACTICAL CLASS SCHEDULE

SL No :	Day	Work Schedule
1	1 st day	Discussion on class II silver amalgam restoration
2	2 nd day	Discussion on composite restoration
3	3 rd day	Collection on natural teeth and mounting for pre clinic exercise
4	4 th to 6 th day	Pre-clinical exercise on natural teeth for composite restorations
5	7 th to 15 th day	Case history discussion and clinical case taking for class II silver amalgam restoration
6	16 th to 25 th day	Case history discussion and case taking for composite class III restoration
7	26 th to 30 th day	End posting assessment and Viva VOC



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FINAL YEAR PART II PRACTICAL CLASS SCHEDULE

Sl No	Day	Work schedule
1	1 st day	Revision on glass ionomer restoration
2	2 nd day	Revision on silver amalgam restoration
3	3 rd day	Revision on composite restoration
4	4 th to 10 th day	Case discussion and case taking of class II silver amalgam restoration
5	11 th to 20 th day	Case discussion and case taking on class III, class IV composite restoration.
6	21 st to 25 th day	Individual seminar discussions
7	26 th to 30 th day	End posting assessment and viva voce



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RUN BY NOORUL ISLAM TRUST

PERUMPILICHIRA P. O., THODUPUZHA, IDUKKI DIST., KERALA- 685 605

ACADEMIC YEAR 2019-2020

DEPARTMENT OF ORAL MEDICINE AND RADIOLOGY

LESSON PLAN 2019-20

LECTURE SCHEDULE FOR FINAL YEAR PART 1


Due to covid restrictions classes were conducted online and the schedule was tried to be maintained as far as possible

Sl No	Topic	Hours	Staff
1	Ulcerative and vesiculobullous lesions	4	Shanila AM
2	Red and white lesions	4	Jayesh JU
3	Endocrine disorders	3	Anjana MK
4	Extra oral radiographic techniques	2	Rema J
5	OPG	1	Jayesh JU
6	Digital imaging	1	Anjana MK
7	CT, MRI, Pet scan, CBCT	2	Jayesh JU
8	R/f and d/d of dental caries	1	Anjana MK
9	R/f of periodontal diseases	1	Anjana MK
10	Cysts of the jaw	1	Rema J
11	Forensic odontology	2	Rema J
12	Diseases of the bones	2	Jayesh JU
13	TMJ disorders	2	Rema J
14	D/d of periapical radiopacities	1	Jayesh JU
15	D/d of periapical radiolucencies	1	Anjana MK
16	D/d of mixed lesions	1	Rema JU
17	Orofacial pain	2	Anjana MK
18	Oral cancer	1	Shanila AM
19	Soft tissue calcifications	1	Anjana MK
20	Autoimmune diseases	1	Rema J
21	Diseases of maxillary sinus	1	Jayesh JU
22	Benign tumors of the jaw	2	Shanila AM
23	Traumatic injuries of the tooth and jaw	2	Anjana MK

PRACTICALS / CLINICALS

CLINICAL REQUIREMENT

Sl.No	Topic	Procedures in final year (part 1)	Minimum Requirement
1	Case history	History taking, clinical examination, investigations, diagnosis and treatment planning and patient photographs – special case	20
2	Case history	History taking, clinical examination, investigations, diagnosis and treatment planning and patient photographs – Routine case	30
3	Radiographs	Pathologic radiographs with interpretation	15


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4	Assignments	Case presentation	3
		Journal presentation	1
		Seminar presentation	1

Clinical posting schedule

Day 1	Discussion/viva and demo on patient examination
Day 2	Radiology demo
Day 6 onwards	Case presentations and corrections, journal presentation
Day 20	End posting exam

LECTURE SCHEDULE FOR THIRD YEAR BDS

Sl No	Topic	Hours	Staff
1	Introduction to OMR, case history	2	Rema J
2	Investigations	2	Shanila AM
3	CVS	1	Jayesh JU
4	Respiratory disorders	1	Jayesh JU
5	GIT	1	Anjana MK
6	Bleeding and clotting disorders	1	Anjana MK
7	Haematological disorders	1	Anjana MK
8	Neuromuscular disorders	1	Shanila AM
9	Liver disorders	1	Rema J
10	Kidney disorders	1	Rema J
11	Disorders of tongue	1	Rema J
12	Introduction to radiology, history and physics	1	Shanila AM
13	Radiation biology	1	Jayesh JU
14	Radiation protection	1	Anjana MK
15	Films and accessories	1	Anjana MK
16	Processing	1	Anjana MK
17	Faulty radiographs	1	Rema J
18	Projection geometry	1	Rema J
19	Intra oral radiographic techniques	2	Shanila AM
20	Anatomical landmarks and interpretation	1	Shanila AM
21	Disorders of salivary glands	2	Jayesh JU
22	Cervical lymphadenopathy	1	Shanila AM
23	Pigmented lesions	2	Anjana MK
24	Fungal infections	1	Anjana MK
25	Bacterial infections	1	Jayesh JU
26	Viral infections	2	Shanila AM



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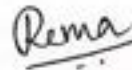
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Clinical posting schedule for third year BDS

S NO	POSTING DAY	TOPICS
1	Day 1- 5	Case History discussion, Discussion of Examination of swellings, ulcers, TMJ and Muscles of mastication, Salivary Glands and Lymph Nodes
2	Day 6 and 7	Viva
3	Day 8	Case history taking and patient examination demo
3	Day 9 onwards	Patient Case recording
4	Day 15 onwards	Special Case presentation-1 Journal Presentation
5	Day 20 onwards	End posting assessment and viva voce



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PEDIATRIC AND PREVENTIVE DENTISTRY

LESSON PLAN 2019-2020

LECTURE SCHEDULE FOR III BDS

Sl.no	Theory Topics For Third Year	Hours	Staff
1.	Introduction to Paediatric and Preventive Dentistry Definition, Scope, Objectives and Importance	1	Dr. Renu
2	Dental Anatomy and Histology ◆ Chronology of Eruption of teeth ◆ Differences between primary and permanent teeth ◆ Eruption disorders and their management including teething, ectopic eruption, ankylosis ◆ Importance of first permanent molar	1	Dr. Tinu
3	Growth and Development (will be covered by Department of Orthodontics also) ◆ Importance of study of growth and development in Pedodontics ◆ Prenatal and postnatal factors in growth and development ◆ Theories of growth and development ◆ Methods to measure growth ◆ Development of maxilla and mandible and age related changes	2	Dr. Renu
4	Development of occlusion from birth to adolescence ◆ Mouth of neonate, gum pads ◆ Primary Dentition period ◆ Mixed dentition period ◆ Establishment of occlusion ◆ Study of variation and abnormalities	2	Dr. Tinu
5	Case history recording ◆ Principles of history taking, examination, investigations, ◆ diagnosis and treatment planning	1	Dr. Renu
6	Child Psychology ◆ Definition ◆ Importance of understanding Child Psychology in Pedodontics ◆ Theories ◆ Psychological development from birth through adolescence ◆ Dental fear, anxiety and their management, types of cry ◆ Application of Psychology principles in management of child patients in the dental office ◆ Psychological disorders including anorexia, bulimia ◆ Child abuse and neglect	4	Dr. Tinu
7	Behaviour management ◆ Definition ◆ Classification and types of behaviour ◆ Factors influencing child behaviour ◆ Non- Pharmacologic management of behaviour ◆ Pharmacologic management of behaviour- ◆ Conscious sedation including nitrous oxide- oxygen inhalational anaesthesia ◆ Pharmacological principles in Paediatric Dentistry- drug dosage formulae ◆ Analgesics, anti-inflammatory and antibiotics commonly prescribed for children	4	Dr. Renu

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LECTURE SCHEDULE FOR FINAL PART I BDS

Sl No	Theory For Final Year Part I	Hours	Staff
1	<p>Dental Caries</p> <ul style="list-style-type: none"> ◆ Diagnostic procedures and caries detection ◆ Caries pattern in primary, young permanent and permanent teeth ◆ Early childhood Caries, rampant caries- definition, classification, etiology, pathogenesis, clinical features, complications and management ◆ Role of diet and nutrition in dental caries and sugar substitutes ◆ Diet counselling and diet modifications ◆ Caries activity tests , caries prediction, susceptibility and their clinical application 	3	Dr. Renu
2	Dental Radiology as related to Pedodontics	1	Dr. Tinu
3	Dental materials used commonly in children and adolescents (Outline revision)	1	Dr. Renu
4	<p>Paediatric Operative Dentistry</p> <ul style="list-style-type: none"> ◆ Principles of Operative Dentistry ◆ Isolation- Importance and techniques ◆ Young Permanent Teeth and clinical considerations ◆ Modifications in cavity preparation and recent cavity designs for primary and young permanent teeth ◆ Atraumatic / Alternative Restorative Technique (ART) ◆ Other methods of caries removal ◆ Restoration of carious teeth (Primary, young permanent and permanent teeth) using various restorative materials like glass ionomers, composites, silver amalgam ◆ Preformed crowns: Stainless steel, polycarbonate and strip crowns 	5	Dr. Tinu
5	<p>Gingival and Periodontal diseases in children</p> <ul style="list-style-type: none"> ◆ Normal gingival and periodontium in children ◆ Definition, classification ◆ Etiology, Pathogenesis and management of gingival and periodontal condition seen in children and adolescents 	2	Dr. Renu
6	<p>Flourides</p> <ul style="list-style-type: none"> ◆ Historical background ◆ Systemic fluorides: Availability, agents, concentrations, advantages and disadvantages ◆ Topical fluorides: agents, composition, method of application both for professional and home use, advantages and disadvantages ◆ Mechanism of action and its anti-cariogenic effect ◆ Fluoride toxicity and its management ◆ Defluoridation techniques 	4	Dr. Tinu
7	<p>Paediatric Endodontics</p> <ul style="list-style-type: none"> ◆ Principles and diagnosis ◆ Classification of pulp pathology 	4	Dr. Renu

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	<ul style="list-style-type: none"> ◆ Management of pulpally involved primary, young permanent and permanent teeth including materials used and techniques followed: ◆ Pulp capping ◆ Pulpotomy ◆ Pulpectomy ◆ Apexogenesis ◆ Apexification 		
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LECTURE SCHEDULE FOR FINAL PART II BDS

Sl No	Theory Topics Final Year Part 2	Hours	Staff
1	Traumatic injuries to teeth <ul style="list-style-type: none"> ◆ Definition, classification ◆ Etiology and incidence ◆ Management of trauma to primary teeth ◆ Sequelae and reaction following trauma to primary teeth ◆ Management of trauma to young permanent teeth ◆ Prevention of trauma: mouth protectors 	5	Dr. Renu
2	Preventive Orthodontics <ul style="list-style-type: none"> ◆ Importance and functions of deciduous dentition ◆ Effects of premature loss of primary teeth Preventive Orthodontics: <ul style="list-style-type: none"> ◆ Definition ◆ Preventive measures ◆ Space loss ◆ Space maintenance and space management ◆ Space maintainers: definition, classification, indications and contra indications, advantages and disadvantages including construction of fixed space maintainers ◆ Space regainers ◆ Mixed dentition analysis ◆ Serial extraction 	5	Dr. Tinu
3	Interceptive Orthodontics <ul style="list-style-type: none"> ◆ Oral Habits in children ◆ Definition, classification and etiology of all habits ◆ Clinical features of deleterious oral habits including non-nutritive sucking, mouth breathing, non functional grinding, masochistic and occupational habits ◆ Management of oral habits in children ◆ Other problems seen during primary and mixed dentition period and their management 	4	Dr. Renu
4	Dental management of children with special needs <ul style="list-style-type: none"> ◆ Definition, classification, etiology, clinical features, special considerations in the dental management of : <ul style="list-style-type: none"> ◆ Physically handicapping conditions ◆ Mentally handicapping conditions ◆ Medically compromising conditions 	5	Dr. Tinu




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	<ul style="list-style-type: none"> ◆ Mentally handicapping conditions ◆ Medically compromising conditions ◆ Genetic disorders and importance of genetic counselling including cleft lip and palate and its management 		
5	<ul style="list-style-type: none"> Oral surgical procedures in children ◆ Indications and contra indications for extraction ◆ Minor surgical procedures in children ◆ Knowledge of local and general anaesthesia 	2	Dr. Tinu
6	<ul style="list-style-type: none"> Preventive Dentistry ◆ Definition, principles and scope ◆ Levels and types of prevention ◆ Infant oral health care and first dental visit Preventive measures: <ul style="list-style-type: none"> ◆ Minimal intervention ◆ Pit and fissure sealants ◆ Preventive resin restorations ◆ Newer agents available for caries prevention and demineralization ◆ Caries vaccine 	4	Dr. Sharon
7	Nano dentistry – Introduction, principles and technique – an outline	1	Dr. Renu
8	Dental Health Education and school dental health programmes	1	Dr. Tinu
9	Importance of Dental HOME and anticipatory guidance	1	Dr. Sharon
10	Dental emergencies in children and their management	1	Dr. Renu
11	Setting up of paediatric dental practice including ethics	1	Dr. Tinu



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PEDIATRIC AND PREVENTIVE DENTISTRY

CLINICAL LESSON PLAN FOR III BDS

Student is trained to arrive at proper diagnosis by following a scientific and systematic procedure of history taking and examination of orofacial region. Training is also imparted in management whenever possible. In view of the above each student shall maintain a record of work done, which shall be evaluated for marks at the time of university examination.


CLINICAL REQUIREMENT

Sl.No	Topic	Procedures In Third Year	Minimum Requirement
1	Preclinical exercises	1.wire bending 2.Appliance 3.Cavity preparation in primary teeth	
2	Case Taking	Long case - Detailed history taking & clinical examination, formulating diagnosis and planning comprehensive treatment for the child.	2
3	Preventive Measures	1. Oral prophylaxis after using disclosing agents 2. Topical fluoride application	2 2
4	Permanent restorations	Amalgam or glass ionomer cement	5
6	Dental extractions	Extraction of mobile deciduous teeth	5
7	Assignments	Assignments on Milestones of development, Immunisation schedule, Chronology of human dentition & Stages of tooth development, Tooth numbering systems, Eruption sequence, Early and Delayed eruption, Sterilization in dental office, Amalgam-types, composition and setting reaction GIC- types, composition and setting reaction Post-operative instructions for various clinical procedures-after extractions, restorative work and orthodontic appliance insertion (It should be written in the clinical record and submitted before the end of III year posting in the department)	


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CLINICAL POSTING SCHEDULE

DAY 1	INTRODUCTION
DAY 2 TO DAY 10 WIRE BENDING APPLIANCES	PRE-CLINICAL EXERCISES C-CLASP ADAMS CLASP LONG LABIAL BOW 2 SPRING FINGER SPRING HABIT BREAKING APPLIANCE CATALANS APPLIANCE ORAL SCREEN
DAY 11 TO DAY 20	ASSIGNMENT SUBMISSION AND VIVA
DAY 21 TO DAY 22 nd	CASE HISTORY DISCUSSION AND VIVA
DAY 23 TO DAY 28	PATIENT CASE TAKING
DAY 29 TO DAY 30	END POSTING ASSESSMENT AND VIVA




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CLINICAL LESSON PLAN FOR FINAL PART I BDS

CLINICAL REQUIREMENT


<u>SLNo</u>	<u>Topic</u>	<u>Procedures in final year (part 1)</u>	<u>Minimum Requirement</u>
1	Case Taking	Long case- All patient records- clinical & investigative records- like study models, pre-treatment and post treatment photographs, prints of the radiographs etc Short case - History taking(briefly), clinical examination, formulating diagnosis and treatment planning	1 10
2	Preventive Measures	Oral prophylaxis Topical fluoride application	10 10
3	Permanent Restorations	Amalgam /GIC	10
4	Dental Extractions	Extraction of anterior or posterior deciduous teeth under LA	10
5	Assignments	Assignments on Dental age and Assessment methods, Topical fluorides, Pulp vitality tests	

CLINICAL POSTING SCHEDULE

DAY 1	INTRODUCTION
DAY 2- DAY 10	ASSIGNMENTS AND DISCUSSION
DAY 11 – DAY 12	VIVA ASSESSMENT
DAY 13 – DAY 25	ASSIGNMENT DISCUSSION PATIENT CASE TAKING AND DISCUSSION
DAY 25 – DAY 30	END POSTING ASSESSMENT AND VIVA


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CLINICAL LESSON PLAN FOR FINAL PART II BDS

CLINICAL REQUIREMENT

Sl.No	Topic	Procedures In Final Year(Part 2)	Minimum Requirement
1	Case Taking	Long Case - A very detailed history taking including diet chart recording, space analysis etc Short case	2 10
2	Preventive Measures	Oral prophylaxis Topical fluoride application	5 5
3	Permanent Restorations	Amalgam/GIC	10
4	Dental Extractions	Extraction of teeth including permanent posterior teeth, root stumps, grossly decayed deciduous teeth under LA	10
5	Treatment for children with special health care needs	Treatment for children with cardiac problem/bleeding disorders/neurological problems/ mentally challenged/visual/ hearing impairment etc	1
6	Seminar	Seminar on allotted topic should be presented with power point and the print and soft copies should be submitted to the Head of the department before the part 2 posting	1

CLINICAL POSTING SCHEDULE

DAY 1	GENERAL INSTRUCTION AND INTRODUCTION TO DEPARTMENT
DAY 2 TO DAY 5	SEMINAR - APPROVAL AND DISCUSSION
DAY 6 TO DAY 10	SEMINAR PRESENTATION
DAY 11 TO DAY 28	DAILY ASSIGNMENT DISCUSSION PATIENT CASE TAKING AND DISCUSSION
DAY 29 AND DAY 30	END POSTING ASSESSMENT AND VIVA

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DEPARTMENT OF ORAL PATHOLOGY AND MICROBIOLOGY

LESSON PLAN 2019-20

First Year Bds

Sl. No	Month	Theory Topics	Practical	Staff
1.	May	<ul style="list-style-type: none"> • Introduction To Dental Anatomy • Difference Between Permanent & Deciduous Dentition • Enamel: Amelogenesis, Enamel Rods • Salivary Gland: Classification, Structure • Development Of Tooth • Development Of Face And Oral Cavity 	<ul style="list-style-type: none"> • Histological Slides On Mucous Acini, Serous Acini & Mixed Acini 	Dr. E Lakshmipriya Dr. Anjum Baker
2.	June	<ul style="list-style-type: none"> • Maxillary Central Incisor • Enamel • Mandibular Central Incisor • Development Of Tooth • Enamel Lamellae, Tufts, Spindle, Gnarled Enamel, Neonatal Line 	<ul style="list-style-type: none"> • Demonstration And Carving Of Permanent Maxillary Central Incisor • Histological Slides Of Enamel Rods 	Dr. Muhammed Afnan Dr Joe Manual
3.	July	<ul style="list-style-type: none"> • Development Of Face And Oral Cavity • Maxillary Lateral Incisor • Mandibular Lateral Incisor • Pulp-Introduction, Structure • Enamel 	<ul style="list-style-type: none"> • Demonstration And Carving Of Permanent Maxillary Lateral Incisor • Histological Slides Of Enamel-Enamel Tufts 	Dr. E Lakshmipriya Dr. Anjum Baker
4.	August	<ul style="list-style-type: none"> • Enamel • Maxillary Canine • Mandibular Canine • Pulp-Function, Age Changes • Mandibular Central Incisor • Pdl-Introduction 	<ul style="list-style-type: none"> • Lateral Incisor Carving • Permanent Maxillary Canine • Demonstration • Canine Carving 	Dr. Joe Manual Dr. Anjum Baker

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			<ul style="list-style-type: none"> • Tooth Development Slide-Bud, Cap And Stage • Histological Slides -Enamel Lamellae, Enamel Spindle 	
5.	September	<ul style="list-style-type: none"> • Dentin • Cementum • Maxillary First & Second Premolar • Pdl: Structure, Principal Fibers, Sharpey's Fibers, Functions, Age Changes • Maxillary First Molar • Oral Mucous Membrane 	<ul style="list-style-type: none"> • Tooth Specimens Discussion- Maxillary And Mandibular Central, Lateral, Canine • Permanent Mandibular Central, Lateral And Canine Carving • Tooth Development Slides-Bell Stage • Zones Of Pulp ,Cementum Histology Slide Discussion 	Dr. E Lakshmipriya Dr. Joe Manual
6.	October	<ul style="list-style-type: none"> • Bone • Tooth Eruption • Mandibular First & Second Premolar • Mandibular First Molar • Oral Mucous Membrane 	<ul style="list-style-type: none"> • Demonstration Of Maxillary Premolar • Carving Maxillary Premolar • Slides Of Non Keratinized And Non Keratinized Mucosa 	Dr. Muhammed Afnan Dr. Joe Manual
7.	November	<ul style="list-style-type: none"> • Tooth Shedding • Bone 	<ul style="list-style-type: none"> • Demonstration And Carving Of Mandibular Premolar • Slides Of Papillae- Circumvallate, 	Dr. E Lakshmipriya Dr. Anjum Baker



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			Filliform	
8.	December	<ul style="list-style-type: none"> • TMJ • Occlusion • Deglutition • Maxillary Second Molar • Mandibular Second Molar 	<ul style="list-style-type: none"> • Tooth Specimens- Maxillary And Mandibular 1st And 2nd Premolars • Histology Slide Discussion- Bone 	Dr. Joe Manual Dr. Anjum Baker
9.	January	<ul style="list-style-type: none"> • Maxillary Sinus • Calcium Phosphorus Metabolism • Maxillary Third Molar • Mandibular Third Molar 	<ul style="list-style-type: none"> • Demonstration And Carving Of Maxillary 1st Molar • Age Estimation- Dental Cast Study 	Dr. E Lakshmipriya Dr. Joe Manual
10.	February	<ul style="list-style-type: none"> • Mineralisation • Tissue Processing 	<ul style="list-style-type: none"> • Demonstration And Carving Of Mandibular 1st Molar • Tooth Specimens- Permanent Maxillary And Mandibular Molars 	Dr. Muhammed Afnan Dr. Anjum Baker



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DEPARTMENT OF ORAL PATHOLOGY & MICROBIOLOGY

LESSON PLAN 2019-20

THIRD YEAR BDS

SL.NO.	MONTH	THEORY TOPICS	PRACTICAL	STAFF
1.	April	<ul style="list-style-type: none"> • Microbial Infections Of Oral Tissues. • Developmental Disturbances Of Oral & Paraoral Region: Developmental Disturbance Of Jaws, Developmental Disturbance Of Lips & Palate, Developmental Disturbance Of Oral Mucosa • Systemic Diseases Involving Oral Cavity 	Tooth Anomaly Specimens Discussion	Dr. E Lakshmipriya Dr. Muhammed Afnan
2.	May	<ul style="list-style-type: none"> • Odontogenic Tumors Of Oral Cavity: Classification, Ameloblastoma • Developmental Disturbances: Disturbance Of Gingiva, Tongue, Salivary Gland • Allergies & Immunology: Angioedema, Drug Allergies 	Histopathological Slides Ameloblastoma-Follicular, Plexiform Tooth Anomaly Specimens	Dr. Joe Manuel Dr. Anjum Baker
3.	June	<ul style="list-style-type: none"> • Developmental Disturbances Of Oral & Paraoral Structures: Developmental Disturbance In Size Of Teeth, Shape Of Teeth, Number Of Teeth. • Benign & Malignant Tumors Of Oral Cavity: Papilloma, Keratoacanthoma • Non- Neoplastic Salivary Gland Diseases 	Histopathological Slides Of Salivary Glands- Warthin's Tumour, Pleomorphic Adenoma, Mucoepidermoid Carcinoma, Adenoid Cystic Carcinoma	Dr. Muhammed Afnan Dr. Joe Manuel
4.	July	<ul style="list-style-type: none"> • Odontogenic Cysts Of Oral & Para Oral Region • Benign & Malignant Tumors Of Oral Cavity: Epithelial Dysplasia, Leukoplakia, Erythroplakia, Osmf, Carcinoma Insitu, Tnm Staging. • Developmental Disturbances: Developmental Disturbance In 	Histopathology Slides- Of Epithelial Dysplasia, Mild, Moderate, Severe, Carcinoma In Situ, Osmf, Verrucous Carcinoma Histopathological Slides- Lichen Planus, Pemphigus, Pemphigoid, Dentigerous Cyst,	Dr. E Laksmipriya Dr. Muhammed Afnan



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		<p>Structure Of Teeth.</p> <ul style="list-style-type: none"> • Diseases Of Maxillary Sinus • Pigmentation Of Oral Tissue • Mucocutaneous Diseases 	Radicular Cyst, Okc, Coc	
5.	August	<ul style="list-style-type: none"> • Common Non- Inflammatory Diseases Involving The Jaws: Cherubism , Osteogenesis Imperfecta, Paget's Disease • Benign & Malignant Tumors Of Oral Cavity: Bcc, Scc, Epidermoid Carcinoma, Verrucous Carcinoma, Malignant Melanoma, • Connective Tissue Tumors • Diseases Of Tmj • Disease Of Nerves: Trigeminal Neuralgia, Sphenopalatine & Glossopharyngeal Neuralgia 	<p>Histopathological Slides Of Squamous Cell Carcinoma-Well, Moderately And Poorly Differentiated, Basal Cell Carcinoma</p> <p>Slides Of Fibroma, Hemangioma, Fibrosarcoma, Giant Cell Granuloma</p>	Dr. Joe Manuel Dr. Anjum Baker
6.	September	<ul style="list-style-type: none"> • Odontogenic Tumors Of Oral Cavity: Ceot, Ameloblastic Fibroma, Dget, Ceot • Common Non-Inflammatory Diseases Involving Jaws: Fibrous Dysplasia, Cleidocranial Dysplasia, Rickets Achondroplasia, Marfans Syndrome, Downs Syndrome. • Diseases Of Nerves: Bms, Causalgia • Dental Caries: Theories, Clinical Features, Classification 	Slides Of Fibrous Dysplasia, Paget's Disease	Dr. E Lakshmipriya Dr. Muhammed Afnan
7.	October	<ul style="list-style-type: none"> • Diseases Of Pulp & Periapical Tissues: Diseases Of Pulp, Periapical Tissues • Traumatic, Reactive & Regressive Lesions Of Oral Cavity • Dental Caries: Histopathology, Microbiology, Immunology, Caries Activity Tests, Factors Influencing Caries • Periodontal Diseases • Principles Of Basic Odontology 	Histopathological Slides Of Dental Caries	Dr. Muhammed Afnan Dr. Joe Manuel




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8.	November	<ul style="list-style-type: none"> • Diseases Of Pulp & Periapical Tissues: Osteomyelitis, Cellulitis, Ludwig's Angina, Maxillary Sinusitis, Focal Infection, Foci Of Infection, Intracranial Complication Of Dental Infection. • Biopsy, Cytology, Healing Of Oral Wounds 	<p>Dr. E Lakshmipriya Dr. Anjum Baker</p>
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DEPARTMENT OF PERIODONTICS

**LESSON PLAN
2019-2020**



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LESSON PLAN
THIRD YEAR 2019-20

Sl No	Topic	Staff	Duration
1	Introduction to Periodontology	Dr. Sajil John	1 hour
2	Development of Periodontium		4 hours
	Gingiva	Dr. Shiny Joseph	
	Periodontal Ligament	Dr Cini P Moideen	
	Cementum	Dr. Ammu Thomas	
	Alveolar Bone	Dr. Mynu	
3	Defensive mechanisms in the oral cavity	Dr. Sajil John	1 hour
4	Age changes in teeth and periodontal structures and their association with periodontal diseases	Dr Cini P Moideen	1 hour
5	Classification of periodontal diseases	Dr. Ammu Thomas	1 hour
6	Epidemiology of periodontal diseases	Dr. Mynu	2 hours
7	Gingival diseases		6 hours
	Gingival inflammation	Dr. Shiny Joseph	
	Clinical features of gingivitis	Dr. Sajil John	
	Gingival enlargement	Dr Cini P Moideen	
	Acute gingival infections	Dr. Shiny Joseph	
	Desquamative gingivitis	Dr. Mynu	
8	Periodontal Pocket	Dr. Ammu Thomas	2 hours
9	Etiology		5 hours

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	Dental Plaque	Dr. Shiny Joseph	
	Calculus		
	Trauma from occlusion	Dr. Cini P Moideen	
	Systemic diseases	Dr. Mynu	
	Interdisciplinary dentistry		
	Conservative Dentistry	Dr. Ammu Thomas	
	Prosthodontics	Dr. Mynu	
	Orthodontics	Dr. Cini P Moideen	
10	Risk factors	Dr. Ammu Thomas	1 hour

III year CLINICAL POSTING SCHEDULE 2019-20

SL.NO	DAY	SCHEDULE
1.	3 rd day	Gingiva and Cementum Assignment Completion and Viva
2.	5 th day	Periodontal Ligament and Alveolar Bone Assignment Completion and Viva
3.	8 th day	Instrument Record Completion and Viva
4.	9 th day	Scaling Demonstration
5.	25 th -30 th day	Subgingival Scaling Viva and End Posting Assessment


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LESSON PLAN FINAL YEAR 2019-20

Sl No	Topic	Staff	Duration
1	Periodontitis		6 hours
	Chronic periodontitis	Dr. Cini P Moideen	
	Aggressive periodontitis and atypical periodontitis	Dr. Mynu	
	Periodontal abscess	Dr. Cini P Moideen	
	Furcation involvement	Dr. Shiny Joseph	
	Periodontitis associated with systemic diseases	Dr. Ammu Thomas	
2	Diagnosis		2 hours
	Clinical diagnosis	Dr. Mynu	
	Halitosis	Dr. Shiny Joseph	
3	Prognosis	Dr. Cini P Moideen	1 hour
4	Treatment plan	Dr. Ammu Thomas	1 hour
5	Periodontal therapy		3 hours
	General principles of periodontal therapy	Dr. Cini P Moideen	
	Phase I Therapy	Dr. Ammu Thomas	
	Plaque control	Dr. Ammu Thomas	
6	Host response	Dr. Cini P Moideen	2 hours
7	Pocket eradication procedures		5 hours
	Scaling and root planing	Dr. Mynu	
	Periodontal Instruments	Dr. Shiny Joseph	
	Curettage	Dr. Ammu Thomas	


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	Flap surgery	Dr. Cini P Moideen	
8	Osseous Surgery		2 hours
	Resective surgery	Dr. Mynu	
	Regenerative procedures	Dr. Shiny Joseph	
9	Mucogingival surgery & periodontal plastic surgeries	Dr. Sajil John	3 hours
10	Splints	Dr. Ammu Thomas	1 hour
11	Hypersensitivity	Dr. Benitta	1 hour
12	Implants	Dr. Cini P Moideen	1 hour
13	Maintenance phase (SPT)	Dr. Mynu	1 hour
14	Pharmaco-therapy	Dr. Cini P Moideen	2 hours
15	Periodontal management of medically compromised patients	Dr. Shiny Joseph	1 hour
16	Inter-disciplinary care	Dr. Ammu Thomas	1 hour
17	Systemic effects of periodontal diseases in brief	Dr. Cini P Moideen	1 hour
18	Infection control protocol	Dr. Shiny Joseph	1 hour
19	Ethics	Dr. Benitta	1 hour

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DEPARTMENT OF PROSTHODONTICS

LESSON PLAN [2019 – 2020] FIRST YEAR

SL.NO.	THEORY TOPICS	STAFF	PRACTICAL TOPICS	STAFF	HOURS
1	Orientation class on date of joining. Dental kit distribution and explanation.	Dr Joyce Thomas	Manipulation of DM	Dr Joyce Thomas	1
		Dr Vinni Oommen	Cube of 1 inch	Dr Manuel James	2
2	Introduction of dental materials. Gypsum products. Viva voce of theory topics. Monthly assessment.	Dr Manuel James	Cube of 1 inch	Dr Vinni Oommen	2
		Dr Joyce Thomas	Cuboid of 2x1 inch	Dr. Litto Manual	2
					1
					1
3	Gypsum products. Impression materials. Viva voce of theory topics. Monthly assessment.	Dr Joyce Thomas	Cube of 1 inch	Dr Manuel James	2
		Dr Manuel James	Cuboid of 2x1 inch	Dr. Vinni Oommen	3
			Pyramid of 1.5x1 inch base	Dr. Jacob Varghese	1
					1
4	Impression materials. Viva voce. Monthly assessment.	Dr Manuel James	Manipulation of ZOE	Dr. Vishnu Thomas	2
			Thumb impression		1
					1
5	Impression materials. Physical properties of DM. Viva voce. Monthly assessment.	Dr Manuel James	Preparation of cast Impression compound	Dr Manuel James	2
		Dr Joyce Thomas	Model preparation	Dr. Vinni Oommen	3
			Beading and boxing. Anatomical landmarks		1
6	Physical properties of DM. Biological considerations of DM. Viva voce. Monthly assessment.	Dr Joyce Thomas	Preparation of cast	Dr Joyce Thomas	2
		Dr Manuel James	Preparation of denture Base with shellac & coldcure acrylic.	Dr. Vishnu Thomas	3
					1
					1
7	Biological considerations of DM. Viva voce. Monthly assessment.	Dr Manuel James	Preparation of spacer design+special tray	Dr. Vinni Oommen	2
			Fabrication of OR		1
				Dr. Litto Manual	1
8	Denture base materials. Viva voce. Monthly assessment.	Dr Manuel James	Fabrication of OR	Dr Jacob Varghese	2
			Indexing, alignment & mounting on articulator	Dr. Manuel James	1
					1
9	Revision of	Dr Joyce	Teeth arrangement	Dr Joyce Thomas	6

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	theory topics	Thomas Dr Manuel James	(class I)	Dr. Vinni Oommen	
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DEPARTMENT OF PROSTHODONTICS
LESSON PLAN [2019 – 2020] SECOND YEAR

SL.NO.	THEORY TOPICS	STAFF	PRACTICAL TOPICS	STAFF	HOURS
1	Dental casting alloys	Dr Litto Manual	Teeth arrangement (class 1)	Dr Vishnu Thomas	12
2	Tarnish and corrosion, Dental investment materials Viva voce Monthly assessment	Dr Vishnu Thomas Dr Vinni Oommen	Teeth arrangement (class 1)	Dr Joyce Thomas	6 10 1 2
3	Casting procedures and defects Viva voce of theory topics Monthly assessment 1 st Internal Assessment	Dr Joyce Thomas	Teeth arrangement (class 1)	Dr Vishnu Thomas	12 1 2 3
4	Dental ceramics Viva voce Monthly assessment	Dr Vishnu Thomas	Teeth arrangement (class II and Class III)	Dr Vishnu Thomas	16 1 2
5	RPD Designing Viva voce Monthly assessment 2 nd Internal Assessment	Dr Joyce Thomas	Manipulation of dental materials Acrylic. (Heat cure, self-cure) Processing trial denture in heat cure acrylic, Repair of fractured denture	Dr Joyce Thomas	12 1 2 3
6	Abrasion and polishing Agents RPD designing Viva voce Monthly assessment	Dr Joyce Thomas	Fabrication of heat cure acrylic partial denture (class 3)	Dr Vishnu Thomas	5 6 1 2
7	Die and die materials Viva voce Monthly assessment	Dr Vishnu Thomas	RPD designing	Dr Joyce Thomas	10 1 2
8	Dental implants Viva voce Monthly assessment	Dr Vinni Oommen	Manipulation of dental materials Irreversible Hydrocolloid Rubber base impression materials (demo only) Acrylic. (Heat cure, self-cure)	Dr Vinni Oommen	10 1 2
9	Revision of theory topics 3 rd Internal Assessment	Dr Vinni Oommen	Preclinical record completion	Dr Vinni Oommen	15 3


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DEPARTMENT OF PROSTHODONTICS
LESSON PLAN [2019 – 2020] THIRD YEAR

SL.NO.	THEORY TOPICS	STAFF	PRECLINICAL TOPICS	CLINICAL WORK	STAFF	HOURS
1	Introduction, terminologies, classification, diagnosis and treatment planning	Dr Joyce Thomas	RPD wax pattern designing	Alginate impression taking practice, rpd case history and clinical cases	Dr Vishnu Thomas	6
2	Major connectors	Dr Ajay Soman	RPD wax pattern designing	Alginate impression taking practice, rpd case history and clinical cases	Dr Joyce Thomas	4
3	Minor connectors Rest and rest seats	Dr Joyce Thomas Dr Ajay Soman	RPD wax pattern designing	Alginate impression taking practice, rpd case history and clinical cases	Dr Joyce Thomas/Dr Vishnu Thomas	3 2
4	Direct Retainers	Dr Joyce Thomas	FPD stone model preparation Central incisor(all ceramic)	Alginate impression taking practice, rpd case history and clinical cases	Dr Ajay Soman	4
5	Indirect retainers	Dr Vishnu Thomas	FPD stone model preparation Premolar(metal ceramic facing)	Alginate impression taking practice, rpd case history and clinical cases	Dr Joyce Thomas	4
6	Surveyor and Surveying	Dr Ajay Soman	FPD stone model preparation	Alginate impression taking	Dr Vishnu Thomas	4

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			Premolar (metal ceramic facing)	practice, rpd case history and clinical cases		
7	RPD impression materials and procedures	Dr Joyce Thomas	FPD stone model preparation Molar (full metal)	Alginate impression taking practice, rpd case history and clinical cases	Dr Joyce Thomas	6
8	Principals of rpd designing	Dr Joyce Thomas	FPD stone model preparation Molar (full metal)	Alginate impression taking practice, rpd case history and clinical cases	Dr Ajay Soman	3
9	Revision of theory topics	Dr Vishnu Thomas	FPD wax pattern fabrication	Alginate impression taking practice, rpd case history and clinical cases	Dr Vishnu Thomas/ Dr Joyce Thomas	12



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DEPARTMENT OF PROSTHODONTICS

LESSON PLAN FINAL YEAR PART I [2019 – 2020]

SL.NO.	THEORY TOPICS	STAFF	PRACTICAL TOPICS	HOURS
1	Jaw relation and jaw movements Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	8 1
2	Concepts of occlusion and balanced occlusion Viva voce	Dr. Jacob Varghese	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	4 1
3	Tooth selection and teeth arrangement Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	3 1
4	Trial dentures Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2 1
5	Denture insertion and post insertion instructions Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	4 1
6	Relining and rebasing Viva voce	Dr. Joyce Thomas	Case history discussion Case history taking and discussion of cases in detail Case completion (CD,	2 1



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			RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	
7	Immediate complete denture Viva voce	Dr. Jacob Varghese	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2 1
8	Single complete denture Viva voce	Dr. Vinni Oommen	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2 1
9	Overdenture Viva voce	Dr. Joyce Thomas	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2
10	Residual ridge resorption Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	1 1
11	Revision of all chapters Test paper Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	6 2 1



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DEPARTMENT OF PROSTHODONTICS
LESSON PLAN FINAL YEAR PART II [2019 – 2020]

SL.NO.	THEORY TOPICS	STAFF	PRACTICAL TOPICS	HOURS
1	Introduction, Diagnosis and Treatment planning	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail	5
	Principles of tooth preparation	Dr. Vinni Oommen	Case completion End posting exam and bench viva (clinical)	6
	Full veneer crown preparation	Dr. Manuel James	Theory viva Case completion and review	4
	Viva voce		Typhodont tooth preparation in posterior teeth	1
2	Partial veneer crown preparation	Dr. Joyce Thomas	Case history discussion Case history taking and discussion of cases in detail	3
	Provisional restorations	Dr. Litto Manual	Case completion End posting exam and bench viva (clinical)	3
	Fluid control and soft tissue management	Dr. Vinni Oommen	Theory viva Case completion and review	3
	Viva voce		Typhodont tooth preparation in posterior teeth	1
3	Impressions in FPD	Dr. Jacob Varghese	Case history discussion Case history taking and discussion of cases in detail	5
	Working cast and dies	Dr. Jacob Varghese	Case completion End posting exam and bench viva (clinical)	3
	Retainers		Theory viva	3
	Viva voce	Dr. Vinni Oommen	Case completion and review Typhodont tooth preparation in posterior teeth	1
4	Pontics	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail	4
	Connectors	Dr. Vinni Oommen	Case completion End posting exam and bench viva (clinical)	4
	Resin bonded FPD	Dr. Vinni Oommen	Theory viva Case completion and review	4
	Viva voce		Typhodont tooth preparation in posterior teeth	1
5	Failures in FPD	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail	4
	Implant supported FPD	Dr. Jacob Varghese	Case completion End posting exam and bench viva (clinical)	4
	Viva voce			1

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Dr. Litto Manual MDS
 Professor and Head of Department of Prosthodontics
 Al-Azhar Dental College, Thodupuzha
 State - 685 605

			Theory viva Case completion and review Typhodont tooth preparation in posterior teeth	
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Dr. LITTO MANUAL MDS
 Professor and Head of Prosthodontics
 Al-Azhar Dental College, Thodupuzha
 Kerala State - 685 605



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 Principal
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PUBLIC HEALTH DENTISTRY LESSON PLAN FOR THIRD YEAR BDS 2019 - 2020

Sl.no	Theory Topics For Third Year	Hours	Staff
1.	Concepts of Health Environmental Health Noise Pollution Water Purification	1	Dr Vinayaka
2	Filters Disinfection Public Health Determinants of Health Man and Medicine I Man and Medicine II	1	Dr Saheer
3	Phases of Public Health Bio Medical Water Management Seminar Presentation Concepts of Oral Health and Disease Health Education Levels of Prevention ART	2	Dr. Tency
4	Communication Methods Pit and Fissure Sealant Behavioural Management WHO ASHA Fluorides- Introduction, Mechanism and Metabolism Fluorides- Delivery Methods, Toxicity, Defluoridation	2	Dr. Tency



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PUBLIC HEALTH DENTISTRY
LESSON PLAN FOR FINAL YEAR BDS 2019 - 2020

Sl.no	Theory Topics For Final Year	Hours	Staff
1.	Planning and Evaluation I Planning and Evaluation II Air Pollution Health care delivery system Primary health care	1	Dr Vinayaka
2	Community health centres Health agencies Introduction to indices Dental caries indices Periodontal indices Flouride indices Occupational hazards in dentistry- physical and chemical Occupational hazards in dentistry- bio and psycho Establishment of dental caries Mobile dental clinic	1	Dr Saheer
3	Dental economics General Epidemiology I General Epidemiology II Ethics in medicine and dentistry Public health dentistry I Public health dentistry II Dental caries Periodontal diseases Oral cancer Malocclusion Survey procedure in dentistry I Survey procedure in dentistry II Dental man power School oral health programme I School oral health programme II	2	Dr. Tency
4	Finance in dental care Finance in dental care Research methodology and biostatistics Pit and fissure sealant, ART RCT, COPRA IDA, DCI Water purification, Filters Flourides - delivery methods, toxicity, defluoridation Nutrition and oral health Health care delivery Pit and fissure sealants Ethical principles Waste management Biomedical waste management Do's and Dont's for health professionals, consent, professional negligence	2	Dr. Tency

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PRACTICALS/ CLINICALS

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CLINICAL REQUIREMENT

THIRD BDS PRACTICAL WORK SCHEDULE

Sl No.	WORK	NUMBER	SESSIONS
1.	Case History	3	Week 1-4
2.	Seminar	1	Week 2
3.	Satellite Centre Visit	1	Week 3
4.	Screening/Treatment Camp	1	Week 4
5.	End Posting Exam	1	Week 4



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CLINICAL POSTING SCHEDULE THIRD YEAR

DEPARTMENT OF PUBLIC HEALTH DENTISTRY

DAY	DISCUSSION TOPICS AND EXERCISES
1.	INTRODUCTION TO PUBLIC HEALTH DENTISTRY
2.	HISTORY OF DENTISTRY
3.	MEDICINE IN ANTIQUITY
4.	INFECTION CONTROL, DISINFECTION, STERILISATION
5.	CASE HISTORY DISCUSSION, TEST ON IMPORTANT DEFINITIONS
6.	VIVA ON CASE HISTORY/DISCUSSED TOPIC
7.	CASE TAKING I
8.	COMMUNICATION, TYPE OF PATIENTS
9.	ORAL HYGEINE PRACTICES
10.	DIET – BALANCED DIET, DEFICIENCY DISEASES
11.	CASE TAKING II
12.	DISCUSSION ON SEMINAR TOPICS
13.	DIAGNOSTIC INSTRUMENTS
14.	HOSPITAL WASTE MANAGEMENT
15.	DENTAL CAMPS
16.	IMPORTANCE OF PUBLIC HEALTH PROGRAMS
17.	WATER PURIFICATION – VISIT TO A WATER TREATMENT PLANT
18.	FLUORIDES/FLUOROSIS
19.	CASE TAKING III
20.	DENTAL AUXILIARY
21.	DENTIST ACT
22.	SEMINAR PRESENTATION
23.	SEMINAR PRESENTATION
24.	END POSTING EXAM

CLINICAL REQUIREMENTS

SL NO	PROCEDURE/ACTIVITY	REQUIRED NO
1	CASE HISTORY REPORTS	3
2	SEMINAR PRESENTATION	1
3	DENTAL CAMPS	2
4	PUBLIC HEALTH ACTIVITY	2
5	FIELD VISIT	1



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CLINICAL REQUIREMENT

FINAL BDS PRACTICAL WORK SCHEDULE

Sl no.	WORK	NUMBER	SESSIONS	
1.	DENTAL INDICES	OHI/OHI-S	5	WEEK 1-4
		DMFT/DMFS	5	WEEK 1-4
		CPI/LOA	5	WEEK 1-4
		WHO PERFORMA	5	WEEK 1-4
2.	SEMINAR	1	WEEK 2	
3.	DENTAL CARE VISIT	1	WEEK 2	
4.	WATER PURIFICATION	1	WEEK 3	
5.	SATELLITE CENTRE VISIT	1	WEEK 4	
6.	END POSTING EXAM	1	WEEK 4	

CLINICAL POSTING SCHEDULE FINAL YEAR

DEPARTMENT OF PUBLIC HEALTH DENTISTRY

DAY	DISCUSSION TOPICS AND EXERCISES
1	REVIEW ON CASE HISTORY TAKING STERILISATION
2	VIVA ON BASIC TOPICS
3	EPIDEMIOLOGY OF CARIES AND PERIODONTAL DISEASES
4	EPIDEMIOLOGY OF ORAL CANCER AND MALOCCLUSION
5	EPIDEMIOLOGICAL STUDIES- RESEARCH TOPICS
6	CASE TAKING IV
7	RESEARCH METHODOLOGY
8	BIAS
9	INDICES
10	SEMINAR TOPIC DISCUSSION
11	DENTAL AUXILLARY CASE V
12	COMPREHENSIVE AND INCREMENTAL DENTAL CARE, FINANCE
13	SEMINAR PRESENTATION
14	RESEARCH WORK- DATA COLLECTION
15	SCHOOL DENTAL HEALTH PROGRAMS
16	RESEARCH WORK INDIUS/ WHO PERFORMA
17	SURVEY, PLANNING, EVALUATION
18	FLUORIDES IN DENTISTRY
19	FINAL SUBMISSION OF RESEARCH HARD COPY

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20	COMPLETION OF SEMINARS
21	UPDATE LOG BOOK AND RECORDS
22	SUBMISSION OF CAMP REPORTS, PUBLIC HEALTH PROGRAMS
23	END POSTING EXAM/ VIVA
24	EVALUATION/ EXAM PREPARATION

CLINICAL REQUIREMENTS

SL NO.	PROCEDURE/ ACTIVITY	REQUIRED NO
1	CASE HISTORY	5
2	OHI	5
3	DMFT/S	5
4	WHO PERFORMA	5
5	RESEARCH PROJECT	1
6	DENTAL CAMPS	5
7	FIELD VISIT	3
8	SEMINAR PRESENTATION	2



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DEPARTMENT OF ORAL AND MAXILLOFACIAL SURGERY

LESSON PLAN- IIIrd year BDS 2019-2020

SI NO	TOPIC	DESCRIPTION	HOURS	STAFF CHARGE
1	Introduction	Definition, scope, aims and objectives. Diagnosis in oral surgery: History taking, Clinical examination, Investigations. Principles of infection control and cross-infection control with particular reference to HIV/AIDS and Hepatitis	1	Dr. Augustine
2	Principles of Oral Surgery	Asepsis: Definition Measures to prevent introduction of infection during Surgery. Preparation of the patient, Measures to be taken by operator, Sterilization of instruments - various methods of sterilization etc, Principles and need for cleaning of infected/ used instruments prior to re sterilization Surgery set up. Pre- anesthetic considerations Pre-medication: purpose, drugs used Anesthetic considerations a) Local b) Local with IV sedations Use of general anesthetic Access: Intra-oral: Mucoperiosteal flaps, principles, commonly used intraoral incisions. Bone Removal: Methods of bone removal. Use of Burs: Advantages & precautions Bone cutting instruments: Principles of using chisel & osteotome. Extra-oral. Skin incisions - principles, various extra-oral incision to expose facial skeleton. a) Submandibular b) Pre auricular Incision for TMJ, Access to maxilla & orbit , Bi coronal incision Control of hemorrhage during surgery Normal Haemostasis Local measures available to control bleeding Hypotensive anaesthesia etc. Drainage & Debridement Purpose of drainage in surgical wounds Types of drains used Debridement: purpose, soft tissue & bone debridement. Closure of wounds Type wounds, Classification of wounds Suturing: Principles Suture material: Classification, ideal requirements Body response and resorbability of various materials	4	Dr. Augustine
3	Local Anaesthesia	Introduction and Neurophysiology Concept of LA Classification of local anesthetic agents Ideal requirements and mechanism of action,	5	Dr. Augustine



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DEPARTMENT OF ORAL AND MAXILLOFACIAL SURGERY

LESSON PLAN- IIIrd year BDS 2019-2020

		Armamentarium required Types of local anaesthesia Use of vaso constrictors in local anesthetic solution -Advantages, contra-indications, Various vaso constrictors used. Anaesthesia of the mandible - Pterygomandibular space - boundaries, contents etc. Intra oral and extra oral techniques of Inferior Alveolar Nerve Block, Mandibular Nerve Block, Mental Nerve Block, Infiltrations, etc. Anaesthesia of Maxilla – Infiltrations, Infra - orbital nerve block, Posterior superior alveolar nerve block, Infiltrations, Maxillary nerve block – Intra oral and extra oral Techniques Complications of local anaesthesia- local and systemic Disposal of sharp instruments		
4	General Anaesthesia	Concept of general anaesthesia. Indications of general anaesthesia in dentistry. Pre-anesthetic evaluation of the patient. Pre-anesthetic medication - advantages, drugs used. Conscious sedation Commonly used anesthetic agents. Complication during and after G.A. I.V. sedation with Diazepam and Midazolam. Indications, mode of action, technique etc. Cardiopulmonary resuscitation Use of oxygen and emergency drugs. Tracheostomy.	2	Dr. Augustine
5	Exodontia	General considerations Ideal Extraction. Indications/ contra indications for extraction of teeth Extractions in medically compromised patients. Methods of extraction Forceps or intra-alveolar or closed method. Principles, types of movement, force, role of left hand etc. Trans-alveolar, surgical or open method Indications, surgical procedure. Dental elevators, uses, classification, principles in the use of elevators, commonly used elevators. Armamentarium, Complications Complications during exodontia Common to both maxilla and mandible. Post-operative complications Prevention and management of complications.	4	Dr. Augustine
6	Medical Emergencies in dental practice	Primary care of medical emergencies in dental practice (a) Cardio vascular (b) Respiratory (c) Endocrine(d) Anaphylactic reaction (e) Epilepsy Basic Life Support	3	Dr. Augustine

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DEPARTMENT OF ORAL AND MAXILLOFACIAL SURGERY

LESSON PLAN- IIIrd year BDS 2019-2020

7	Emergency drugs & Intra muscular and I.V. Injection	Emergency drugs required in a dental clinic Applied anatomy. Sites for intra muscular and intra venous injections, techniques etc.	1	Dr. Augustine
8	Death Certification & legal aspects of Forensic medicine.(classes to be handled by faculty from the department of forensic medicine of a recognized medical college	Legal procedure and courts Medicolegal Autopsy, Objective, Procedure - Exhumation Sudden and unexpected death Forensic traumatology -Mechanical injuries, Medicolegal aspect of injury, Head injury, Transportation injuries Dental investigation in mass disaster incidents	6	Dr. Augustine

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LESSON PLAN- IIIrd year BDS 2019-2020

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Sl. No.	Topic	Procedures in III Year	Quota: Must do
1	Case Taking	Detailed clinical examinations, investigations and diagnosis	2 cases
2	Dental Extraction	Extraction of anterior and mobile teeth under LA : Infiltration only	30 cases
3	Seminars	Seminars on basic subjects, local anesthesia, investigative procedures,	2 no.

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DEPARTMENT OF ORAL AND MAXILLOFACIAL SURGERY

LESSON PLAN - Part I BDS 2019-2020

SI NO	TOPIC	DESCRIPTION	HOURS	STAFF CHARGE	IN-
1	Impacted teeth	<p>Incidence, definition, etiology.</p> <p>Impacted mandibular third molar Classification, reasons for removal Assessment - both clinical & radiological. Armamentarium and surgical procedures for removal. Complications during and after removal, its prevention and management.</p> <p>Maxillary third molar, Indications for removal, classification, Armamentarium and surgical procedure for removal, Complications during and after removal, its prevention and management.</p> <p>Impacted maxillary canine. Reasons for canine impaction, indications for removal, Methods of management, Localization, labial and palatal approaches, Complications during and after removal, its prevention and management Surgical exposure, Transplantation</p>	4	Dr. Basil Jacob	
2	Neurological Diseases	<p>Trigeminal neuralgia - definition, etiology, clinical features and methods of management including medical and surgical.</p> <p>Facial paralysis - etiology, clinical features.</p> <p>Nerve injuries - Classification, clinical features and management, Nerve Grafting - Neuropathy</p>	3	Dr. Basil Jacob	
3	Implants	<p>Concept of osseointegration, History of implants their design & surface characteristics. Knowledge of various types of implants, Bone biology, Morphology, Classification of bone and its relevance to implant placement. Bone augmentation materials. Soft tissue considerations in implant dentistry. Surgical procedure to place implants</p>	2	Dr. Basil Jacob	
4	Diseases of Maxillary Sinus	<p>Surgical anatomy and development of the sinus. Sinusitis both acute and chronic Surgical approach of sinus - Caldwell-Luc procedure. Knowledge of FESS. Removal</p>	2	Dr. Basil Jacob	

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DEPARTMENT OF ORAL AND MAXILLOFACIAL SURGERY

LESSON PLAN - Part I BDS 2019-2020

		of root from the sinus. Oro-antral fistula and communications- etiology, clinical features and surgical methods for closure		
5	Cyst of the Jaws	Definition, classification, pathogenesis. Diagnosis - Clinical features, radiological, FNAC, use of contrast media and histopathology. Management - types of surgical procedures. Rationale of the techniques, indications, contraindications, procedures, complications etc.	4	Dr. Basil Jacob
6	Jaw Deformities	Basic forms - Prognathism, Retrognathism and open bite. Reasons for correction. Diagnosis and treatment planning Outline of surgical methods carried out on mandible and maxilla-subapical, body, sagittal split osteotomy, genioplasty, anterior maxillary Osteotomy, Le fort I osteotomy Role of distraction osteogenesis in correction of jaw deformities	3	Dr. Basil Jacob
7	Pre Prosthetic Surgery	Definition Classification of procedures Corrective procedures: Alveoloplasty, Reduction of maxillary tuberosities, Frenectomies and removal of tori. Ridge extension or Sulcus extension procedures, Indications and various surgical procedures Ridge augmentation and reconstruction. Indications, use of bone grafts, hydroxyapatite etc	2	Dr. Basil Jacob

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DEPARTMENT OF ORAL AND MAXILLOFACIAL SURGERY

LESSON PLAN - Part I BDS 2019-2020

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Procedures in Final year (Part I)			
1	Case Taking	Detailed clinical examinations, investigations and diagnosis	3 cases
2	Dental Extraction	Extraction of anterior and posterior teeth under LA : Infiltration and blocks	90 cases
3	Suturing	Suturing of extraction wound	5 no.
4	Seminars	Seminars on oral surgery subjects, cross contamination and infection, impactions, medically compromised patients, medical emergencies etc.	2 no.
5	Observation	Observing minor surgery under LA done by staff member	3 cases
6	Assistance	Assistance of minor surgery under LA done by staff member	2 cases
7	Observation	Observation of cases managed in the casualty	2 cases
8	Skill development	Wiring procedures in models	3 nos.



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DEPARTMENT OF ORAL AND MAXILLOFACIAL SURGERY

LESSON PLAN- Part II BDS 2019-2020

SI NO	TOPICS	DESCRIPTION	HOURS	STAFF IN-CHARGE
1	Cleft Lip and Palate	Etiology of the clefts, incidence, classification Role of dental surgeon/ maxillofacial surgeon in the cleft team. Outline of the closure procedures,	1	Dr. Hisham/ Dr. Basil/ Dr. Augustine
2	Infections of the Oral cavity	Introduction, surgical anatomy of the superficial and deep fasciae of head and neck Factors responsible for infection, pathogenecity, virulence Dento-alveolar abscess - aetiology, clinical features and management. Spread of odontogenic infections through various facial spaces and its management Ludwig's angina - definition, aetiology, clinical features, management and complications Course of odontogenic infections	6	Dr. Hisham/ Dr. Basil/ Dr. Augustine
3	Fungal Infections of head and neck	Candidiasis, Actinomycosis, Coccidioidmycosis, Rhinosporidosis, Antifungal agents	1	Dr. Hisham/ Dr. Basil/ Dr. Augustine
4	Osteomyelitis of the jaws	Definition, etiology, pre-disposing factors, classification, clinical features and management	1	Dr. Hisham/ Dr. Basil/ Dr. Augustine
5	Carcinoma Of Oral Cavity	Lymphatic Spread. TNM classification, Staging. Biopsy-types, filling of Histopathology request form Outline of management of Squamous Cell Carcinoma: surgery, radiation and chemotherapy Role of dental surgeons in the prevention and early detection of oral cancer	2	Dr. Hisham/ Dr. Basil/ Dr. Augustine
6	Osteoradionecrosis	Definition, etiology, theories, pre-disposing factors, classification, clinical features and management.	1	Dr. Hisham/ Dr. Basil/ Dr. Augustine
7	Maxillofacial Traumatology	Emergency management in maxillofacial trauma General considerations, types of fractures, aetiology, clinical features and general principles of management. Mandibular fractures - Applied anatomy, classification. Diagnosis - Clinical and radiological features, Management - Reduction -closed and open Fixation and immobilization methods outline of rigid and semi-rigid internal fixation Fractures of the condyle - etiology, classification, clinical features, principles of management Fractures of the middle third of the face. Definition of the mid-face, applied surgical	7	Dr. Hisham/ Dr. Basil/ Dr. Augustine

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DEPARTMENT OF ORAL AND MAXILLOFACIAL SURGERY

LESSON PLAN- Part II BDS 2019-2020

		anatomy, classification, clinical features and outline of management. Alveolar fractures - methods of management Fractures of the Zygomatic complex and orbit. Classification, clinical features, indications for treatment, various methods of reduction and fixatio		
8.	Salivary gland diseases	Surgical Anatomy of Minor and Major salivary glands Sialography, contrast media, procedure. Inflammatory conditions of the salivary glands Sialolithiasis- Sub mandibular duct and gland, parotid duct and gland, Clinical features, management, Intraoral and extra oral Sialolithotomy. Salivary fistulae, sialocoele Autoimmune diseases of the salivary glands, diagnosis management Common tumours of salivary glands like Pleomorphic adenoma including minor salivary glands	3	Dr. Hisham/ Dr. Basil/ Dr. Augustine
9.	Tumors of the Oral cavity	General considerations, surgical principles Non odontogenic benign tumours occurring in oral cavity - fibroma, papilloma, lipoma, ossifying fibroma, myxoma etc. Odontogenic tumors: both benign and malignant. Ameloblastoma - Clinical features, radiological appearance and methods of management. Osteogenic tumours of the faciomaxillary region	4	Dr. Hisham/ Dr. Basil/ Dr. Augustine
10.	Disorders of T.M. Joint	Applied surgical anatomy of the joint. Development of the TMJ Surgical approaches to TM. J Radiological investigations Hypermobilty of TMJ; Dislocation - Types, aetiology, clinical features and management. Hypomobility of TMJ; Classification, Ankylosis - Definition, aetiology, clinical features and management. Myo-facial pain dysfunction syndrome, etiology, clinical features, management Non surgical and surgical. Internal derangement of the joint. Inflammatory Diseases of T.M. Joint. Arthroscopy	4	Dr. Hisham/ Dr. Basil/ Dr. Augustine




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DEPARTMENT OF ORAL AND MAXILLOFACIAL SURGERY

LESSON PLAN- Part II BDS 2019-2020

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1	Case Taking	Detailed clinical examinations, investigations and diagnosis	5 cases
2	Dental Extraction	Extraction of anterior and posterior teeth under LA : Infiltration and blocks	60cases
3	Seminars	Seminars on oral surgery subjects like TMJ, Tumors, Maxillofacial injuries, Infections, Salivary Gland diseases and Medico-legal considerations	2 no.
4	Observation	Observation of major surgery under GA done in the OT	3 cases
5	Assistance	Assistance of minor surgery under LA done	3cases

		by staff member	
6	Procedure	Incision and drainage	3
7	Procedure	Wound dressing	5
8	Observation	Observation of cases managed in the casualty	3 cases



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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS

PRACTICAL LESSON PLAN FOR 2nd YEAR BATCH (2019-2020)


<u>SL NO</u>	<u>TOPIC</u>	<u>STAFF</u>	<u>HOURS</u>
1	Straightening of wire	Dr Afzal	6
2	Equilateral triangle	Dr Afzal	44
3	Square	Dr Afzal	
4	Rectangle	Dr Afzal	
5	Circle	Dr Afzal	
6	U-V	Dr Afzal	
7	C-clasp	Dr Afzal	
8	Full clasp	Dr Afzal	30
9	Triangular clasp	Dr Sandeep	
10	Adams clasp	Dr Sandeep	
11	Finger spring	Dr Ameen	10
12	Double cantilever spring	Dr Afzal	
13	Coffin spring	Dr Afzal	10
14	Short labial bow	Dr Afzal	
15	Long labial bow	Dr Afzal	
16	Split labial bow	Dr Afzal	
17	U loop buccal canine retractor	Dr Afzal	20
18	Helical canine retractor	Dr Sandeep	
19	Self supported canine retractor	Dr Sandeep	
20	Palatal canine retractor	Dr Afzal	20
21	T spring	Dr Afzal	
22	Reverse labial bow	Dr Afzal	
23	Roberts retractor	Dr Afzal	
24	Hawley's appliance fabrication	Dr Afzal	

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25	Tongue guard appliance	Dr Afzal	10
26	Oral screen	Dr Afzal	30
27	Hawley's appliance with anterior bite plane	Dr Afzal	
28	Hawley's appliance with PBP and Z spring	Dr Afzal	
29	Catalans appliance	Dr Afzal	
30	Expansion appliance	Dr Afzal	



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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS

THEORY LESSON PLAN FOR 3RD YEAR BATCH (2019-2020)

SL NO	TOPIC	STAFF	HOURS
1	Introduction and history of orthodontics	Dr Afzal	1
2	Growth and development basic concepts	Dr Afzal	7
3	Theories of growth	Dr Afzal	
4	Growth and development – Mechanism of bone growth	Dr Afzal	
5	Growth and development – Pre and Post natal growth of cranial base	Dr Afzal	
6	Growth and development – Pre and Post natal growth of maxilla	Dr Afzal	
7	Growth and development- Pre and Post natal growth of mandible	Dr Afzal	
8	Functional development	Dr Afzal	
9	Development of dentition and occlusion	Dr Pradeep	4
10	Occlusion basic concepts	Dr Sandeep	
11	Classification of malocclusion	Dr Nishad	
12	Classification of malocclusion	Dr Nishad	
13	Etiology of malocclusion	Dr Pradeep	2
14	Etiology of malocclusion	Dr Ameen	
15	Diagnostic aids, Radiographs, Photographs and Occlusograms , EMG	Dr Ashwin	6
16	Case history	Dr Pradeep	
17	Cephalometrics	Dr Ameen	
18	Study Models	Dr Sandeep	
19	Skeletal maturity indicators	Dr Ashwin	

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THEORY LESSON PLAN FOR FINAL YEAR PART I SUPPLEMENTARY BATCH (2019-2020)


SL NO	TOPIC	STAFF	HOURS
1	Preventive Orthodontics- part 1	Dr Afzal	2
2	Preventive Orthodontics- part 2	Dr Afzal	
3	Interceptive Orthodontics – part 1	Dr Afzal	3
4	Interceptive Orthodontics – part 2	Dr Afzal	
5	Interceptive Orthodontics – part 3	Dr Afzal	
6	Habits	Dr Afzal	1
7	Orthodontic treatment planning – General principles- part 1	Dr Afzal	2
8	Orthodontic treatment planning – General principles- part 2	Dr Afzal	
9	Anchorage in Orthodontics – part 1	Dr Pradeep	2
10	Anchorage in Orthodontics – part 2	Dr Sandeep	
11	Biomechanical principles in orthodontic tooth movement- part 1	Dr Nishad	2
12	Biomechanical principles in orthodontic tooth movement- part 2	Dr Nishad	
13	Biology of tooth movement –part 1	Dr Pradeep	2
14	Biology of tooth movement –part 2	Dr Ameen	
15	Methods of gaining space	Dr Ashwin	7
16	Proximal slicing	Dr Pradeep	
17	Extraction in orthodontics	Dr Ameen	
18	Expansion in orthodontics- Slow arch expansion	Dr Sandeep	
19	Expansion in orthodontics- Rapid maxillary expansion	Dr Ashwin	
20	Distalization	Dr Ashwin	
21	Proclination of anteriors and derotation of posteriors	Dr Ameen	
22	Orthodontic appliances – General indications	Dr Pradeep	
23	Orthodontic appliances – Classification, advantages, disadvantages	Dr Pradeep	
24	Removable appliances – Part 1	Dr Sandeep	2
25	Removable appliances – Part 2	Dr Nishad	

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26	Fixed Appliance – Part 1	Dr Nishad	2
27	Fixed Appliance – Part 2	Dr Pradeep	
28	Myofunctional Appliance – General principles	Dr Ameen	5
29	Activator	Dr Ashwin	
30	Bionator and Twin block	Dr Pradeep	
31	Frankel functional regulator	Dr Ameen	
32	Fixed functional appliance	Dr Sandeep	
33	Orthopaedic appliances – Part 1	Dr Ashwin	3
34	Orthopaedic appliances – Part 2	Dr Ashwin	
35	Orthopaedic appliances – Part 3	Dr Ameen	
36	Cleft lip and palate – Part 1	Dr Pradeep	2
37	Cleft lip and palate – Part 2	Dr Pradeep	
38	Surgical orthodontics (minor) – part 1	Dr Sandeep	4
39	Surgical orthodontics (minor) – part 2	Dr Nishad	
40	Surgical orthodontics (major) – part 1	Dr Nishad	
41	Surgical orthodontics (major) – part 2	Dr Pradeep	
42	Management of midline diastema	Dr Ameen	3
43	Management of Class I malocclusion	Dr Ashwin	
44	Management of Deepbite	Dr Pradeep	
45	Management of Openbite	Dr Ameen	
46	Management of Crossbite	Dr Sandeep	
47	Management of Class II malocclusion	Dr Ashwin	
48	Management of Class III malocclusion	Dr Ashwin	
49	Adult orthodontics – part 1	Dr Ameen	
50	Adult orthodontics – part 2	Dr Pradeep	
51	Retention and Relapse – part 1	Dr Nishad	2
52	Retention and Relapse – part 2	Dr Pradeep	
53	Computers in orthodontics	Dr Ameen	2
54	Recent developments in orthodontics	Dr Ashwin	
55	Genetics	Dr Pradeep	1
56	Sterilisation	Dr Ameen	1


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57	Soldering and welding	Dr Pradeep	1
58	Laboratory procedures	Dr Ashwin	
59	Ethics in orthodontics	Dr Ashwin	



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DEPARTMENT OF CONSERVATIVE DENTISTRY & ENDODONTICS

LESSON PLAN 2019-2020

TOPIC FOR I YEAR - DENTAL MATERIALS

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Introduction	Dr Manoj	2
2	Biological considerations in use of dental materials	Dr Bobby	2
3	Dental cements	Dr Nishin	5
4	Restorative Resins	Dr Aby	4
5	Dental Amalgam	Dr Moushmi	4
6	Direct Filling Gold	Dr Binila	2
7	Dental waxes	Dr Nishin	2
8	Mechanics of cutting	Dr Bobby	1
9	Waste disposal	Dr Noushin	1
10	Metals and alloys	Dr Binila	2
11	Dental casting alloys	Dr Moushmi	6
12	Dental Ceramics	Dr Aby	8

TOPIC FOR II YEAR

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Introduction to Conservative Dentistry	Dr Manoj	1
2	Definition, Aim & Scope of Conservative Dentistry & Endodontics	Dr Nishin	1
3	Nomenclature of dentition, Tooth numbering systems	Dr Bobby	1
4	Restoration, Definition & Objectives	Dr Aby	1
5	Hand instruments	Dr Moushmi	2
6	Rotary Cutting Instruments	Dr Noushin	2
7	Dental caries-Aetiology, Classification	Dr Binila	1
8	Fundamentals in tooth preparation	Dr Bobby	4
9	Tooth preparation for amalgam restorations. Stepwise procedure for Class I II III IV V amalgam restorations. Failure of amalgam restorations	Dr Nishin	6
10	Contact & contour of teeth-different methods of teeth separation	Dr Aby	1
11	Matrices, Retainers & Wedges	Dr Aby	1
12	Finishing and polishing of restorations	Dr Binila	1
13	Chairside positions- patient & operator positions	Dr Binila	1
14	Management of deep carious lesions	Dr Moushmi	2
15	Access cavity and brief introduction of root canal instruments	Dr Noushin	2



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TOPIC FOR III YEAR

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Nomenclature of dentition	Dr Manoj	1
2	Gnathological concepts of restoration-occlusion	Dr Bobby	2
3	Dental caries	Dr Nishin	4
4	Treatment planning for restorative porcedures	Dr Aby	2
5	Preventive measures in restorative practise	Dr Moushmi	3
6	Armamentarium for tooth preparation	Dr Binila	4
7	Isolation of operating field	Dr Nishin	2
8	Infection control	Dr Aby	2
9	Pulp protection	Dr Noushin	1
10	Pain control in restorative procedures	Dr Binila	1
11	Amalgam restoration	Dr Moushmi	5
12	Contacts & Contour	Dr Aby	1
13	Management of deep carious lesions	Dr Nishin	1
14	Dentinal hypersensitivity	Dr Binila	1
15	Complex amalgam restorations	Dr Moushmi	4
16	Gingival tissue management	Dr Aby	1
17	Adhesion to tooth structure	Dr Noushin	3
18	Anterior restorations	Dr Bobby	1
19	Composite restorations	Dr Nishin	2
20	Minimal Invasive Dentistry	Dr Binila	2
21	Alternative methods of tooth preparation-Air abrasion, Chemomechanical methods, Laser	Dr Moushmi	1

TOPIC FOR FINAL YEAR PART I - CONSERVATIVE

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Esthetics in dentistry	Dr Manoj	4
2	Composite restorations-Recent advances,Direct & Indirect	Dr Nishin	3
3	Cast restorations	Dr Bobby	3
4	Casting	Dr Aby	2
5	Temporization of interim restorations	Dr Noushin	1
6	Root caries	Dr Binila	1
7	Non carious destruction of tooth structure	Dr Moushmi	2
8	Ceramic restorations	Dr Noushin	3
9	Direct filling gold restorations	Dr Binila	1


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TOPIC FOR FINAL YEAR PART II - ENDODONTICS

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Emergency endodontic procedure	Dr Manoj	2
2	Anatomy of pulp space	Dr Bobby	2
3	Access cavity preparation	Dr Nishin	2
4	Preparation of root canal space- Determination of working length Cleaning & shaping	Dr Aby	3
5	Disinfection of root canal space- Irrigants Intra canal medicaments	Dr Moushmi	2
6	Problems during cleaning & shaping of root canals	Dr Binila	2
7	Obturation of root canal system	Dr Nishin	2
8	Root canal sealers	Dr Sonia	2
9	Post endodontic restorations	Dr Noushin	2
10	Smear layer & its importance	Dr Binila	1
11	Discolored teeth & its management	Dr Moushmi	1
12	Traumatized teeth	Dr Aby	2
13	Endodontic surgeries	Dr Nishin	3
14	Root resorption	Dr Binila	1
15	Success and failure of Endodontics	Dr Moushmi	1
16	Re-treatment in Endodontics	Dr Aby	1
17	Lasers and microscopes in Conservative	Dr Binila	1
18	Endo perio lesions	Dr Moushmi	2




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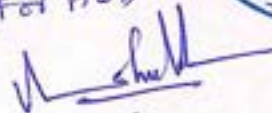
LESSON PLAN

FIRST YEAR PRACTICAL CLASS SCHEDULE

SL NO	DAY	WORK SCHEDULE
1	1 st week	Introduction on fundamentals of tooth preparation
2	2 nd week	Issue of moulds & Demo given on pouring of plaster models
3	3 rd week	Demo given for Class I exercise
4	4 th week & 5 th week	Class I occlusal surface in mandibular molar
5	6 th week	Class I buccal extension in mandibular molar
6	7 th & 8 th week	Class I occlusal surface without involving oblique ridge in maxillary molar
7	9 th & 10 th week	Class I occlusal surface involving oblique ridge in maxillary molar
8	11 th & 12 th week	Class I palatal extension in maxillary molar
9	13 th & 14 th week	Class I occlusal surface in premolar
10	15 th & 16 th week	Viva Voce - Class I
11	17 th week	Demo given for class II exercise
12	18 th & 19 th week	Class II mesio occlusal in mandibular molar
13	20 th & 21 st week	Class II mesio occluso distal in mandibular molar
14	22 nd & 23 rd week	Class II mesio occlusal without involving oblique ridge in maxillary molar
15	24 th & 25 th week	Class II disto occlusal involving oblique ridge in maxillary molar
16	26 th & 27 th week	Class II mesio occlusal in premolar
17	28 th & 29 th week	Viva voce – Class II
18	30 th week	Demo given on Class III and Class V
19	31 st & 32 nd week	Class III palatal on central incisor
20	33 rd & 34 th week	Class V labial on canine
21	35 th & 36 th week	Viva Voce – Class III, Class V
22	37 th to 40 th week	Wax up exercises
23	41 st & 42 nd week	Submission of plaster models
24	43 rd & 44 th week	End posting Viva




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SECOND YEAR PRACTICAL CLASS SCHEDULE

PRECLINICAL CONSERVATIVE DENTISTRY

SL NO	DAY	WORK SCHEDULE
1	1 st week	Introduction on fundamentals of tooth preparation
2	2 nd week	Demo given for Class I exercise
3	3 rd week	Class I occlusal surface in mandibular molar
4	4 th week & 5 th week	Class I occlusal surface in mandibular molar
5	6 th week	Class I palatal extension in maxillary molar
6	7 th & 8 th week	Class I occlusal surface in mandibular premolar
7	9 th & 10 th week	Class I occlusal surface in maxillary premolar
8	11 th & 12 th week	Demo given for Class II exercise
9	13 th & 14 th week	Class II disto occlusal in mandibular molar
10	15 th & 16 th week	Class II mesio occlusal in mandibular molar
11	17 th week	Class II conservative mesio occlusal in mandibular molar
12	18 th & 19 th week	Class II mesio occluso distal in mandibular molar
13	20 th & 21 st week	Class II mesio occlusal involving oblique ridge in maxillary molar
14	22 nd & 23 rd week	Class II disto occlusal involving oblique ridge in maxillary molar
15	24 th & 25 th week	Class II mesio occluso distal in maxillary molar
16	26 th & 27 th week	Class II mesio occluso distal in mandibular premolar
17	28 th & 29 th week	Class II mesio occlusal in mandibular premolar
18	30 th week	Class II disto occlusal in maxillary premolar
19	31 st & 32 nd week	Class II mesio occlusal in maxillary premolar
20	33 rd & 34 th week	Viva voce – Fundamentals of tooth preparation, Class I & Class II
21	35 th week	Demo given – Class III, Class V
22	36 th week	Class III mesial surface in maxillary canine
23	37 th & 38 th week	Class V labial surface on mandibular molar
24	39 th & 40 th week	Class V labial surface on mandibular premolar
25	41 st & 42 nd week	Viva Voce



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SECOND YEAR PRACTICAL CLASS SCHEDULE

DENTAL MATERIALS

SL No :	Day	Work Schedule
1	1 st week	Discussion on dental cements
2	2 nd week	Demo on manipulation of Zinc oxide Eugenol cement
3	3 rd & 4 th week	Manipulation of Zinc oxide Eugenol cement
4	5 th week	Demo on Zinc phosphate cement
5	6 th & 7 th week	Manipulation of Zinc phosphate cement
6	8 th week	Demo on Glass Ionomer Cement
7	9 th & 10 th week	Manipulation Of Glass Ionomer cement
8	11 th week	Demo on Zinc polycarboxylate cement
9	12 th & 13 th week	Manipulation of Zinc polycarboxylate cement
10	14 th & 15 th week	Discussion on silver amalgam
11	16 th week	Demo on manipulation of silver amalgam
12	17 th & 18 th week	Manipulation of silver amalgam



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THIRD YEAR PRACTICAL CLASS SCHEDULE

SL No :	Day	Work Schedule
1	1 st day	Discussion on instruments and instrument arrangement
2	2 nd and 3 rd day	Discussion on sterilization protocol, infection control and disinfection
3	4 th to 6 th day	Discussion on silver amalgam, glass ionomercement.
4	7 th day	Viva and clinical case taking for GIC Restoration
5	8 th to 10 th day	Case history discussion and clinical case of GICrestoration(Class IV and Class V)
6	11 th to 20 th day	Case history discussion and class I silver amalgam restoration
7	21 st to 25 th day	Seminars, case discussion
8	26 th to 30 th day	End posting assessment, Viva voce

FINAL YEAR PART I PRACTICAL CLASS SCHEDULE

SL No :	Day	Work Schedule
1	1 st day	Discussion on class II silver amalgam restoration
2	2 nd day	Discussion on composite restoration
3	3 rd day	Collection on natural teeth and mounting for pre clinic exercise
4	4 th to 6 th day	Pre-clinical exercise on natural teeth for composite restorations
5	7 th to 15 th day	Case history discussion and clinical case taking for class II silver amalgam restoration
6	16 th to 25 th day	Case history discussion and case taking for composite class III restoration
7	26 th to 30 th day	End posting assessment and Viva VOC



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FINAL YEAR PART II PRACTICAL CLASS SCHEDULE

Sl No	Day	Work schedule
1	1 st day	Revision on glass ionomer restoration
2	2 nd day	Revision on silver amalgam restoration
3	3 rd day	Revision on composite restoration
4	4 th to 10 th day	Case discussion and case taking of class II silver amalgam restoration
5	11 th to 20 th day	Case discussion and case taking on class III, class IV composite restoration.
6	21 st to 25 th day	Individual seminar discussions
7	26 th to 30 th day	End posting assessment and viva voce

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ACADEMIC YEAR 2020-2021

DEPARTMENT OF ORAL MEDICINE AND RADIOLOGY

LESSON PLAN 2020-21

LECTURE SCHEDULE FOR FINAL YEAR PART 1

Sl No	Topic	Hours	Staff
1	Endocrine disorders	4	Rema J
2	Ulcerative and vesiculobullous lesions	4	Jayesh JU
3	Red and white lesions	4	Anjana MK
4	Extra oral radiographic techniques	2	Shanila AM
5	OPG	1	Jayesh JU
6	Digital imaging	1	Anjana MK
7	CT, MRI, Pet scan, CBCT	2	Jayesh JU
8	R/f and d/d of dental caries	1	Anjana MK
9	R/f of periodontal diseases	1	Anjana MK
10	Cysts of the jaw	1	Rema J
11	Forensic odontology	2	Shanila AM
12	Diseases of the bones	2	Jayesh JU
13	TMJ disorders	2	Rema J
14	D/d of periapical radiopacities	1	Jayesh JU
15	D/d of periapical radiolucencies	1	Anjana MK
16	D/d of mixed lesions	1	Rema JU
17	Orofacial pain	2	Jayesh JU
18	Oral cancer	1	Anjana MK
19	Soft tissue calcifications	1	Shanila AM
20	Autoimmune diseases	1	Rema J
21	Diseases of maxillary sinus	1	Jayesh JU
22	Benign tumors of the jaw	2	Shanila AM
23	Traumatic injuries of the tooth and jaw	2	Rema J

PRACTICALS / CLINICALS

CLINICAL REQUIREMENT

Sl.No	Topic	Procedures in final year (part 1)	Minimum Requirement
1	Case history	History taking, clinical examination, investigations, diagnosis and treatment planning and patient photographs – special case	15
2	Case history	History taking, clinical examination, investigations, diagnosis and treatment planning and patient photographs – Routine case	20
3	Radiographs	Pathologic radiographs with interpretation	10
4	Assignments	Case presentation Journal presentation Seminar presentation	3 1

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Clinical posting schedule

Day 1	Discussion/viva and demo on patient examination
Day 2	Radiology demo
Day 6 onwards	Case presentations and corrections, journal presentation
Day 20	End posting exam

LECTURE SCHEDULE FOR THIRD YEAR BDS

Sl No	Topic	Hours	Staff
1	Introduction to OMR, case history	2	Jayesh JU
2	Investigations	2	Shanila AM
3	Respiratory disorders	1	Rema J
4	CVS	1	Jayesh JU
5	GIT	1	Anjana MK
6	Bleeding and clotting disorders	1	Anjana MK
7	Haematological disorders	1	Anjana MK
8	Neuromuscular disorders	1	Shanila AM
9	Liver disorders	1	Rema J
10	Kidney disorders	1	Rema J
11	Disorders of tongue	1	Rema J
12	Introduction to radiology, history and physics	1	Jayesh JU
13	Radiation biology	1	Jayesh JU
14	Radiation protection	1	Anjana MK
15	Films and accessories	1	Anjana MK
16	Processing	1	Anjana MK
17	Faulty radiographs	1	Rema J
18	Projection geometry	1	Rema J
19	Intra oral radiographic techniques	2	Shanila AM
20	Anatomical landmarks and interpretation	1	Shanila AM
21	Disorders of salivary glands	2	Jayesh JU
22	Cervical lymphadenopathy	1	Shanila AM
23	Pigmented lesions	2	Anjana MK
24	Fungal infections	1	Anjana MK
25	Bacterial infections	1	Jayesh JU
26	Viral infections	2	Shanila AM



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Clinical posting schedule for third year BDS

S NO	POSTING DAY	TOPICS
1	Day 1- 5	Case History discussion, Discussion of Examination of swellings, ulcers, TMJ and Muscles of mastication, Salivary Glands and Lymph Nodes
2	Day 6 and 7	Viva
3	Day 8	Case history taking and patient examination demo
3	Day 9 onwards	Patient Case recording
4	Day 15 onwards	Special Case presentation-1 Journal Presentation
5	Day 20 onwards	End posting assessment and viva voce



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PEDIATRIC AND PREVENTIVE DENTISTRY

LESSON PLAN 2020-2021

LECTURE SCHEDULE FOR III BDS

Sl.no	Theory Topics For Third Year	Hours	Staff
1.	Introduction to Paediatric and Preventive Dentistry Definition, Scope, Objectives and Importance	1	Dr. Renu
2	Dental Anatomy and Histology ◆ Chronology of Eruption of teeth ◆ Differences between primary and permanent teeth ◆ Eruption disorders and their management including teething, ectopic eruption, ankylosis ◆ Importance of first permanent molar	1	Dr. Tinu
3	Growth and Development (will be covered by Department of Orthodontics also) ◆ Importance of study of growth and development in Pedodontics ◆ Prenatal and postnatal factors in growth and development ◆ Theories of growth and development ◆ Methods to measure growth ◆ Development of maxilla and mandible and age related changes	2	Dr. Sharon
4	Development of occlusion from birth to adolescence ◆ Mouth of neonate, gum pads ◆ Primary Dentition period ◆ Mixed dentition period ◆ Establishment of occlusion ◆ Study of variation and abnormalities	2	Dr. Renu
5	Case history recording ◆ Principles of history taking, examination, investigations, ◆ diagnosis and treatment planning	1	Dr. Tinu
6	Child Psychology ◆ Definition ◆ Importance of understanding Child Psychology in Pedodontics ◆ Theories ◆ Psychological development from birth through adolescence ◆ Dental fear, anxiety and their management, types of cry ◆ Application of Psychology principles in management of child patients in the dental office ◆ Psychological disorders including anorexia, bulimia ◆ Child abuse and neglect	4	Dr. Sharon
7	Behaviour management ◆ Definition ◆ Classification and types of behaviour ◆ Factors influencing child behaviour ◆ Non- Pharmacologic management of behaviour ◆ Pharmacologic management of behaviour ◆ Conscious sedation including nitrous oxide- oxygen inhalational anaesthesia ◆ Pharmacological principles in Paediatric Dentistry- drug dosage formulae ◆ Analgesics, anti-inflammatory drugs commonly prescribed for children	4	Dr. Renu

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THODUPUZHA-685 605

LECTURE SCHEDULE FOR FINAL PART I BDS

Sl No	Theory For Final Year Part 1	Hours	Staff
1	Dental Caries <ul style="list-style-type: none"> ◆ Diagnostic procedures and caries detection ◆ Caries pattern in primary, young permanent and permanent teeth ◆ Early childhood Caries, rampant caries- definition, classification, etiology, pathogenesis, clinical features, complications and management ◆ Role of diet and nutrition in dental caries and sugar substitutes ◆ Diet counselling and diet modifications ◆ Caries activity tests , caries prediction, susceptibility and their clinical application 	3	Dr. Renu
2	Dental Radiology as related to Pedodontics	1	Dr. Tinu
3	Dental materials used commonly in children and adolescents (Outline revision)	1	Dr. Sharon
4	Paediatric Operative Dentistry <ul style="list-style-type: none"> ◆ Principles of Operative Dentistry ◆ Isolation- Importance and techniques ◆ Young Permanent Teeth and clinical considerations ◆ Modifications in cavity preparation and recent cavity designs for primary and young permanent teeth ◆ Atraumatic / Alternative Restorative Technique (ART) ◆ Other methods of caries removal ◆ Restoration of carious teeth (Primary, young permanent and permanent teeth) using various restorative materials like glass ionomers, composites, silver amalgam ◆ Preformed crowns: Stainless steel, polycarbonate and strip crowns 	5	Dr. Renu
5	Gingival and Periodontal diseases in children <ul style="list-style-type: none"> ◆ Normal gingival and periodontium in children ◆ Definition, classification ◆ Etiology, Pathogenesis and management of gingival and periodontal condition seen in children and adolescents 	2	Dr. Tinu
6	Flourides <ul style="list-style-type: none"> ◆ Historical background ◆ Systemic fluorides: Availability, agents, concentrations, advantages and disadvantages ◆ Topical fluorides: agents, composition, method of application both for professional and home use, advantages and disadvantages ◆ Mechanism of action and its anti-cariogenic effect ◆ Fluoride toxicity and its management ◆ Defluoridation techniques 	4	Dr. Sharon
7	Paediatric Endodontics <ul style="list-style-type: none"> ◆ Principles and diagnosis ◆ Classification of pulp pathology 	4	



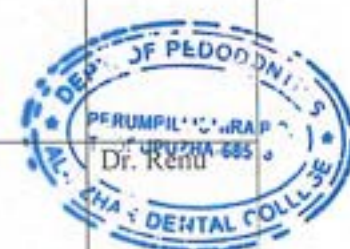
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	<ul style="list-style-type: none"> ◆ Management of pulpally involved primary, young permanent and permanent teeth including materials used and techniques followed: ◆ Pulp capping ◆ Pulpotomy ◆ Pulpectomy ◆ Apexogenesis ◆ Apexification 		
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LECTURE SCHEDULE FOR FINAL PART II BDS

Sl No	Theory Topics Final Year Part 2	Hours	Staff
1	Traumatic injuries to teeth <ul style="list-style-type: none"> ◆ Definition, classification ◆ Etiology and incidence ◆ Management of trauma to primary teeth ◆ Sequelae and reaction following trauma to primary teeth ◆ Management of trauma to young permanent teeth ◆ Prevention of trauma: mouth protectors 	5	Dr. Renu
2	Preventive Orthodontics <ul style="list-style-type: none"> ◆ Importance and functions of deciduous dentition ◆ Effects of premature loss of primary teeth Preventive Orthodontics: <ul style="list-style-type: none"> ◆ Definition ◆ Preventive measures ◆ Space loss ◆ Space maintenance and space management ◆ Space maintainers: definition, classification, indications and contra indications, advantages and disadvantages including construction of fixed space maintainers ◆ Space regainers ◆ Mixed dentition analysis ◆ Serial extraction 	5	Dr. Tinu
3	Interceptive Orthodontics <ul style="list-style-type: none"> ◆ Oral Habits in children ◆ Definition, classification and etiology of all habits ◆ Clinical features of deleterious oral habits including non-nutritive sucking, mouth breathing, non functional grinding, masochistic and occupational habits ◆ Management of oral habits in children ◆ Other problems seen during primary and mixed dentition period and their management 	4	Dr. Sharon
4	Dental management of children with special needs <ul style="list-style-type: none"> ◆ Definition, classification, etiology, clinical features, special considerations in the dental management of: ◆ Physically handicapping conditions 	5	Dr. Renu




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	◆ Genetic disorders and importance of genetic counselling including cleft lip and palate and its management		
5	Oral surgical procedures in children ◆ Indications and contra indications for extraction ◆ Minor surgical procedures in children ◆ Knowledge of local and general anaesthesia	2	Dr. Renu
6	Preventive Dentistry ◆ Definition, principles and scope ◆ Levels and types of prevention ◆ Infant oral health care and first dental visit Preventive measures: ◆ Minimal intervention ◆ Pit and fissure sealants ◆ Preventive resin restorations ◆ Newer agents available for caries prevention and demineralization ◆ Caries vaccine	4	Dr. Tinu
7	Nano dentistry – Introduction, principles and technique – an outline	1	Dr. Renu
8	Dental Health Education and school dental health programmes	1	Dr. Tinu
9	Importance of Dental HOME and anticipatory guidance	1	Dr. Renu
10	Dental emergencies in children and their management	1	Dr. Tinu
11	Setting up of paediatric dental practice including ethics	1	Dr. Renu



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PEDIATRIC AND PREVENTIVE DENTISTRY

CLINICAL LESSON PLAN FOR III BDS


Student is trained to arrive at proper diagnosis by following a scientific and systematic procedure of history taking and examination of orofacial region. Training is also imparted in management whenever possible. In view of the above each student shall maintain a record of work done, which shall be evaluated for marks at the time of university examination.

CLINICAL REQUIREMENT

Sl.No	Topic	Procedures In Third Year	Minimum Requirement
1	Preclinical exercises	1.wire bending 2.Appliance 3.Cavity preparation in primary teeth	
2	Case Taking	Long case - Detailed history taking & clinical examination, formulating diagnosis and planning comprehensive treatment for the child.	2
3	Preventive Measures	1. Oral prophylaxis after using disclosing agents 2. Topical fluoride application	2 2
4	Permanent restorations	Amalgam or glass ionomer cement	5
6	Dental extractions	Extraction of mobile deciduous teeth	5
7	Assignments	Assignments on Milestones of development, Immunisation schedule, Chronology of human dentition & Stages of tooth development, Tooth numbering systems, Eruption sequence, Early and Delayed eruption, Sterilization in dental office, Amalgam-types, composition and setting reaction GIC- types, composition and setting reaction Post-operative instructions for various clinical procedures-after extractions, restorative work and orthodontic appliance insertion (It should be written in the clinical record and submitted before the end of III year posting in the department)	


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CLINICAL POSTING SCHEDULE

DAY 1	INTRODUCTION
DAY 2 TO DAY 10 WIRE BENDING APPLIANCES	PRE-CLINICAL EXERCISES C-CLASP ADAMS CLASP LONG LABIAL BOW 2 SPRING FINGER SPRING HABIT BREAKING APPLIANCE CATALANS APPLIANCE ORAL SCREEN
DAY 11 TO DAY 20	ASSIGNMENT SUBMISSION AND VIVA
DAY 21 TO DAY 22 nd	CASE HISTORY DISCUSSION AND VIVA
DAY 23 TO DAY 28	PATIENT CASE TAKING
DAY 29 TO DAY 30	END POSTING ASSESSMENT AND VIVA




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CLINICAL LESSON PLAN FOR FINAL PART I BDS

CLINICAL REQUIREMENT


<u>SLNo</u>	<u>Topic</u>	<u>Procedures in final year (part I)</u>	<u>Minimum Requirement</u>
1	Case Taking	Long case- All patient records- clinical & investigative records- like study models, pre-treatment and post treatment photographs, prints of the radiographs etc Short case - History taking(briefly), clinical examination, formulating diagnosis and treatment planning	1 10
2	Preventive Measures	Oral prophylaxis Topical fluoride application	10 10
3	Permanent Restorations	Amalgam /GIC	10
4	Dental Extractions	Extraction of anterior or posterior deciduous teeth under LA	10
5	Assignments	Assignments on Dental age and Assessment methods, Topical fluorides, Pulp vitality tests	

CLINICAL POSTING SCHEDULE

DAY 1	INTRODUCTION
DAY 2- DAY 10	ASSIGNMENTS AND DISCUSSION
DAY 11 – DAY 12	VIVA ASSESSMENT
DAY 13 – DAY 25	ASSIGNMENT DISCUSSION PATIENT CASE TAKING AND DISCUSSION
DAY 25 – DAY 30	END POSTING ASSESSMENT AND VIVA


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CLINICAL LESSON PLAN FOR FINAL PART II BDS

CLINICAL REQUIREMENT

Sl.No	Topic	Procedures In Final Year(Part 2)	Minimum Requirement
1	Case Taking	Long Case - A very detailed history taking including diet chart recording, space analysis etc Short case	2 10
2	Preventive Measures	Oral prophylaxis Topical fluoride application	5 5
3	Permanent Restorations	Amalgam/GIC	10
4	Dental Extractions	Extraction of teeth including permanent posterior teeth, root stumps, grossly decayed deciduous teeth under LA	10
5	Treatment for children with special health care needs	Treatment for children with cardiac problem/bleeding disorders/neurological problems/ mentally challenged/visual/ hearing impairment etc	1
6	Seminar	Seminar on allotted topic should be presented with power point and the print and soft copies should be submitted to the Head of the department before the part 2 posting	1

CLINICAL POSTING SCHEDULE

DAY 1	GENERAL INSTRUCTION AND INTRODUCTION TO DEPARTMENT
DAY 2 TO DAY 5	SEMINAR - APPROVAL AND DISCUSSION
DAY 6 TO DAY 10	SEMINAR PRESENTATION
DAY 11 TO DAY 28	DAILY ASSIGNMENT DISCUSSION PATIENT CASE TAKING AND DISCUSSION
DAY 29 AND DAY 30	END POSTING ASSESSMENT AND VIVA

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DEPARTMENT OF ORAL PATHOLOGY AND MICROBIOLOGY

LESSON PLAN 2020-21

FIRST YEAR BDS

SL.NO	MONTH	THEORY TOPICS	PRACTICAL	STAFF
1.	May	<ul style="list-style-type: none">• Introduction to Dental Anatomy• Difference Between Permanent & Deciduous Dentition• Enamel- Amelogenesis, Enamel Rods• Salivary Gland: Classification, Structure• Development of Tooth• Development of Face and Oral Cavity	<ul style="list-style-type: none">• Histological Slides On Mucous Acini, Serous Acini & Mixed Acini	Dr. E Lakshmi Priya Dr. Joe Manual
2.	June	<ul style="list-style-type: none">• Maxillary Central Incisor• Enamel• Mandibular Central Incisor• Development of Tooth• Enamel Lamellae, Tufts, Spindle, Gnarled Enamel, Neonatal Line	<ul style="list-style-type: none">• Demonstration and Carving of Permanent Maxillary Central Incisor• Histological Slides Of Enamel Rods	Dr. Muhammed Afnan Dr Joe Manual
3.	July	<ul style="list-style-type: none">• Development of Face and Oral Cavity• Maxillary Lateral Incisor• Mandibular Lateral Incisor• Pulp-Introduction, Structure• Enamel	<ul style="list-style-type: none">• Demonstration and Carving of Permanent Maxillary Lateral Incisor• Histological Slides Of Enamel-Enamel Tufts	Dr. Muhammed Afnan Dr. Joe Manual


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4.	August	<ul style="list-style-type: none"> • Enamel • Maxillary Canine • Mandibular Canine • Pulp-Function, Age Changes • Mandibular Central Incisor • Pdl-Introduction 	<ul style="list-style-type: none"> • Lateral Incisor Carving • Permanent Maxillary Canine Demonstration • Canine Carving • Tooth Development Slide-Bud, Cap and Stage • Histological Slides -Enamel Lamellae, Enamel Spindle 	Dr. E Lakshmipriya Dr. Joe Manual
5.	September	<ul style="list-style-type: none"> • Dentin • Cementum • Maxillary First & Second Premolar • PDL: Structure, Principal Fibers, Sharpey's Fibers, Functions, Age Changes • Maxillary First Molar • Oral Mucous Membrane 	<ul style="list-style-type: none"> • Tooth Specimens Discussion- Maxillary and Mandibular Central, Lateral, Canine • Permanent Mandibular Central, Lateral and Canine Carving • Tooth Development Slides-Bell Stage • Zones Of Pulp ,Cementum Histology Slide Discussion 	Dr. Muhammed Afnan Dr. Joe Manual
6.	October	<ul style="list-style-type: none"> • Bone • Tooth Eruption • Mandibular First & Second Premolar • Mandibular First Molar • Oral Mucous Membrane 	<ul style="list-style-type: none"> • Demonstration of Maxillary Premolar • Carving Maxillary Premolar • Slides Of Non Keratinized And Non Keratinized Mucosa 	Dr. Muhammed Afnan Dr. Joe Manual  Prof. Dr. Harvey Thomas MDS Principal Al-Azhar Dental College Thodupuzha - 685 605

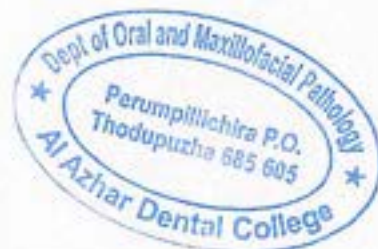


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7.	November	<ul style="list-style-type: none"> • Tooth Shedding • Bone 	<ul style="list-style-type: none"> • Demonstration And Carving Of Mandibular Premolar • Slides Of Papillae- Circumvallate, Filiform 	Dr. E Lakshmipriya Dr. Muhammed Afnan
8.	December	<ul style="list-style-type: none"> • Tmj • Occlusion • Deglutition • Maxillary Second Molar • Mandibular Second Molar 	<ul style="list-style-type: none"> • Tooth Specimens- Maxillary And Mandibular 1st And 2nd Premolars • Histology Slide Discussion- Bone 	Dr. Joe Manual
9.	January	<ul style="list-style-type: none"> • Maxillary Sinus • Calcium Phosphorus Metabolism • Maxillary Third Molar • Mandibular Third Molar 	<ul style="list-style-type: none"> • Demonstration And Carving Of Maxillary 1st Molar • Age Estimation- Dental Cast Study 	Dr. E Lakshmipriya Dr. Joe Manual
10.	February	<ul style="list-style-type: none"> • Mineralisation • Tissue Processing 	<ul style="list-style-type: none"> • Demonstration And Carving Of Mandibular 1st Molar • Tooth Specimens- Permanent Maxillary And Mandibular Molars 	Dr. Muhammed Afnan



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DEPARTMENT OF ORAL PATHOLOGY & MICROBIOLOGY


LESSON PLAN 2020-21

THIRD YEAR BDS

SL.NO.	MONTH	THEORY TOPICS	PRACTICAL	STAFF
1.	April	<ul style="list-style-type: none"> • Microbial Infections Of Oral Tissues. • Developmental Disturbances Of Oral & Paraoral Region: Developmental Disturbance Of Jaws, Developmental Disturbance Of Lips & Palate, Developmental Disturbance Of Oral Mucosa • Systemic Diseases Involving Oral Cavity 	Tooth Anomaly Specimens Discussion	Dr. E Lakshmipriya Dr. Muhammed Afnan
2.	May	<ul style="list-style-type: none"> • Odontogenic Tumors Of Oral Cavity: Classification, Ameloblastoma • Developmental Disturbances: Disturbance Of Gingiva, Tongue, Salivary Gland • Allergies & Immunology: Angioedema, Drug Allergies 	Histopathological Slides Ameloblastoma-Follicular, Plexiform Tooth Anomaly Specimens	Dr. E Lakshmipriya Dr. Joe Manuel
3.	June	<ul style="list-style-type: none"> • Developmental Disturbances Of Oral & Paraoral Structures: Developmental Disturbance In Size Of Teeth, Shape Of Teeth, Number Of Teeth. • Benign & Malignant Tumors Of Oral Cavity: Papilloma, Keratoacanthoma • Non- Neoplastic Salivary Gland Diseases 	Histopathological Slides Of Salivary Glands- Warthin's Tumour, Pleomorphic Adenoma, Mucoepidermoid Carcinoma, Adenoid Cystic Carcinoma	Dr. Muhammed Afnan Dr. Joe Manuel
4.	July	<ul style="list-style-type: none"> • Odontogenic Cysts Of Oral & Para Oral Region • Benign & Malignant Tumors Of Oral Cavity: Epithelial Dysplasia, Leukoplakia, Erythroplakia, Osmf, Carcinoma Insitu, Tnm Staging. • Developmental Disturbances: Developmental Disturbance In 	Histopathology Slides- Of Epithelial Dysplasia, Mild, Moderate, Severe, Carcinoma In Situ, Osmf, Verrucous Carcinoma Histopathological Slides- Lichen Planus, Pemphigus, Pemphigoid, Dentigerous Cyst,	Dr. E Lakshmipriya Dr. Muhammed Afnan





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		<p>Structure Of Teeth.</p> <ul style="list-style-type: none"> • Diseases Of Maxillary Sinus • Pigmentation Of Oral Tissue • Mucocutaneous Diseases 	Radicular Cyst, Okc, Coc	
5.	August	<ul style="list-style-type: none"> • Common Non- Inflammatory Diseases Involving The Jaws: Cherubism , Osteogenesis Imperfecta, Paget's Disease • Benign & Malignant Tumors Of Oral Cavity: Bcc, Scc, Epidermoid Carcinoma, Verrucous Carcinoma, Malignant Melanoma, • Connective Tissue Tumors • Diseases Of Tmj • Disease Of Nerves: Trigeminal Neuralgia, Sphenopalatine & Glossopharyngeal Neuralgia 	<p>Histopathological Slides Of Squamous Cell Carcinoma-Well, Moderately And Poorly Differentiated, Basal Cell Carcinoma</p> <p>Slides Of Fibroma, Hemangioma, Fibrosarcoma, Giant Cell Granuloma</p>	<p>Dr. Muhammed Afnan Dr. Joe Manuel</p>
6.	September	<ul style="list-style-type: none"> • Odontogenic Tumors Of Oral Cavity: Ceot, Ameloblastic Fibroma, Dgct, Ccot • Common Non-Inflammatory Diseases Involving Jaws: Fibrous Dysplasia, Cleidocranial Dysplasia, Rickets Achondroplasia, Marfans Syndrome, Downs Syndrome. • Diseases Of Nerves: Bms, Causalgia • Dental Caries: Theories, Clinical Features, Classification 	Slides Of Fibrous Dysplasia, Paget's Disease	<p>Dr. E Lakshmi Priya Dr. Muhammed Afnan</p>
7.	October	<ul style="list-style-type: none"> • Diseases Of Pulp & Periapical Tissues: Diseases Of Pulp, Periapical Tissues • Traumatic, Reactive & Regressive Lesions Of Oral Cavity • Dental Caries: Histopathology, Microbiology, Immunology, Caries Activity Tests, Factors Influencing Caries • Periodontal Diseases • Principles Of Basic Odontology 	Histopathological Slides Of Dental Caries	Dr. Muhammed Afnan


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8.	November	<ul style="list-style-type: none"> • Diseases Of Pulp & Periapical Tissues: Osteomyelitis, Cellulitis, Ludwig's Angina, Maxillary Sinusitis, Focal Infection, Foci Of Infection, Intracranial Complication Of Dental Infection. • Biopsy, Cytology, Healing Of Oral Wounds 	<p>Dr. E Lakshmi Priya Dr. Joe Manuel</p>
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DEPARTMENT OF PERIODONTICS

**LESSON PLAN
2020-2021**



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LESSON PLAN
THIRD YEAR 2020-21

Sl No	Topic	Staff	Duration
1	Introduction to Periodontology	Dr. Sajil John	1 hour
2	Development of Periodontium		4 hours
	Gingiva	Dr. Shiny Joseph	
	Periodontal Ligament	Dr Cini P Moideen	
	Cementum	Dr. Ammu Thomas	
	Alveolar Bone	Dr.Mynu	
3	Defensive mechanisms in the oral cavity	Dr. Sajil John	1 hour
4	Age changes in teeth and periodontal structures and their association with periodontal diseases	Dr Cini P Moideen	1 hour
5	Classification of periodontal diseases	Dr. Ammu Thomas	1 hour
6	Epidemiology of periodontal diseases	Dr.Mynu	2 hours
7	Gingival diseases		6 hours
	Gingival inflammation	Dr. Shiny Joseph	
	Clinical features of gingivitis	Dr. Sajil John	
	Gingival enlargement	Dr Cini P Moideen	
	Acute gingival infections	Dr. Shiny Joseph	
	Desquamative gingivitis	Dr. Surya Suprabhan	
8	Periodontal Pocket	Dr. Anu Mathew	2 hours
9	Etiology		5 hours
	Dental Plaque	Dr. Shiny Joseph	


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	Calculus		
	Trauma from occlusion	Dr. Anu Mathew	
	Systemic diseases	Dr. Surya Suprabhan	
	Interdisciplinary dentistry		
	Conservative Dentistry	Dr. Anu Mathew	
	Prosthodontics	Dr. Surya Suprabhan	
	Orthodontics	Dr. Cini P Moideen	
10	Risk factors	Dr. Anu Mathew	1 hour

III year CLINICAL POSTING SCHEDULE 2020-21

SL.NO	DAY	SCHEDULE
1.	3 rd day	Gingiva and Cementum Assignment Completion and Viva
2.	5 th day	Periodontal Ligament and Alveolar Bone Assignment Completion and Viva
3.	8 th day	Instrument Record Completion and Viva
4.	9 th day	Scaling Demonstration
5.	25 th -30 th day	Subgingival Scaling Viva and End Posting Assessment


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LESSON PLAN FINAL YEAR 2020-21

Sl No	Topic	Staff	Duration
1	Periodontitis		6 hours
	Chronic periodontitis	Dr. Cini P Moideen	
	Aggressive periodontitis and atypical periodontitis	Dr. Mynu	
	Periodontal abscess	Dr. Cini P Moideen	
	Furcation involvement	Dr. Shiny Joseph	
	Periodontitis associated with systemic diseases	Dr. Ammu Thomas	
2	Diagnosis		2 hours
	Clinical diagnosis	Dr. Mynu	
	Halitosis	Dr. Shiny Joseph	
3	Prognosis	Dr. Cini P Moideen	1 hour
4	Treatment plan	Dr. Ammu Thomas	1 hour
5	Periodontal therapy		3 hours
	General principles of periodontal therapy	Dr. Cini P Moideen	
	Phase I Therapy	Dr. Ammu Thomas	
	Plaque control	Dr. Ammu Thomas	
6	Host response	Dr. Cini P Moideen	2 hours
7	Pocket eradication procedures		5 hours
	Scaling and root planing	Dr. Mynu	
	Periodontal Instruments	Dr. Shiny Joseph	


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	Curettage	Dr. Ammu Thomas	
	Flap surgery	Dr. Cini P Moideen	
8	Osseous Surgery		2 hours
	Resective surgery	Dr. Mynu	
	Regenerative procedures	Dr. Shiny Joseph	
9	Mucogingival surgery & periodontal plastic surgeries	Dr. Sajil John	3 hours
10	Splints	Dr. Ammu Thomas	1 hour
11	Hypersensitivity	Dr. Surya Suprabhan	1 hour
12	Implants	Dr. Anu Mathew	1 hour
13	Maintenance phase (SPT)	Dr. Surya Suprabhan	1 hour
14	Pharmaco-therapy	Dr. Cini P Moideen	2 hours
15	Periodontal management of medically compromised patients	Dr. Surya Suprabhan	1 hour
16	Inter-disciplinary care	Dr. Anu Mathew	1 hour
17	Systemic effects of periodontal diseases in brief	Dr. Surya Suprabhan	1 hour
18	Infection control protocol	Dr. Shiny Joseph	1 hour
19	Ethics	Dr. Anu Mathew	1 hour

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DEPARTMENT OF PROSTHODONTICS
LESSON PLAN [2020 – 2021] FIRST YEAR

SL.NO.	THEORY TOPICS	Dr Vishnu	PRACTICAL TOPICS	STAFF	HOURS	
1	Orientation class on date of joining. Dental kit distribution and explanation.	Dr Vishnu Thomas	Manipulation of DM	Dr Vishnu Thomas	1	
		Dr Vinni Oommen	Cube of 1 inch	Dr Manuel James	2	
2	Introduction of dental materials. Gypsum products. Viva voce of theory topics. Monthly assessment	Dr Vishnu Thomas	Cube of 1 inch	Dr. Vinni Oommen	2	
		Dr Manuel James	Cuboid of 2x1 inch	Dr. Joyce Thomas	2	
					1	
				1		
3	Gypsum products Impression materials. Viva voce of theory topics. Monthly assessment.	Dr Manuel James	Cube of 1 inch	Dr Litto Manual	2	
			Cuboid of 2x1 inch	Dr Manuel James	3	
			Pyramid of 1.5x1 inch base		1	
					1	
4	Impression materials Viva voce Monthly assessment	Dr Vishnu Thomas	Manipulation of ZOE Thumb impression	Dr Vishnu Thomas	2	
					1	
					1	
5	Impression materials Physical properties of DM Viva voce Monthly assessment	Dr Vishnu Thomas	Preparation of cast Impression compound	Dr Jacob Varghese	2	
		Dr Manuel James	Model preparation Beading and boxing Anatomical landmarks	Dr. Vinni Oommen	3 1 1	
6	Physical properties of DM Biological considerations of DM Viva voce Monthly assessment	Dr Vishnu Thomas	Preparation of cast	Dr Vishnu Thomas	2	
		Dr Manuel James	Preparation of denture Base with shellac & coldcure acrylic	Dr Manuel James	3	
					1	
				1		
7	Biological considerations of DM Viva voce Monthly assessment	Dr Manuel James	Preparation of spacer design+special tray	Dr Joyce Thomas	2	
			Fabrication of OR	Dr. Litto Manual	1	
8	Denture base materials Viva voce Monthly assessment	Dr Vishnu Thomas	Fabrication of OR	Dr Vishnu Thomas	2	
			Indexing, alignment & mounting on articulator	Dr Manuel James	1	
					Dr. Vinni	1

Dr. LITTO MANUAL MDS

Prof. Dr. Hanley Thomas MDS Professor and Head of Prosthodontics
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				Oommen	
9	Revision of theory topics	Dr Vishnu Thomas Dr Manuel James	Teeth arrangement (class I)	Dr Joyce Thomas	6

Litto Manual

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DEPARTMENT OF PROSTHODONTICS
LESSON PLAN [2020 – 2021] SECOND YEAR

SL.NO.	THEORY TOPICS	STAFF	PRACTICAL TOPICS	STAFF	HOURS
1	Dental casting alloys	Dr Vinni Oommen	Teeth arrangement (class 1)	Dr Manuel James	12
2	Tarnish and corrosion, Dental investment materials Viva voce Monthly assessment	Dr Manuel James Dr Joyce Thomas	Teeth arrangement (class 1)	Dr Ajay Soman	6 10 1 2
3	Casting procedures and defects Viva voce of theory topics Monthly assessment 1 st internal assessment	Dr Litto Manuel	Teeth arrangement (class 1)	Dr Vishnu Thomas	12 1 2 3
4	Dental ceramics Viva voce Monthly assessment	Dr Manuel James	Teeth arrangement (class II and Class III)	Dr Vinni Oommen	16 1 2
5	RPD Designing Viva voce Monthly assessment 2 nd internal assessment	Dr Joyce Thomas	Manipulation of dental materials Acrylic. (Heat cure, self-cure) Processing trial denture in heat cure acrylic, Repair of fractured denture	Dr Vishnu Thomas	12 1 2 3
6	Abrasion and polishing Agents RPD designing Viva voce Monthly assessment	Dr Joyce Thomas	Fabrication of heat cure acrylic partial denture (class 3)	Dr Vishnu Thomas	5 6 1 2
7	Die and die materials Viva voce Monthly assessment	Dr Joyce Thomas	RPD designing	Dr Manuel James	10 1 2
8	Dental implants Viva voce Monthly assessment	Dr Manuel James	Manipulation of dental materials Irreversible Hydrocolloid Rubber base impression materials (demo only) Acrylic. (Heat cure, self-cure)	Dr Vishnu Thomas Dr Joyce Thomas	10 1 2
9	Revision of theory topics 3 rd internal assessment	Dr Vinni Oommen	Preclinical record completion	Dr Vinni Oommen	15 3

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DEPARTMENT OF PROSTHODONTICS

LESON PLAN [2020 – 2021] THIRD YEAR

SL.NO.	THEORY TOPICS	STAFF	PRECLINICAL TOPICS	CLINICAL WORK	STAFF	HOURS
1	Introduction, terminologies, classification, diagnosis and treatment planning	Dr Manuel James	RPD wax pattern designing	Alginate impression taking practice, rpd case history and clinical cases	Dr Vinni Mary Oommen	6
2	Major connectors	Dr Joyce Thomas	RPD wax pattern designing	Alginate impression taking practice, rpd case history and clinical cases	Dr Joyce Thomas	4
3	Minor connectors Rest and rest seats	Dr Manuel James Dr Joyce Thomas	RPD wax pattern designing	Alginate impression taking practice, rpd case history and clinical cases	Dr Manuel James	3 2
4	Direct Retainers	Dr Joyce Thomas	FPD stone model preparation Central incisor(all ceramic)	Alginate impression taking practice, rpd case history and clinical cases	Dr Joyce Thomas	4
5	Indirect retainers	Dr Manuel James	FPD stone model preparation Premolar(metal ceramic facing)	Alginate impression taking practice, rpd case history and clinical cases	Dr Joyce Thomas	4
6	Surveyor and Surveying	Dr Joyce Thomas	FPD stone model preparation	Alginate impression taking	Dr Manuel James	4

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			Premolar (metal ceramic facing)	practice, rpd case history and clinical cases		
7	RPD impression materials and procedures	Dr Joyce Thomas	FPD stone model preparation Molar (full metal)	Alginate impression taking practice, rpd case history and clinical cases	Dr Joyce Thomas	6
8	Principals of rpd designing	Dr Vinni Mary Oommen	FPD stone model preparation Molar (full metal)	Alginate impression taking practice, rpd case history and clinical cases	Dr Vinni Mary Oommen	3
9	Revision of theory topics	Dr Joyce Thomas	FPD wax pattern fabrication	Alginate impression taking practice, rpd case history and clinical cases	Dr Manuel James / Dr Joyce Thomas	12



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DEPARTMENT OF PROSTHODONTICS

LESSON PLAN FINAL YEAR PART I [2020 – 2021]

SL.NO.	THEORY TOPICS	STAFF	PRACTICAL TOPICS	HOURS
1	Jaw relation and jaw movements Viva voce	Dr. Vinni Oommen	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	6 1
2	Concepts of occlusion and balanced occlusion Viva voce	Dr. Jacob Varghese	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	3 1
3	Tooth selection and teeth arrangement Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	3 1
4	Trial dentures Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2 1
5	Denture insertion and post insertion instructions Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	4 1
6	Relining and rebasing Viva voce	Dr. Joyce Thomas	Case history discussion Case history taking and discussion of cases in detail Case completion (CD,	2 1

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			RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	
7	Immediate complete denture Viva voce	Dr. Joyce Thomas	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2 1
8	Single complete denture Viva voce	Dr. Vinni Oommen	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2 1
9	Overdenture Viva voce	Dr. Joyce Thomas	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2
10	Residual ridge resorption Viva voce	Dr. Vinni Oommen	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	1 1
11	Revision of all chapters Test paper Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2 1 1
12	Revision of all chapters Test paper Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD)	2 1 1

			Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	
13	Revision of all chapters Test paper Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2 1 1

Dr. Litto

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DEPARTMENT OF PROSTHODONTICS

LESSON PLAN FINAL YEAR PART II [2020 – 2021]

SL.NO.	THEORY TOPICS	STAFF	PRACTICAL TOPICS	HOURS
1	Introduction, Diagnosis and Treatment planning	Dr. Vinni Oommen	Case history discussion Case history taking and discussion of cases in detail	5
	Principles of tooth preparation	Dr. Vinni Oommen	Case completion	6
	Full veneer crown preparation		End posting exam and bench viva (clinical) Theory viva	4
	Viva voce	Dr. Joyce Thomas	Case completion and review Typhodont tooth preparation in posterior teeth	1
2	Partial veneer crown preparation	Dr. Manuel James	Case history discussion Case history taking and discussion of cases in detail	3
	Provisional restorations	Dr. Vinni Oommen	Case completion	3
	Fluid control and soft tissue management		End posting exam and bench viva (clinical) Theory viva	3
	Viva voce	Dr. Vinni Oommen	Case completion and review Typhodont tooth preparation in posterior teeth	1
3	Impressions in FPD	Dr. Jacob Varghese	Case history discussion Case history taking and discussion of cases in detail	5
	Working cast and dies	Dr. Jacob Varghese	Case completion	3
	Retainers		End posting exam and bench viva (clinical) Theory viva	3
	Viva voce	Dr. Joyce Thomas	Case completion and review Typhodont tooth preparation in posterior teeth	1
4	Pontics	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail	4
	Connectors	Dr. Vinni Oommen	Case completion	4
	Resin bonded FPD		End posting exam and bench viva (clinical) Theory viva	4
	Viva voce	Dr. Vinni Oommen	Case completion and review Typhodont tooth preparation in posterior teeth	1
5	Failures in FPD	Dr. Vinni Oommen	Case history discussion Case history taking and discussion of cases in detail	4
	Implant supported			4

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	FPD Viva voce	Dr. Jacob Varghese	Case completion End posting exam and bench viva (clinical) Theory viva Case completion and review Typhodont tooth preparation in posterior teeth	1
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PUBLIC HEALTH DENTISTRY LESSON PLAN FOR THIRD YEAR BDS 2020 - 2021

Sl.no	Theory Topics For Third Year	Hours	Staff
1.	Concepts of Health Environmental Health Noise Pollution Water Purification	1	Dr Vinayaka
2	Filters Disinfection Public Health Determinants of Health Man and Medicine I Man and Medicine II	1	Dr Saheer
3	Phases of Public Health Bio Medical Water Management Seminar Presentation Concepts of Oral Health and Disease Health Education Levels of Prevention ART	2	Dr. Tency
4	Communication Methods Pit and Fissure Sealant Behavioural Management WHO ASHA Fluorides- Introduction, Mechanism and Metabolism Fluorides- Delivery Methods, Toxicity, Defluoridation	2	Dr. Tency




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PUBLIC HEALTH DENTISTRY

LESSON PLAN FOR FINAL YEAR BDS 2020 - 2021

Sl.no	Theory Topics For Final Year	Hours	Staff
1.	Planning and Evaluation I Planning and Evaluation II Air Pollution Health care delivery system Primary health care	1	Dr Vinayaka
2	Community health centres Health agencies Introduction to indices Dental caries indices Periodontal indices Flouride indices Occupational hazards in dentistry- physical and chemical Occupational hazards in dentistry- bio and psycho Establishment of dental caries Mobile dental clinic	1	Dr Saheer
3	Dental economics General Epidemiology I General Epidemiology II Ethics in medicine and dentistry Public health dentistry I Public health dentistry II Dental caries Periodontal diseases Oral cancer Malocclusion Survey procedure in dentistry I Survey procedure in dentistry II Dental man power School oral health programme I School oral health programme II	2	Dr. Tency
4	Finance in dental care Finance in dental care Research methodology and biostatistics Pit and fissure sealant, ART RCT, COPRA IDA, DCI Water purification, Filters Flourides - delivery methods, toxicity, defluoridation Nutrition and oral health Health care delivery Pit and fissure sealants Ethical principles Waste management Biomedical waste management Do's and Dont's for health professionals, consent, professional negligence	2	Dr. Tency



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PRACTICALS/ CLINICALS

Student is trained to arrive at proper diagnosis by following a scientific and systematic procedure of history taking and examination of orofacial region. Training is also imparted in management whenever possible. In view of the above each student shall maintain a record of work done, which shall be evaluated for marks at the time of university examination.


CLINICAL REQUIREMENT

THIRD BDS PRACTICAL WORK SCHEDULE

SI No.	WORK	NUMBER	SESSIONS
1.	Case History	3	Week 1-4
2.	Seminar	1	Week 2
3.	Satellite Centre Visit	1	Week 3
4.	Screening/Treatment Camp	1	Week 4
5.	End Posting Exam	1	Week 4


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CLINICAL POSTING SCHEDULE THIRD YEAR

DEPARTMENT OF PUBLIC HEALTH DENTISTRY

DAY	DISCUSSION TOPICS AND EXERCISES
1.	INTRODUCTION TO PUBLIC HEALTH DENTISTRY
2.	HISTORY OF DENTISTRY
3.	MEDICINE IN ANTIQUITY
4.	INFECTION CONTROL, DISINFECTION, STERILISATION
5.	CASE HISTORY DISCUSSION, TEST ON IMPORTANT DEFINITIONS
6.	VIVA ON CASE HISTORY/DISCUSSED TOPIC
7.	CASE TAKING I
8.	COMMUNICATION, TYPE OF PATIENTS
9.	ORAL HYGEINE PRACTICES
10.	DIET – BALANCED DIET, DEFICIENCY DISEASES
11.	CASE TAKING II
12.	DISCUSSION ON SEMINAR TOPICS
13.	DIAGNOSTIC INSTRUMENTS
14.	HOSPITAL WASTE MANAGEMENT
15.	DENTAL CAMPS
16.	IMPORTANCE OF PUBLIC HEALTH PROGRAMS
17.	WATER PURIFICATION – VISIT TO A WATER TREATMENT PLANT
18.	FLUORIDES/FLUOROSIS
19.	CASE TAKING III
20.	DENTAL AUXILIARY
21.	DENTIST ACT
22.	SEMINAR PRESENTATION
23.	SEMINAR PRESENTATION
24.	END POSTING EXAM

CLINICAL REQUIREMENTS

SL NO	PROCEDURE/ACTIVITY	REQUIRED NO
1	CASE HISTORY REPORTS	3
2	SEMINAR PRESENTATION	1
3	DENTAL CAMPS	2
4	PUBLIC HEALTH ACTIVITY	2
5	FIELD VISIT	1



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CLINICAL REQUIREMENT

FINAL BDS PRACTICAL WORK SCHEDULE

Sl no.	WORK	NUMBER	SESSIONS	
1.	DENTAL INDICES	OHI/OHI-S	5	WEEK 1-4
		DMFT/DMFS	5	WEEK 1-4
		CPI/LOA	5	WEEK 1-4
		WHO PERFORMA	5	WEEK 1-4
2.	SEMINAR	1	WEEK 2	
3.	DENTAL CARE VISIT	1	WEEK 2	
4.	WATER PURIFICATION	1	WEEK 3	
5.	SATELLITE CENTRE VISIT	1	WEEK 4	
6.	END POSTING EXAM	1	WEEK 4	

CLINICAL POSTING SCHEDULE FINAL YEAR

DEPARTMENT OF PUBLIC HEALTH DENTISTRY

DAY	DISCUSSION TOPICS AND EXERCISES
1	REVIEW ON CASE HISTORY TAKING STERILISATION
2	VIVA ON BASIC TOPICS
3	EPIDEMIOLOGY OF CARIES AND PERIODONTAL DISEASES
4	EPIDEMIOLOGY OF ORAL CANCER AND MALOCCLUSION
5	EPIDEMIOLOGICAL STUDIES- RESEARCH TOPICS
6	CASE TAKING IV
7	RESEARCH METHODOLOGY
8	BIAS
9	INDICES
10	SEMINAR TOPIC DISCUSSION
11	DENTAL AUXILLARY CASE V
12	COMPREHENSIVE AND INCREMENTAL DENTAL CARE, FINANCE
13	SEMINAR PRESENTATION
14	RESEARCH WORK- DATA COLLECTION
15	SCHOOL DENTAL HEALTH PROGRAMS
16	RESEARCH WORK INDIUS/ WHO PERFORMA
17	SURVEY, PLANNING, EVALUATION
18	FLUORIDES IN DENTISTRY
19	FINAL SUBMISSION OF RESEARCH HARD COPY

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20	COMPLETION OF SEMINARS
21	UPDATE LOG BOOK AND RECORDS
22	SUBMISSION OF CAMP REPORTS, PUBLIC HEALTH PROGRAMS
23	END POSTING EXAM/ VIVA
24	EVALUATION/ EXAM PREPARATION

CLINICAL REQUIREMENTS

SL NO.	PROCEDURE/ ACTIVITY	REQUIRED NO
1	CASE HISTORY	5
2	OHI	5
3	DMFT/S	5
4	WHO PERFORMA	5
5	RESEARCH PROJECT	1
6	DENTAL CAMPS	5
7	FIELD VISIT	3
8	SEMINAR PRESENTATION	2



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DEPARTMENT OF ORAL AND MAXILLOFACIAL SURGERY

LESSON PLAN- IIIrd year BDS 2020-2021

SI NO	TOPIC	DESCRIPTION	HOURS	STAFF IN CHARGE
1	Introduction	Definition, scope, aims and objectives. Diagnosis in oral surgery: History taking, Clinical examination, Investigations. Principles of infection control and cross-infection control with particular reference to HIV/AIDS and Hepatitis	1	Dr. Augustine
2	Principles of Oral Surgery	Asepsis: Definition Measures to prevent introduction of infection during Surgery. Preparation of the patient, Measures to be taken by operator, Sterilization of instruments - various methods of sterilization etc, Principles and need for cleaning of infected/ used instruments prior to re sterilization Surgery set up. Pre-anesthetic considerations Pre-medication: purpose, drugs used Anesthetic considerations a) Local b) Local with IV sedations Use of general anesthetic Access: Intra-oral: Mucoperiosteal flaps, principles, commonly used intraoral incisions. Bone Removal: Methods of bone removal. Use of Burs: Advantages & precautions Bone cutting instruments: Principles of using chisel & osteotome. Extra-oral. Skin incisions - principles, various extra-oral incision to expose facial skeleton. a) Submandibular b) Pre auricular Incision for TMJ, Access to maxilla & orbit , Bi coronal incision Control of hemorrhage during surgery Normal Haemostasis Local measures available to control bleeding Hypotensive anaesthesia etc. Drainage & Debridement Purpose of drainage in surgical wounds Types of drains used Debridement: purpose, soft tissue & bone debridement. Closure of wounds Type wounds, Classification of wounds Suturing: Principles Suture material: Classification, ideal requirements Body response and resorbability of various materials	4	Dr. Augustine
3	Local Anaesthesia	Introduction and Neurophysiology Concept of LA Classification of local anesthetic agents Ideal requirements Mechanism of action,	5	Dr. Augustine

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DEPARTMENT OF ORAL AND MAXILLOFACIAL SURGERY

LESSON PLAN- IIIrd year BDS 2020-2021

		Armamentarium required Types of local anaesthesia Use of vaso constrictors in local anesthetic solution -Advantages, contra-indications, Various vaso constrictors used. Anaesthesia of the mandible - Pterygomandibular space - boundaries, contents etc. Intra oral and extra oral techniques of Inferior Alveolar Nerve Block, Mandibular Nerve Block, Mental Nerve Block, Infiltrations, etc. Anaesthesia of Maxilla – Infiltrations, Infra - orbital nerve block, Posterior superior alveolar nerve block, Infiltrations, Maxillary nerve block – Intra oral and extra oral Techniques Complications of local anaesthesia- local and systemic Disposal of sharp instruments		
4	General Anaesthesia	Concept of general anaesthesia. Indications of general anaesthesia in dentistry. Pre-anesthetic evaluation of the patient. Pre-anesthetic medication - advantages, drugs used. Conscious sedation Commonly used anesthetic agents. Complication during and after G.A. I.V. sedation with Diazepam and Midazolam. Indications, mode of action, technique etc. Cardiopulmonary resuscitation Use of oxygen and emergency drugs. Tracheostomy.	2	Dr. Augustine
5	Exodontia	General considerations Ideal Extraction. Indications/ contra indications for extraction of teeth Extractions in medically compromised patients. Methods of extraction Forceps or intra-alveolar or closed method. Principles, types of movement, force, role of left hand etc. Trans-alveolar, surgical or open method Indications, surgical procedure. Dental elevators, uses, classification, principles in the use of elevators, commonly used elevators. Armamentarium, Complications Complications during exodontia Common to both maxilla and mandible. Post-operative complications Prevention and management of complications.	4	Dr. Augustine
6	Medical Emergencies in dental practice	Primary care of medical emergencies in dental practice (a) Cardio vascular (b) Respiratory (c) Endocrine(d) Anaphylactic reaction (e) Epilepsy Basic Life Support	3	Dr. Augustine



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DEPARTMENT OF ORAL AND MAXILLOFACIAL SURGERY

LESSON PLAN- IIIrd year BDS 2020-2021

7	Emergency drugs & Intra muscular and I.V. Injection	Emergency drugs required in a dental clinic Applied anatomy. Sites for intra muscular and intra venous injections, techniques etc.	1	Dr. Augustine
8	Death Certification & legal aspects of Forensic medicine.(classes to be handled by faculty from the department of forensic medicine of a recognized medical college	Legal procedure and courts Medicolegal Autopsy, Objective, Procedure - Exhumation Sudden and unexpected death Forensic traumatology -Mechanical injuries, Medicolegal aspect of injury, Head injury, Transportation injuries Dental investigation in mass disaster incidents	6	Dr. Augustine



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LESSON PLAN- IIIrd year BDS 2020-2021

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Sl. No.	Topic	Procedures in III Year	Quota: Must do
1	Case Taking	Detailed clinical examinations, investigations and diagnosis	2 cases
2	Dental Extraction	Extraction of anterior and mobile teeth under LA : Infiltration only	30 cases
3	Seminars	Seminars on basic subjects, local anesthesia, investigative procedures,	2 no.



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LESSON PLAN - Part I BDS 2020-2021

SI NO	TOPIC	DESCRIPTION	HOURS	STAFF IN-CHARGE
1	Impacted teeth	Incidence, definition, etiology. Impacted mandibular third molar Classification, reasons for removal Assessment - both clinical & radiological. Armamentarium and surgical procedures for removal. Complications during and after removal, its prevention and management. Maxillary third molar, Indications for removal, classification, Armamentarium and surgical procedure for removal, Complications during and after removal, its prevention and management. Impacted maxillary canine. Reasons for canine impaction, indications for removal, Methods of management, Localization, labial and palatal approaches, Complications during and after removal, its prevention and management Surgical exposure, Transplantation	4	Dr. Basil Jacob
2	Neurological Diseases	Trigeminal neuralgia - definition, etiology, clinical features and methods of management including medical and surgical. Facial paralysis - etiology, clinical features. Nerve injuries - Classification, clinical features and management, Nerve Grafting - Neuropathy	3	Dr. Basil Jacob
3	Implants	Concept of osseointegration, History of implants their design & surface characteristics. Knowledge of various types of implants, Bone biology, Morphology, Classification of bone and its relevance to implant placement. Bone augmentation materials. Soft tissue considerations in implant dentistry. Surgical procedure to place implants	2	Dr. Basil Jacob
4	Diseases of Maxillary Sinus	Surgical anatomy and development of the sinus. Sinusitis both acute and chronic Surgical approach of sinus - Caldwell-Luc procedure, Knowledge of FESS, Removal	2	Dr. Basil Jacob

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LESSON PLAN - Part I BDS 2020-2021

		of root from the sinus. Oro-antral fistula and communications- etiology, clinical features and surgical methods for closure		
5	Cyst of the Jaws	Definition, classification, pathogenesis. Diagnosis - Clinical features, radiological, FNAC, use of contrast media and histopathology. Management - types of surgical procedures. Rationale of the techniques, indications, contraindications, procedures, complications etc.	4	Dr. Basil Jacob
6	Jaw Deformities	Basic forms - Prognathism, Retrognathism and open bite. Reasons for correction. Diagnosis and treatment planning Outline of surgical methods carried out on mandible and maxilla-subapical, body, sagittal split osteotomy, genioplasty, anterior maxillary Osteotomy, Le fort I osteotomy Role of distraction osteogenesis in correction of jaw deformities	3	Dr. Basil Jacob
7	Pre Prosthetic Surgery	Definition Classification of procedures Corrective procedures: Alveoloplasty, Reduction of maxillary tuberosities, Frenectomies and removal of tori. Ridge extension or Sulcus extension procedures, Indications and various surgical procedures Ridge augmentation and reconstruction. Indications, use of bone grafts, hydroxyapatite etc	2	Dr. Basil Jacob




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LESSON PLAN - Part I BDS 2020-2021

PRACTICALS/ CLINICALS

Student is trained to arrive at proper diagnosis by following a scientific and systematic procedure of history taking and examination of orofacial region. Training is also imparted in management whenever possible. In view of the above each student shall maintain a record of work done, which shall be evaluated for marks at the time of university examination.

Procedures in Final year (Part I)			
1	Case Taking	Detailed clinical examinations, investigations and diagnosis	3 cases
2	Dental Extraction	Extraction of anterior and posterior teeth under LA : Infiltration and blocks	90 cases
3	Suturing	Suturing of extraction wound	5 no.
4	Seminars	Seminars on oral surgery subjects, cross contamination and infection, impactions, medically compromised patients, medical emergencies etc.	2 no.
5	Observation	Observing minor surgery under LA done by staff member	3 cases
6	Assistance	Assistance of minor surgery under LA done by staff member	2 cases
7	Observation	Observation of cases managed in the casualty	2 cases
8	Skill development	Wiring procedures in models	3 nos.



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DEPARTMENT OF ORAL AND MAXILLOFACIAL SURGERY

LESSON PLAN- Part II BDS 2020-2021

SI NO	TOPICS	DESCRIPTION	HOURS	STAFF IN-CHARGE
1	Cleft Lip and Palate	Etiology of the clefts, incidence, classification Role of dental surgeon/ maxillofacial surgeon in the cleft team. Outline of the closure procedures,	1	Dr. Hisham/ Dr. Basil/ Dr. Augustine
2	Infections of the Oral cavity	Introduction, surgical anatomy of the superficial and deep fasciae of head and neck Factors responsible for infection, pathogenecity, virulence Dento-alveolar abscess - aetiology, clinical features and management. Spread of odontogenic infections through various facial spaces and its management Ludwig's angina - definition, aetiology, clinical features, management and complications Course of odontogenic infections	6	Dr. Hisham/ Dr. Basil/ Dr. Augustine
3	Fungal Infections of head and neck	Candidiasis, Actinomycosis, Coccidiomycosis, Rhinosporidosis, Antifungal agents	1	Dr. Hisham/ Dr. Basil/ Dr. Augustine
4	Osteomyelitis of the jaws	Definition, etiology, pre-disposing factors, classification, clinical features and management	1	Dr. Hisham/ Dr. Basil/ Dr. Augustine
5	Carcinoma of oral cavity	Lymphatic Spread. TNM classification, Staging. Biopsy-types, filling of Histopathology request form Outline of management of Squamous Cell Carcinoma: surgery, radiation and chemotherapy Role of dental surgeons in the prevention and early detection of oral cancer	2	Dr. Hisham/ Dr. Basil/ Dr. Augustine
6	Osteoradionecrosis	Definition, etiology, theories, pre-disposing factors, classification, clinical features and management.	1	Dr. Hisham/ Dr. Basil/ Dr. Augustine
7	Maxillofacial Traumatology	Emergency management in maxillofacial trauma General considerations, types of fractures, aetiology, clinical features and general principles of management. Mandibular fractures - Applied anatomy, classification. Diagnosis - Clinical and radiological features, Management - Reduction -closed and open Fixation and immobilization methods outline of rigid and semi-rigid internal fixation Fractures of the condyle - etiology, classification, clinical features, principles of management Fractures of the middle third of the face.	7	Dr. Hisham/ Dr. Basil/ Dr. Augustine



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LESSON PLAN- Part II BDS 2020-2021

		Definition of the mid face, applied surgical anatomy, classification, clinical features and outline of management. Alveolar fractures - methods of management Fractures of the Zygomatic complex and orbit. Classification, clinical features, indications for treatment, various methods of reduction and fixatio		
8.	Salivary gland diseases	Surgical Anatomy of Minor and Major salivary glands Sialography, contrast media, procedure. Inflammatory conditions of the salivary glands Sialolithiasis- Sub mandibular duct and gland, parotid duct and gland, Clinical features, management, Intraoral and extra oral Sialolithotomy. Salivary fistulae, sialocoele Autoimmune diseases of the salivary glands, diagnosis management Common tumours of salivary glands like Pleomorphic adenoma including minor salivary glands	3	Dr. Hisham/ Dr. Basil/ Dr. Augustine
9.	Tumors of the Oral cavity	General considerations, surgical principles Non odontogenic benign tumours occurring in oral cavity - fibroma, papilloma, lipoma, ossifying fibroma, myxoma etc. Odontogenic tumors: both benign and malignant. Ameloblastoma - Clinical features, radiological appearance and methods of management. Osteogenic tumours of the faciomaxillary region	4	Dr. Hisham/ Dr. Basil/ Dr. Augustine
10.	Disorders of T.M. Joint	Applied surgical anatomy of the joint. Development of the TMJ Surgical approaches to TM. J Radiological investigations Hypermobilty of TMJ; Dislocation - Types, aetiology, clinical features and management. Hypomobility of TMJ; Classification, Ankylosis - Definition, aetiology, clinical features and management. Myo-facial pain dysfunction syndrome, etiology, clinical features, management. Non surgical and surgical. Internal derangement of the joint. Inflammatory Diseases of T.M. Joint. Arthroscopy	4	Dr. Hisham/ Dr. Basil/ Dr. Augustine

PRACTICALS/ CLINICALS

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LESSON PLAN- Part II BDS 2020-2021

whenever possible. In view of the above each student shall maintain a record of work done, which shall be evaluated for marks at the time of university examination.

1	Case Taking	Detailed clinical examinations, investigations and diagnosis	5 cases
2	Dental Extraction	Extraction of anterior and posterior teeth under LA : Infiltration and blocks	60cases
3	Seminars	Seminars on oral surgery subjects like TMJ, Tumors, Maxillofacial injuries, Infections, Salivary Gland diseases and Medico-legal considerations	2 no.
4	Observation	Observation of major surgery under GA do in the OT	3 cases
5	Assistance	Assistance of minor surgery under LA done	3cases

		by staff member	
6	Procedure	Incision and drainage	3
7	Procedure	Wound dressing	5
8	Observation	Observation of cases managed in the casualty	3 cases



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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS

PRACTICAL LESSON PLAN FOR 2nd YEAR BATCH (2020-2021)

<u>SL NO</u>	<u>TOPIC</u>	<u>STAFF</u>	<u>HOURS</u>
1	Straightening of wire	Dr Afzal	6
2	Equilateral triangle	Dr Afzal	44
3	Square	Dr Afzal	
4	Rectangle	Dr Afzal	
5	Circle	Dr Afzal	
6	U-V	Dr Afzal	
7	C-clasp	Dr Afzal	
8	Full clasp	Dr Afzal	30
9	Triangular clasp	Dr Sandeep	
10	Adams clasp	Dr Sandeep	
11	Finger spring	Dr Ameen	10
12	Double cantilever spring	Dr Ameen	
13	Coffin spring	Dr Faraz	10
14	Short labial bow	Dr Faraz	
15	Long labial bow	Dr Ameen	
16	Split labial bow	Dr Faraz	
17	U loop buccal canine retractor	Dr Faraz	20
18	Helical canine retractor	Dr Sandeep	
19	Self supported canine retractor	Dr Sandeep	
20	Palatal canine retractor	Dr Afzal	20
21	T spring	Dr Afzal	
22	Reverse labial bow	Dr Afzal	
23	Roberts retractor	Dr Afzal	
24	Hawley's appliance fabrication	Dr Afzal	

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25	Tongue guard appliance	Dr Afzal	10
26	Oral screen	Dr Afzal	30
27	Hawley's appliance with anterior bite plane	Dr Afzal	
28	Hawley's appliance with PBP and Z spring	Dr Afzal	
29	Catalans appliance	Dr Afzal	
30	Expansion appliance	Dr Afzal	



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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS
THEORY LESSON PLAN FOR 3RD YEAR BATCH (2020-2021)

SL NO	TOPIC	STAFF	HOURS
1	Introduction and history of orthodontics	Dr Afzal	1
2	Growth and development basic concepts	Dr Afzal	7
3	Theories of growth	Dr Afzal	
4	Growth and development – Mechanism of bone growth	Dr Afzal	
5	Growth and development – Pre and Post natal growth of cranial base	Dr Afzal	
6	Growth and development – Pre and Post natal growth of maxilla	Dr Afzal	
7	Growth and development- Pre and Post natal growth of mandible	Dr Afzal	
8	Functional development	Dr Afzal	
9	Development of dentition and occlusion	Dr Sandeep	4
10	Occlusion basic concepts	Dr Sandeep	
11	Classification of malocclusion	Dr Ameen	
12	Classification of malocclusion	Dr Ameen	
13	Etiology of malocclusion	Dr Faraz	2
14	Etiology of malocclusion	Dr Faraz	
15	Diagnostic aids, Radiographs, Photographs and Occlusograms , EMG	Dr Ameen	6
16	Case history	Dr Faraz	
17	Cephalometrics	Dr Faraz	
18	Study Models	Dr Sandeep	
19	Skeletal maturity indicators	Dr Sandeep	



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THEORY LESSON PLAN FOR FINAL YEAR PART I SUPPLEMENTARY BATCH (2020-2021)

SL NO	TOPIC	STAFF	HOURS
1	Preventive Orthodontics- part 1	Dr Afzal	2
2	Preventive Orthodontics- part 2	Dr Afzal	
3	Interceptive Orthodontics – part 1	Dr Afzal	3
4	Interceptive Orthodontics – part 2	Dr Afzal	
5	Interceptive Orthodontics – part 3	Dr Afzal	
6	Habits	Dr Afzal	1
7	Orthodontic treatment planning – General principles- part 1	Dr Afzal	2
8	Orthodontic treatment planning – General principles- part 2	Dr Afzal	
9	Anchorage in Orthodontics – part 1	Dr Sandeep	2
10	Anchorage in Orthodontics – part 2	Dr Sandeep	
11	Biomechanical principles in orthodontic tooth movement- part 1	Dr Ameen	2
12	Biomechanical principles in orthodontic tooth movement- part 2	Dr Ameen	
13	Biology of tooth movement –part 1	Dr Faraz	2
14	Biology of tooth movement –part 2	Dr Faraz	
15	Methods of gaining space	Dr Ameen	7
16	Proximal slicing	Dr Faraz	
17	Extraction in orthodontics	Dr Faraz	
18	Expansion in orthodontics- Slow arch expansion	Dr Sandeep	
19	Expansion in orthodontics- Rapid maxillary expansion	Dr Sandeep	7
20	Distalization	Dr Faraz	
21	Proclination of anteriors and derotation of posteriors	Dr Sandeep	
22	Orthodontic appliances – General indications	Dr Ameen	7
23	Orthodontic appliances – Classification, advantages, disadvantages	Dr Sandeep	
24	Removable appliances – Part 1	Dr Sandeep	
25	Removable appliances – Part 2	Dr Ameen	2

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26	Fixed Appliance – Part 1	Dr Ameen	2
27	Fixed Appliance – Part 2	Dr Faraz	
28	Myofunctional Appliance – General principles	Dr Faraz	5
29	Activator	Dr Ameen	
30	Bionator and Twin block	Dr Faraz	
31	Frankel functional regulator	Dr Faraz	
32	Fixed functional appliance	Dr Sandeep	
33	Orthopaedic appliances – Part 1	Dr Sandeep	3
34	Orthopaedic appliances – Part 2	Dr Faraz	
35	Orthopaedic appliances – Part 3	Dr Sandeep	
36	Cleft lip and palate – Part 1	Dr Ameen	2
37	Cleft lip and palate – Part 2	Dr Sandeep	
38	Surgical orthodontics (minor) – part 1	Dr Sandeep	4
39	Surgical orthodontics (minor) – part 2	Dr Ameen	
40	Surgical orthodontics (major) – part 1	Dr Ameen	
41	Surgical orthodontics (major) – part 2	Dr Faraz	
42	Management of midline diastema	Dr Faraz	3
43	Management of Class I malocclusion	Dr Ameen	
44	Management of Deepbite	Dr Faraz	
45	Management of Openbite	Dr Faraz	
46	Management of Crossbite	Dr Sandeep	
47	Management of Class II malocclusion	Dr Sandeep	
48	Management of Class III malocclusion	Dr Faraz	
49	Adult orthodontics – part 1	Dr Sandeep	2
50	Adult orthodontics – part 2	Dr Ameen	
51	Retention and Relapse – part 1	Dr Ameen	2
52	Retention and Relapse – part 2	Dr Ameen	
53	Computers in orthodontics	Dr Faraz	2
54	Recent developments in orthodontics	Dr Faraz	

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55	Genetics	Dr Ameen	1
56	Sterilisation	Dr Faraz	1
57	Soldering and welding	Dr Faraz	
58	Laboratory procedures	Dr Sandeep	
59	Ethics in orthodontics	Dr Sandeep	1



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DEPARTMENT OF CONSERVATIVE DENTISTRY & ENDODONTICS

LESSON PLAN 2020-2021

TOPIC FOR I YEAR - DENTAL MATERIALS

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Introduction	Dr Manoj	2
2	Biological considerations in use of dental materials	Dr Bobby	2
3	Dental cements	Dr Nishin	5
4	Restorative Resins	Dr Aby	4
5	Dental Amalgam	Dr Moushmi	4
6	Direct Filling Gold	Dr Binila	2
7	Dental waxes	Dr Nishin	2
8	Mechanics of cutting	Dr Sonia	1
9	Waste disposal	Dr Noushin	1
10	Metals and alloys	Dr Binila	2
11	Dental casting alloys	Dr Moushmi	6
12	Dental Ceramics	Dr Aby	8

TOPIC FOR II YEAR

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Introduction to Conservative Dentistry	Dr Manoj	1
2	Definition, Aim & Scope of Conservative Dentistry & Endodontics	Dr Nishin	1
3	Nomenclature of dentition, Tooth numbering systems	Dr Bobby	1
4	Restoration, Definition & Objectives	Dr Aby	1
5	Hand instruments	Dr Moushmi	2
6	Rotary Cutting Instruments	Dr Noushin	2
7	Dental caries-Aetiology, Classification	Dr Binila	1
8	Fundamentals in tooth preparation	Dr Sonia	4
9	Tooth preparation for amalgam restorations. Stepwise procedure for Class I II III IV V amalgam restorations. Failure of amalgam restorations	Dr Nishin	6
10	Contact & contour of teeth-different methods of teeth separation	Dr Aby	1
11	Matrices, Retainers & Wedges	Dr Aby	1
12	Finishing and polishing of restorations	Dr Binila	1
13	Chairside positions- patient & operator positions	Dr Sonia	1
14	Management of deep carious lesions	Dr Moushmi	2
15	Access cavity and brief introduction of root canal instruments	Dr Noushin	2



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TOPIC FOR III YEAR

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Nomenclature of dentition	Dr Manoj	1
2	Gnathological concepts of restoration-occlusion	Dr Bobby	2
3	Dental caries	Dr Nishin	4
4	Treatment planning for restorative procedures	Dr Aby	2
5	Preventive measures in restorative practise	Dr Moushmi	3
6	Armamentarium for tooth preparation	Dr Binila	4
7	Isolation of operating field	Dr Nishin	2
8	Infection control	Dr Sonia	2
9	Pulp protection	Dr Noushin	1
10	Pain control in restorative procedures	Dr Binila	1
11	Amalgam restoration	Dr Moushmi	5
12	Contacts & Contour	Dr Aby	1
13	Management of deep carious lesions	Dr Nishin	1
14	Dentinal hypersensitivity	Dr Binila	1
15	Complex amalgam restorations	Dr Moushmi	4
16	Gingival tissue management	Dr Aby	1
17	Adhesion to tooth structure	Dr Noushin	3
18	Anterior restorations	Dr Bobby	1
19	Composite restorations	Dr Sonia	2
20	Minimal Invasive Dentistry	Dr Binila	2
21	Alternative methods of tooth preparation-Air abrasion, Chemomechanical methods, Laser	Dr Moushmi	1

TOPIC FOR FINAL YEAR PART I - CONSERVATIVE

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Esthetics in dentistry	Dr Manoj	4
2	Composite restorations-Recent advances, Direct & Indirect	Dr Nishin	3
3	Cast restorations	Dr Bobby	3
4	Casting	Dr Aby	2
5	Temporization of interim restorations	Dr Noushin	1
6	Root caries	Dr Binila	1
7	Non carious destruction of tooth structure	Dr Moushmi	2
8	Ceramic restorations	Dr Sonia	3
9	Direct filling gold restorations	Dr Binila	1



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TOPIC FOR FINAL YEAR PART II - ENDODONTICS

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Emergency endodontic procedure	Dr Manoj	2
2	Anatomy of pulp space	Dr Bobby	2
3	Access cavity preparation	Dr Nishin	2
4	Preparation of root canal space- Determination of working length Cleaning & shaping	Dr Aby	3
5	Disinfection of root canal space- Irrigants Intra canal medicaments	Dr Moushmi	2
6	Problems during cleaning & shaping of root canals	Dr Binila	2
7	Obturation of root canal system	Dr Nishin	2
8	Root canal sealers	Dr Sonia	2
9	Post endodontic restorations	Dr Noushin	2
10	Smear layer & its importance	Dr Binila	1
11	Discolored teeth & its management	Dr Moushmi	1
12	Traumatized teeth	Dr Aby	2
13	Endodontic surgeries	Dr Nishin	3
14	Root resorption	Dr Binila	1
15	Success and failure of Endodontics	Dr Moushmi	1
16	Re-treatment in Endodontics	Dr Aby	1
17	Lasers and microscopes in Conservative	Dr Noushin	1
18	Endo perio lesions	Dr Bobby	2



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DEPARTMENT OF CONSERVATIVE DENTISTRY & ENDODONTICS

LESSON PLAN

FIRST YEAR PRACTICAL CLASS SCHEDULE

SL NO	DAY	WORK SCHEDULE
1	1 st week	Introduction on fundamentals of tooth preparation
2	2 nd week	Issue of moulds & Demo given on pouring of plaster models
3	3 rd week	Demo given for Class I exercise
4	4 th week & 5 th week	Class I occlusal surface in mandibular molar
5	6 th week	Class I buccal extension in mandibular molar
6	7 th & 8 th week	Class I occlusal surface without involving oblique ridge in maxillary molar
7	9 th & 10 th week	Class I occlusal surface involving oblique ridge in maxillary molar
8	11 th & 12 th week	Class I palatal extension in maxillary molar
9	13 th & 14 th week	Class I occlusal surface in premolar
10	15 th & 16 th week	Viva Voce - Class I
11	17 th week	Demo given for class II exercise
12	18 th & 19 th week	Class II mesio occlusal in mandibular molar
13	20 th & 21 st week	Class II mesio occluso distal in mandibular molar
14	22 nd & 23 rd week	Class II mesio occlusal without involving oblique ridge in maxillary molar
15	24 th & 25 th week	Class II disto occlusal involving oblique ridge in maxillary molar
16	26 th & 27 th week	Class II mesio occlusal in premolar
17	28 th & 29 th week	Viva voce - Class II
18	30 th week	Demo given on Class III and Class V
19	31 st & 32 nd week	Class III palatal on central incisor
20	33 rd & 34 th week	Class V labial on canine
21	35 th & 36 th week	Viva Voce - Class III, Class V
22	37 th to 40 th week	Wax up exercises
23	41 st & 42 nd week	Submission of plaster models
24	43 rd & 44 th week	End posting Viva



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SECOND YEAR PRACTICAL CLASS SCHEDULE

PRECLINICAL CONSERVATIVE DENTISTRY

SL NO	DAY	WORK SCHEDULE
1	1 st week	Introduction on fundamentals of tooth preparation
2	2 nd week	Demo given for Class I exercise
3	3 rd week	Class I occlusal surface in mandibular molar
4	4 th week & 5 th week	Class I occlusal surface in mandibular molar
5	6 th week	Class I palatal extension in maxillary molar
6	7 th & 8 th week	Class I occlusal surface in mandibular premolar
7	9 th & 10 th week	Class I occlusal surface in maxillary premolar
8	11 th & 12 th week	Demo given for Class II exercise
9	13 th & 14 th week	Class II disto occlusal in mandibular molar
10	15 th & 16 th week	Class II mesio occlusal in mandibular molar
11	17 th week	Class II conservative mesio occlusal in mandibular molar
12	18 th & 19 th week	Class II mesio occluso distal in mandibular molar
13	20 th & 21 st week	Class II mesio occlusal involving oblique ridge in maxillary molar
14	22 nd & 23 rd week	Class II disto occlusal involving oblique ridge in maxillary molar
15	24 th & 25 th week	Class II mesio occluso distal in maxillary molar
16	26 th & 27 th week	Class II mesio occluso distal in mandibular premolar
17	28 th & 29 th week	Class II mesio occlusal in mandibular premolar
18	30 th week	Class II disto occlusal in maxillary premolar
19	31 st & 32 nd week	Class II mesio occlusal in maxillary premolar
20	33 rd & 34 th week	Viva voce – Fundamentals of tooth preparation, Class I & Class II
21	35 th week	Demo given – Class III, Class V
22	36 th week	Class III mesial surface in maxillary canine
23	37 th & 38 th week	Class V labial surface on mandibular molar
24	39 th & 40 th week	Class V labial surface on mandibular premolar
25	41 st & 42 nd week	Viva Voce




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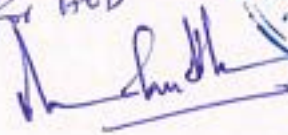
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SECOND YEAR PRACTICAL CLASS SCHEDULE

DENTAL MATERIALS

SL No :	Day	Work Schedule
1	1 st week	Discussion on dental cements
2	2 nd week	Demo on manipulation of Zinc oxide Eugenol cement
3	3 rd & 4 th week	Manipulation of Zinc oxide Eugenol cement
4	5 th week	Demo on Zinc phosphate cement
5	6 th & 7 th week	Manipulation of Zinc phosphate cement
6	8 th week	Demo on Glass Ionomer Cement
7	9 th & 10 th week	Manipulation Of Glass Ionomer cement
8	11 th week	Demo on Zinc polycarboxylate cement
9	12 th & 13 th week	Manipulation of Zinc polycarboxylate cement
10	14 th & 15 th week	Discussion on silver amalgam
11	16 th week	Demo on manipulation of silver amalgam
12	17 th & 18 th week	Manipulation of silver amalgam

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THIRD YEAR PRACTICAL CLASS SCHEDULE

SL No :	Day	Work Schedule
1	1 st day	Discussion on instruments and instrument arrangement
2	2 nd and 3 rd day	Discussion on sterilization protocol, infection control and disinfection
3	4 th to 6 th day	Discussion on silver amalgam, glass ionomercement.
4	7 th day	Viva and clinical case taking for GIC Restoration
5	8 th to 10 th day	Case history discussion and clinical case of GICrestoration(Class IV and Class V)
6	11 th to 20 th day	Case history discussion and class I silver amalgam restoration
7	21 st to 25 th day	Seminars, case discussion
8	26 th to 30 th day	End posting assessment, Viva voce

FINAL YEAR PART I PRACTICAL CLASS SCHEDULE

SL No :	Day	Work Schedule
1	1 st day	Discussion on class II silver amalgam restoration
2	2 nd day	Discussion on composite restoration
3	3 rd day	Collection on natural teeth and mounting for pre clinic exercise
4	4 th to 6 th day	Pre-clinical exercise on natural teeth for composite restorations
5	7 th to 15 th day	Case history discussion and clinical case taking for class II silver amalgam restoration
6	16 th to 25 th day	Case history discussion and case taking for composite class III restoration
7	26 th to 30 th day	End posting assessment and Viva VOC



For HOD

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FINAL YEAR PART II PRACTICAL CLASS SCHEDULE

Sl No	Day	Work schedule
1	1 st day	Revision on glass ionomer restoration
2	2 nd day	Revision on silver amalgam restoration
3	3 rd day	Revision on composite restoration
4	4 th to 10 th day	Case discussion and case taking of class II silver amalgam restoration
5	11 th to 20 th day	Case discussion and case taking on class III, class IV composite restoration.
6	21 st to 25 th day	Individual seminar discussions
7	26 th to 30 th day	End posting assessment and viva voce

For HOD





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AL-AZHAR DENTAL COLLEGE

(APPROVED BY DENTAL COUNCIL OF INDIA & AFFILIATED TO KUHS)

RUN BY NOORUL ISLAM TRUST

PERUMPILICHIRA P. O., THODUPUZHA, IDUKKI DIST., KERALA- 685 605

ACADEMIC YEAR 2021-2022

DEPARTMENT OF ORAL MEDICINE AND RADIOLOGY

LESSON PLAN 2021-22

LECTURE SCHEDULE FOR FINAL YEAR PART 1

Sl No	Topic	Hours	Staff
1	Cysts of the jaw	1	Anjana MK
2	Ulcerative and vesiculobullous lesions	4	Jayesh JU
3	Endocrine disorders	3	Anjana MK
4	Extra oral radiographic techniques	2	Shanila AM
5	OPG	1	Jayesh JU
6	Digital imaging	1	Anjana MK
7	CT, MRI, Pet scan, CBCT	2	Jayesh JU
8	R/f and d/d of dental caries	1	Anjana MK
9	R/f of periodontal diseases	1	Anjana MK
10	Red and white lesions	4	Rema J
11	Forensic odontology	2	Shanila AM
12	Diseases of the bones	2	Jayesh JU
13	TMJ disorders	2	Shanila AM
14	D/d of periapical radiopacities	1	Jayesh JU
15	D/d of periapical radiolucencies	1	Anjana MK
16	D/d of mixed lesions	1	Rema JU
17	Orofacial pain	2	Anjana MK
18	Oral cancer	1	Shanila AM
19	Soft tissue calcifications	1	Shanila AM
20	Autoimmune diseases	1	Rema J
21	Diseases of maxillary sinus	1	Jayesh JU
22	Benign tumors of the jaw	2	Shanila AM
23	Traumatic injuries of the tooth and jaw	2	Rema J

PRACTICALS / CLINICALS

CLINICAL REQUIREMENT

Sl.No	Topic	Procedures in final year (part 1)	Minimum Requirement
1	Case history	History taking, clinical examination, investigations, diagnosis and treatment planning and patient photographs – special case	20
2	Case history	History taking, clinical examination, investigations, diagnosis and treatment planning and patient photographs – Routine case	30
3	Radiographs	Pathologic radiographs with interpretation	15
4	Assignments	Case presentation Journal presentation Seminar presentation	3 <i>Rema</i> 1 1

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Clinical posting schedule

Day 1	Discussion/viva and demo on patient examination
Day 2	Radiology demo
Day 6 onwards	Case presentations and corrections, journal presentation
Day 20	End posting exam

LECTURE SCHEDULE FOR THIRD YEAR BDS

Sl No	Topic	Hours	Staff
1	Introduction to OMR, case history	2	Shanila AM
2	Investigations	2	Shanila AM
3	Respiratory disorders	1	Jayesh JU
4	CVS	1	Jayesh JU
5	GIT	1	Anjana MK
6	Bleeding and clotting disorders	1	Anjana MK
7	Haematological disorders	1	Anjana MK
8	Neuromuscular disorders	1	Shanila AM
9	Liver disorders	1	Rema J
10	Kidney disorders	1	Rema J
11	Disorders of tongue	1	Rema J
12	Introduction to radiology, history and physics	1	Jayesh JU
13	Radiation biology	1	Jayesh JU
14	Radiation protection	1	Anjana MK
15	Films and accessories	1	Anjana MK
16	Processing	1	Anjana MK
17	Faulty radiographs	1	Rema J
18	Projection geometry	1	Rema J
19	Intra oral radiographic techniques	2	Shanila AM
20	Anatomical landmarks and interpretation	1	Shanila AM
21	Disorders of salivary glands	2	Jayesh JU
22	Cervical lymphadenopathy	1	Shanila AM
23	Pigmented lesions	2	Anjana MK
24	Fungal infections	1	Anjana MK
25	Bacterial infections	1	Jayesh JU
26	Viral infections	2	Shanila AM




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Clinical posting schedule for third year BDS

S NO	POSTING DAY	TOPICS
1	Day 1- 5	Case History discussion, Discussion of Examination of swellings, ulcers, TMJ and Muscles of mastication, Salivary Glands and Lymph Nodes
2	Day 6 and 7	Viva
3	Day 8	Case history taking and patient examination demo
3	Day 9 onwards	Patient Case recording
4	Day 15 onwards	Special Case presentation-1 Journal Presentation
5	Day 20 onwards	End posting assessment and viva voce



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PEDIATRIC AND PREVENTIVE DENTISTRY

LESSON PLAN 2021-2022

LECTURE SCHEDULE FOR III BDS

Sl.no	Theory Topics For Third Year	Hours	Staff
1.	Introduction to Paediatric and Preventive Dentistry Definition, Scope, Objectives and Importance	1	Dr. Renu
2	Dental Anatomy and Histology ◆ Chronology of Eruption of teeth ◆ Differences between primary and permanent teeth ◆ Eruption disorders and their management including teething, ectopic eruption, ankylosis ◆ Importance of first permanent molar	1	Dr. Tinu
3	Growth and Development (will be covered by Department of Orthodontics also) ◆ Importance of study of growth and development in Pedodontics ◆ Prenatal and postnatal factors in growth and development ◆ Theories of growth and development ◆ Methods to measure growth ◆ Development of maxilla and mandible and age related changes	2	Dr. Sharon
4	Development of occlusion from birth to adolescence ◆ Mouth of neonate, gum pads ◆ Primary Dentition period ◆ Mixed dentition period ◆ Establishment of occlusion ◆ Study of variation and abnormalities	2	Dr. Renu
5	Case history recording ◆ Principles of history taking, examination, investigations, ◆ diagnosis and treatment planning	1	Dr. Tinu
6	Child Psychology ◆ Definition ◆ Importance of understanding Child Psychology in Pedodontics ◆ Theories ◆ Psychological development from birth through adolescence ◆ Dental fear, anxiety and their management, types of cry ◆ Application of Psychology principles in management of child patients in the dental office ◆ Psychological disorders including anorexia, bulimia ◆ Child abuse and neglect	4	Dr. Sharon
7	Behaviour management ◆ Definition ◆ Classification and types of behaviour ◆ Factors influencing child behaviour ◆ Non- Pharmacologic management of behaviour ◆ Pharmacologic management of behaviour- ◆ Conscious sedation including nitrous oxide- oxygen inhalational anaesthesia ◆ Pharmacological principles in Paediatric Dentistry- drug dosage formulae ◆ Analgesics, anti-inflammatory and antibiotics commonly prescribed for children	4	Dr. Renu

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LECTURE SCHEDULE FOR FINAL PART I BDS

Sl No	Theory For Final Year Part 1	Hours	Staff
1	Dental Caries <ul style="list-style-type: none"> ◆ Diagnostic procedures and caries detection ◆ Caries pattern in primary, young permanent and permanent teeth ◆ Early childhood Caries, rampant caries- definition, classification, etiology, pathogenesis, clinical features, complications and management ◆ Role of diet and nutrition in dental caries and sugar substitutes ◆ Diet counselling and diet modifications ◆ Caries activity tests , caries prediction, susceptibility and their clinical application 	3	Dr. Renu
2	Dental Radiology as related to Pedodontics	1	Dr. Tinu
3	Dental materials used commonly in children and adolescents (Outline revision)	1	Dr. Sharon
4	Paediatric Operative Dentistry <ul style="list-style-type: none"> ◆ Principles of Operative Dentistry ◆ Isolation- Importance and techniques ◆ Young Permanent Teeth and clinical considerations ◆ Modifications in cavity preparation and recent cavity designs for primary and young permanent teeth ◆ Atraumatic / Alternative Restorative Technique (ART) ◆ Other methods of caries removal ◆ Restoration of carious teeth (Primary, young permanent and permanent teeth) using various restorative materials like glass ionomers, composites, silver amalgam ◆ Preformed crowns: Stainless steel, polycarbonate and strip crowns 	5	Dr. Renu
5	Gingival and Periodontal diseases in children <ul style="list-style-type: none"> ◆ Normal gingival and periodontium in children ◆ Definition, classification ◆ Etiology, Pathogenesis and management of gingival and periodontal condition seen in children and adolescents 	2	Dr. Tinu
6	Flourides <ul style="list-style-type: none"> ◆ Historical background ◆ Systemic fluorides: Availability, agents, concentrations, advantages and disadvantages ◆ Topical fluorides: agents, composition, method of application both for professional and home use, advantages and disadvantages ◆ Mechanism of action and its anti-cariogenic effect ◆ Fluoride toxicity and its management ◆ Defluoridation techniques 	4	Dr. Sharon
7	Paediatric Endodontics <ul style="list-style-type: none"> ◆ Principles and diagnosis ◆ Classification of pulp pathology 	4	



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	<ul style="list-style-type: none"> ◆ Management of pulpally involved primary, young permanent and permanent teeth including materials used and techniques followed: ◆ Pulp capping ◆ Pulpotomy ◆ Pulpectomy ◆ Apexogenesis ◆ Apexification 		
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LECTURE SCHEDULE FOR FINAL PART II BDS

Sl No	Theory Topics Final Year Part 2	Hours	Staff
1	Traumatic injuries to teeth ◆ Definition, classification ◆ Etiology and incidence ◆ Management of trauma to primary teeth ◆ Sequelae and reaction following trauma to primary teeth ◆ Management of trauma to young permanent teeth ◆ Prevention of trauma: mouth protectors	5	Dr. Renu
2	Preventive Orthodontics ◆ Importance and functions of deciduous dentition ◆ Effects of premature loss of primary teeth Preventive Orthodontics: ◆ Definition ◆ Preventive measures ◆ Space loss ◆ Space maintenance and space management ◆ Space maintainers: definition, classification, indications and contra indications, advantages and disadvantages including construction of fixed space maintainers ◆ Space regainers ◆ Mixed dentition analysis ◆ Serial extraction	5	Dr. Tinu
3	Interceptive Orthodontics ◆ Oral Habits in children ◆ Definition, classification and etiology of all habits ◆ Clinical features of deleterious oral habits including non-nutritive sucking, mouth breathing, non functional grinding, masochistic and occupational habits ◆ Management of oral habits in children ◆ Other problems seen during primary and mixed dentition period and their management	4	Dr. Sharon
4	Dental management of children with special needs ◆ Definition, classification, etiology, clinical features, special considerations in the dental management of: ◆ Physically handicapping conditions	5	



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	<ul style="list-style-type: none"> ◆ Mentally handicapping conditions ◆ Medically compromising conditions ◆ Genetic disorders and importance of genetic counselling including cleft lip and palate and its management 		
5	<ul style="list-style-type: none"> Oral surgical procedures in children ◆ Indications and contra indications for extraction ◆ Minor surgical procedures in children ◆ Knowledge of local and general anaesthesia 	2	Dr. Tinu
6	<ul style="list-style-type: none"> Preventive Dentistry ◆ Definition, principles and scope ◆ Levels and types of prevention ◆ Infant oral health care and first dental visit Preventive measures: ◆ Minimal intervention ◆ Pit and fissure sealants ◆ Preventive resin restorations ◆ Newer agents available for caries prevention and demineralization ◆ Caries vaccine 	4	Dr. Sharon
7	Nano dentistry -- Introduction, principles and technique – an outline	1	Dr. Renu
8	Dental Health Education and school dental health programmes	1	Dr. Tinu
9	Importance of Dental HOME and anticipatory guidance	1	Dr. Sharon
10	Dental emergencies in children and their management	1	Dr. Renu
11	Setting up of paediatric dental practice including ethics	1	Dr. Tinu



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PEDIATRIC AND PREVENTIVE DENTISTRY

CLINICAL LESSON PLAN FOR III BDS

Student is trained to arrive at proper diagnosis by following a scientific and systematic procedure of history taking and examination of orofacial region. Training is also imparted in management whenever possible. In view of the above each student shall maintain a record of work done, which shall be evaluated for marks at the time of university examination.


CLINICAL REQUIREMENT

Sl.No	Topic	Procedures In Third Year	Minimum Requirement
1	Preclinical exercises	1.wire bending 2.Appliance 3.Cavity preparation in primary teeth	
2	Case Taking	Long case - Detailed history taking & clinical examination, formulating diagnosis and planning comprehensive treatment for the child.	2
3	Preventive Measures	1. Oral prophylaxis after using disclosing agents 2. Topical fluoride application	2 2
4	Permanent restorations	Amalgam or glass ionomer cement	5
6	Dental extractions	Extraction of mobile deciduous teeth	5
7	Assignments	Assignments on Milestones of development, Immunisation schedule, Chronology of human dentition & Stages of tooth development, Tooth numbering systems, Eruption sequence, Early and Delayed eruption, Sterilization in dental office, Amalgam-types, composition and setting reaction GIC- types, composition and setting reaction Post-operative instructions for various clinical procedures-after extractions, restorative work and orthodontic appliance insertion (It should be written in the clinical record and submitted before the end of III year posting in the department)	


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CLINICAL POSTING SCHEDULE

DAY 1	INTRODUCTION
DAY 2 TO DAY 10 WIRE BENDING APPLIANCES	PRE-CLINICAL EXERCISES C-CLASP ADAMS CLASP LONG LABIAL BOW 2 SPRING FINGER SPRING HABIT BREAKING APPLIANCE CATALANS APPLIANCE ORAL SCREEN
DAY 11 TO DAY 20	ASSIGNMENT SUBMISSION AND VIVA
DAY 21 TO DAY 22 nd	CASE HISTORY DISCUSSION AND VIVA
DAY 23 TO DAY 28	PATIENT CASE TAKING
DAY 29 TO DAY 30	END POSTING ASSESSMENT AND VIVA




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CLINICAL LESSON PLAN FOR FINAL PART I BDS

CLINICAL REQUIREMENT


<u>Sl.No</u>	<u>Topic</u>	<u>Procedures in final year (part 1)</u>	<u>Minimum Requirement</u>
1	Case Taking	Long case- All patient records- clinical & investigative records- like study models, pre-treatment and post treatment photographs, prints of the radiographs etc Short case - History taking(briefly), clinical examination, formulating diagnosis and treatment planning	1 10
2	Preventive Measures	Oral prophylaxis Topical fluoride application	10 10
3	Permanent Restorations	Amalgam /GIC	10
4	Dental Extractions	Extraction of anterior or posterior deciduous teeth under LA	10
5	Assignments	Assignments on Dental age and Assessment methods, Topical fluorides, Pulp vitality tests	

CLINICAL POSTING SCHEDULE

DAY 1	INTRODUCTION
DAY 2- DAY 10	ASSIGNMENTS AND DISCUSSION
DAY 11 – DAY 12	VIVA ASSESSMENT
DAY 13 – DAY 25	ASSIGNMENT DISCUSSION PATIENT CASE TAKING AND DISCUSSION
DAY 25 – DAY 30	END POSTING ASSESSMENT AND VIVA


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CLINICAL LESSON PLAN FOR FINAL PART II BDS

CLINICAL REQUIREMENT

Sl.No	Topic	Procedures In Final Year(Part 2)	Minimum Requirement
1	Case Taking	Long Case - A very detailed history taking including diet chart recording, space analysis etc Short case	2 10
2	Preventive Measures	Oral prophylaxis Topical fluoride application	5 5
3	Permanent Restorations	Amalgam/GIC	10
4	Dental Extractions	Extraction of teeth including permanent posterior teeth, root stumps, grossly decayed deciduous teeth under LA	10
5	Treatment for children with special health care needs	Treatment for children with cardiac problem/bleeding disorders/neurological problems/ mentally challenged/visual/ hearing impairment etc	1
6	Seminar	Seminar on allotted topic should be presented with power point and the print and soft copies should be submitted to the Head of the department before the part 2 posting	1

CLINICAL POSTING SCHEDULE

DAY 1	GENERAL INSTRUCTION AND INTRODUCTION TO DEPARTMENT
DAY 2 TO DAY 5	SEMINAR - APPROVAL AND DISCUSSION
DAY 6 TO DAY 10	SEMINAR PRESENTATION
DAY 11 TO DAY 28	DAILY ASSIGNMENT DISCUSSION PATIENT CASE TAKING AND DISCUSSION
DAY 29 AND DAY 30	END POSTING ASSESSMENT AND VIVA

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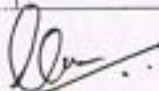
DEPARTMENT OF ORALPATHOLOGY AND MICROBIOLOGY

LESSON PLAN 2021-2022

FIRST YEAR BDS

SL. NO	MONTH	THEORY TOPICS	PRACTICAL	STAFF
1.	May	<ul style="list-style-type: none"> • Introduction To Dental Anatomy • Difference Between Permanent & Deciduous Dentition • Enamel: Amelogenesis, Enamel Rods • Salivary Gland : Classification, Structure • Development Of Tooth • Development Of Face And Oral Cavity 	<ul style="list-style-type: none"> • Histological Slides On Mucous Acini, Serous Acini & Mixed Acini 	Dr. Muhammed Afnan Dr. Elizabeth Sojan
2.	June	<ul style="list-style-type: none"> • Maxillary Central Incisor • Enamel • Mandibular Central Incisor • Development Of Tooth • Enamel Lamellae, Tufts, Spindle, Gnarled Enamel, Neonatal Line 	<ul style="list-style-type: none"> • Demonstration And Carving Of Permanent Maxillary Central Incisor • Histological Slides Of Enamel Rods 	Dr. Muhammed Afnan Dr. Joe Manual
3.	July	<ul style="list-style-type: none"> • Development Of Face And Oral Cavity • Maxillary Lateral Incisor • Mandibular Lateral Incisor • Pulp-Introduction, Structure • Enamel 	<ul style="list-style-type: none"> • Demonstration And Carving Of Permanent Maxillary Lateral Incisor • Histological Slides Of Enamel-Enamel Tufts 	Dr. Muhammed Afnan Dr. Elizabeth Sojan
4.	August	<ul style="list-style-type: none"> • Enamel • Maxillary Canine • Mandibular Canine • Pulp-Function, Age Changes • Mandibular Central Incisor 	<ul style="list-style-type: none"> • Lateral Incisor Carving • Permanent Maxillary Canine Demonstration 	Dr. Joe Manual Dr. Elizabeth Sojan




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		<ul style="list-style-type: none"> • Pdl-Introduction 	<ul style="list-style-type: none"> • Canine Carving • Tooth Development Slide-Bud, Cap And Stage • Histological Slides -Enamel Lamellae, Enamel Spindle 	
5.	September	<ul style="list-style-type: none"> • Dentin • Cementum • Maxillary First & Second Premolar • PDL: Structure, Principal Fibers, Sharpey's Fibers, Functions, Age Changes • Maxillary First Molar • Oral Mucous Membrane 	<ul style="list-style-type: none"> • Tooth Specimens Discussion- Maxillary And Mandibular Central, Lateral, Canine • Permanent Mandibular Central, Lateral And Canine Carving • Tooth Development Slides-Bell Stage • Zones Of Pulp ,Cementum Histology Slide Discussion 	Dr. Muhammed Afnan Dr. Joe Manual
6.	October	<ul style="list-style-type: none"> • Bone • Tooth Eruption • Mandibular First & Second Premolar • Mandibular First Molar • Oral Mucous Membrane 	<ul style="list-style-type: none"> • Demonstration Of Maxillary Premolar • Carving Maxillary Premolar • Slides Of Non Keratinized And Non Keratinized Mucosa 	Dr. Muhammed Afnan Dr. Joe Manual
7.	November	<ul style="list-style-type: none"> • Tooth Shedding • Bone 	<ul style="list-style-type: none"> • Demonstration And Carving Of Mandibular Premolar • Slides Of Papillae- 	Dr. Elizabeth Sojan

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			Circumvallate, Filliform	
8.	December	<ul style="list-style-type: none"> • Tmj • Occlusion • Deglutition • Maxillary Second Molar • Mandibular Second Molar 	<ul style="list-style-type: none"> • Tooth Specimens- Maxillary And Mandibular 1st And 2nd Premolars • Histology Slide Discussion- Bone 	Dr. Joe Manual Dr Hima Raj
9.	January	<ul style="list-style-type: none"> • Maxillary Sinus • Calcium Phosphorus Metabolism • Maxillary Third Molar • Mandibular Third Molar 	<ul style="list-style-type: none"> • Demonstration And Carving Of Maxillary 1st Molar • Age Estimation- Dental Cast Study 	Dr. Elizabeth Sojan Dr. Hima Raj
10.	February	<ul style="list-style-type: none"> • Mineralisation • Tissue Processing 	<ul style="list-style-type: none"> • Demonstration And Carving Of Mandibular 1st Molar • Tooth Specimens- Permanent Maxillary And Mandibular Molars 	Dr. Muhammed Afnan


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DEPARTMENT OF ORAL PATHOLOGY & MICROBIOLOGY


LESSON PLAN 2021-22

THIRD YEAR BDS

SL.NO.	MONTH	THEORY TOPICS	PRACTICAL	STAFF
1.	April	<ul style="list-style-type: none">• Microbial infections of oral tissues.• Developmental disturbances of oral & paraoral region: developmental disturbance of jaws, developmental disturbance of lips & palate, developmental disturbance of oral mucosa• Systemic diseases involving oral cavity	Tooth anomaly specimens discussion	Dr. Muhammed Afnan Dr. Hima Raj
2.	May	<ul style="list-style-type: none">• Odontogenic tumors of oral cavity: classification, ameloblastoma• Developmental disturbances: disturbance of gingiva, tongue, salivary gland• Allergies & immunology: angioedema, drug allergies	Histopathological slides ameloblastoma-follicular, plexiform Tooth anomaly specimens	Dr. Muhammed Afnan Dr. Joe Manuel
3.	June	<ul style="list-style-type: none">• Developmental disturbances of oral & paraoral structures: developmental disturbance in size of teeth, shape of teeth, number of teeth.• Benign & malignant tumors of oral cavity: papilloma, keratoacanthoma• Non- neoplastic salivary gland diseases	Histopathological slides of salivary glands- Warthin's tumour, Pleomorphic adenoma, Mucoepidermoid carcinoma, Adenoid cystic carcinoma	Dr. Joe Manuel Dr. Elizabeth Sojan


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4.	July	<ul style="list-style-type: none"> • Odontogenic cysts of oral & para oral region • Benign & malignant tumors of oral cavity: epithelial dysplasia, leukoplakia, erythroplakia, osmf, carcinoma insitu, tmn staging. • Developmental disturbances: developmental disturbance in structure of teeth. • diseases of maxillary sinus • pigmentation of oral tissue • mucocutaneous diseases 	<p>Histopathology slides- of epithelial dysplasia, mild, moderate, severe, carcinoma in situ, osmf, verrucous carcinoma</p> <p>Histopathological slides-lichen planus, pemphigus, pemphigoid, dentigerous cyst, radicular cyst, okc, coc</p>	Dr. Muhammed Afnan Dr. Hima raj
5.	August	<ul style="list-style-type: none"> • Common non-inflammatory diseases involving the jaws: cherubism, osteogenesis imperfecta, paget's disease • Benign & malignant tumors of oral cavity: bcc, scc, epidermoid carcinoma, verrucous carcinoma, malignant melanoma, • Connective tissue tumors • Diseases of tmj • Disease of nerves: trigeminal neuralgia, sphenopalatine & glossopharyngeal neuralgia 	<p>Histopathological slides of squamous cell carcinoma-well, moderately and poorly differentiated, basal cell carcinoma</p> <p>Slides of fibroma, hemangioma, fibrosarcoma, giant cell granuloma</p>	Dr. Muhammed Afnan Dr. Joe Manuel
6.	September	<ul style="list-style-type: none"> • Odontogenic tumors of oral cavity: ceot, ameloblastic fibroma, dget, ceot • Common non-inflammatory diseases involving jaws • • 	Sides of fibrous dysplasia, paget's disease	Dr. Muhammed Afnan Dr. Elizabeth Sojan


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		<ul style="list-style-type: none"> • : fibrous dysplasia, cleidocranial dysplasia, rickets achondroplasia, marfans syndrome, downs syndrome. • Diseases of nerves: bms, causalgia • Dental caries: theories, clinical features, classification 		
7.	October	<ul style="list-style-type: none"> • Diseases of pulp & periapical tissues: diseases of pulp, periapical tissues • Traumatic, reactive & regressive lesions of oral cavity • Dental caries: histopathology, microbiology, immunology, caries activity tests, factors influencing caries • Periodontal diseases • Principles of basic odontology 	Histopathological slides of dental caries	Dr. Muhammed Afnan Dr. Joe Manuel
8.	November	<ul style="list-style-type: none"> • Diseases of pulp & periapical tissues: osteomyelitis, cellulitis, ludwig's angina, maxillary sinusitis, focal infection, foci of infection, intracranial complication of dental infection. • Biopsy, cytology, healing of oral wounds 		Dr. Joe Manuel Dr. Hima Raj




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 Department of Oral and Maxillofacial Pathology
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 Thodupuzha - 685 605


 Prof. Dr. Harve Thomas MDS
 Principal
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DEPARTMENT OF PERIODONTICS

**LESSON PLAN
2021-2022**



Prof. Dr. Harvey Thomas MDS
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LESSON PLAN
THIRD YEAR 2021-22

Sl No	Topic	Staff	Duration
1.	Introduction to Periodontology	Dr. Sajil John	1 hour
2.	Development of Periodontium		4 hours
	Gingiva	Dr. Shiny Joseph	
	Periodontal Ligament	Dr Cini P Moideen	
	Cementum	Dr. Anu Mathew	
	Alveolar Bone	Dr. Surya Suprabhan	
3.	Defensive mechanisms in the oral cavity	Dr. Sajil John	1 hour
4.	Age changes in teeth and periodontal structures and their association with periodontal diseases	Dr Cini P Moideen	1 hour
5.	Classification of periodontal diseases	Dr. Surya Suprabhan	1 hour
6.	Epidemiology of periodontal diseases	Dr. Anu Mathew	2 hours
7.	Gingival diseases		6 hours
	Gingival inflammation	Dr. Shiny Joseph	
	Clinical features of gingivitis	Dr. Sajil John	
	Gingival enlargement	Dr Cini P Moideen	
	Acute gingival infections	Dr. Shiny Joseph	
	Desquamative gingivitis	Dr. Surya Suprabhan	
8.	Periodontal Pocket	Dr. Anu Mathew	2 hours
9.	Etiology		5 hours
	Dental Plaque	Dr. Shiny Joseph	
	Calculus		
	Trauma from occlusion	Dr. Anu Mathew	
	Systemic diseases	Dr. Archana V	
	Interdisciplinary dentistry		
	Conservative Dentistry	Dr. Anu Mathew	
	Prosthodontics	Dr. Surya Suprabhan	


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	Orthodontics	Dr.Mazood Ahammed	
10.	Risk factors	Dr. Anu Mathew	1 hour

III year CLINICAL POSTING SCHEDULE

SL.NO	DAY	SCHEDULE
1.	3 rd day	Gingiva and Cementum Assignment Completion and Viva
2.	5 th day	Periodontal Ligament and Alveolar Bone Assignment Completion and Viva
3.	8 th day	Instrument Record Completion and Viva
4.	9 th day	Scaling Demonstration
5.	25 th -30 th day	Subgingival Scaling Viva and End Posting Assessment

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LESSON PLAN FINAL YEAR 2021-22

Sl No	Topic	Staff	Duration
1.	Periodontitis		6 hours
	Chronic periodontitis	Dr. Anu Mathew	
	Aggressive periodontitis and atypical periodontitis	Dr. Mazood Ahammed	
	Periodontal abscess	Dr. Surya Suprabhan	
	Furcation involvement	Dr. Shiny Joseph	
	Periodontitis associated with systemic diseases	Dr. Archana V	
2.	Diagnosis		2 hours
	Clinical diagnosis	Dr. Surya Suprabhan	
	Halitosis	Dr. Shiny Joseph	
3.	Prognosis	Dr. Mazood Ahmed	1 hour
4.	Treatment plan	Dr. Anu Mathew	1 hour
5.	Periodontal therapy		3 hours
	General principles of periodontal therapy	Dr. Archana V	
	Phase I Therapy	Dr. Anu Mathew	
	Plaque control	Dr. Mazood Ahmed	
6.	Host response	Dr. Archana V	2 hours
7.	Pocket eradication procedures		5 hours
	Scaling and root planing	Dr. Surya Suprabhan	
	Periodontal Instruments	Dr. Shiny Joseph	
	Curettage	Dr. Archana V	
	Flap surgery	Dr. Surya Suprabhan	
8.	Osseous Surgery		2 hours
	Resective surgery	Dr. Anu Mathew	


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	Regenerative procedures	Dr. Shiny Joseph	
9.	Mucogingival surgery & periodontal plastic surgeries	Dr. Sajil John	3 hours
10.	Splints	Dr. Archana V	1 hour
11.	Hypersensitivity	Dr. Surya Suprabhan	1 hour
12.	Implants	Dr. Anu Mathew	1 hour
13.	Maintenance phase (SPT)	Dr. Surya Suprabhan	1 hour
14.	Pharmaco-therapy	Dr. Mazood Ahmed	2 hours
15.	Periodontal management of medically compromised patients	Dr. Archana V	1 hour
16.	Inter-disciplinary care	Dr. Anu Mathew	1 hour
17.	Systemic effects of periodontal diseases in brief	Dr. Mazood Ahmed	1 hour
18.	Infection control protocol	Dr. Shiny Joseph	1 hour
19.	Ethics	Dr. Archana V	

IV year Part I CLINICAL POSTING SCHEDULE

SL.NO	DATE	SCHEDULE
1.	1 st to 5 th day	Case history recording viva
2.	10 th day	1 st case history discussion to be completed
3.	14 th day	2 nd case history discussion to be completed
4.	18 th day	3 rd case history discussion to be completed
5.	22 nd day	4 th case history discussion to be completed
6.	26 th day	5 th case history discussion to be completed

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DEPARTMENT OF PROSTHODONTICS
LESSON PLAN [2021 – 2022] FIRST YEAR

SL.NO.	THEORY TOPICS	STAFF	PRACTICAL TOPICS	STAFF	HOURS	
1	Orientation class on date of joining. Dental kit distribution and explanation.	Dr Ajay Soman	Manipulation of DM	Dr Ajay Soman	1	
		Dr Vinni Oommen	Cube of 1 inch	Dr. Vinni Oommen	2	
2	Introduction of dental materials. Gypsum products. Viva voce of theory topics. Monthly assessment.	Dr Ajay Soman	Cube of 1 inch	Dr Vishnu Thomas	2	
		Dr Vishnu Thomas	Cuboid of 2x1 inch	Dr. Vinni Oommen	2	
					1	
					1	
3	Gypsum products. Impression materials. Viva voce of theory topics. Monthly assessment.	Dr Vishnu Thomas	Cube of 1 inch	Dr Ajay Soman	2	
		Dr Ajay Soman	Cuboid of 2x1 inch	Dr Vishnu Thomas	3	
			Pyramid of 1.5x1 inch base		1	
					1	
4	Impression materials Viva voce Monthly assessment	Dr Ajay Soman	Manipulation of ZOE Thumb impression	Dr. Manuel James	2 1 1	
5	Impression materials Physical properties of DM Viva voce Monthly assessment	Dr Ajay Soman	Preparation of cast Impression compound	Dr Manuel James	2	
			Model preparation Beading and boxing Anatomical landmarks	Dr. Litto Manual	3	
					1	
					1	
6	Physical properties of DM Biological considerations of DM Viva voce Monthly assessment	Dr Ajay Soman	Preparation of cast	Dr Vishnu Thomas	2	
		Dr Vishnu Thomas	Preparation of denture Base with shellac & coldcure acrylic	Dr. Manuel James	3	
					1	
					1	
7	Biological considerations of DM Viva voce Monthly assessment	Dr Vishnu Thomas	Preparation of spacer	Dr. Vinni Oommen	2	
			Design + special tray Fabrication of OR	Dr. Joyce Thomas	1	
						1
						1
8	Denture base materials Viva voce Monthly assessment	Dr Vishnu Thomas	Fabrication of OR	Dr Ajay Soman	2	
			Indexing, alignment & mounting on articulator	Dr Vishnu Thomas	1	
					1	
9	Revision of	Dr Vishnu	Teeth arrangement	Dr Manuel James	6	

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	theory topics	Thomas Dr Ajay Soman	(class I)	Dr. Vishnu Thomas	
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DEPARTMENT OF PROSTHODONTICS
LESSON PLAN [2021 – 2022] SECOND YEAR

SL.NO.	THEORY TOPICS	STAFF	PRACTICAL TOPICS	STAFF	HOURS
1	Dental casting alloys	Dr Litto Manual	Teeth arrangement (class 1)	Dr Joyce Thomas	12
2	Tarnish and corrosion, Dental investment materials Viva voce Monthly assessment	Dr Vishnu Thomas Dr Ajay Soman	Teeth arrangement (class 1)	Dr Manuel James	6 10 1 2
3	Casting procedures and defects Viva voce of theory topics Monthly assessment 1 st Internal Assessment	Dr Ajay Soman	Teeth arrangement (class 1)	Dr Joyce Thomas	12 1 2 3
4	Dental ceramics Viva voce Monthly assessment	Dr Vishnu Thomas	Teeth arrangement (class II and Class III)	Dr Joyce Thomas	16 1 2
5	RPD Designing Viva voce Monthly assessment 2 nd Internal Assessment	Dr Ajay Soman	Manipulation of dental materials Acrylic. (Heat cure, self-cure) Processing trial denture in heat cure acrylic, Repair of fractured denture	Dr Manuel James	12 1 2 3
6	Abrasion and polishing Agents RPD designing Viva voce Monthly assessment	Dr Vishnu Thomas	Fabrication of heat cure acrylic partial denture (class 3)	Dr Manuel James	5 6 1 2
7	Die and die materials Viva voce Monthly assessment	Dr Vishnu Thomas	RPD designing	Dr Joyce Thomas	10 1 2
8	Dental implants Viva voce Monthly assessment	Dr Ajay Soman	Manipulation of dental materials Irreversible Hydrocolloid Rubber base impression materials (demo only)	Dr Vinni Mary Oommen	10 1 2


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			Acrylic. (Heat cure, self-cure)		
9	Revision of theory topics 3 rd Internal Assessment	Dr Ajay Soman	Preclinical record completion	Dr Vinni Mary Oommen	15 3

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DEPARTMENT OF PROSTHODONTICS
LESSON PLAN [2021 – 2022] THIRD YEAR

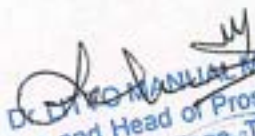
SL.NO.	THEORY TOPICS	STAFF	PRECLINICAL TOPICS	CLINICAL WORK	STAFF	HOURS
1	Introduction, terminologies, classification, diagnosis and treatment planning	Dr Vishnu Thomas	RPD wax pattern designing	Alginate impression taking practice, rpd case history and clinical cases	Dr Vinni Oommen	6
2	Major connectors	Dr Joyce Thomas	RPD wax pattern designing	Alginate impression taking practice, rpd case history and clinical cases	Dr Joyce Thomas	4
3	Minor connectors Rest and rest seats	Dr Joyce Thomas Dr Vishnu Thomas	RPD wax pattern designing	Alginate impression taking practice, rpd case history and clinical cases	Dr Joyce Thomas	3 2
4	Direct Retainers	Dr Vinni Oommen	FPD stone model preparation Central incisor(all ceramic)	Alginate impression taking practice, rpd case history and clinical cases	Dr Vishnu Thomas	4
5	Indirect retainers	Dr Vishnu Thomas	FPD stone model preparation Premolar(metal ceramic facing)	Alginate impression taking practice, rpd case history and clinical cases	Dr Vishnu Thomas	4
6	Surveyor and Surveying	Dr Joyce Thomas	FPD stone model preparation	Alginate impression taking	Dr Joyce Thomas	4

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			Premolar (metal ceramic facing)	practice, rpd case history and clinical cases		
7	RPD impression materials and procedures	Dr Manuel James	FPD stone model preparation Molar (full metal)	Alginate impression taking practice, rpd case history and clinical cases	Dr Manuel James	6
8	Principals of rpd designing	Dr Vishnu Thomas	FPD stone model preparation Molar (full metal)	Alginate impression taking practice, rpd case history and clinical cases	Dr Ajay Soman	3
9	Revision of theory topics	Dr Manuel James	FPD wax pattern fabrication	Alginate impression taking practice, rpd case history and clinical cases	Dr Ajay Soman/ Dr Manuel James	12


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DEPARTMENT OF PROSTHODONTICS
LESSON PLAN FINAL YEAR PART I [2021 – 2022]

SL.NO.	THEORY TOPICS	STAFF	PRACTICAL TOPICS	HOURS
1	Jaw relation and jaw movements Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	6 1
2	Concepts of occlusion and balanced occlusion Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	3 1
3	Tooth selection and teeth arrangement Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	3 1
4	Trial dentures Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2 1
5	Denture insertion and post insertion instructions Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	4 1
6	Relining and rebasing Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD,	2 1

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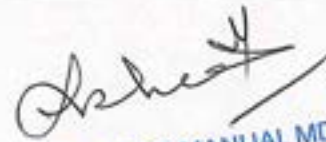
			RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	
7	Immediate complete denture Viva voce	Dr. Vishnu Thomas	Case history discussion Case history taking and discussion of cases in detail Case completion (CD,RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2 1
8	Single complete denture Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2 1
9	Overdenture Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2
10	Residual ridge resorption Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	1 1
11	Revision of all chapters Test paper Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2 1 1
12	Revision of all chapters Test paper Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD)	2 1 1

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			Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	
13	Revision of all chapters Test paper Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2 1 1



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DEPARTMENT OF PROSTHODONTICS
LESSON PLAN FINAL YEAR PART II [2021 – 2022]

SL.NO.	THEORY TOPICS	STAFF	PRACTICAL TOPICS	HOURS
1	Introduction, Diagnosis and Treatment planning	Dr. Vinni Oommen	Case history discussion	5
	Principles of tooth preparation	Dr. Vinni Oommen	Case history taking and discussion of cases in detail	6
	Full veneer crown preparation		Case completion	
	Viva voce	Dr. Junu Henry	End posting exam and bench viva (clinical)	4
		Theory viva		
2	Partial veneer crown preparation	Dr. Jovin Cherian	Case history discussion	3
	Provisional restorations	Dr. Vinni Oommen	Case history taking and discussion of cases in detail	3
	Fluid control and soft tissue management	Dr. Vinni Oommen	Case completion	3
	Viva voce		End posting exam and bench viva (clinical)	
		Theory viva	1	
		Case completion and review		
3	Impressions in FPD	Dr. Jovin Cherian	Typhodont tooth preparation in posterior teeth	5
	Working cast and dies	Dr. Vinni Oommen	Case history discussion	3
	Retainers	Dr. Vinni Oommen	Case history taking and discussion of cases in detail	3
	Viva voce		Case completion	
		End posting exam and bench viva (clinical)	1	
		Theory viva		
4	Pontics	Dr. Vinni Oommen	Case completion and review	4
	Connectors	Dr. Vinni Oommen	Typhodont tooth preparation in posterior teeth	4
	Resin bonded FPD		Case history discussion	
	Viva voce	Dr. Vinni Oommen	Case history taking and discussion of cases in detail	4
		Case completion	1	
		End posting exam and bench viva (clinical)		
5	Failures in FPD	Dr. Vinni Oommen	Theory viva	4
	Implant supported FPD		Case completion and review	
			Typhodont tooth preparation in posterior teeth	

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	Viva voce	Dr. Vinni Oommen	bench viva (clinical) Theory viva Case completion and review Typhodont tooth preparation in posterior teeth	1
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PUBLIC HEALTH DENTISTRY LESSON PLAN FOR THIRD YEAR BDS 2021 - 2022

Sl.no	Theory Topics For Third Year	Hours	Staff
1.	Concepts of Health Environmental Health Noise Pollution Water Purification Filters Disinfection Public Health Determinants of Health Man and Medicine I Man and Medicine II	1	Dr Saheer
2.	Phases of Public Health Bio Medical Water Management Seminar Presentation Concepts of Oral Health and Disease Health Education Levels of Prevention ART Communication Methods Pit and Fissure Sealant Behavioural Management WHO ASHA Fluorides- Introduction, Mechanism and Metabolism Fluorides- Delivery Methods, Toxicity, Defluoridation	2	Dr. Tency



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PUBLIC HEALTH DENTISTRY

LESSON PLAN FOR FINAL YEAR BDS 2021 - 2022

Sl.no	Theory Topics For Final Year	Hours	Staff
1.	Planning and Evaluation I Planning and Evaluation II Air Pollution Health care delivery system Primary health care Community health centres Health agencies Introduction to indices Dental caries indices Periodontal indices Flouride indices Occupational hazards in dentistry- physical and chemical Occupational hazards in dentistry- bio and psycho Establishment of dental caries Mobile dental clinic Dental economics General Epidemiology I General Epidemiology II Ethics in medicine and dentistry Public health dentistry I Public health dentistry II Dental caries Periodontal diseases Oral cancer Malocclusion Survey procedure in dentistry I Survey procedure in dentistry II Dental man power School oral health programme I School oral health programme II	1	Dr Saheer
2.	Finance in dental care Finance in dental care Research methodology and biostatistics Pit and fissure sealant, ART RCT, COPRA IDA, DCI Water purification, Filters Flourides - delivery methods, toxicity, defluoridation Nutrition and oral health Health care delivery Pit and fissure sealants Ethical principles Waste management Biomedical waste management Do's and Dont's for health professionals, consent, professional negligence	2	Dr. Tency


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PRACTICALS/ CLINICALS

Student is trained to arrive at proper diagnosis by following a scientific and systematic procedure of history taking and examination of orofacial region. Training is also imparted in management whenever possible. In view of the above each student shall maintain a record of work done, which shall be evaluated for marks at the time of university examination.

CLINICAL REQUIREMENT

THIRD BDS PRACTICAL WORK SCHEDULE

SI No.	WORK	NUMBER	SESSIONS
1.	Case History	3	Week 1-4
2.	Seminar	1	Week 2
3.	Satellite Centre Visit	1	Week 3
4.	Screening/Treatment Camp	1	Week 4
5.	End Posting Exam	1	Week 4




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CLINICAL POSTING SCHEDULE THIRD YEAR

DEPARTMENT OF PUBLIC HEALTH DENTISTRY


DAY	DISCUSSION TOPICS AND EXERCISES
1.	INTRODUCTION TO PUBLIC HEALTH DENTISTRY
2.	HISTORY OF DENTISTRY
3.	MEDICINE IN ANTIQUITY
4.	INFECTION CONTROL, DISINFECTION, STERILISATION
5.	CASE HISTORY DISCUSSION, TEST ON IMPORTANT DEFINITIONS
6.	VIVA ON CASE HISTORY/DISCUSSED TOPIC
7.	CASE TAKING I
8.	COMMUNICATION, TYPE OF PATIENTS
9.	ORAL HYGIENE PRACTICES
10.	DIET - BALANCED DIET, DEFICIENCY DISEASES
11.	CASE TAKING II
12.	DISCUSSION ON SEMINAR TOPICS
13.	DIAGNOSTIC INSTRUMENTS
14.	HOSPITAL WASTE MANAGEMENT
15.	DENTAL CAMPS
16.	IMPORTANCE OF PUBLIC HEALTH PROGRAMS
17.	WATER PURIFICATION - VISIT TO A WATER TREATMENT PLANT
18.	FLUORIDES/FLUOROSIS
19.	CASE TAKING III
20.	DENTAL AUXILIARY
21.	DENTIST ACT
22.	SEMINAR PRESENTATION
23.	SEMINAR PRESENTATION
24.	END POSTING EXAM

CLINICAL REQUIREMENTS

SL NO	PROCEDURE/ACTIVITY	REQUIRED NO
1	CASE HISTORY REPORTS	3
2	SEMINAR PRESENTATION	1
3	DENTAL CAMPS	2
4	PUBLIC HEALTH ACTIVITY	2
5	FIELD VISIT	1


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CLINICAL REQUIREMENT

FINAL BDS PRACTICAL WORK SCHEDULE

Sl no.	WORK	NUMBER	SESSIONS	
1.	DENTAL INDICES	OHI/OHI-S	5	WEEK 1-4
		DMFT/DMFS	5	WEEK 1-4
		CPI/LOA	5	WEEK 1-4
		WHO PERFORMA	5	WEEK 1-4
2.	SEMINAR	1	WEEK 2	
3.	DENTAL CARE VISIT	1	WEEK 2	
4.	WATER PURIFICATION	1	WEEK 3	
5.	SATELLITE CENTRE VISIT	1	WEEK 4	
6.	END POSTING EXAM	1	WEEK 4	

CLINICAL POSTING SCHEDULE FINAL YEAR

DEPARTMENT OF PUBLIC HEALTH DENTISTRY

DAY	DISCUSSION TOPICS AND EXERCISES
1	REVIEW ON CASE HISTORY TAKING STERILISATION
2	VIVA ON BASIC TOPICS
3	EPIDEMIOLOGY OF CARIES AND PERIODONTAL DISEASES
4	EPIDEMIOLOGY OF ORAL CANCER AND MALOCCLUSION
5	EPIDEMIOLOGICAL STUDIES- RESEARCH TOPICS
6	CASE TAKING IV
7	RESEARCH METHODOLOGY
8	BIAS
9	INDICES
10	SEMINAR TOPIC DISCUSSION
11	DENTAL AUXILLARY CASE V
12	COMPREHENSIVE AND INCREMENTAL DENTAL CARE, FINANCE
13	SEMINAR PRESENTATION
14	RESEARCH WORK- DATA COLLECTION
15	SCHOOL DENTAL HEALTH PROGRAMS
16	RESEARCH WORK INDIUS/ WHO PERFORMA
17	SURVEY, PLANNING, EVALUATION
18	FLUORIDES IN DENTISTRY
19	FINAL SUBMISSION OF RESEARCH HARD COPY

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20	COMPLETION OF SEMINARS
21	UPDATE LOG BOOK AND RECORDS
22	SUBMISSION OF CAMP REPORTS, PUBLIC HEALTH PROGRAMS
23	END POSTING EXAM/ VIVA
24	EVALUATION/ EXAM PREPARATION


CLINICAL REQUIREMENTS

SL NO.	PROCEDURE/ ACTIVITY	REQUIRED NO
1	CASE HISTORY	5
2	OHI	5
3	DMFT/S	5
4	WHO PERFORMA	5
5	RESEARCH PROJECT	1
6	DENTAL CAMPS	5
7	FIELD VISIT	3
8	SEMINAR PRESENTATION	2




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DEPARTMENT OF ORAL AND MAXILLOFACIAL SURGERY

LESSON PLAN- IIIrd year BDS 2021-2022

SI NO	TOPIC	DESCRIPTION	HOURS	STAFF IN CHARGE
1	Introduction	Definition, scope, aims and objectives. Diagnosis in oral surgery: History taking, Clinical examination, Investigations. Principles of infection control and cross-infection control with particular reference to HIV/AIDS and Hepatitis	1	Dr. Augustine
2	Principles of Oral Surgery	Asepsis: Definition Measures to prevent introduction of infection during Surgery. Preparation of the patient, Measures to be taken by operator, Sterilization of instruments - various methods of sterilization etc, Principles and need for cleaning of infected/ used instruments prior to re sterilization Surgery set up. Pre- anesthetic considerations Pre-medication: purpose, drugs used Anesthetic considerations a) Local b) Local with IV sedations Use of general anesthetic Access: Intra-oral: Mucoperiosteal flaps, principles, commonly used intraoral incisions. Bone Removal: Methods of bone removal. Use of Burs: Advantages & precautions Bone cutting instruments: Principles of using chisel & osteotome. Extra-oral. Skin incisions - principles, various extra-oral incision to expose facial skeleton. a) Submandibular b) Pre auricular Incision for TMJ, Access to maxilla & orbit , Bi coronal incision Control of hemorrhage during surgery Normal Haemostasis Local measures available to control bleeding Hypotensive anaesthesia etc. Drainage & Debridement Purpose of drainage in surgical wounds Types of drains used Debridement: purpose, soft tissue & bone debridement. Closure of wounds Type wounds, Classification of wounds Suturing: Principles Suture material: Classification, ideal requirements Body response and resorbability of various materials	4	Dr. Augustine
3	Local Anaesthesia	Introduction and Neurophysiology Concept of LA Classification of local anesthetic agents Ideal requirements. Mechanism of action, Armamentarium, Indications Types of local	5	Dr. Augustine



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DEPARTMENT OF ORAL AND MAXILLOFACIAL SURGERY

LESSON PLAN- IIIrd year BDS 2021-2022

		anaesthesia Use of vaso constrictors in local anesthetic solution -Advantages, contra-indications, Various vaso constrictors used. Anaesthesia of the mandible - Pterygomandibular space - boundaries, contents etc. Intra oral and extra oral techniques of Inferior Alveolar Nerve Block, Mandibular Nerve Block, Mental Nerve Block, Infiltrations, etc. Anaesthesia of Maxilla – Infiltrations, Infra - orbital nerve block, Posterior superior alveolar nerve block, Infiltrations, Maxillary nerve block – Intra oral and extra oral Techniques Complications of local anaesthesia- local and systemic Disposal of sharp instruments		
4	General Anaesthesia	Concept of general anaesthesia. Indications of general anaesthesia in dentistry. Pre-anesthetic evaluation of the patient. Pre-anesthetic medication - advantages, drugs used. Conscious sedation Commonly used anesthetic agents. Complication during and after G.A. I.V. sedation with Diazepam and Midazolam. Indications, mode of action, technique etc. Cardiopulmonary resuscitation Use of oxygen and emergency drugs. Tracheostomy.	2	Dr. Augustine
5	Exodontia	General considerations Ideal Extraction. Indications/ contra indications for extraction of teeth Extractions in medically compromised patients. Methods of extraction Forceps or intra-alveolar or closed method. Principles, types of movement, force, role of left hand etc. Trans-alveolar, surgical or open method Indications, surgical procedure. Dental elevators, uses, classification, principles in the use of elevators, commonly used elevators. Armamentarium, Complications Complications during exodontia Common to both maxilla and mandible. Post-operative complications Prevention and management of complications.	4	Dr. Augustine
6	Medical Emergencies in dental practice	Primary care of medical emergencies in dental practice (a) Cardio vascular (b) Respiratory (c) Endocrine(d) Anaphylactic reaction (e) Epilepsy Basic Life Support	3	Dr. Augustine



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LESSON PLAN- IIIrd year BDS 2021-2022

7	Emergency drugs & Intra muscular and I.V. Injection	Emergency drugs required in a dental clinic Applied anatomy. Sites for intra muscular and intra venous injections, techniques etc.	1	Dr. Augustine
8	Death Certification & legal aspects of Forensic medicine.(classes to be handled by faculty from the department of forensic medicine of a recognized medical college	Legal procedure and courts Medicolegal Autopsy, Objective, Procedure - Exhumation Sudden and unexpected death Forensic traumatology -Mechanical injuries, Medicolegal aspect of injury, Head injury, Transportation injuries Dental investigation in mass disaster incidents	6	Dr. Augustine




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LESSON PLAN- IIIrd year BDS 2021-2022

PRACTICALS/ CLINICALS

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Sl. No.	Topic	Procedures in III Year	Quota: Must do
1	Case Taking	Detailed clinical examinations, investigations and diagnosis	2 cases
2	Dental Extraction	Extraction of anterior and mobile teeth under LA : Infiltration only	30 cases
3	Seminars	Seminars on basic subjects, local anesthesia, investigative procedures,	2 no.



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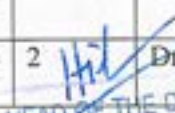
LESSON PLAN - Part I BDS 2021-2022

SI NO	TOPIC	DESCRIPTION	HOURS	STAFF IN-CHARGE
1	Impacted teeth	Incidence, definition, etiology. Impacted mandibular third molar Classification, reasons for removal Assessment - both clinical & radiological. Armamentarium and surgical procedures for removal. Complications during and after removal, its prevention and management. Maxillary third molar, Indications for removal, classification, Armamentarium and surgical procedure for removal, Complications during and after removal, its prevention and management. iv. Impacted maxillary canine. Reasons for canine impaction, indications for removal, Methods of management, Localization, labial and palatal approaches, Complications during and after removal, its prevention and management Surgical exposure, Transplantation	4	Dr. Basil Jacob
2	Neurological Diseases	Trigeminal neuralgia - definition, etiology, clinical features and methods of management including medical and surgical. Facial paralysis - etiology, clinical features. Nerve injuries - Classification, clinical features and management, Nerve Grafting - Neuropathy	3	Dr. Basil Jacob
3	Implants	Concept of osseointegration, History of implants their design & surface characteristics. Knowledge of various types of implants, Bone biology, Morphology, Classification of bone and its relevance to implant placement. Bone augmentation materials. Soft tissue considerations in implant dentistry. Surgical procedure to place implants	2	Dr. Basil Jacob
4	Diseases Of Maxillary Sinus	Surgical anatomy and development of the sinus. Sinusitis both acute and chronic	2	Dr. Basil Jacob




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LESSON PLAN - Part I BDS 2021-2022

		Surgical approach of sinus - Cald well-Luc procedure, Knowledge of FESS, Removal of root from the sinus. Oro-antral fistula and communications- etiology, clinical features and surgical methods for closure		
5	Cyst of the Jaws	Definition, classification, pathogenesis. Diagnosis - Clinical features, radiological, FNAC, use of contrast media and histopathology. Management - types of surgical procedures. Rationale of the techniques, indications, contraindications, procedures, complications etc.	4	Dr. Basil Jacob
6	Jaw Deformities	Basic forms - Prognathism, Retrognathism and open bite. Reasons for correction. Diagnosis and treatment planning Outline of surgical methods carried out on mandible and maxilla-subapical, body, sagittal split osteotomy, genioplasty, anterior maxillary Osteotomy, Le fort I osteotomy Role of distraction osteogenesis in correction of jaw deformities	3	Dr. Basil Jacob
7	Pre Prosthetic Surgery	Definition Classification of procedures Corrective procedures: Alveoloplasty, Reduction of maxillary tuberosities, Frenectemies and removal of tori. Ridge extension or Sulcus extension procedures, Indications and various surgical procedures Ridge augmentation and reconstruction. Indications, use of bone grafts, hydroxyapatite etc	2	Dr. Basil Jacob



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LESSON PLAN - Part I BDS 2021-2022

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Procedures in Final year (Part I)			
1	Case Taking	Detailed clinical examinations, investigations and diagnosis	3 cases
2	Dental Extraction	Extraction of anterior and posterior teeth under LA : Infiltration and blocks	90 cases
3	Suturing	Suturing of extraction wound	5 no.
4	Seminars	Seminars on oral surgery subjects, cross contamination and infection, impactions, medically compromised patients, medical emergencies etc.	2 no.
5	Observation	Observing minor surgery under LA done by staff member	3 cases
6	Assistance	Assistance of minor surgery under LA done by staff member	2 cases
7	Observation	Observation of cases managed in the casualty	2 cases
8	Skill development	Wiring procedures in models	3 nos.



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LESSON PLAN- Part II BDS 2021-2022

SI NO	TOPICS	DESCRIPTION	HOURS	STAFF IN-CHARGE
1	Cleft Lip and Palate	Etiology of the clefts, incidence, classification Role of dental surgeon/ maxillofacial surgeon in the cleft team. Outline of the closure procedures,	1	Dr. Hisham/ Dr. Basil/ Dr. Augustine
2	Infections of the Oral cavity	Introduction, surgical anatomy of the superficial and deep fasciae of head and neck Factors responsible for infection, pathogenicity, virulence Dento-alveolar abscess - aetiology, clinical features and management. Spread of odontogenic infections through various facial spaces and its management Ludwig's angina - definition, aetiology, clinical features, management and complications Course of odontogenic infections	6	Dr. Hisham/ Dr. Basil/ Dr. Augustine
3	Fungal Infections of head and neck	Candidiasis, Actinomycosis, Coccidiomycosis, Rhinosporidosis, Antifungal agents	1	Dr. Hisham/ Dr. Basil/ Dr. Augustine
4	Osteomyelitis of the jaws	Definition, etiology, pre-disposing factors, classification, clinical features and management	1	Dr. Hisham/ Dr. Basil/ Dr. Augustine
5	Carcinoma of oral cavity	Lymphatic Spread. TNM classification, Staging. Biopsy-types, filling of Histopathology request form Outline of management of Squamous Cell Carcinoma: surgery, radiation and chemotherapy Role of dental surgeons in the prevention and early detection of oral cancer	2	Dr. Hisham/ Dr. Basil/ Dr. Augustine
6	Osteoradionecrosis	Definition, etiology, theories, pre-disposing factors, classification, clinical features and management.	1	Dr. Hisham/ Dr. Basil/ Dr. Augustine
7	Maxillofacial Traumatology	Emergency management in maxillofacial trauma General considerations, types of fractures, aetiology, clinical features and general principles of management. Mandibular fractures - Applied anatomy, classification. Diagnosis - Clinical and radiological features, Management - Reduction -closed and open Fixation and immobilization methods outline of rigid and semi-rigid internal fixation Fractures of the condyle - etiology, classification, clinical features, principles of management Fractures of the middle third of the face. Definition of the mid face, applied surgical	7	Dr. Hisham/ Dr. Basil/ Dr. Augustine

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LESSON PLAN- Part II BDS 2021-2022

		anatomy, classification, clinical features and outline of management. Alveolar fractures - methods of management Fractures of the Zygomatic complex and orbit. Classification, clinical features, indications for treatment, various methods of reduction and fixation		
8.	Salivary gland diseases	Surgical Anatomy of Minor and Major salivary glands Sialography, contrast media, procedure. Inflammatory conditions of the salivary glands Sialolithiasis- Sub mandibular duct and gland , parotid duct and gland ,Clinical features, management, Intraoral and extra oral Sialolithotomy. Salivary fistulae, sialocele Autoimmune diseases of the salivary glands, diagnosis management Common tumours of salivary glands like Pleomorphic adenoma including minor salivary glands	3	Dr. Hisham/ Dr. Basil/ Dr. Augustine
9.	Tumors of the Oral cavity	General considerations, surgical principles Non odontogenic benign tumours occurring in oral cavity - fibroma, papilloma, lipoma, ossifying fibroma, myxoma etc. Odontogenic tumors: both benign and malignant. Ameloblastoma - Clinical features, radiological appearance and methods of management. Osteogenic tumours of the faciomaxillary region	4	Dr. Hisham/ Dr. Basil/ Dr. Augustine
10.	Disorders of T.M. Joint	Applied surgical anatomy of the joint. Development of the TMJ Surgical approaches to TM. J Radiological investigations Hypermobility of TMJ; Dislocation - Types, aetiology, clinical features and management. Hypomobility of TMJ; Classification, Ankylosis - Definition, aetiology, clinical features and management. Myo-facial pain dysfunction syndrome, etiology, clinical features, management Non surgical and surgical. Internal derangement of the joint. Inflammatory Diseases of T.M. Joint. Arthroscopy	4	Dr. Hisham/ Dr. Basil/ Dr. Augustine

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LESSON PLAN- Part II BDS 2021-2022

whenever possible. In view of the above each student shall maintain a record of work done, which shall be evaluated for marks at the time of university examination.

1	Case Taking	Detailed clinical examinations, investigations and diagnosis	5 cases
2	Dental Extraction	Extraction of anterior and posterior teeth under LA : Infiltration and blocks	60cases
3	Seminars	Seminars on oral surgery subjects like TMJ, Tumors, Maxillofacial injuries, Infections, Salivary Gland diseases and Medico-legal considerations	2 no.
4	Observation	Observation of major surgery under GA done in the OT	3 cases
5	Assistance	Assistance of minor surgery under LA done	3cases



		by staff member	
6	Procedure	Incision and drainage	3
7	Procedure	Wound dressing	5
8	Observation	Observation of cases managed in the casualty	3 cases



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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS

PRACTICAL LESSON PLAN FOR 2nd YEAR BATCH (2021-2022)

SL NO	TOPIC	STAFF	HOURS
1	Straightening of wire	Dr Afzal	6
2	Equilateral triangle	Dr Afzal	44
3	Square	Dr Afzal	
4	Rectangle	Dr Afzal	
5	Circle	Dr Afzal	
6	U-V	Dr Afzal	
7	C-clasp	Dr Afzal	
8	Full clasp	Dr Afzal	30
9	Triangular clasp	Dr Afzal	
10	Adams clasp	Dr Afzal	
11	Finger spring	Dr Afzal	10
12	Double cantilever spring	Dr Afzal	
13	Coffin spring	Dr Afzal	20
14	Short labial bow	Dr Afzal	
15	Long labial bow	Dr Afzal	
16	Split labial bow	Dr Jose	
17	U loop buccal canine retractor	Dr Ameen	
18	Helical canine retractor	Dr Ameen	
19	Self supported canine retractor	Dr Ameen	10
20	Palatal canine retractor	Dr Jose	
21	T spring	Dr Jose	
22	Reverse labial bow	Dr Jose	
23	Roberts retractor	Dr Faraz	20
24	Hawley's appliance fabrication	Dr Faraz	

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25	Tongue guard appliance	Dr Faraz	10
26	Oral screen	Dr Waheda	30
27	Hawley's appliance with anterior bite plane	Dr Thushar	
28	Hawley's appliance with PBP and Z spring	Dr Sandeep	
29	Catalans appliance	Dr Sandeep	
30	Expansion appliance	Dr Waheda	

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THEORY LESSON PLAN FOR 3RD YEAR BATCH (2021-2022)

SL NO	TOPIC	STAFF	HOURS
1	Introduction and history of orthodontics	Dr Afzal	1
2	Growth and development basic concepts	Dr Afzal	7
3	Theories of growth	Dr Afzal	
4	Growth and development – Mechanism of bone growth	Dr Afzal	
5	Growth and development – Pre and Post natal growth of cranial base	Dr Afzal	
6	Growth and development – Pre and Post natal growth of maxilla	Dr Afzal	
7	Growth and development- Pre and Post natal growth of mandible	Dr Afzal	
8	Functional development	Dr Afzal	
9	Development of dentition and occlusion	Dr Jose	4
10	Occlusion basic concepts	Dr Jose	
11	Classification of malocclusion	Dr Ameen	
12	Classification of malocclusion	Dr Ameen	
13	Etiology of malocclusion	Dr Faraz	2
14	Etiology of malocclusion	Dr Faraz	
15	Diagnostic aids, Radiographs, Photographs and Occlusograms , EMG	Dr Waheda	6
16	Case history	Dr Waheda	
17	Cephalometrics	Dr Thushar	
18	Study Models	Dr Thushar	
19	Skeletal maturity indicators	Dr Sandeep	



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THEORY LESSON PLAN FOR FINAL YEAR PART I SUPPLEMENTARY BATCH (2021-2022)

SL NO	TOPIC	STAFF	HOURS
1	Preventive Orthodontics- part 1	Dr Afzal	2
2	Preventive Orthodontics- part 2	Dr Afzal	
3	Interceptive Orthodontics – part 1	Dr Afzal	3
4	Interceptive Orthodontics – part 2	Dr Afzal	
5	Interceptive Orthodontics – part 3	Dr Afzal	
6	Habits	Dr Afzal	1
7	Orthodontic treatment planning – General principles- part 1	Dr Afzal	2
8	Orthodontic treatment planning – General principles- part 2	Dr Afzal	
9	Anchorage in Orthodontics – part 1	Dr Jose	2
10	Anchorage in Orthodontics – part 2	Dr Jose	
11	Biomechanical principles in orthodontic tooth movement- part 1	Dr Ameen	2
12	Biomechanical principles in orthodontic tooth movement- part 2	Dr Ameen	
13	Biology of tooth movement –part 1	Dr Faraz	2
14	Biology of tooth movement –part 2	Dr Faraz	
15	Methods of gaining space	Dr Waheda	7
16	Proximal slicing	Dr Waheda	
17	Extraction in orthodontics	Dr Thushar	
18	Expansion in orthodontics- Slow arch expansion	Dr Thushar	
19	Expansion in orthodontics- Rapid maxillary expansion	Dr Sandeep	
20	Distalization	Dr Ameen	
21	Proclination of anteriors and derotation of posteriors	Dr Ameen	
22	Orthodontic appliances – General indications	Dr Ameen	2
23	Orthodontic appliances – Classification, advantages, disadvantages	Dr Jose	
24	Removable appliances – Part 1	Dr Jose	
25	Removable appliances – Part 2	Dr Ameen	
26	Fixed Appliance – Part 1	Dr Ameen	

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27	Fixed Appliance – Part 2	Dr Faraz	2
28	Myofunctional Appliance – General principles	Dr Faraz	5
29	Activator	Dr Waheda	
30	Bionator and Twin block	Dr Waheda	
31	Frankel functional regulator	Dr Thushar	
32	Fixed functional appliance	Dr Thushar	
33	Orthopaedic appliances – Part 1	Dr Sandeep	3
34	Orthopaedic appliances – Part 2	Dr Ameen	
35	Orthopaedic appliances – Part 3	Dr Ameen	
36	Cleft lip and palate – Part 1	Dr Ameen	2
37	Cleft lip and palate – Part 2	Dr Jose	4
38	Surgical orthodontics (minor) – part 1	Dr Jose	
39	Surgical orthodontics (minor) – part 2	Dr Ameen	
40	Surgical orthodontics (major) – part 1	Dr Ameen	
41	Surgical orthodontics (major) – part 2	Dr Faraz	3
42	Management of midline diastema	Dr Faraz	
43	Management of Class I malocclusion	Dr Waheda	
44	Management of Deepbite	Dr Waheda	
45	Management of Openbite	Dr Thushar	
46	Management of Crossbite	Dr Thushar	
47	Management of Class II malocclusion	Dr Sandeep	
48	Management of Class III malocclusion	Dr Ameen	
49	Adult orthodontics – part 1	Dr Ameen	2
50	Adult orthodontics – part 2	Dr Ameen	2
51	Retention and Relapse – part 1	Dr Ameen	
52	Retention and Relapse – part 2	Dr Ameen	2
53	Computers in orthodontics	Dr Faraz	
54	Recent developments in orthodontics	Dr Faraz	1
55	Genetics	Dr Waheda	
56	Sterilisation	Dr Waheda	
57	Soldering and welding	Dr Thushar	1
58	Laboratory procedures	Dr Thushar	
59	Ethics in orthodontics	Dr Ameen	1



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DEPARTMENT OF CONSERVATIVE DENTISTRY & ENDODONTICS

LESSON PLAN 2021

TOPIC FOR I YEAR - DENTAL MATERIALS

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Introduction	Dr Manoj	2
2	Biological considerations in use of dental materials	Dr Nishin	2
3	Dental cements	Dr Nishin	5
4	Restorative Resins	Dr Aby	4
5	Dental Amalgam	Dr Moushmi	4
6	Direct Filling Gold	Dr Binila	2
7	Dental waxes	Dr Nishin	2
8	Mechanics of cutting	Dr Aby	1
9	Waste disposal	Dr Beulah	1
10	Metals and alloys	Dr Binila	2
11	Dental casting alloys	Dr Moushmi	6
12	Dental Ceramics	Dr Beulah	8

TOPIC FOR II YEAR

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Introduction to Conservative Dentistry	Dr Manoj	1
2	Definition, Aim & Scope of Conservative Dentistry & Endodontics	Dr Nishin	1
3	Nomenclature of dentition, Toothnumbering systems	Dr Aby	1
4	Restoration, Definition & Objectives	Dr Aby	1
5	Hand instruments	Dr Moushmi	2
6	Rotary Cutting Instruments	Dr Beulah	2
7	Dental caries-Aetiology, Classification	Dr Binila	1
8	Fundamentals in tooth preparation	Dr Beulah	4
9	Tooth preparation for amalgam restorations. Stepwise procedure for Class I II III IV V amalgam restorations. Failure of amalgam restorations	Dr Nishin	6
10	Contact & contour of teeth-different methods of teeth separation	Dr Aby	1
11	Matrices, Retainers & Wedges	Dr Aby	1
12	Finishing and polishing of restorations	Dr Binila	1
13	Chairside positions- patient & operator positions	Dr Binila	1
14	Management of deep carious lesions	Dr Moushmi	2
15	Access cavity and brief introduction of root canal instruments	Dr Moushmi	2



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TOPIC FOR III YEAR

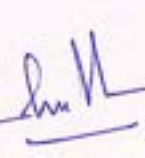
SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Nomenclature of dentition	Dr Manoj	1
2	Gnathological concepts of restoration-occlusion	Dr Nishin	2
3	Dental caries	Dr Nishin	4
4	Treatment planning for restorative procedures	Dr Aby	2
5	Preventive measures in restorative practise	Dr Moushmi	3
6	Armamentarium for tooth preparation	Dr Binila	4
7	Isolation of operating field	Dr Nishin	2
8	Infection control	Dr Beulah	2
9	Pulp protection	Dr Binila	1
10	Pain control in restorative procedures	Dr Aby	1
11	Amalgam restoration	Dr Moushmi	5
12	Contacts & Contour	Dr Aby	1
13	Management of deep carious lesions	Dr Nishin	1
14	Dentinal hypersensitivity	Dr Binila	1
15	Complex amalgam restorations	Dr Moushmi	4
16	Gingival tissue management	Dr Aby	1
17	Adhesion to tooth structure	Dr Beulah	3
18	Anterior restorations	Dr Beulah	1
19	Composite restorations	Dr Beulah	2
20	Minimal Invasive Dentistry	Dr Binila	2
21	Alternative methods of tooth preparation-Air abrasion, Chemomechanical methods, Laser	Dr Moushmi	1

TOPIC FOR FINAL YEAR PART I - CONSERVATIVE

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Esthetics in dentistry	Dr Manoj	4
2	Composite restorations-Recent advances, Direct & Indirect	Dr Nishin	3
3	Cast restorations	Dr Aby	3
4	Casting	Dr Binila	2
5	Temporization of interim restorations	Dr Moushmi	1
6	Root caries	Dr Beulah	1
7	Non carious destruction of tooth structure	Dr Moushmi	2
8	Ceramic restorations	Dr Beulah	3
9	Direct filling gold restorations	Dr Binila	1


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TOPIC FOR FINAL YEAR PART II - ENDODONTICS

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Emergency endodontic procedure	Dr Manoj	2
2	Anatomy of pulp space	Dr Nishin	2
3	Access cavity preparation	Dr Nishin	2
4	Preparation of root canal space- Determination of working length Cleaning & shaping	Dr Aby	3
5	Disinfection of root canal space- Irrigants Intra canal medicaments	Dr Moushmi	2
6	Problems during cleaning & shaping of root canals	Dr Binila	2
7	Obturation of root canal system	Dr Beulah	2
8	Root canal sealers	Dr Beulah	2
9	Post endodontic restorations	Dr Beulah	2
10	Smear layer & its importance	Dr Binila	1
11	Discolored teeth & its management	Dr Moushmi	1
12	Traumatized teeth	Dr Aby	2
13	Endodontic surgeries	Dr Nishin	3
14	Root resorption	Dr Binila	1
15	Success and failure of Endodontics	Dr Moushmi	1
16	Re-treatment in Endodontics	Dr Aby	1
17	Lasers and microscopes in Conservative	Dr Binila	1
18	Endo perio lesions	Dr Moushmi	2



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DEPARTMENT OF CONSERVATIVE DENTISTRY & ENDODONTICS

LESSON PLAN

FIRST YEAR PRACTICAL CLASS SCHEDULE

SL NO	DAY	WORK SCHEDULE
1	1 st week	Introduction on fundamentals of tooth preparation
2	2 nd week	Issue of moulds & Demo given on pouring of plaster models
3	3 rd week	Demo given for Class I exercise
4	4 th week & 5 th week	Class I occlusal surface in mandibular molar
5	6 th week	Class I buccal extension in mandibular molar
6	7 th & 8 th week	Class I occlusal surface without involving oblique ridge in maxillary molar
7	9 th & 10 th week	Class I occlusal surface involving oblique ridge in maxillary molar
8	11 th & 12 th week	Class I palatal extension in maxillary molar
9	13 th & 14 th week	Class I occlusal surface in premolar
10	15 th & 16 th week	Viva Voce - Class I
11	17 th week	Demo given for class II exercise
12	18 th & 19 th week	Class II mesio occlusal in mandibular molar
13	20 th & 21 st week	Class II mesio occluso distal in mandibular molar
14	22 nd & 23 rd week	Class II mesio occlusal without involving oblique ridge in maxillary molar
15	24 th & 25 th week	Class II disto occlusal involving oblique ridge in maxillary molar
16	26 th & 27 th week	Class II mesio occlusal in premolar
17	28 th & 29 th week	Viva voce - Class II
18	30 th week	Demo given on Class III and Class V
19	31 st & 32 nd week	Class III palatal on central incisor
20	33 rd & 34 th week	Class V labial on canine
21	35 th & 36 th week	Viva Voce - Class III, Class V
22	37 th to 40 th week	Wax up exercises
23	41 st & 42 nd week	Submission of plaster models
24	43 rd & 44 th week	End posting Viva



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SECOND YEAR PRACTICAL CLASS SCHEDULE

PRECLINICAL CONSERVATIVE DENTISTRY

SL NO	DAY	WORK SCHEDULE
1	1 st week	Introduction on fundamentals of tooth preparation
2	2 nd week	Demo given for Class I exercise
3	3 rd week	Class I occlusal surface in mandibular molar
4	4 th week & 5 th week	Class I occlusal surface in mandibular molar
5	6 th week	Class I palatal extension in maxillary molar
6	7 th & 8 th week	Class I occlusal surface in mandibular premolar
7	9 th & 10 th week	Class I occlusal surface in maxillary premolar
8	11 th & 12 th week	Demo given for Class II exercise
9	13 th & 14 th week	Class II disto occlusal in mandibular molar
10	15 th & 16 th week	Class II mesio occlusal in mandibular molar
11	17 th week	Class II conservative mesio occlusal in mandibular molar
12	18 th & 19 th week	Class II mesio occluso distal in mandibular molar
13	20 th & 21 st week	Class II mesio occlusal involving oblique ridge in maxillary molar
14	22 nd & 23 rd week	Class II disto occlusal involving oblique ridge in maxillary molar
15	24 th & 25 th week	Class II mesio occluso distal in maxillary molar
16	26 th & 27 th week	Class II mesio occluso distal in mandibular premolar
17	28 th & 29 th week	Class II mesio occlusal in mandibular premolar
18	30 th week	Class II disto occlusal in maxillary premolar
19	31 st & 32 nd week	Class II mesio occlusal in maxillary premolar
20	33 rd & 34 th week	Viva voce – Fundamentals of tooth preparation, Class I & Class II
21	35 th week	Demo given – Class III, Class V
22	36 th week	Class III mesial surface in maxillary canine
23	37 th & 38 th week	Class V labial surface on mandibular molar
24	39 th & 40 th week	Class V labial surface on mandibular premolar
25	41 st & 42 nd week	Viva Voce



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SECOND YEAR PRACTICAL CLASS SCHEDULE

DENTAL MATERIALS

SL No :	Day	Work Schedule
1	1 st week	Discussion on dental cements
2	2 nd week	Demo on manipulation of Zinc oxide Eugenol cement
3	3 rd & 4 th week	Manipulation of Zinc oxide Eugenol cement
4	5 th week	Demo on Zinc phosphate cement
5	6 th & 7 th week	Manipulation of Zinc phosphate cement
6	8 th week	Demo on Glass Ionomer Cement
7	9 th & 10 th week	Manipulation Of Glass Ionomer cement
8	11 th week	Demo on Zinc polycarboxylate cement
9	12 th & 13 th week	Manipulation of Zinc polycarboxylate cement
10	14 th & 15 th week	Discussion on silver amalgam
11	16 th week	Demo on manipulation of silver amalgam
12	17 th & 18 th week	Manipulation of silver amalgam



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THIRD YEAR PRACTICAL CLASS SCHEDULE

SL No :	Day	Work Schedule
1	1 st day	Discussion on instruments and instrument arrangement
2	2 nd and 3 rd day	Discussion on sterilization protocol, infection control and disinfection
3	4 th to 6 th day	Discussion on silver amalgam, glass ionomercement.
4	7 th day	Viva and clinical case taking for GIC Restoration
5	8 th to 10 th day	Case history discussion and clinical case of GICrestoration(Class IV and Class V)
6	11 th to 20 th day	Case history discussion and class I silver amalgam restoration
7	21 st to 25 th day	Seminars, case discussion
8	26 th to 30 th day	End posting assessment, Viva voce

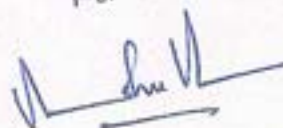
FINAL YEAR PART I PRACTICAL CLASS SCHEDULE

SL No :	Day	Work Schedule
1	1 st day	Discussion on class II silver amalgam restoration
2	2 nd day	Discussion on composite restoration
3	3 rd day	Collection on natural teeth and mounting for pre clinic exercise
4	4 th to 6 th day	Pre-clinical exercise on natural teeth for composite restorations
5	7 th to 15 th day	Case history discussion and clinical case taking for class II silver amalgam restoration
6	16 th to 25 th day	Case history discussion and case taking for composite class III restoration
7	26 th to 30 th day	End posting assessment and Viva VOC



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FINAL YEAR PART II PRACTICAL CLASS SCHEDULE

Sl No	Day	Work schedule
1	1 st day	Revision on glass ionomer restoration
2	2 nd day	Revision on silver amalgam restoration
3	3 rd day	Revision on composite restoration
4	4 th to 10 th day	Case discussion and case taking of class II silver amalgam restoration
5	11 th to 20 th day	Case discussion and case taking on class III, class IV composite restoration.
6	21 st to 25 th day	Individual seminar discussions
7	26 th to 30 th day	End posting assessment and viva voce

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ACADEMIC YEAR 2022-2023

DEPARTMENT OF ORAL MEDICINE AND RADIOLOGY

LESSON PLAN 2022-23

LECTURE SCHEDULE FOR FINAL YEAR PART 1

Sl No	Topic	Hours	Staff
1	Cysts of the jaw	1	Anjana MK
2	Ulcerative and vesiculobullous lesions	4	Jayesh JU
3	Endocrine disorders	3	Anjana MK
4	Extra oral radiographic techniques	2	Afsal S M
5	OPG	1	Jayesh JU
6	Digital imaging	1	Anjana MK
7	CT, MRI, Pet scan, CBCT	2	Jayesh JU
8	R/f and d/d of dental caries	1	Anjana MK
9	R/f of periodontal diseases	1	Anjana MK
10	Red and white lesions	4	Rema J
11	Forensic odontology	2	Afsal S M
12	Diseases of the bones	2	Jayesh JU
13	TMJ disorders	2	Afsal S M
14	D/d of periapical radiopacities	1	Jayesh JU
15	D/d of periapical radiolucencies	1	Anjana MK
16	D/d of mixed lesions	1	Rema JU
17	Orofacial pain	2	Anjana MK
18	Oral cancer	1	Afsal S M
19	Soft tissue calcifications	1	Afsal S M
20	Autoimmune diseases	1	Rema J
21	Diseases of maxillary sinus	1	Jayesh JU
22	Benign tumors of the jaw	2	Afsal S M
23	Traumatic injuries of the tooth and jaw	2	Rema J

PRACTICALS / CLINICALS

CLINICAL REQUIREMENT

Sl.No	Topic	Procedures in final year (part 1)	Minimum Requirement
1	Case history	History taking, clinical examination, investigations, diagnosis and treatment planning and patient photographs – special case	20
2	Case history	History taking, clinical examination, investigations, diagnosis and treatment planning and patient photographs – Routine case	30
3	Radiographs	Pathologic radiographs with interpretation	15
4	Assignments	Case presentation Journal presentation Seminar presentation	3 <i>Rema</i>

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Clinical posting schedule

Day 1	Discussion/viva and demo on patient examination
Day 2	Radiology demo
Day 6 onwards	Case presentations and corrections, journal presentation
Day 20	End posting exam

LECTURE SCHEDULE FOR THIRD YEAR BDS

Sl No	Topic	Hours	Staff
1	Introduction to OMR, case history	2	Afsal S M
2	Investigations	2	Afsal S M
3	Respiratory disorders	1	Jayesh JU
4	CVS	1	Jayesh JU
5	GIT	1	Anjana MK
6	Bleeding and clotting disorders	1	Anjana MK
7	Haematological disorders	1	Anjana MK
8	Neuromuscular disorders	1	Afsal S M
9	Liver disorders	1	Rema J
10	Kidney disorders	1	Rema J
11	Disorders of tongue	1	Rema J
12	Introduction to radiology, history and physics	1	Jayesh JU
13	Radiation biology	1	Jayesh JU
14	Radiation protection	1	Anjana MK
15	Films and accessories	1	Anjana MK
16	Processing	1	Anjana MK
17	Faulty radiographs	1	Rema J
18	Projection geometry	1	Rema J
19	Intra oral radiographic techniques	2	Afsal S M
20	Anatomical landmarks and interpretation	1	Afsal S M
21	Disorders of salivary glands	2	Jayesh JU
22	Cervical lymphadenopathy	1	Afsal S M
23	Pigmented lesions	2	Anjana MK
24	Fungal infections	1	Anjana MK
25	Bacterial infections	1	Jayesh JU
26	Viral infections	2	Afsal S M



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Clinical posting schedule for third year BDS

S NO	POSTING DAY	TOPICS
1	Day 1- 5	Case History discussion, Discussion of Examination of swellings, ulcers, TMJ and Muscles of mastication, Salivary Glands and Lymph Nodes
2	Day 6 and 7	Viva
3	Day 8	Case history taking and patient examination demo
3	Day 9 onwards	Patient Case recording
4	Day 15 onwards	Special Case presentation-I Journal Presentation
5	Day 20 onwards	End posting assessment and viva voce



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PEDIATRIC AND PREVENTIVE DENTISTRY

LESSON PLAN 2022-2023

LECTURE SCHEDULE FOR III BDS

Sl.no	Theory Topics For Third Year	Hours	Staff
1.	Introduction to Paediatric and Preventive Dentistry Definition, Scope, Objectives and Importance	1	Dr. Renu
2	Dental Anatomy and Histology ◆ Chronology of Eruption of teeth ◆ Differences between primary and permanent teeth ◆ Eruption disorders and their management including teething, ectopic eruption, ankylosis ◆ Importance of first permanent molar	1	Dr. Sharon
3	Growth and Development (will be covered by Department of Orthodontics also) ◆ Importance of study of growth and development in Pedodontics ◆ Prenatal and postnatal factors in growth and development ◆ Theories of growth and development ◆ Methods to measure growth ◆ Development of maxilla and mandible and age related changes	2	Dr. Stacey
4	Development of occlusion from birth to adolescence ◆ Mouth of neonate, gum pads ◆ Primary Dentition period ◆ Mixed dentition period ◆ Establishment of occlusion ◆ Study of variation and abnormalities	2	Dr. Renu
5	Case history recording ◆ Principles of history taking, examination, investigations, ◆ diagnosis and treatment planning	1	Dr. Sharon
6	Child Psychology ◆ Definition ◆ Importance of understanding Child Psychology in Pedodontics ◆ Theories ◆ Psychological development from birth through adolescence ◆ Dental fear, anxiety and their management, types of cry ◆ Application of Psychology principles in management of child patients in the dental office ◆ Psychological disorders including anorexia, bulimia ◆ Child abuse and neglect	4	Dr. Stacey
7	Behaviour management ◆ Definition ◆ Classification and types of behaviour ◆ Factors influencing child behaviour ◆ Non- Pharmacologic management of behaviour ◆ Pharmacologic management of behaviour- ◆ Conscious sedation including nitrous oxide- oxygen inhalational anaesthesia ◆ Pharmacological principles in Paediatric Dentistry- drug dosage formulae ◆ Analgesics, anti-inflammatory and antibiotics commonly prescribed for children	4	Dr. Renu

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LECTURE SCHEDULE FOR FINAL PART I BDS

Sl No	Theory For Final Year Part I	Hours	Staff
1	Dental Caries ♦ Diagnostic procedures and caries detection ♦ Caries pattern in primary, young permanent and permanent teeth ♦ Early childhood Caries, rampant caries- definition, classification, etiology, pathogenesis, clinical features, complications and management ♦ Role of diet and nutrition in dental caries and sugar substitutes ♦ Diet counselling and diet modifications ♦ Caries activity tests , caries prediction, susceptibility and their clinical application	3	Dr. Renu
2	Dental Radiology as related to Pedodontics	1	Dr. Sharon
3	Dental materials used commonly in children and adolescents (Outline revision)	1	Dr. Stacey
4	Paediatric Operative Dentistry ♦ Principles of Operative Dentistry ♦ Isolation- Importance and techniques ♦ Young Permanent Teeth and clinical considerations ♦ Modifications in cavity preparation and recent cavity designs for primary and young permanent teeth ♦ Atraumatic / Alternative Restorative Technique (ART) ♦ Other methods of caries removal ♦ Restoration of carious teeth (Primary, young permanent and permanent teeth) using various restorative materials like glass ionomers, composites, silver amalgam ♦ Preformed crowns: Stainless steel, polycarbonate and strip crowns	5	Dr. Renu
5	Gingival and Periodontal diseases in children ♦ Normal gingival and periodontium in children ♦ Definition, classification ♦ Etiology, Pathogenesis and management of gingival and periodontal condition seen in children and adolescents	2	Dr. Sharon
6	Flourides ♦ Historical background ♦ Systemic fluorides: Availability, agents, concentrations, advantages and disadvantages ♦ Topical fluorides: agents, composition, method of application both for professional and home use, advantages and disadvantages ♦ Mechanism of action and its anti-cariogenic effect ♦ Fluoride toxicity and its management ♦ Defluoridation techniques	4	Dr. Stacey
7	Paediatric Endodontics ♦ Principles and diagnosis ♦ Classification of pulp pathology	4	Dr. Renu



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	<ul style="list-style-type: none"> ◆ Management of pulpally involved primary, young permanent and permanent teeth including materials used and techniques followed: ◆ Pulp capping ◆ Pulpotomy ◆ Pulpectomy ◆ Apexogenesis ◆ Apexification 		
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LECTURE SCHEDULE FOR FINAL PART II BDS

Sl No	Theory Topics Final Year Part 2	Hours	Staff
1	Traumatic injuries to teeth <ul style="list-style-type: none"> ◆ Definition, classification ◆ Etiology and incidence ◆ Management of trauma to primary teeth ◆ Sequelae and reaction following trauma to primary teeth ◆ Management of trauma to young permanent teeth ◆ Prevention of trauma: mouth protectors 	5	Dr. Renu
2	Preventive Orthodontics <ul style="list-style-type: none"> ◆ Importance and functions of deciduous dentition ◆ Effects of premature loss of primary teeth Preventive Orthodontics: <ul style="list-style-type: none"> ◆ Definition ◆ Preventive measures ◆ Space loss ◆ Space maintenance and space management ◆ Space maintainers: definition, classification, indications and contra indications, advantages and disadvantages including construction of fixed space maintainers ◆ Space regainers ◆ Mixed dentition analysis ◆ Serial extraction 	5	Dr. Sharon
3	Interceptive Orthodontics <ul style="list-style-type: none"> ◆ Oral Habits in children ◆ Definition, classification and etiology of all habits ◆ Clinical features of deleterious oral habits including non-nutritive sucking, mouth breathing, non functional grinding, masochistic and occupational habits ◆ Management of oral habits in children ◆ Other problems seen during primary and mixed dentition period and their management 	4	Dr. Stacey
	Dental management of children with special needs <ul style="list-style-type: none"> ◆ Definition, classification, etiology, clinical features, special considerations in the dental management of : 	5	




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	<ul style="list-style-type: none"> ◆ Physically handicapping conditions ◆ Mentally handicapping conditions ◆ Medically compromising conditions ◆ Genetic disorders and importance of genetic counselling including cleft lip and palate and its management 		
5	<ul style="list-style-type: none"> Oral surgical procedures in children ◆ Indications and contra indications for extraction ◆ Minor surgical procedures in children ◆ Knowledge of local and general anaesthesia 	2	Dr. Sharon
6	<ul style="list-style-type: none"> Preventive Dentistry ◆ Definition, principles and scope ◆ Levels and types of prevention ◆ Infant oral health care and first dental visit Preventive measures: <ul style="list-style-type: none"> ◆ Minimal intervention ◆ Pit and fissure sealants ◆ Preventive resin restorations ◆ Newer agents available for caries prevention and demineralization ◆ Caries vaccine 	4	Dr. Stacey
7	Nano dentistry – Introduction, principles and technique – an outline	1	Dr. Renu
8	Dental Health Education and school dental health programmes	1	Dr. Sharon
9	Importance of Dental HOME and anticipatory guidance	1	Dr. Stacey
10	Dental emergencies in children and their management	1	Dr. Renu
11	Setting up of paediatric dental practice including ethics	1	Dr. Sharon




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PEDIATRIC AND PREVENTIVE DENTISTRY

CLINICAL LESSON PLAN FOR III BDS

Student is trained to arrive at proper diagnosis by following a scientific and systematic procedure of history taking and examination of orofacial region. Training is also imparted in management whenever possible. In view of the above each student shall maintain a record of work done, which shall be evaluated for marks at the time of university examination.


CLINICAL REQUIREMENT

Sl.No	Topic	Procedures In Third Year	Minimum Requirement
1	Preclinical exercises	1.wire bending 2.Appliance 3.Cavity preparation in primary teeth	
2	Case Taking	Long case - Detailed history taking & clinical examination, formulating diagnosis and planning comprehensive treatment for the child.	2
3	Preventive Measures	1. Oral prophylaxis after using disclosing agents 2. Topical fluoride application	2 2
4	Permanent restorations	Amalgam or glass ionomer cement	5
6	Dental extractions	Extraction of mobile deciduous teeth	5
7	Assignments	Assignments on Milestones of development, Immunisation schedule, Chronology of human dentition & Stages of tooth development, Tooth numbering systems, Eruption sequence, Early and Delayed eruption, Sterilization in dental office, Amalgam-types, composition and setting reaction GIC- types, composition and setting reaction Post-operative instructions for various clinical procedures-after extractions, restorative work and orthodontic appliance insertion (It should be written in the clinical record and submitted before the end of III year posting in the department)	


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CLINICAL POSTING SCHEDULE

DAY 1	INTRODUCTION
DAY 2 TO DAY 10	PRE-CLINICAL EXERCISES
WIRE BENDING	C-CLASP ADAMS CLASP LONG LABIAL BOW 2 SPRING FINGER SPRING
APPLIANCES	HABIT BREAKING APPLIANCE CATALANS APPLIANCE ORAL SCREEN
DAY 11 TO DAY 20	ASSIGNMENT SUBMISSION AND VIVA
DAY 21 TO DAY 22 nd	CASE HISTORY DISCUSSION AND VIVA
DAY 23 TO DAY 28	PATIENT CASE TAKING
DAY 29 TO DAY 30	END POSTING ASSESSMENT AND VIVA




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CLINICAL LESSON PLAN FOR FINAL PART I BDS

CLINICAL REQUIREMENT


<u>Sl.No</u>	<u>Topic</u>	<u>Procedures in final year (part 1)</u>	<u>Minimum Requirement</u>
1	Case Taking	Long case- All patient records- clinical & investigative records- like study models, pre-treatment and post treatment photographs, prints of the radiographs etc Short case - History taking(briefly), clinical examination, formulating diagnosis and treatment planning	1 10
2	Preventive Measures	Oral prophylaxis Topical fluoride application	10 10
3	Permanent Restorations	Amalgam /GIC	10
4	Dental Extractions	Extraction of anterior or posterior deciduous teeth under LA	10
5	Assignments	Assignments on Dental age and Assessment methods, Topical fluorides, Pulp vitality tests	

CLINICAL POSTING SCHEDULE

DAY 1	INTRODUCTION
DAY 2- DAY 10	ASSIGNMENTS AND DISCUSSION
DAY 11 - DAY 12	VIVA ASSESSMENT
DAY 13 - DAY 25	ASSIGNMENT DISCUSSION PATIENT CASE TAKING AND DISCUSSION
DAY 25 - DAY 30	END POSTING ASSESSMENT AND VIVA


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CLINICAL LESSON PLAN FOR FINAL PART II BDS

CLINICAL REQUIREMENT

Sl.No	Topic	Procedures In Final Year(Part 2)	Minimum Requirement
1	Case Taking	Long Case - A very detailed history taking including diet chart recording, space analysis etc Short case	2 10
2	Preventive Measures	Oral prophylaxis Topical fluoride application	5 5
3	Permanent Restorations	Amalgam/GIC	10
4	Dental Extractions	Extraction of teeth including permanent posterior teeth, root stumps, grossly decayed deciduous teeth under LA	10
5	Treatment for children with special health care needs	Treatment for children with cardiac problem/bleeding disorders/neurological problems/ mentally challenged/visual/ hearing impairment etc	1
6	Seminar	Seminar on allotted topic should be presented with power point and the print and soft copies should be submitted to the Head of the department before the part 2 posting	1

CLINICAL POSTING SCHEDULE

DAY 1	GENERAL INSTRUCTION AND INTRODUCTION TO DEPARTMENT
DAY 2 TO DAY 5	SEMINAR - APPROVAL AND DISCUSSION
DAY 6 TO DAY 10	SEMINAR PRESENTATION
DAY 11 TO DAY 28	DAILY ASSIGNMENT DISCUSSION PATIENT CASE TAKING AND DISCUSSION
DAY 29 AND DAY 30	END POSTING ASSESSMENT AND VIVA

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DEPARTMENT OF ORAL PATHOLOGY AND MICROBIOLOGY

LESSON PLAN 2022-23

FIRST YEAR BDS

SL. NO	MONTH	THEORY TOPICS	PRACTICAL	STAFF
1.	May	<ul style="list-style-type: none">• Introduction To Dental Anatomy• Difference Between Permanent & Deciduous Dentition• Enamel: Amelogenesis, Enamel Rods• Salivary Gland: Classification, Structure• Development Of Tooth• Development Of Face And Oral Cavity	<ul style="list-style-type: none">• Histological Slides On Mucous Acini, Serous Acini & Mixed Acini	Dr. Muhammed Afnan Dr. Elizabeth Sojan
2.	June	<ul style="list-style-type: none">• Maxillary Central Incisor• Enamel• Mandibular Central Incisor• Development Of Tooth• Enamel Lamellae, Tufts, Spindle, Gnarled Enamel, Neonatal Line	<ul style="list-style-type: none">• Demonstration And Carving Of Permanent Maxillary Central Incisor• Histological Slides Of Enamel Rods	Dr. Muhammed Afnan Dr Joe Manual
3.	July	<ul style="list-style-type: none">• Development Of Face And Oral Cavity• Maxillary Lateral Incisor• Mandibular Lateral Incisor• Pulp-Introduction, Structure• Enamel	<ul style="list-style-type: none">• Demonstration And Carving Of Permanent Maxillary Lateral Incisor• Histological Slides Of Enamel-Enamel Tufts	Dr. Muhammed Afnan Dr. Diana Kuriachan
4.	August	<ul style="list-style-type: none">• Enamel• Maxillary Canine• Mandibular Canine• Pulp-Function, Age Changes• Mandibular Central Incisor• PDL - Introduction	<ul style="list-style-type: none">• Lateral Incisor Carving• Permanent Maxillary Canine Demonstration• Canine Carving	Dr. Joe Manual Dr. Elizabeth Sojan

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			<ul style="list-style-type: none"> • Tooth Development Slide-Bud, Cap And Stage • Histological Slides -Enamel Lamellae, Enamel Spindle 	
5.	September	<ul style="list-style-type: none"> • Dentin • Cementum • Maxillary First & Second Premolar • Pdl: Structure, Principal Fibers, Sharpey's Fibers, Functions, Age Changes • Maxillary First Molar • Oral Mucous Membrane 	<ul style="list-style-type: none"> • Tooth Specimens Discussion- Maxillary And Mandibular Central, Lateral, Canine • Permanent Mandibular Central, Lateral And Canine Carving • Tooth Development Slides-Bell Stage • Zones Of Pulp, Cementum Histology Slide Discussion 	Dr. Joe Manual Dr. Elizabeth Sojan
6.	October	<ul style="list-style-type: none"> • Bone • Tooth Eruption • Mandibular First & Second Premolar • Mandibular First Molar • Oral Mucous Membrane 	<ul style="list-style-type: none"> • Demonstration Of Maxillary Premolar • Carving Maxillary Premolar • Slides Of Non Keratinized And Non Keratinized Mucosa 	Dr. Muhammed Afnan Dr. Joe Manual
7.	November	<ul style="list-style-type: none"> • Tooth Shedding • Bone 	<ul style="list-style-type: none"> • Demonstration And Carving Of Mandibular Premolar • Slides Of Papillae- Circumvallate, 	Dr. Diana Kurriachen Prof. Dr. Harvey Thomas MDS Principal Al-Azhar Dental College Thodupuzha - 685 605



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			Filliform	
8.	December	<ul style="list-style-type: none"> • Tmj • Occlusion • Deglutition • Maxillary Second Molar • Mandibular Second Molar 	<ul style="list-style-type: none"> • Tooth Specimens- Maxillary And Mandibular 1st And 2nd Premolars • Histology Slide Discussion- Bone 	Dr. Joe Manual Dr. Elizabeth Sojan
9.	January	<ul style="list-style-type: none"> • Maxillary Sinus • Calcium Phosphorus Metabolism • Maxillary Third Molar • Mandibular Third Molar 	<ul style="list-style-type: none"> • Demonstration And Carving Of Maxillary 1st Molar • Age Estimation- Dental Cast Study 	Dr. Diana Kuriachan Dr. Eizabeth Sojan
10.	February	<ul style="list-style-type: none"> • Mineralisation • Tissue Processing 	<ul style="list-style-type: none"> • Demonstration And Carving Of Mandibular 1st Molar • Tooth Specimens- Permanent Maxillary And Mandibular Molars 	Dr. Diana Kuriachan




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DEPARTMENT OF ORAL PATHOLOGY & MICROBIOLOGY


LESSON PLAN 2022-23

THIRD YEAR BDS

SL.N O.	MONTH	THEORY TOPICS	PRACTICAL	STAFF
1.	April	<ul style="list-style-type: none">• Microbial infections of oral tissues.• Developmental disturbances of oral & paraoral region: developmental disturbance of jaws, developmental disturbance of lips & palate, developmental disturbance of oral mucosa• Systemic diseases involving oral cavity	Tooth anomaly specimens discussion	Dr. Muhammed Afnan Dr. Diana Kuriachan
2.	May	<ul style="list-style-type: none">• Odontogenic tumors of oral cavity: classification, ameloblastoma• Developmental disturbances: disturbance of gingiva, tongue, salivary gland• Allergies & immunology: angioedema, drug allergies	Histopathological slides ameloblastoma-follicular, plexiform Tooth anomaly specimens	Dr. Joe Manuel Dr. Elizabeth Sojan


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3.	June	<ul style="list-style-type: none"> Developmental disturbances of oral & paraoral structures: developmental disturbance in size of teeth, shape of teeth, number of teeth. Benign & malignant tumors of oral cavity: papilloma, keratoacanthoma Non- neoplastic salivary gland diseases 	Histopathological slides of salivary glands- warthin's tumour, pleomorphic adenoma, mucoepidermoid carcinoma, adenoid cystic carcinoma	Dr. Muhammed Afnan Dr. Joe Manuel
4.	July	<ul style="list-style-type: none"> Odontogenic cysts of oral & para oral region Benign & malignant tumors of oral cavity: epithelial dysplasia, leukoplakia, erythroplakia, osmf, carcinoma insitu, tm staging. Developmental disturbances: developmental disturbance in structure of teeth. Diseases of maxillary sinus Pigmentation of oral tissue Mucocutaneous diseases 	<p>Histopathology slides- of epithelial dysplasia, mild, moderate, severe, carcinoma in situ, osmf, verrucous carcinoma</p> <p>Histopathological slides- lichen planus, pemphigus, pemphigoid, dentigerous cyst, radicular cyst, okc, coc</p>	Dr. Muhammed Afnan Dr. Diana Kuriachan
5.	August	<ul style="list-style-type: none"> Common non-inflammatory diseases involving the jaws: cherubism osteogenesis imperfecta. 	Histopathological slides of squamous cell carcinoma- well, moderately and poorly differentiated, basal cell carcinoma	Dr. Joe Manuel Dr. Elizabeth Sojan

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		<ul style="list-style-type: none"> paget's disease Benign & malignant tumors of oral cavity: bcc, scc, epidermoid carcinoma, verrucous carcinoma, malignant melanoma, Connective tissue tumors Diseases of tmj Disease of nerves: trigeminal neuralgia, sphenopalatine & glossopharyngeal neuralgia 	Slides of fibroma, hemangioma, fibrosarcoma, giant cell granuloma	
6	September	<ul style="list-style-type: none"> Odontogenic tumors of oral cavity: ceot, ameloblastic fibroma, dget, ccot Common non-inflammatory diseases involving jaws: fibrous dysplasia, cleidocranial dysplasia, rickets achondroplasia, marfans syndrome, downs syndrome. Diseases of nerves: bms, causalgia Dental caries: theories, clinical features, classification 	Slides of fibrous dysplasia, paget's disease	Dr. Muhammed Afnan Dr. Joe Manuel
7	October	<ul style="list-style-type: none"> Diseases of pulp & periapical tissues: diseases of pulp, periapical tissues 	Histopathological slides of dental caries	Dr. Muhammed Afnan Dr. Joe Manuel

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		<ul style="list-style-type: none"> • Traumatic, reactive & regressive lesions of oral cavity • Dental caries: histopathology, microbiology, immunology, caries activity tests, factors influencing caries • Periodontal diseases • Principles of basic odontology 		
8.	November	<ul style="list-style-type: none"> • Diseases of pulp & periapical tissues: osteomyelitis, cellulitis, ludwig's angina, maxillary sinusitis, focal infection, foci of infection, intracranial complication of dental infection. • Biopsy, cytology, healing of oral wounds 		<p>Dr. Elizabeth Sojan Dr. Diana Kuriachan</p>



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DEPARTMENT OF PERIODONTICS

**LESSON PLAN
2022-2023**




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LESSON PLAN THIRD YEAR-2022- 23

Sl No	Topic	Staff	Duration
1.	Introduction to Periodontology	Dr. Sajil John	1 hour
2.	Development of Periodontium		4 hours
	Gingiva	Dr. Mazood Ahammed	
	Periodontal Ligament	Dr. Archana V	
	Cementum	Dr. Anu Mathew	
	Alveolar Bone	Dr. Surya Suprabhan	
3.	Defensive mechanisms in the oral cavity	Dr. Sajil John	1 hour
4.	Age changes in teeth and periodontal structures and their association with periodontal diseases	Dr Shiny Joseph	1 hour
5.	Classification of periodontal diseases	Dr. Surya Suprabhan	1 hour
6.	Epidemiology of periodontal diseases	Dr. Anu Mathew	2 hours
7.	Gingival diseases		6 hours
	Gingival inflammation	Dr. Archana V	
	Clinical features of gingivitis	Dr. Mazood Ahammed	
	Gingival enlargement	Dr. Surya Suprabhan	
	Acute gingival infections	Dr. Archana V	
	Desquamative gingivitis	Dr. Surya Suprabhan	
8.	Periodontal Pocket	Dr. Anu Mathew	2 hours
9.	Etiology		5 hours
	Dental Plaque	Dr Shiny Joseph	
	Calculus	Dr. Mazood Ahammed	

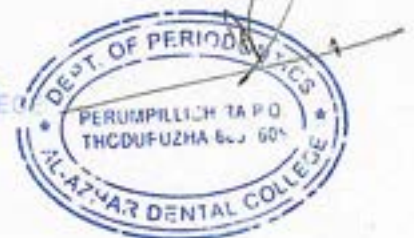

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	Trauma from occlusion	Dr. Archana V	
	Systemic diseases	Dr. Anu Mathew	
	Interdisciplinary dentistry		
	Conservative Dentistry	Dr. Anu Mathew	
	Prosthodontics	Dr. Surya Suprabhan	
	Orthodontics	Dr. Mazood Ahammed	
10.	Risk factors	Dr. Anu Mathew	1 hour

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LESSON PLAN FINAL YEAR

2022-23

Sl No	Topic	Staff	Duration
1.	Periodontitis		6 hours
	Chronic periodontitis	Dr. Archana V	
	Aggressive periodontitis and atypical periodontitis	Dr Shiny Joseph	
	Periodontal abscess	Dr. Surya Suprabhan	
	Furcation involvement	Dr. Mazood Ahamad	
	Periodontitis associated with systemic diseases	Dr. Anu Mathew	
2.	Diagnosis		2 hours
	Clinical diagnosis	Dr Sajil John	
	Halitosis	Dr. Surya Suprabhan	
3.	Prognosis	Dr. Mazood Ahamad	1 hour
4.	Treatment plan	Dr. Anu Mathew	1 hour
5.	Periodontal therapy		3 hours
	General principles of periodontal therapy	Dr. Archana V	
	Phase I Therapy	Dr Shiny Joseph	
	Plaque control	Dr. Mazood Ahamad	
6.	Host response	Dr. Surya Suprabhan	2 hours
7.	Pocket eradication procedures		5 hours
	Scaling and root planing	Dr Shiny Joseph	
	Periodontal Instruments	Dr. Surya Suprabhan	
	Curettage	Dr Shiny Joseph	
	Flap surgery	Dr. Mazood Ahamad	



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8.	Osseous Surgery		2 hours
	Resective surgery	Dr. Anu Mathew	
	Regenerative procedures	Dr Shiny Joseph	
9.	Mucogingival surgery & periodontal plastic surgeries	Dr. Sajil John	3 hours
10.	Splints	Dr. Archana V	1 hour
11.	Hypersensitivity	Dr. Mazood Ahamad	1 hour
12.	Implants	Dr Shiny Joseph	1 hour
13.	Maintenance phase (SPT)	Dr. Surya Suprabhan	1 hour
14.	Pharmaco-therapy	Dr. Mazood Ahamad	2 hours
15.	Periodontal management of medically compromised patients	Dr. Archana V	1 hour
16.	Inter-disciplinary care	Dr. Anu Mathew	1 hour
17.	Systemic effects of periodontal diseases in brief	Dr. Mazood Ahamad	1 hour
18.	Infection control protocol	Dr Shiny Joseph	1 hour
19.	Ethics	Dr. Anu Mathew	

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DEPARTMENT OF PROSTHODONTICS
LESSON PLAN [2022 – 2023] FIRST YEAR

SL.NO.	THEORY TOPICS	STAFF	PRACTICAL TOPICS	STAFF	HOURS
1	Orientation class on date of joining. Dental kit distribution and explanation.	Dr Junu Henry	Manipulation of DM	Dr. Vishnu Thomas	1
		Dr Vinni Oommen	Cube of 1 inch	Dr. Ajay Soman	2
2	Introduction of dental materials. Gypsum products. Viva voce of theory topics. Monthly assessment.	Dr Junu Henry	Cube of 1 inch	Dr Vinni Oommen	2
		Dr Jovin Cherian	Cuboid of 2x1 inch	Dr. Rahul J	2
					1
3	Gypsum products. Impression materials. Viva voce of theory topics. Monthly assessment.	Dr Jovin Cherian	Cube of 1 inch	Dr Junu Henry	2
		Dr Junu Henry	Cuboid of 2x1 inch	Dr Jovin Cherian	3
			Pyramid of 1.5x1 inch base	Dr. Vishnu Thomas	1
4	Impression materials. Viva voce. Monthly assessment.	Dr Junu Henry	Manipulation of ZOE	Dr Jovin Cherian	2
			Thumb impression	Dr. Ajay Soman	1
5	Impression materials. Physical properties of DM. Viva voce Monthly assessment	Dr Junu Henry	Preparation of cast Impression compound	Dr Junu Henry	2
			Model preparation Beading and boxing Anatomical landmarks	Dr. Rahul J	3
6	Physical properties of DM. Biological considerations of DM. Viva voce. Monthly assessment.	Dr Junu Henry	Preparation of cast	Dr. Vinni Oommen	2
		Dr Jovin Cherian	Preparation of denture Base with shellac & coldcure acrylic		3
					1
7	Biological considerations of DM. Viva voce. Monthly assessment	Dr Jovin Cherian	Preparation of spacer design+special tray Fabrication of OR	Dr. Litto Manual	1
					1
8	Denture base materials. Viva voce. Monthly assessment	Dr Jovin Cherian	Fabrication of OR	Dr. Rahul J	2
			Indexing, alignment & mounting on articulator	Dr Jovin Cherian	1
9	Revision of theory topics	Dr Junu Henry Dr Jovin Cherian	Teeth arrangement (class I)	Dr Junu Henry Dr. Vishnu Thomas	6

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DEPARTMENT OF PROSTHODONTICS
LESSON PLAN [2022-2023] SECOND YEAR

SL.NO.	THEORY TOPICS	STAFF	PRACTICAL TOPICS	STAFF	HOURS
1	Dental casting alloys	Dr Vinni Oommen	Teeth arrangement (class 1)	Dr Vishnu Thomas	12
2	Tarnish and corrosion, Dental investment materials Viva voce Monthly assessment	Dr Junu Henry Dr Jovin Cherian	Teeth arrangement (class 1)	Dr Ajay Soman	6 10 1 2
3	Casting procedures and defects Viva voce of theory topics Monthly assessment 1 st Internal Assessment	Dr Litto Manual	Teeth arrangement (class 1)	Dr Vishnu Thomas	12 1 2 3
4	Dental ceramics Viva voce Monthly assessment	Dr Junu Henry	Teeth arrangement (class II and Class III)	Dr Vinni Oommen	16 1 2
5	RPD Designing Viva voce Monthly assessment 2 nd Internal Assessment	Dr Jovin Cherian	Manipulation of dental materials Acrylic. (Heat cure, self-cure) Processing trial denture in heat cure acrylic, Repair of fractured denture	Dr Vishnu Thomas	12 1 2 3
6	Abrasion and polishing Agents RPD designing Viva voce Monthly assessment	Dr Rahul J	Fabrication of heat cure acrylic partial denture (class 3)	Dr Ajay Soman	5 6 1 2
7	Die and die materials Viva voce Monthly assessment	Dr Jovin Cherian	RPD designing	Dr Rahul J	10 1 2
8	Dental implants Viva voce Monthly assessment	Dr Vinni Oommen	Manipulation of dental materials Irreversible Hydrocolloid Rubber base impression materials (demo only) Acrylic. (Heat cure, self-cure)	Dr Anu Merlin Thampy Dr Ajay Soman	10 1 2
9	Revision of theory topics 3 rd Internal Assessment	Dr Anu Merlin Thampy	Preclinical record completion	Dr Vinni Oommen	15 3

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DEPARTMENT OF PROSTHODONTICS
LESSON PLAN [2022 – 2023] THIRD YEAR

SL.NO.	THEORY TOPICS	STAFF	PRECLINICAL TOPICS	CLINICAL WORK	STAFF	HOURS
1	Introduction, terminologies, classification, diagnosis and treatment planning	Dr Ajay Soman	RPD wax pattern designing	Alginate impression taking practice, rpd case history and clinical cases	Dr Rahul J	6
2	Major connectors	Dr Rahul J	RPD wax pattern designing	Alginate impression taking practice, rpd case history and clinical cases	Dr Vishnu Thomas	4
3	Minor connectors Rest and rest seats	Dr Rahul J Dr Ajay Soman	RPD wax pattern designing	Alginate impression taking practice, rpd case history and clinical cases	Dr Ajay Soman	3 2
4	Direct Retainers	Dr Rahul J	FPD stone model preparation Central incisor(all ceramic)	Alginate impression taking practice, rpd case history and clinical cases	Dr Rahul J	4
5	Indirect retainers	Dr Rahul J	FPD stone model preparation Premolar(metal ceramic facing)	Alginate impression taking practice, rpd case history and clinical cases	Dr Rahul J	4
6	Surveyor and Surveying	Dr Ajay Soman	FPD stone model preparation	Alginate impression taking	Dr Ajay Soman	4


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			Premolar (metal ceramic facing)	practice, rpd case history and clinical cases		
7	RPD impression materials and procedures	Dr Rahul J	FPD stone model preparation Molar (full metal)	Alginate impression taking practice, rpd case history and clinical cases	Dr Vishnu Thomas	6
8	Principals of rpd designing	Dr Ajay Soman	FPD stone model preparation Molar (full metal)	Alginate impression taking practice, rpd case history and clinical cases	Dr Ajay Soman	3
9	Revision of theory topics	Dr Rahul J	FPD wax pattern fabrication	Alginate impression taking practice, rpd case history and clinical cases	Dr Rahul J/ Dr Ajay Soman	12



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LESSON PLAN FINAL YEAR PART I [2022 – 2023]

SL.NO.	THEORY TOPICS	STAFF	PRACTICAL TOPICS	HOURS
1	Jaw relation and jaw movements Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	6 1
2	Concepts of occlusion and balanced occlusion Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	3 1
3	Tooth selection and teeth arrangement Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	3 1
4	Trial dentures Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2 1
5	Denture insertion and post insertion instructions Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	4 1
6	Relining and rebasing Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD,	2

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			RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	
7	Immediate complete denture Viva voce	Dr. Vishnu Thomas	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2 1
8	Single complete denture Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2 1
9	Overdenture Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2
10	Residual ridge resorption Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	1 1
11	Revision of all chapters Test paper Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2 1 1
12	Revision of all chapters Test paper Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD)	2 1 1

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			Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	
13	Revision of all chapters Test paper Viva voce	Dr. Litto Manual	Case history discussion Case history taking and discussion of cases in detail Case completion (CD, RPD) Review checkup Viva (CD, RPD, FPD, Implants topic) Typhodont tooth preparation:- Anteriors	2 1 1


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DEPARTMENT OF PROSTHODONTICS
LESSON PLAN FINAL YEAR PART II [2022 – 2023]

SL.NO.	THEORY TOPICS	STAFF	PRACTICAL TOPICS	HOURS
1	Introduction, Diagnosis and Treatment planning	Dr. Vinni Oommen	Case history discussion Case history taking and discussion of cases in detail	5
	Principles of tooth preparation	Dr. Vinni Oommen	Case completion End posting exam and bench viva (clinical) Theory viva	6
	Full veneer crown preparation		Case completion and review	4
	Viva voce	Dr. Junu Henry	Typhodont tooth preparation in posterior teeth	1
2	Partial veneer crown preparation	Dr. Jovin Cherian	Case history discussion Case history taking and discussion of cases in detail	3
	Provisional restorations	Dr. Vinni Oommen	Case completion End posting exam and bench viva (clinical) Theory viva	3
	Fluid control and soft tissue management	Dr. Vinni Oommen	Case completion and review Typhodont tooth preparation in posterior teeth	3
	Viva voce		1	
3	Impressions in FPD	Dr. Jovin Cherian	Case history discussion Case history taking and discussion of cases in detail	5
	Working cast and dies	Dr. Vinni Oommen	Case completion End posting exam and bench viva (clinical) Theory viva	3
	Retainers	Dr. Vinni Oommen	Case completion and review Typhodont tooth preparation in posterior teeth	3
	Viva voce		1	
4	Pontics	Dr. Vinni Oommen	Case history discussion Case history taking and discussion of cases in detail	4
	Connectors	Dr. Vinni Oommen	Case completion End posting exam and bench viva (clinical) Theory viva	4
	Resin bonded FPD		Case completion and review Typhodont tooth preparation in posterior teeth	4
	Viva voce	Dr. Vinny Oommen	1	
5	Failures in FPD	Dr. Vinni Oommen	Case history discussion Case history taking and discussion of cases in detail	4
	Implant supported		4	

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	FPD Viva voce	Dr. Vinni Oommen	Case completion End posting exam and bench viva (clinical) Theory viva Case completion and review Typhodont tooth preparation in posterior teeth	1
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[Handwritten Signature]
DR. VITTO MANUEL MDS
 Professor and Head of Prosthodontics
 Al-Azhar Dental College, Thodupuzha
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PUBLIC HEALTH DENTISTRY LESSON PLAN FOR THIRD YEAR BDS 2022 - 2023

Sl.no	Theory Topics For Third Year	Hours	Staff
1.	Concepts of Health Environmental Health Noise Pollution Water Purification	1	Dr Prijitha
2	Filters Disinfection Public Health Determinants of Health Man and Medicine I Man and Medicine II	1	Dr Bharath
3	Phases of Public Health Bio Medical Water Management Seminar Presentation Concepts of Oral Health and Disease Health Education Levels of Prevention ART	2	Dr. Pallavi
4	Communication Methods Pit and Fissure Sealant Behavioural Management WHO ASHA Fluorides- Introduction, Mechanism and Metabolism Fluorides- Delivery Methods, Toxicity, Defluoridation	2	Dr. Tency



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PUBLIC HEALTH DENTISTRY
LESSON PLAN FOR FINAL YEAR BDS 2022 - 2023

Sl.no	Theory Topics For Final Year	Hours	Staff
1.	Planning and Evaluation I Planning and Evaluation II Air Pollution Health care delivery system Primary health care	1	Dr Prijitha
2	Community health centres Health agencies Introduction to indices Dental caries indices Periodontal indices Flouride indices Occupational hazards in dentistry- physical and chemical Occupational hazards in dentistry- bio and psycho Establishment of dental caries Mobile dental clinic	1	Dr Bharath
3	Dental economics General Epidemiology I General Epidemiology II Ethics in medicine and dentistry Public health dentistry I Public health dentistry II Dental caries Periodontal diseases Oral cancer Malocclusion Survey procedure in dentistry I Survey procedure in dentistry II Dental man power School oral health programme I School oral health programme II	2	Dr. Pallavi
4	Finance in dental care Finance in dental care Research methodology and biostatistics Pit and fissure sealant, ART RCT, COPRA IDA, DCI Water purification, Filters Flourides - delivery methods, toxicity, defluoridation Nutrition and oral health Health care delivery Pit and fissure sealants Ethical principles Waste management Biomedical waste management Do's and Dont's for health professionals, consent, professional negligence	2	Dr. Tency



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CLINICAL REQUIREMENT

THIRD BDS PRACTICAL WORK SCHEDULE

SI No.	WORK	NUMBER	SESSIONS
1.	Case History	3	Week 1-4
2.	Seminar	1	Week 2
3.	Satellite Centre Visit	1	Week 3
4.	Screening/Treatment Camp	1	Week 4
5.	End Posting Exam	1	Week 4



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CLINICAL POSTING SCHEDULE THIRD YEAR

DEPARTMENT OF PUBLIC HEALTH DENTISTRY

DAY	DISCUSSION TOPICS AND EXERCISES
1.	INTRODUCTION TO PUBLIC HEALTH DENTISTRY
2.	HISTORY OF DENTISTRY
3.	MEDICINE IN ANTIQUITY
4.	INFECTION CONTROL, DISINFECTION, STERILISATION
5.	CASE HISTORY DISCUSSION, TEST ON IMPORTANT DEFINITIONS
6.	VIVA ON CASE HISTORY/DISCUSSED TOPIC
7.	CASE TAKING I
8.	COMMUNICATION, TYPE OF PATIENTS
9.	ORAL HYGEINE PRACTICES
10.	DIET - BALANCED DIET, DEFICIENCY DISEASES
11.	CASE TAKING II
12.	DISCUSSION ON SEMINAR TOPICS
13.	DIAGNOSTIC INSTRUMENTS
14.	HOSPITAL WASTE MANAGEMENT
15.	DENTAL CAMPS
16.	IMPORTANCE OF PUBLIC HEALTH PROGRAMS
17.	WATER PURIFICATION - VISIT TO A WATER TREATMENT PLANT
18.	FLUORIDES/FLUOROSIS
19.	CASE TAKING III
20.	DENTAL AUXILIARY
21.	DENTIST ACT
22.	SEMINAR PRESENTATION
23.	SEMINAR PRESENTATION
24.	END POSTING EXAM

CLINICAL REQUIREMENTS

SL NO	PROCEDURE/ACTIVITY	REQUIRED NO
1	CASE HISTORY REPORTS	3
2	SEMINAR PRESENTATION	1
3	DENTAL CAMPS	2
4	PUBLIC HEALTH ACTIVITY	2
5	FIELD VISIT	1



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CLINICAL REQUIREMENT

FINAL BDS PRACTICAL WORK SCHEDULE

Sl no.	WORK	NUMBER	SESSIONS	
1.	DENTAL INDICES	OHI/OHI-S	5	WEEK 1-4
		DMFT/DMFS	5	WEEK 1-4
		CPI/LOA	5	WEEK 1-4
		WHO PERFORMA	5	WEEK 1-4
2.	SEMINAR	1	WEEK 2	
3.	DENTAL CARE VISIT	1	WEEK 2	
4.	WATER PURIFICATION	1	WEEK 3	
5.	SATELLITE CENTRE VISIT	1	WEEK 4	
6.	END POSTING EXAM	1	WEEK 4	

CLINICAL POSTING SCHEDULE FINAL YEAR

DEPARTMENT OF PUBLIC HEALTH DENTISTRY

DAY	DISCUSSION TOPICS AND EXERCISES
1	REVIEW ON CASE HISTORY TAKING STERILISATION
2	VIVA ON BASIC TOPICS
3	EPIDEMIOLOGY OF CARIES AND PERIODONTAL DISEASES
4	EPIDEMIOLOGY OF ORAL CANCER AND MALOCCLUSION
5	EPIDEMIOLOGICAL STUDIES- RESEARCH TOPICS
6	CASE TAKING IV
7	RESEARCH METHODOLOGY
8	BIAS
9	INDICES
10	SEMINAR TOPIC DISCUSSION
11	DENTAL AUXILLARY CASE V
12	COMPREHENSIVE AND INCREMENTAL DENTAL CARE, FINANCE
13	SEMINAR PRESENTATION
14	RESEARCH WORK- DATA COLLECTION
15	SCHOOL DENTAL HEALTH PROGRAMS
16	RESEARCH WORK INDIUS/ WHO PERFORMA
17	SURVEY, PLANNING, EVALUATION
18	FLUORIDES IN DENTISTRY
19	FINAL SUBMISSION OF RESEARCH HARD COPY

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20	COMPLETION OF SEMINARS
21	UPDATE LOG BOOK AND RECORDS
22	SUBMISSION OF CAMP REPORTS, PUBLIC HEALTH PROGRAMS
23	END POSTING EXAM/ VIVA
24	EVALUATION/ EXAM PREPARATION

CLINICAL REQUIREMENTS

SL NO.	PROCEDURE/ ACTIVITY	REQUIRED NO
1	CASE HISTORY	5
2	OHI	5
3	DMFT/S	5
4	WHO PERFORMA	5
5	RESEARCH PROJECT	1
6	DENTAL CAMPS	5
7	FIELD VISIT	3
8	SEMINAR PRESENTATION	2



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DEPARTMENT OF ORAL AND MAXILLOFACIAL SURGERY

LESSON PLAN- IIIrd year BDS 2022-2023

SI NO	TOPIC	DESCRIPTION	HOURS	STAFF IN CHARGE
1	Introduction	Definition, scope, aims and objectives. Diagnosis in oral surgery: History taking, Clinical examination, Investigations. Principles of infection control and cross-infection control with particular reference to HIV/AIDS and Hepatitis	1	Dr. Augustine
2	Principles of Oral Surgery	Asepsis: Definition Measures to prevent introduction of infection during Surgery. Preparation of the patient, Measures to be taken by operator, Sterilization of instruments - various methods of sterilization etc, Principles and need for cleaning of infected/ used instruments prior to re sterilization Surgery set up. Pre- anesthetic considerations Pre-medication: purpose, drugs used Anesthetic considerations a) Local b) Local with IV sedations Use of general anesthetic Access: Intra-oral: Mucoperiosteal flaps, principles, commonly used intraoral incisions. Bone Removal: Methods of bone removal. Use of Burs: Advantages & precautions Bone cutting instruments: Principles of using chisel & osteotome. Extra-oral. Skin incisions - principles, various extra-oral incision to expose facial skeleton. a) Submandibular b) Pre auricular Incision for TMJ, Access to maxilla & orbit , Bi coronal incision Control of hemorrhage during surgery Normal Haemostasis Local measures available to control bleeding Hypotensive anaesthesia etc. Drainage & Debridement Purpose of drainage in surgical wounds Types of drains used Debridement: purpose, soft tissue & bone debridement. Closure of wounds Type wounds, Classification of wounds Suturing: Principles Suture material: Classification, ideal requirements Body response and resorbability of various materials	4	Dr. Augustine
3	Local Anaesthesia	Introduction and Neurophysiology Concept of LA Classification of local anesthetic agents Ideal requirements, Mechanism of action, Armamentarium required Types of local	5	Dr. Augustine

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DEPARTMENT OF ORAL AND MAXILLOFACIAL SURGERY

LESSON PLAN- IIIrd year BDS 2022-2023

		anaesthesia Use of vaso constrictors in local anesthetic solution -Advantages, contra-indications, Various vaso constrictors used. Anaesthesia of the mandible - Pterygomandibular space - boundaries, contents etc. Intra oral and extra oral techniques of Inferior Alveolar Nerve Block, Mandibular Nerve Block, Mental Nerve Block, Infiltrations, etc. Anaesthesia of Maxilla – Infiltrations, Infra - orbital nerve block, Posterior superior alveolar nerve block, Infiltrations, Maxillary nerve block – Intra oral and extra oral Techniques Complications of local anaesthesia- local and systemic Disposal of sharp instruments		
4	General Anaesthesia	Concept of general anaesthesia. Indications of general anaesthesia in dentistry. Pre-anesthetic evaluation of the patient. Pre-anesthetic medication - advantages, drugs used. Conscious sedation Commonly used anesthetic agents. Complication during and after G.A. I.V. sedation with Diazepam and Midazolam. Indications, mode of action, technique etc. Cardiopulmonary resuscitation Use of oxygen and emergency drugs. Tracheostomy.	2	Dr. Augustine
5	Exodontia	General considerations Ideal Extraction. Indications/ contra indications for extraction of teeth Extractions in medically compromised patients. Methods of extraction Forceps or intra-alveolar or closed method. Principles, types of movement, force, role of left hand etc. Trans-alveolar, surgical or open method Indications, surgical procedure. Dental elevators, uses, classification, principles in the use of elevators, commonly used elevators. Armamentarium, Complications Complications during exodontia Common to both maxilla and mandible. Post-operative complications Prevention and management of complications.	4	Dr. Augustine
6	Medical Emergencies in dental practice	Primary care of medical emergencies in dental practice (a) Cardio vascular (b) Respiratory (c) Endocrine(d) Anaphylactic reaction (e) Epilepsy Basic Life Support	3	Dr. Augustine


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LESSON PLAN- IIIrd year BDS 2022-2023

7	Emergency drugs & Intra muscular and I.V. Injection	Emergency drugs required in a dental clinic Applied anatomy. Sites for intra muscular and intra venous injections, techniques etc.	1	Dr. Augustine
8	Death Certification & legal aspects of Forensic medicine.(classes to be handled by faculty from the department of forensic medicine of a recognized medical college	Legal procedure and courts Medicolegal Autopsy, Objective, Procedure - Exhumation Sudden and unexpected death Forensic traumatology -Mechanical injuries, Medicolegal aspect of injury, Head injury, Transportation injuries Dental investigation in mass disaster incidents	6	Dr. Augustine



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LESSON PLAN- IIIrd year BDS 2022-2023

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Sl. No.	Topic	Procedures in III Year	Quota: Must do
1	Case Taking	Detailed clinical examinations, investigations and diagnosis	2 cases
2	Dental Extraction	Extraction of anterior and mobile teeth under LA : Infiltration only	30 cases
3	Seminars	Seminars on basic subjects, local anesthesia, investigative procedures,	2 no.

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LESSON PLAN - Part I BDS 2022-2023

SI NO	TOPIC	DESCRIPTION	HOURS	STAFF IN-CHARGE
1	Impacted teeth	Incidence, definition, etiology. Impacted mandibular third molar Classification, reasons for removal Assessment - both clinical & radiological. Armamentarium and surgical procedures for removal. Complications during and after removal, its prevention and management. Maxillary third molar, Indications for removal, classification, Armamentarium and surgical procedure for removal, Complications during and after removal, its prevention and management. Impacted maxillary canine. Reasons for canine impaction, indications for removal, Methods of management, Localization, labial and palatal approaches, Complications during and after removal, its prevention and management Surgical exposure, Transplantation	4	Dr. Basil Jacob
2	Neurological Diseases	Trigeminal neuralgia - definition, etiology, clinical features and methods of management including medical and surgical. Facial paralysis - etiology, clinical features. Nerve injuries - Classification, clinical features and management, Nerve Grafting - Neuropathy	3	Dr. Basil Jacob
3	Implants	Concept of osseointegration, History of implants their design & surface characteristics. Knowledge of various types of implants, Bone biology, Morphology, Classification of bone and its relevance to implant placement. Bone augmentation materials. Soft tissue considerations in implant dentistry. Surgical procedure to place implants	2	Dr. Basil Jacob
4	Diseases of Maxillary Sinus	Surgical anatomy and development of the sinus. Sinusitis both acute and chronic Surgical approach of sinus - Caldwell-Luc procedure, Knowledge of FESS, Removal of root from the sinus. Oro-antral fistula and	2	Dr. Basil Jacob



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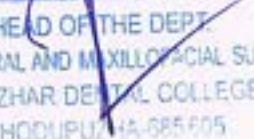
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LESSON PLAN - Part I BDS 2022-2023

		communications- etiology, clinical features and surgical methods for closure		
5	Cyst of the Jaws	Definition, classification, pathogenesis. Diagnosis - Clinical features, radiological, FNAC, use of contrast media and histopathology. Management - types of surgical procedures. Rationale of the techniques, indications, contraindications, procedures, complications etc.	4	Dr. Basil Jacob
6	Jaw Deformities	Basic forms - Prognathism, Retrognathism and open bite. Reasons for correction. Diagnosis and treatment planning Outline of surgical methods carried out on mandible and maxilla-subapical, body, sagittal split osteotomy, genioplasty, anterior maxillary Osteotomy, Le fort I osteotomy Role of distraction osteogenesis in correction of jaw deformities	3	Dr. Basil Jacob
7	Pre Prosthetic Surgery	Definition Classification of procedures Corrective procedures: Alveoloplasty, Reduction of maxillary tuberosities, Frenectomies and removal of tori. Ridge extension or Sulcus extension procedures, Indications and various surgical procedures Ridge augmentation and reconstruction. Indications, use of bone grafts, hydroxyapatite etc	2	Dr. Basil Jacob


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LESSON PLAN - Part I BDS 2022-2023

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Procedures in Final year (Part I)			
1	Case Taking	Detailed clinical examinations, investigations and diagnosis	3 cases
2	Dental Extraction	Extraction of anterior and posterior teeth under LA : Infiltration and blocks	90 cases
3	Suturing	Suturing of extraction wound	5 no.
4	Seminars	Seminars on oral surgery subjects, cross contamination and infection, impactions, medically compromised patients, medical emergencies etc.	2 no.
5	Observation	Observing minor surgery under LA done by staff member	3 cases
6	Assistance	Assistance of minor surgery under LA done by staff member	2 cases
7	Observation	Observation of cases managed in the casualty	2 cases
8	Skill development	Wiring procedures in models	3 nos.



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LESSON PLAN- Part II BDS 2022-2023

SI NO	TOPICS	DESCRIPTION	HOURS	STAFF IN-CHARGE
1	Cleft Lip and Palate	Etiology of the clefts, incidence, classification Role of dental surgeon/ maxillofacial surgeon in the cleft team. Outline of the closure procedures,	1	Dr. Hisham/ Dr. Basil/ Dr. Augustine
2	Infections of the Oral cavity	Introduction, surgical anatomy of the superficial and deep fasciae of head and neck Factors responsible for infection, pathogenicity, virulence Dento-alveolar abscess - aetiology, clinical features and management. Spread of odontogenic infections through various facial spaces and its management Ludwig's angina - definition, aetiology, clinical features, management and complications Course of odontogenic infections	6	Dr. Hisham/ Dr. Basil/ Dr. Augustine
3	Fungal Infections of head and neck	Candidiasis, Actinomycosis, Coccidiomycosis, Rhinosporidosis, Antifungal agents	1	Dr. Hisham/ Dr. Basil/ Dr. Augustine
4	Osteomyelitis of the jaws	Definition, etiology, pre-disposing factors, classification, clinical features and management	1	Dr. Hisham/ Dr. Basil/ Dr. Augustine
5	Carcinoma of oral cavity	Lymphatic Spread. TNM classification, Staging. Biopsy-types, filling of Histopathology request form Outline of management of Squamous Cell Carcinoma: surgery, radiation and chemotherapy Role of dental surgeons in the prevention and early detection of oral cancer	2	Dr. Hisham/ Dr. Basil/ Dr. Augustine
6	Osteoradionecrosis	Definition, etiology, theories, pre-disposing factors, classification, clinical features and management.	1	Dr. Hisham/ Dr. Basil/ Dr. Augustine
7	Maxillofacial Traumatology	Emergency management in maxillofacial trauma General considerations, types of fractures, aetiology, clinical features and general principles of management. Mandibular fractures - Applied anatomy, classification. Diagnosis - Clinical and radiological features, Management - Reduction -closed and open Fixation and immobilization methods outline of rigid and semi-rigid internal fixation Fractures of the condyle - etiology, classification, clinical features, principles of management Fractures of the middle third of the face. Definition of the mid face, applied surgical	7	Dr. Hisham/ Dr. Basil/ Dr. Augustine


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DEPARTMENT OF ORAL AND MAXILLOFACIAL SURGERY

LESSON PLAN- Part II BDS 2022-2023

		anatomy, classification, clinical features and outline of management. Alveolar fractures - methods of management Fractures of the Zygomatic complex and orbit. Classification, clinical features, indications for treatment, various methods of reduction and fixation		
8.	Salivary gland diseases	Surgical Anatomy of Minor and Major salivary glands Sialography, contrast media, procedure. Inflammatory conditions of the salivary glands Sialolithiasis- Sub mandibular duct and gland, parotid duct and gland, Clinical features, management, Intraoral and extra oral Sialolithotomy. Salivary fistulae, sialocele Autoimmune diseases of the salivary glands, diagnosis management Common tumours of salivary glands like Pleomorphic adenoma including minor salivary glands	3	Dr. Hisham/ Dr. Basil/ Dr. Augustine
9.	Tumors of the Oral cavity	General considerations, surgical principles Non odontogenic benign tumours occurring in oral cavity - fibroma, papilloma, lipoma, ossifying fibroma, myxoma etc. Odontogenic tumors: both benign and malignant. Ameloblastoma - Clinical features, radiological appearance and methods of management. Osteogenic tumours of the faciomaxillary region	4	Dr. Hisham/ Dr. Basil/ Dr. Augustine
10.	Disorders of T.M. Joint	Applied surgical anatomy of the joint. Development of the TMJ Surgical approaches to TMJ Radiological investigations Hypermobility of TMJ; Dislocation - Types, aetiology, clinical features and management. Hypomobility of TMJ; Classification, Ankylosis - Definition, aetiology, clinical features and management. Myo-facial pain dysfunction syndrome, etiology, clinical features, management. Non surgical and surgical. Internal derangement of the joint. Inflammatory Diseases of T.M. Joint. Arthroscopy	4	Dr. Hisham/ Dr. Basil/ Dr. Augustine

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LESSON PLAN- Part II BDS 2022-2023

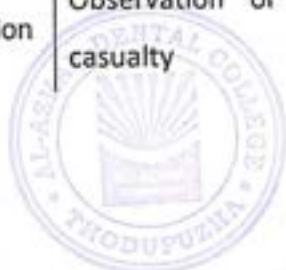
whenever possible. In view of the above each student shall maintain a record of work done, which shall be evaluated for marks at the time of university examination.

1	Case Taking	Detailed clinical examinations, investigations and diagnosis	5 cases
2	Dental Extraction	Extraction of anterior and posterior teeth under LA : Infiltration and blocks	60cases
3	Seminars	Seminars on oral surgery subjects like TMJ, Tumors, Maxillofacial injuries, Infections, Salivary Gland diseases and Medico-legal considerations	2 no.
4	Observation	Observation of major surgery under GA done in the OT	3 cases
5	Assistance	Assistance of minor surgery under LA done	3cases



		by staff member	
6	Procedure	Incision and drainage	3
7	Procedure	Wound dressing	5
8	Observation	Observation of cases managed in the casualty	3 cases

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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS

PRACTICAL LESSON PLAN FOR 2nd YEAR BATCH (2022-2023)

<u>SL NO</u>	<u>TOPIC</u>	<u>STAFF</u>	<u>HOURS</u>
1	Straightening of wire	Dr Joby Paulose	6
2	Equilateral triangle	Dr Joby Paulose	44
3	Square	Dr Joby Paulose	
4	Rectangle	Dr Joby Paulose	
5	Circle	Dr Joby Paulose	
6	U-V	Dr Joby Paulose	
7	C-clasp	Dr Joby Paulose	
8	Full clasp	Dr Joby Paulose	30
9	Triangular clasp	Dr Anjali	
10	Adams clasp	Dr Anjali	
11	Finger spring	Dr Gayathri	10
12	Double cantilever spring	Dr Gayathri	
13	Coffin spring	Dr Anjali	10
14	Short labial bow	Dr Anjali	
15	Long labial bow	Dr Waheda	
16	Split labial bow	Dr Waheda	
17	U loop buccal canine retractor	Dr Anjali	
18	Helical canine retractor	Dr Jose	
19	Self supported canine retractor	Dr Jose	20
20	Palatal canine retractor	Dr Anjali	
21	T spring	Dr Anjali	
22	Reverse labial bow	Dr Gayathri	
23	Roberts retractor	Dr Gayathri	10
24	Hawley's appliance fabrication	Dr Anjali	


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25	Tongue guard appliance	Dr Anjali	10
26	Oral screen	Dr Waheda	30
27	Hawley's appliance with anterior bite plane	Dr Waheda	
28	Hawley's appliance with PBP and Z spring	Dr Anjali	
29	Catalans appliance	Dr Jose	
30	Expansion appliance	Dr Jose	



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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS


THEORY LESSON PLAN FOR 3RD YEAR BATCH (2022-2023)

SL NO	TOPIC	STAFF	HOURS
1	Introduction and history of orthodontics	Dr Joby Paulose	1
2	Growth and development basic concepts	Dr Joby Paulose	7
3	Theories of growth	Dr Joby Paulose	
4	Growth and development – Mechanism of bone growth	Dr Joby Paulose	
5	Growth and development – Pre and Post natal growth of cranial base	Dr Joby Paulose	
6	Growth and development – Pre and Post natal growth of maxilla	Dr Joby Paulose	
7	Growth and development- Pre and Post natal growth of mandible	Dr Joby Paulose	
8	Functional development	Dr Joby Paulose	
9	Development of dentition and occlusion	Dr Anjali	
10	Occlusion basic concepts	Dr Anjali	
11	Classification of malocclusion	Dr Gayathri	
12	Classification of malocclusion	Dr Gayathri	2
13	Etiology of malocclusion	Dr Anjali	
14	Etiology of malocclusion	Dr Anjali	6
15	Diagnostic aids, Radiographs, Photographs and Occlusograms , EMG	Dr Waheda	
16	Case history	Dr Waheda	
17	Cephalometrics	Dr Anjali	
18	Study Models	Dr Jose	
19	Skeletal maturity indicators	Dr Jose	



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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS

THEORY LESSON PLAN FOR FINAL YEAR PART I SUPPLEMENTARY BATCH (2022-2023)

SL NO	TOPIC	STAFF	HOURS
1	Preventive Orthodontics- part 1	Dr Joby Paulose	2
2	Preventive Orthodontics- part 2	Dr Joby Paulose	
3	Interceptive Orthodontics – part 1	Dr Joby Paulose	3
4	Interceptive Orthodontics – part 2	Dr Joby Paulose	
5	Interceptive Orthodontics – part 3	Dr Joby Paulose	
6	Habits	Dr Anjali	1
7	Orthodontic treatment planning – General principles- part 1	Dr Waheda	2
8	Orthodontic treatment planning – General principles- part 2	Dr Waheda	
9	Anchorage in Orthodontics – part 1	Dr Joby Paulose	2
10	Anchorage in Orthodontics – part 2	Dr Joby Paulose	
11	Biomechanical principles in orthodontic tooth movement- part 1	Dr Anjali	2
12	Biomechanical principles in orthodontic tooth movement- part 2	Dr Anjali	
13	Biology of tooth movement –part 1	Dr Jose	2
14	Biology of tooth movement –part 2	Dr Jose	
15	Methods of gaining space	Dr Anjali	7
16	Proximal slicing	Dr Waheda	
17	Extraction in orthodontics	Dr Anjali	
18	Expansion in orthodontics- Slow arch expansion	Dr Anjali	
19	Expansion in orthodontics- Rapid maxillary expansion	Dr Anjali	
20	Distalization	Dr Gayathri	
21	Proclination of anteriors and derotation of posteriors	Dr Gayathri	
22	Orthodontic appliances – General indications	Dr Waheda	2
23	Orthodontic appliances – Classification , advantages, disadvantages	Dr Waheda	
24	Removable appliances – Part 1	Dr Jose	2
25	Removable appliances – Part 2	Dr Jose	

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26	Fixed Appliance – Part 1	Dr Gayathri	2
27	Fixed Appliance – Part 2	Dr Gayathri	
28	Myofunctional Appliance – General principles	Dr Waheda	5
29	Activator	Dr Waheda	
30	Bionator and Twin block	Dr Jose	
31	Frankel functional regulator	Dr Jose	
32	Fixed functional appliance	Dr Anjali	
33	Orthopaedic appliances – Part 1	Dr Anjali	3
34	Orthopaedic appliances – Part 2	Dr Anjali	
35	Orthopaedic appliances – Part 3	Dr Anjali	
36	Cleft lip and palate – Part 1	Dr Gayathri	2
37	Cleft lip and palate – Part 2	Dr Gayathri	
38	Surgical orthodontics (minor) – part 1	Dr Joby Paulose	4
39	Surgical orthodontics (minor) – part 2	Dr Joby Paulose	
40	Surgical orthodontics (major) – part 1	Dr Joby Paulose	
41	Surgical orthodontics (major) – part 2	Dr Joby Paulose	
42	Management of midline diastema	Dr Waheda	3
43	Management of Class I malocclusion	Dr Waheda	
44	Management of Deepbite	Dr Anjali	
45	Management of Openbite	Dr Anjali	
46	Management of Crossbite	Dr Anjali	
47	Management of Class II malocclusion	Dr Gayathri	
48	Management of Class III malocclusion	Dr Gayathri	2
49	Adult orthodontics – part 1	Dr Jose	
50	Adult orthodontics – part 2	Dr Jose	2
51	Retention and Relapse – part 1	Dr Joby Paulose	
52	Retention and Relapse – part 2	Dr Joby Paulose	2
53	Computers in orthodontics	Dr Jose	
54	Recent developments in orthodontics	Dr Jose	1
55	Genetics	Dr Waheda	
56	Sterilisation	Dr Waheda	1
57	Soldering and welding	Dr Anjali	
58	Laboratory procedures	Dr Gayathri	
59	Ethics in orthodontics	Dr Waheda	1



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DEPARTMENT OF CONSERVATIVE DENTISTRY & ENDODONTICS

LESSON PLAN 2022

TOPIC FOR I YEAR - DENTAL MATERIALS

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Introduction	Dr Manoj	2
2	Biological considerations in use of dental materials	Dr Nishin	2
3	Dental cements	Dr Nishin	5
4	Restorative Resins	Dr Aby	4
5	Dental Amalgam	Dr Moushmi	4
6	Direct Filling Gold	Dr Binila	2
7	Dental waxes	Dr Nishin	2
8	Mechanics of cutting	Dr Aby	1
9	Waste disposal	Dr Beulah	1
10	Metals and alloys	Dr Shreya	2
11	Dental casting alloys	Dr Shreya	6
12	Dental Ceramics	Dr Beulah	8

TOPIC FOR II YEAR

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Introduction to Conservative Dentistry	Dr Manoj	1
2	Definition, Aim & Scope of Conservative Dentistry & Endodontics	Dr Nishin	1
3	Nomenclature of dentition, Tooth numbering systems	Dr Aby	1
4	Restoration, Definition & Objectives	Dr Aby	1
5	Hand instruments	Dr Shreya	2
6	Rotary Cutting Instruments	Dr Shreya	2
7	Dental caries-Aetiology, Classification	Dr Binila	1
8	Fundamentals in tooth preparation	Dr Beulah	4
9	Tooth preparation for amalgam restorations. Stepwise procedure for Class I II III IV V amalgam restorations. Failure of amalgam restorations	Dr Nishin	6
10	Contact & contour of teeth-different methods of teeth separation	Dr Beulah	1
11	Matrices, Retainers & Wedges	Dr Aby	1
12	Finishing and polishing of restorations	Dr Binila	1
13	Chairside positions- patient & operator positions	Dr Shreya	1
14	Management of deep carious lesions	Dr Moushmi	2
15	Access cavity and brief introduction of root canal instruments	Dr Moushmi	2



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TOPIC FOR III YEAR

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Nomenclature of dentition	Dr Manoj	1
2	Gnathological concepts of restoration-occlusion	Dr Nishin	2
3	Dental caries	Dr Nishin	4
4	Treatment planning for restorative procedures	Dr Aby	2
5	Preventive measures in restorative practise	Dr Moushmi	3
6	Armamentarium for tooth preparation	Dr Binila	4
7	Isolation of operating field	Dr Nishin	2
8	Infection control	Dr Beulah	2
9	Pulp protection	Dr Binila	1
10	Pain control in restorative procedures	Dr Aby	1
11	Amalgam restoration	Dr Moushmi	5
12	Contacts & Contour	Dr Aby	1
13	Management of deep carious lesions	Dr Nishin	1
14	Dentinal hypersensitivity	Dr Binila	1
15	Complex amalgam restorations	Dr Moushmi	4
16	Gingival tissue management	Dr Aby	1
17	Adhesion to tooth structure	Dr Beulah	3
18	Anterior restorations	Dr Beulah	1
19	Composite restorations	Dr Beulah	2
20	Minimal Invasive Dentistry	Dr Binila	2
21	Alternative methods of tooth preparation-Air abrasion, Chemomechanical methods, Laser	Dr Moushmi	1

TOPIC FOR FINAL YEAR PART I - CONSERVATIVE

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Esthetics in dentistry	Dr Manoj	4
2	Composite restorations-Recent advances, Direct & Indirect	Dr Nishin	3
3	Cast restorations	Dr Aby	3
4	Casting	Dr Binila	2
5	Temporization of interim restorations	Dr Moushmi	1
6	Root caries	Dr Beulah	1
7	Non carious destruction of tooth structure	Dr Moushmi	2
8	Ceramic restorations	Dr Beulah	3
9	Direct filling gold restorations	Dr Binila	1


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TOPIC FOR FINAL YEAR PART II - ENDODONTICS

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Emergency endodontic procedure	Dr Manoj	2
2	Anatomy of pulp space	Dr Nishin	2
3	Access cavity preparation	Dr Nishin	2
4	Preparation of root canal space- Determination of working length Cleaning & shaping	Dr Aby	3
5	Disinfection of root canal space- Irrigants Intra canal medicaments	Dr Moushmi	2
6	Problems during cleaning & shaping of root canals	Dr Binila	2
7	Obturation of root canal system	Dr Beulah	2
8	Root canal sealers	Dr Beulah	2
9	Post endodontic restorations	Dr Beulah	2
10	Smear layer & its importance	Dr Binila	1
11	Discolored teeth & its management	Dr Moushmi	1
12	Traumatized teeth	Dr Aby	2
13	Endodontic surgeries	Dr Nishin	3
14	Root resorption	Dr Binila	1
15	Success and failure of Endodontics	Dr Moushmi	1
16	Re-treatment in Endodontics	Dr Aby	1
17	Lasers and microscopes in Conservative	Dr Binila	1
18	Endo perio lesions	Dr Moushmi	2



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DEPARTMENT OF CONSERVATIVE DENTISTRY & ENDODONTICS

LESSON PLAN 2023

TOPIC FOR I YEAR - DENTAL MATERIALS

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Introduction	Dr Nishin	2
2	Biological considerations in use of dental materials	Dr Nishin	2
3	Dental cements	Dr Nishin	5
4	Restorative Resins	Dr Aby	4
5	Dental Amalgam	Dr Moushmi	4
6	Direct Filling Gold	Dr Binila	2
7	Dental waxes	Dr Nishin	2
8	Mechanics of cutting	Dr Sreekala	1
9	Waste disposal	Dr Albert	1
10	Metals and alloys	Dr Shreya	2
11	Dental casting alloys	Dr Shreya	6
12	Dental Ceramics	Dr Albert	8

TOPIC FOR II YEAR

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Introduction to Conservative Dentistry	Dr Nishin	1
2	Definition, Aim & Scope of Conservative Dentistry & Endodontics	Dr Nishin	1
3	Nomenclature of dentition, Toothnumbering systems	Dr Aby	1
4	Restoration, Definition & Objectives	Dr Aby	1
5	Hand instruments	Dr Shreya	2
6	Rotary Cutting Instruments	Dr Shreya	2
7	Dental caries-Aetiology, Classification	Dr Sreekala	1
8	Fundamentals in tooth preparation	Dr Sreekala	4
9	Tooth preparation for amalgam restorations. Stepwise procedure for Class I II III IV V amalgam restorations. Failure of amalgam restorations	Dr Moushmi Dr Binila Dr Shreya Dr Albert	6
10	Contact & contour of teeth-different methods of teeth separation	Dr Albert	1
11	Matrices, Retainers & Wedges	Dr Aby	1
12	Finishing and polishing of restorations	Dr Binila	1
13	Chairside positions- patient & operator positions	Dr Shreya	1
14	Management of deep carious lesions	Dr Sreeksala	2
15	Access cavity and brief introduction of root canal instruments	Dr Moushmi	2

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TOPIC FOR III YEAR

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Nomenclature of dentition	Dr Nishin	1
2	Gnathological concepts of restoration-occlusion	Dr Nishin	2
3	Dental caries	Dr Aby	4
4	Treatment planning for restorative procedures	Dr Aby	2
5	Preventive measures in restorative practise	Dr Moushmi	3
6	Armamentarium for tooth preparation	Dr Binila	4
7	Isolation of operating field	Dr Shreya	2
8	Infection control	Dr Albert	2
9	Pulp protection	Dr Binila	1
10	Pain control in restorative procedures	Dr Shreya	1
11	Amalgam restoration	Dr Moushmi	5
12	Contacts & Contour	Dr Aby	1
13	Management of deep carious lesions	Dr Nishin	1
14	Dentinal hypersensitivity	Dr Binila	1
15	Complex amalgam restorations	Dr Moushmi	4
16	Gingival tissue management	Dr Sreekala	1
17	Adhesion to tooth structure	Dr Albert	3
18	Anterior restorations	Dr Sreekala	1
19	Composite restorations	Dr Albert	2
20	Minimal Invasive Dentistry	Dr Binila	2
21	Alternative methods of tooth preparation-Air abrasion, Chemomechanical methods, Laser	Dr Moushmi	1

TOPIC FOR FINAL YEAR PART I - CONSERVATIVE

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Esthetics in dentistry	Dr Nishin	4
2	Composite restorations-Recent advances, Direct & Indirect	Dr Aby	3
3	Cast restorations	Dr Shreya	3
4	Casting	Dr Shreya	2
5	Temporization of interim restorations	Dr Sreekala	1
6	Root caries	Dr Sreekala	1
7	Non carious destruction of tooth structure	Dr Moushmi	2
8	Ceramic restorations	Dr Albert	3
9	Direct filling gold restorations	Dr Binila	1



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TOPIC FOR FINAL YEAR PART II - ENDODONTICS

SL No	TOPIC	ALLOTTED STAFF	HOURS
1	Access cavity preparation	Dr Nishin	2
2	Anatomy of pulp space	Dr Aby	2
3	Emergency Endodontic procedures	Dr Shreya	2
4	Preparation of root canal space- Determination of working length Cleaning & shaping	Dr Nishin	3
5	Disinfection of root canal space- Irrigants Intra canal medicaments	Dr Aby	2
6	Problems during cleaning & shaping of root canals	Dr Shreya	2
7	Obturation of root canal system	Dr Albert	2
8	Root canal sealers	Dr Sreekala	2
9	Post endodontic restorations	Dr Sreekala	2
10	Smear layer & its importance	Dr Moushmi	1
11	Discolored teeth & its management	Dr Binila	1
12	Traumatized teeth	Dr Shreya	2
13	Endodontic surgeries	Dr Moushmi	3
14	Root resorption	Dr Shreya	1
15	Success and failure of Endodontics	Dr Moushmi	1
16	Re-treatment in Endodontics	Dr Albert	1
17	Lasers and microscopes in Conservative	Dr Binila	1
18	Endo perio lesions	Dr Binila	2

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DEPARTMENT OF CONSERVATIVE DENTISTRY & ENDODONTICS

LESSON PLAN

FIRST YEAR PRACTICAL CLASS SCHEDULE

SL NO	DAY	WORK SCHEDULE
1	1 st week	Introduction on fundamentals of tooth preparation
2	2 nd week	Issue of moulds & Demo given on pouring of plaster models
3	3 rd week	Demo given for Class I exercise
4	4 th week & 5 th week	Class I occlusal surface in mandibular molar
5	6 th week	Class I buccal extension in mandibular molar
6	7 th & 8 th week	Class I occlusal surface without involving oblique ridge in maxillary molar
7	9 th & 10 th week	Class I occlusal surface involving oblique ridge in maxillary molar
8	11 th & 12 th week	Class I palatal extension in maxillary molar
9	13 th & 14 th week	Class I occlusal surface in premolar
10	15 th & 16 th week	Viva Voce - Class I
11	17 th week	Demo given for class I exercise
12	18 th & 19 th week	Class II mesio occlusal in mandibular molar
13	20 th & 21 st week	Class II mesio occluso distal in mandibular molar
14	22 nd & 23 rd week	Class II mesio occlusal without involving oblique ridge in maxillary molar
15	24 th & 25 th week	Class II disto occlusal involving oblique ridge in maxillary molar
16	26 th & 27 th week	Class II mesio occlusal in premolar
17	28 th & 29 th week	Viva voce – Class II
18	30 th week	Demo given on Class III and Class V
19	31 st & 32 nd week	Class III palatal on central incisor
20	33 rd & 34 th week	Class V labial on canine
21	35 th & 36 th week	Viva Voce – Class III, Class V
22	37 th to 40 th week	Wax up exercises
23	41 st & 42 nd week	Submission of plaster models
24	43 rd & 44 th week	End posting Viva



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SECOND YEAR PRACTICAL CLASS SCHEDULE

PRECLINICAL CONSERVATIVE DENTISTRY

SL NO	DAY	WORK SCHEDULE
1	1 st week	Introduction on fundamentals of tooth preparation
2	2 nd week	Demo given for Class I exercise
3	3 rd week	Class I occlusal surface in mandibular molar
4	4 th week & 5 th week	Class I occlusal surface in mandibular molar
5	6 th week	Class I palatal extension in maxillary molar
6	7 th & 8 th week	Class I occlusal surface in mandibular premolar
7	9 th & 10 th week	Class I occlusal surface in maxillary premolar
8	11 th & 12 th week	Demo given for Class II exercise
9	13 th & 14 th week	Class II disto occlusal in mandibular molar
10	15 th & 16 th week	Class II mesio occlusal in mandibular molar
11	17 th week	Class II conservative mesio occlusal in mandibular molar
12	18 th & 19 th week	Class II mesio occluso distal in mandibular molar
13	20 th & 21 st week	Class II mesio occlusal involving oblique ridge in maxillary molar
14	22 nd & 23 rd week	Class II disto occlusal involving oblique ridge in maxillary molar
15	24 th & 25 th week	Class II mesio occluso distal in maxillary molar
16	26 th & 27 th week	Class II mesio occluso distal in mandibular premolar
17	28 th & 29 th week	Class II mesio occlusal in mandibular premolar
18	30 th week	Class II disto occlusal in maxillary premolar
19	31 st & 32 nd week	Class II mesio occlusal in maxillary premolar
20	33 rd & 34 th week	Viva voce – Fundamentals of tooth preparation, Class I & Class II
21	35 th week	Demo given – Class III, Class V
22	36 th week	Class III mesial surface in maxillary canine
23	37 th & 38 th week	Class V labial surface on mandibular molar
24	39 th & 40 th week	Class V labial surface on mandibular premolar
25	41 st & 42 nd week	Viva Voce



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SECOND YEAR PRACTICAL CLASS SCHEDULE

DENTAL MATERIALS

SL No :	Day	Work Schedule
1	1 st week	Discussion on dental cements
2	2 nd week	Demo on manipulation of Zinc oxide Eugenol cement
3	3 rd & 4 th week	Manipulation of Zinc oxide Eugenol cement
4	5 th week	Demo on Zinc phosphate cement
5	6 th & 7 th week	Manipulation of Zinc phosphate cement
6	8 th week	Demo on Glass Ionomer Cement
7	9 th & 10 th week	Manipulation Of Glass Ionomer cement
8	11 th week	Demo on Zinc polycarboxylate cement
9	12 th & 13 th week	Manipulation of Zinc polycarboxylate cement
10	14 th & 15 th week	Discussion on silver amalgam
11	16 th week	Demo on manipulation of silver amalgam
12	17 th & 18 th week	Manipulation of silver amalgam



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THIRD YEAR PRACTICAL CLASS SCHEDULE

SL No :	Day	Work Schedule
1	1 st day	Discussion on instruments and instrument arrangement
2	2 nd and 3 rd day	Discussion on sterilization protocol, infection control and disinfection
3	4 th to 6 th day	Discussion on silver amalgam, glass ionomercement.
4	7 th day	Viva and clinical case taking for GIC Restoration
5	8 th to 10 th day	Case history discussion and clinical case of GICrestoration(Class IV and Class V)
6	11 th to 20 th day	Case history discussion and class I silver amalgam restoration
7	21 st to 25 th day	Seminars, case discussion
8	26 th to 30 th day	End posting assessment, Viva voce

FINAL YEAR PART I PRACTICAL CLASS SCHEDULE

SL.No :	Day	Work Schedule
1	1 st day	Discussion on class II silver amalgam restoration
2	2 nd day	Discussion on composite restoration
3	3 rd day	Collection on natural teeth and mounting for pre clinic exercise
4	4 th to 6 th day	Pre-clinical exercise on natural teeth for composite restorations
5	7 th to 15 th day	Case history discussion and clinical case taking for class II silver amalgam restoration
6	16 th to 25 th day	Case history discussion and case taking for composite class III restoration
7	26 th to 30 th day	End posting assessment and Viva VOC



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FINAL YEAR PART II PRACTICAL CLASS SCHEDULE

Sl No	Day	Work schedule
1	1 st day	Revision on glass ionomer restoration
2	2 nd day	Revision on silver amalgam restoration
3	3 rd day	Revision on composite restoration
4	4 th to 10 th day	Case discussion and case taking of class II silver amalgam restoration
5	11 th to 20 th day	Case discussion and case taking on class III, class IV composite restoration.
6	21 st to 25 th day	Individual seminar discussions
7	26 th to 30 th day	End posting assessment and viva voce



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PERUMPILLICHIRA P. O., THODUPUZHA, IDUKKI DIST., KERALA- 685 605

DEPARTMENT MEETING MINUTES



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ACADEMIC YEAR 2020-2021

Oral medicine and Radiology department meeting minutes

Date – 07-04-2021

Time – 10.15am

Venue – Staff room, OMR department

Attendees of the meeting

1. Dr. Rema J- Professor and Head *Rema*
2. Dr Jayesh J Unnithan – Reader *Jayesh*
3. Dr. Anjana Mohan Kumar – Reader *Anjana*
4. Dr. Shanila M – Senior lecturer *Shanila*
5. Dr. Cyril Puliyan – Junior lecturer *Cyril*
6. Mr Jenish -- Radiology technician *Jenish*
7. Smt Pushpa – chairside assistant *Pushpa*

The first departmental meeting of Oral medicine and Radiology was called to order on 7th April, 2021 at 10.15 am in the staff room of the department, presided by the HOD, Dr. Rema J.

Agenda:

1. To ensure the smooth functioning of the department
2. To discuss any issues in the department or among staff

The Dr Rema heartily welcomed the staff members to the meeting and asked everyone to work together to make our department more efficient and the best in the college. Dr Rema asked each staff member to discuss any issue they encountered while working in the department including Jenish and Pushpa. Mr Jenish requested for an intern to be posted in the Radiology section to help him. Dr Rema assured him that it will be done and commented that Radiology posting is a must for interns and due to covid restrictions there was a lag in the rescheduling which will be corrected immediately. Dr Jayesh commented that patient inflow was less and so final year exam going batch was having difficulties in quota completion for which Dr Rema said that University is also aware of the same so quota will be reduced. The meeting adjourned by 10.45am.



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Rema
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Oral medicine and Radiology department meeting minutes

Date – 05-05-2021

Time – 10.15am

Venue – Staff room, OMR department

Attendees of the meeting

1. Dr. Rema J– Professor and Head
2. Dr Jayesh J Unnithan – Reader
3. Dr. Anjana Mohan Kumar – Reader
4. Dr. Shanila M – Senior lecturer
5. Dr. Cyril Puliyan – Junior lecturer
6. Mr Jenish – Radiology technician
7. Smt Pushpa – chairside assistant

Rema
Jayesh
Anjana
Shanila
Cyril
Jenish
Pushpa

The departmental meeting of Oral medicine and Radiology was called to order on 5th May, 2021 at 10.15 am in the staff room of the department, presided by the HOD, Dr. Rema J.

Agenda

1. Updating and maintenance of all registers in the department prior to PG inspection

The Dr Rema heartily welcomed the staff members to the meeting and asked everyone to work together to face the upcoming DCI inspections for securing PG seats in the department. A list of what all registers need to be maintained and what all needs to be added were discussed. Dr Jayesh was made in charge of equipments in the department, Dr Anjana in charge of medical records and Dr. Shanila in charge of patient management. Jenish and Pushpa were asked to maintain the daily patient registers and to keep them updated daily. Dr. Rema asked Jenish if the interns are coming regularly for the Radiology posting for which he said they were. The meeting was adjourned at 10.50am.

Action taken

1. Posting schedule for interns in Radiology department.



Rema

HEAD OF THE DEPT:
DEPT. OF ORAL MEDICINE & RADIOLOGY
AL-AZHAR DENTAL COLLEGE
THODUPUZHA-685 605

Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605



PEDIATRIC AND PREVENTIVE DENTISTRY
DEPARTMENT MEETING MINUTES




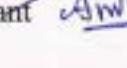

Date – 07.04.2021

Time – 9:15am

Venue – HOD room, Pedo dept

The first departmental meeting of Pediatric & Preventive Dentistry was called to order on 7th April 2021 at 9:15 am in the HOD room of the department, presided by the HOD, Dr. Renu Ann Mathew

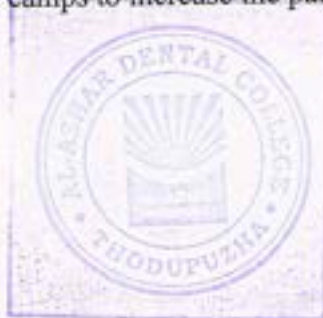
Attendees of the meeting

- | | | |
|------------------------|-----------------------|---|
| 1. Dr. Renu Ann Mathew | - Reader and HOD |  |
| 2. Dr. Tinu George | - Senior Lecturer | |
| 3. Dr. Sharon Vincent | - Senior Lecturer |  |
| 4. Dr. Sreelakshmi G | - Junior Lecturer |  |
| 5. Dr. Rinas P M | - Junior Lecturer |  |
| 6. Ambili Shiju | - Chairside Assistant |  |

Agenda


1. To ensure the smooth functioning of the department
2. To discuss any issues in the department or among staff

The HOD, Dr Renu heartily welcomed the staff members to the meeting and asked everyone to work together to make our department more efficient and the best in the college. Dr Tinu had asked each teaching and non-teaching staff members to discuss any issue they faced while working in the department. Dr. Sharon raised the issue of reduced patient inflow in the department. It was decided to discuss with the public health department to conduct more school camps to increase the patient inflow. The meeting adjourned until 10:50 am.



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605




HEAD OF THE DEPT:
DEPT: OF PEDODONTICS
AL-AZHAR DENTAL COLLEGE
THODUPUZHA - 685 605

PEDIATRIC AND PREVENTIVE DENTISTRY

DEPARTMENT MEETING MINUTES

Date – 05.05.2021

Time – 9:15am

Venue – HOD room, Pedo dept

The monthly meeting of Pediatric & Preventive Dentistry was called to order on 5th May 2021 at 9:15 am in the HOD room of the department, presided by the HOD, Dr. Renu Ann Mathew

Attendees of the meeting

- | | | |
|------------------------|-----------------------|--------------------|
| 1. Dr. Renu Ann Mathew | - Reader and HOD | <i>R. Mathew</i> |
| 2. Dr. Tinu George | - Senior Lecturer | <i>Tinu</i> |
| 3. Dr. Sharon Vincent | - Senior Lecturer | <i>Sharon</i> |
| 4. Dr. Sreelakshmi G | - Junior Lecturer | <i>Sreelakshmi</i> |
| 5. Dr. Rinas P M | - Junior Lecturer | <i>Rinas</i> |
| 6. Ambili Shiju | - Chairside Assistant | <i>Ambili</i> |

Agenda

Updating and maintenance of all registers in the department prior to UG inspection

Dr. Renu heartily welcomed the staff members to the meeting and asked everyone to work together to face the upcoming KUHS inspection. A list of essential registers to be maintained in the department was discussed. Ambili Shiju was in charge of equipment in the department, Dr Tinu in charge of medical records and Dr. Sharon in charge of maintenance. Ambili was instructed to maintain the daily patient record and get assistance from Dr. Sreelakshmi if needed. The meeting was adjourned at 10.35am.

Action taken after the previous meeting:

Discussion with PHD department and college management to increase the patient inflow.



R. Mathew

HEAD OF THE DEPT:
DEPT: OF PEDODONTICS
AL-AZHAR DENTAL COLLEGE
THODUPUZHA - 685 605



DEPARTMENT OF ORAL PATHOLOGY

MINUTES OF THE MEETING

Date: 07-04-2021

Time: 11:00 AM

Venue: Staff room, Oral Pathology department

Members Present:

1. Prof. Dr. Muhammed Afnan- HOD
2. Dr. Joe Manuel- Reader
3. Dr. Anjum Baker- Sr Lecturer
4. Dr. Elizabeth Sojan- Sr Lecturer
5. Dr. Hirma Raj- Sr Lecturer
6. Ms Shybi Jomon – Lab technician
7. Ms Sunitha T S – Lab technician

AGENDA: To discuss about indenting various laboratory equipments

The meeting was chaired by Dr. Muhammed Afnan. The minutes of previous meeting were read and approved. Dr. Joe Manuel proposed to intend new laboratory equipments for smooth functioning of the department. The meeting was adjourned at 11:30am after tea break.

ACTION TAKEN FROM PREVIOUS MEETING

New journal orders were placed.



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605

Head of the Department
Department of Oral and Maxillofacial Pathology
Al Azhar Dental College Perumpillichira P.O,
Thodupuzha - 685 605

DEPARTMENT OF ORAL PATHOLOGY






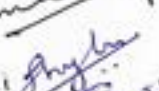

MINUTES OF THE MEETING

Date: 5-5-2021

Time: 11:00 AM

Venue: Staff room, Oral Pathology department.

Members Present:

1. Prof. Dr. Muhammed Afnan- HOD 
2. Dr. Joe Manual- Reader 
3. Dr. Anjum Baker- Sr Lecturer 
4. Dr. Elizabeth Sojan- Sr Lecturer 
5. Dr. Hima Raj- Sr Lecturer 
6. Ms Shybi Jomon – Lab technician 
7. Ms Sunitha T S – Lab technician 

AGENDA: To discuss various portions to be covered for regular batch 3rd BDS and 1st BDS

The meeting was chaired by Prof. Dr. Muhammed Afnan the minutes of previous meeting were read and approved. Various portion covered and yet to be covered were discussed, students were allotted seminars and posters. The meeting was adjourned at 11:30am.

ACTION TAKEN FROM PREVIOUS MEETING:

Laboratory equipments like PH meter, Accu check glucometer kit were purchased.



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha-685 605



Head of the Department
Department of Oral and Maxillofacial Pathology
Al Azhar Dental College Perumpillichira P.O,
Thodupuzha - 685 605

DEPARTMENT OF PERIODONTICS



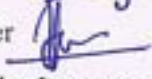
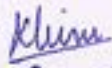

MINUTES OF THE MEETING

Date: 07-04-2021

Time: 10:15am

Venue: Staff Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department 
2. Dr. Shiny Joseph- Professor 
3. Dr. Binitta Paul K- Reader 
4. Dr. Minu P Mathew - Senior Lecturer 
5. Dr. Cini P Moideen- Senior Lecturer 

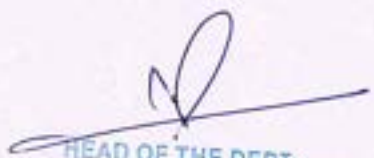
The first department meeting of Periodontics was called to order on 7th April, 2021 at 10.15am in the staff room of the department, presided by the HOD, Dr. Sajil John

Agenda

1. To ensure the smooth functioning of the department
2. To discuss any issues in the department / among the staffs
3. To update & maintenance of all registers in the department

Dr. Sajil welcomed all to the meeting to make sure the smooth functioning of the department. He also asked the staffs to regularly update & maintain the registers. Regular checking of the registers by the staff were mandatory. Dr. Sajil asked the staffs to discuss any issues or problems in the department. Some of the issues regarding malfunctioning of some dental chairs were discussed and he made sure to repair them. Vote of thanks was given by Dr. Shiny Joseph and tea was served.




HEAD OF THE DEPT:
DEPT OF PERIODONTICS
AL-AZHAR DENTAL COLLEGE
THODUPUZHA - 685 605



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha -685 605

DEPARTMENT OF PERIODONTICS

MINUTES OF THE MEETING

Date: 05-05-2021

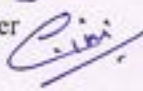
Time: 10:15am

Venue: Staff Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department 

2. Dr. Shiny Joseph- Professor 

3. Dr. Cini P Moideen- Senior Lecturer 

The department meeting of Periodontics was called to order on 5th May, 2021 at 10.15am in the staff room of the department, presided by the HOD, Dr. Sajil John.


Agenda

1. To ensure that covid protocols are followed strictly by staff & students in the department.


Dr. Sajil welcomed all the staff members to the meeting to ensure that covid protocols are followed in the department. The minutes of the previous meeting was read & approved by all. All the staff were concerned about the rising covid numbers in and around the campus. The HOD asked all the staff to wear masks at all times & to sanitize hands after every now & then. And also to ensure safe social distancing. The screening of the patients for covid was also strictly followed. The meeting adjourned by 10.45am. Vote of thanks was given by Dr. Shiny Joseph and tea was served.

Action Taken

1. Updated registers in the department
2. Ensured smooth functioning of the department


HEAD OF THE DEPT:
DEPT OF PERIODONTICS
AL-AZHAR DENTAL COLLEGE
THODUPUZHA - 685 605




Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
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Department of Prosthodontics, Crown & Bridge.

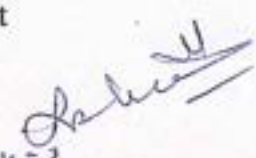


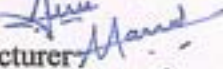

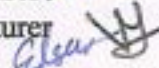

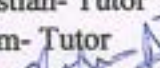


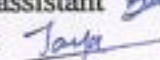
Minutes of the meeting

Date – 07-04-2021

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual– Professor and Head 
2. Dr Vinni Mary Oommen – Professor 
3. Dr. Joyce Thomas – Reader 
4. Dr. Manuel James – Senior lecturer 
5. Dr. Vishnu Thomas –Senior lecturer 
6. Dr Elsa Maria Sebastian- Tutor 
7. Dr Mahin Konthalam- Tutor 
8. Dr Ajasmon-Tutor 
9. Smt Seena – Chairside assistant 
10. Smt Sunitha– Chairside assistant 
11. Smt Jaya – Lab assistant 

The first departmental meeting of Department of Prosthodontics, Crown & Bridge was called to order on 07th April, 2021 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Litto Manual.

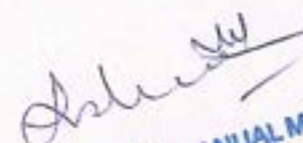
Agenda

1. To ensure the smooth functioning of the department
2. To discuss any issues in the department or among staff

HOD, Prof Dr Litto Manual heartly welcomed the staff members to the meeting and importance of teamwork was highlighted. He asked each staff members to discuss any issue they encountered while working in the department. Dr Vinni requested for the staff integrity and unity among each other for the welfare of the department. Dr Joyce thomas commented that patient inflow was less and discussion regarding the measures to be taken for the same was done. The meeting adjourned by 9.45am.



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605


Dr. LITTO MANUAL MDS
Professor and Head of Prosthodontics
Al- Azhar Dental College, Thodupuzha
Kerala State - 685 605



Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 05-05-2021

Time – 9:15am

Venue – HOD room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual – Professor and Head
2. Dr Vinni Mary Oommen – Professor
3. Dr. Joyce Thomas – Reader
4. Dr. Manuel James – Senior lecturer
5. Dr. Vishnu Thomas – Senior lecturer
6. Dr Elsa Maria Sebastian- Tutor
7. Dr Mahin Konthalam- Tutor
8. Smt Seena – Chairside assistant
9. Smt Sunitha – Chairside assistant
10. Smt Jaya – Lab assistant

The departmental meeting of Department of Prosthodontics, Crown & Bridge was called to order on 05th May 2021 at 9.15 am in the staff room of the department, presided by the HOD, Prof Dr. Litto manual.

Agenda

1. Updating and maintenance of all registers in the department.

HOD, Prof Dr Litto Manual heartily welcomed the staff members to the meeting. A list of what all registers need to be maintained and what all needs to be added was discussed. Dr Joyce Thomas was made in charge of equipment's in the department and Dr Manual in charge of medical records and Dr. Vishnu in charge of patient management. Seena and Sunitha were asked to maintain the daily patient registers and to keep them updated daily. The meeting adjourned at 950am.

Action taken report of the previous meeting

1. Smooth functioning of the department was ensured.
2. Issues within the department was solved.



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605

Dr. LITTO MANUAL MDS
Professor and Head of Prosthodontics
Al-Azhar Dental College, Thodupuzha
Kerala State - 685 605




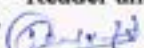
Public Health Dentistry department meeting minutes

Date – 07-04-2021

Time – 9.15am

Venue – Staff room, Public Health Dentistry Department

Attendees of the meeting

1. Dr. Zaheer Abdul Padipurayil – Reader and HOD 
2. Dr. Tency M Mariette – Tutor 

The departmental meeting of the Public Health Dentistry Department was called to order on 9th April, 2021 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Zaheer Abdul Padipurayil.

Agenda

1. To ensure the smooth functioning of the department
2. To discuss any issues in the department or among staff


Dr. Zaheer Abdul Padipurayil warmly welcomed the attendees and emphasized the importance of working together to enhance the department's efficiency and reputation within the college. He invited Dr. Tency M Mariette to discuss any issues or concerns she may have encountered while working in the department.

Dr. Tency M Mariette raised the need for additional resources to conduct community outreach programs related to public health dentistry. Dr. Zaheer Abdul Padipurayil acknowledged the importance of community engagement and promised to explore possibilities for securing necessary resources.

The meeting concluded with Dr. Zaheer Abdul Padipurayil expressing gratitude to Dr. Tency M Mariette for her valuable input and encouraging all staff members to continue their dedicated efforts in advancing public health dentistry.

Meeting adjourned at 9.45am.




HEAD OF THE DEPT.
DEPT. OF PUBLIC HEALTH
DENTISTRY
AL-AZHAR DENTAL COLLEGE
-THODUPUZHA - 685 605


Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605



Public Health Dentistry department meeting minutes

Date – 05-05-2021

Time – 9.15am

Venue – Staff room, Public Health Dentistry Department

Attendees of the meeting

1. Dr. Zaheer Abdul Padipurayil – Reader and HOD 
2. Dr. Tency M Mariette – Tutor 

The departmental meeting of the Public Health Dentistry Department was called to order on the 5th of May, 2021 at 9.15 am in the staff room of the department, with Dr. Zaheer Abdul Padipurayil presiding as the HOD.

Agenda

1. Review of ongoing research projects
2. Discussion on upcoming community health camp
3. Allocation of duties for oral health education program
4. Any other matters

Dr. Zaheer Abdul Padipurayil welcomed the attendees and commenced the meeting by discussing the first agenda item, the review of ongoing research projects. Dr. Tency M Mariette provided an update on the progress of her research study, highlighting the data collection process and any challenges faced. Dr. Zaheer Abdul Padipurayil commended her efforts and encouraged her to continue the research with the necessary support from the department.

The meeting then moved on to the second agenda item, the upcoming community health camp. Dr. Zaheer Abdul Padipurayil informed the staff about the scheduled health camp in a local community and emphasized the importance of active participation. Dr. Tency M Mariette volunteered to coordinate the camp logistics. The staff members were encouraged to contribute their ideas and suggestions to ensure the success of the event.

Next, the discussion shifted to the allocation of duties for an upcoming oral health education program at a nearby school. Dr. Zaheer Abdul Padipurayil assigned specific responsibilities to each staff member, considering their expertise and availability. Dr. Tency M Mariette was given the task of preparing educational materials and coordinating the presentation schedule.


Finally, the floor was opened for any other matters the attendees wished to address. Dr. Tency M Mariette raised a concern regarding the limited availability of educational resources in the department's library. Dr. Zaheer Abdul Padipurayil acknowledged the issue and assured her that steps would be taken to expand the library's collection, including relevant books and journals.

Dr. Zaheer Abdul Padipurayil concluded the meeting by expressing gratitude to the staff members for their active participation and valuable contributions. He encouraged everyone to continue their dedication to the department's goals and objectives.

Meeting adjourned at 10.00am.


Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605




HEAD OF THE DEPT.
DEPT. OF PUBLIC HEALTH
DENTISTRY
AL-AZHAR DENTAL COLLEGE
THODUPUZHA - 685 605

ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING
MINUTES

Date – 07-04-2021

Time – 10.15am

Venue – Staff room, OMFSdepartment

Attendees of the meeting

1. Dr. Augustine Daniel– Professor and Head *AD*
2. Dr. Hisham Ibrahim – Professor *HI*
3. Dr. Basil Jacob – Reader *BJ*
4. Dr. Abin Abraham- Senior Lecturer *AA*
5. Dr. Amal EA – junior lecturer and AO *AE*
6. SmtJaya – chairside assistant *Jaya*

The first departmental meeting of Oral and Maxillofacial surgery was called to order on 7th April, 2021 at 10.15 am in the staff room of the department, presided by the HOD, Dr. Augustine Daniel.

Agenda

1. To ensure the smooth functioning of the department
2. To discuss any issues in the department or among staff

Dr Augustine heartly welcomed the staff members to the meeting and asked everyone to work together to make our department more efficient and the best in the college. Dr Augustine asked each staff member to discuss any issue they encountered while working in the department. Dr Hisham Ibrahim commented that patient inflow was less and so final year exam going batch was having difficulties in quota completion for which Dr Augustine said that University is also aware of the same so quota will be reduced. The meeting adjourned by 10.45am.

HI
HEAD OF THE DEPT.
DEPT. OF ORAL AND MAXILLOFACIAL SURGERY
AL-AZHAR DENTAL COLLEGE
THODUPUZHA-685 605



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605



ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING
MINUTES

Date – 05-05-2021

Time – 10.15am

Venue – Staff room, OMFSdepartment

Attendees of the meeting

1. Dr. Augustine Daniel– Professor and Head *AD*
2. Dr Hisham Ibrahim – Professor *HI*
3. Dr. Basil Jacob – Reader *BJ*
4. Dr. Abin Abraham – Senior lecturer *AB*
5. Dr. Amal EA- Junior lecturer and AO *AE*
6. SmtJaya – Chairside assistant *Jaya*

The departmental meeting of Oral and Maxillofacial surgery was called to order on 5th May, 2021 at 10.15 am in the staff room of the department, presided by the HOD, Dr Augustine Daniel.

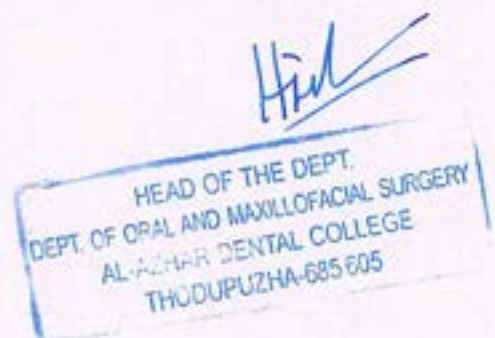
Agenda

1. Updating and maintenance of all registers in the department prior to PG inspection

The Dr Augustine heartily welcomed the staff members to the meeting and asked everyone to work together to face the upcoming DCI inspections for securing PG seats in the department. A list of what all registers need to be maintained and what all needs to be added were discussed. Dr Hisham Ibrahim was made in charge of equipments in the department, Dr Basil in charge of medical records and Dr. Abinin charge of patient management. SmtJaya was asked to maintain the daily patient registers and to keep them updated daily. The meeting was adjourned at 10.50am.

Action taken

1. Posting schedule for interns in Implant clinic



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605

DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS

MINUTES OF MEETING

Date – 07-04-2021

Time – 9.30 am

Venue – Staff room, Orthodontics department

Attendees of the meeting


- Dr. Afzal-Professor and Head of Department
- Dr Sandeep – Reader
- Dr. Muhammed Ameen –Senior Lecturer
- Dr. Waheda – Senior Lecturer
- Dr Jose Sunny – Senior Lecturer
- Dr.Faraz-Senior Lecturer
- Smt. Kamarunnisa – Chairside Assistant
- Smt.Sindhu-Chairside Assistant


The first departmental meeting of Department of Orthodontics was called to order on 9th April, 2021 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Afzal.

Agenda

- It was decided that the second year IR to submit their appliance by the end of weekend The same would be communicated to the class rep. Work completion signs would only be given after submitting all appliances as per quota

The Dr Afzal heartily welcomed the staff members to the meeting and asked everyone to work together to make our department more efficient and the best in the college. Dr. Afsal asked each staff member to discuss any issue they encountered while working in the department. Dr Afzal decided that the second year IR must submit their appliance by the end of weekend The same would be communicated to the class rep. Work completion signs will only be given after submitting all appliances as per quota. The meeting adjourned by 10.00am.


Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605


HEAD OF THE DEPT :
DEPT: OF ORTHODONTICS &
DENTOFACIAL ORTHOPAEDICS
AL-AZHAR DENTAL COLLEGE
THODUPUZZHA - 685 605



DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS

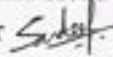






MINUTES OF MEETING

Date – 05-05-2021

Time – 9.30 am

Venue – Staff room, Orthodontics department

Attendees of the meeting


- Dr. Afzal-Professor and Head of Department
- Dr Sandeep – Reader 
- Dr. Muhammed Ameen – Senior Lecturer 
- Dr. Waheda – Senior Lecturer 
- Dr. Jose sunny – Senior Lecturer 
- Dr. Faraz- Senior Lecturer 
- Smt. Kamarunnisa – Chairside Assistant 
- Smt. Sindhu- Chairside Assistant 


The department meeting of Department of Orthodontics was called to order on 5 th May, 2021 at 9.30 am in the staff room of the department, presided by the HOD, Dr. Afsal.

Agenda

- To discussed about the patients reporting to the department without prior appointment
- Asses the performance of the students in last exam

The Dr Afzal heartily welcomed the staff members to the meeting and asked everyone to work together to make our department more efficient and the best in the college. Dr. Afzal asked each staff member to discuss any issue they encountered while working in the department. Dr Sandeep discussed that the patients reporting to the department without prior appointments were making it difficult for the staff, as usually the allotted staff would not be present in the department. It was decided to communicate this fact to the patients and that they need to strictly follow their appointment schedule. Dr Afzal discussed that the students' performance was average and it was planned to concentrate more on the weaker student and help them whenever required. The meeting adjourned by 10.00am.


Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605


HEAD OF THE DEPT :
DEPT. OF ORTHODONTICS &
DENTOFACIAL ORTHOPAEDICS
AL-AZHAR DENTAL COLLEGE
THODUPUZHA - 685 605



Conservative Dentistry and Endodontics department meeting minutes

Date – 07-04-2021

Time – 10.15am

Venue – Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr. Manoj K V
2. Dr Nishin K John
3. Dr. Aby Kuruvilla
4. Dr. Moushmi C B
5. Dr. Binila S Babu
6. Dr Noushin



The first departmental meeting of Conservative Dentistry and Endodontics was called to order on 7th April 2021 at 10.00 am in the staff room of the department, presided by the HOD, Dr. Manoj KV

Agenda of the meeting

1) Discussion of O.P duty in charge responsibilities

The meeting started with a discussion on the responsibilities of the O.P duty in charge. It was noted that the O.P duty in charge should ensure that all the O.P services are running smoothly, and the patients are getting timely and efficient services.

The following responsibilities were identified for the O.P duty in charge.

1. To ensure that all the doctors and staffs are punctual and available for their respective O.P duty days.
2. To manage patient flow and ensure that the waiting time is minimal.
3. The O.P duty doctor should personally examine the patient after the intern has performed their examination in the O.P.
4. To ensure that all the O.P records are maintained properly.
5. To co-ordinate with other departments and ensure the smooth functioning of the O.P



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Conservative Dentistry and Endodontics department meeting minutes

Date – 05-05-2021

Time – 10.00am

Venue – Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr. Manoj K V
2. Dr Nishin K John
3. Dr. Aby Kuruvilla
4. Dr. Moushmi C B
5. Dr. Binila S Babu
6. Dr. Beulah
7. Dr Greeshma



The departmental meeting of Conservative Dentistry and Endodontics was called to order on 5th May 2021 at 10.00 am in the staff room of the department, presided by the HOD, Dr. Manoj KV

Agenda

1. Updating and maintenance of all registers in the department

HOD Prof. Dr Manoj KV heartily welcomed the staff members to the meeting and asked everyone to work together to face the upcoming DCI inspections. A list of what all registers need to be maintained was given by Prof Dr Nishin K John what all needs to be added were discussed. Dr Aby Kuruvilla was in charge of equipment's in the department, Dr Binila was made in charge of staff and student records and Dr. Moushmi in charge of patient records management. The non-teaching faculties were asked to maintain the daily patient registers and to keep them updated daily. Dr. Beulah was asked to maintain a record of the regular and elective posting schedule of the interns posted in the department and on their daily work done register. The meeting was adjourned at 10.50am.

Action Taken

OP registers were properly maintained and checked.



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PERUMPILICHIRA P. O., THODUPUZHA, IDUKKI DIST., KERALA- 685 605

ACADEMIC YEAR 2021-2022

Oral medicine and Radiology department meeting minutes

Date – 02-06-2021

Time – 12.15pm

Venue – Seminar room, OMR department

Attendees of the meeting

1. Dr. Rema J– Professor and Head *Rema*
2. Dr Jayesh J Unnithan – Reader *Jayesh*
3. Dr. Anjana Mohan Kumar – Reader *Anjana*
4. Dr. Shanila M – Senior lecturer *Shanila*
5. Dr. Cyril Puliyan – Junior lecturer *Cyril*
6. Mr Jenish – Radiology technician *Jenish*
7. Smt Pushpa – chairside assistant *Pushpa*

The departmental meeting of Oral medicine and Radiology was called to order on 2nd June, 2021 at 12.15pm in the seminar room of the department, presided by the HOD, Dr. Rema J.

Agenda

1. To ensure that covid protocols are followed strictly by staff and students in the department

Dr. Rema welcomed all to the meeting and made sure that safe distance was maintained by all. The minutes of the previous meeting was read and approved by all. All the staff were concerned with the rising covid numbers in and around the campus. The Hod asked all the staff to wear masks at all times and to sanitize hands after every now and then, also to ensure safe distancing. She also asked all the staff to ensure that the covid protocol is maintained by the students also. The screening of the patients for covid protocol was also to be strictly followed. The meeting adjourned by 12.35pm.

Action taken

1. Daily updating and maintenance of registers in the department.



Rema

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Oral medicine and Radiology department meeting minutes

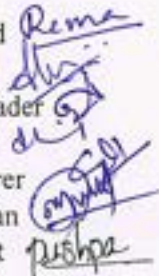
Date – 07-07-2021

Time – 9.15am

Venue – Seminar room, OMR department

Attendees of the meeting

1. Dr. Rema J– Professor and Head
2. Dr Jayesh J Unnithan – Reader
3. Dr. Anjana Mohan Kumar – Reader
4. Dr. Shanila M – Senior lecturer
5. Dr. Cyril Puliyan – Junior lecturer
6. Mr Jenish – Radiology technician
7. Smt Pushpa – chairside assistant



The departmental meeting of Oral medicine and Radiology was called to order on 7th July, 2021 at 10.15 am in the seminar room of the department, presided by the HOD, Dr. Rema J.

Agenda

1. Getting the department ready for starting PG course

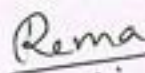
Dr. Rema welcomed all to the meeting. The minutes of the previous meeting was read and approved by all. The HOD commented on the strict maintenance of covid protocols by each and everyone in the department. Dr Rema then went on to discuss about the compliance report that had come regarding PG inspection. Dr Anjana was asked to do a publication to make the necessary points before the next inspection. Another professor was also needed in the department as per the compliance. All the staff were asked to find if they knew any professors who would like to join our college. The meeting adjourned by 10.50am.

Action taken

1. Strict covid protocol maintenance



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Oral medicine and Radiology department meeting minutes

Date – 04-08-2021

Time – 1.15pm

Venue – Seminar room, OMR department

Attendees of the meeting

1. Dr. Rema J– Professor and Head *Rema*
2. Dr Jayesh J Unnithan – Reader *Jayesh*
3. Dr. Anjana Mohan Kumar – Reader *Anjana*
4. Dr. Shanila M – Senior lecturer *Shanila*
5. Dr. Cyril Puliyan – Junior lecturer *Cyril*
6. Mr Jenish – Radiology technician *Jenish*
7. Smt Sindhu – chairside assistant *Sindhu*

The departmental meeting of Oral medicine and Radiology was called to order on 4th August, 2021 at 1.15 pm in the seminar room of the department, presided by the HOL, Dr. Rema J.

Agenda

1. Sendoff party to Smt. Pushpa
2. Welcoming new chairside assistant Smt. Ajitha to the department

Dr Rema welcomed all to the meeting. The minutes of the previous meeting was read and approved by all. A small sendoff speech was given by all gathered in the seminar room for Smt. Pushpa the chairside assistant who was shifted to another department last week. Dr Rema thanked her for her efficient and loyal service in the department and encouraged her to work in the same way wherever she goes. The new chairside assistant Smt. Ajitha was given a warm welcome and she was asked to do the duties of the department in the same way as Smt. Pushpa. As she was also a trained Radiology technician, she was asked to rotate and take duty in both the clinic and Radiology department. Dr Rema enquired about the progress of the article publication by Dr Anjana who replied that it is in progress. The meeting was adjourned by 2pm with refreshments.

Action taken

1. To make amends for the compliance for PG inspection.



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Oral medicine and Radiology department meeting minutes

Date – 01-09-2021

Time – 10.15am

Venue – Seminar room, OMR department

Attendees of the meeting

1. Dr. Rema J– Professor and Head
2. Dr Jayesh J Unnithan – Reader
3. Dr. Anjana Mohan Kumar – Reader
4. Dr. Shanila M – Senior lecturer
5. Dr. Cyril Puliyan – Junior lecturer
6. Mr Jenish – Radiology technician
7. Smt Sindhu – chairside assistant

Rema
Jayesh
Anjana
Shanila
Cyril
Jenish
Sindhu

The departmental meeting of Oral medicine and Radiology was called to order on 1st September, 2021 at 10.15 am in the seminar room of the department, presided by the HOD, Dr. Rema J.

Agenda

1. Enquiry regarding breakage of an electrical device in the department.

Dr Rema welcomed all to the meeting. Minutes of the previous meeting were read and approved. Rema mam congratulated Dr. Anjana for getting her article published in a scopus indexed journal and thus getting the required points as per the dcj requirement. Next a serious discussion regarding the events that led to the breakage of the light in the department was done. And the role of all the staffs in it were discussed. And Dr Jayesh was asked to give a reply for the show cause notice from the MD as soon as possible. The meeting adjourned by 11am.

Action taken

1. New chairside assistant was allotted both clinical and Radiology duty on rotation.



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Rema

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Oral medicine and Radiology department meeting minutes

Date – 06-10-2021

Time – 1.15am

Venue – Staff room, OMR department

Attendees of the meeting

1. Dr. Rema J– Professor and Head
2. Dr Jayesh J Unnithan – Reader
3. Dr. Anjana Mohan Kumar – Reader
4. Dr. Shanila M – Senior lecturer
5. Dr. Cyril Puliyan – Junior lecturer
6. Mr Jenish – Radiology technician
7. Smt Ajitha – chairside assistant



The departmental meeting of Oral medicine and Radiology was called to order on 6th October, 2021 at 1.15 am in the staff room of the department, presided by the HOD, Dr: Rema J.

Agenda

1. Welcoming new chairside assistant to the department
2. Congratulating Dr Shanila on being promoted as Reader

Dr Rema welcomed all the staff to the departmental meeting. The minutes of the previous meeting was read and approved. Rema mam congratulated Dr. Shanila on being promoted as a Reader and asked her to continue her good work in the department and mentioned that she can go as external to other colleges and also attend valuation duties. The final year students were decided to be given 10 x-rays from the department for quota completion. If they need any more, they have to make payment and buy as there was a significant loss of income in the department as students were utilizing the free IOPA rule injudiciously. The unfortunate incident of Smt Sindhu being shifted to another department was also discussed. Dr Rema gave a special mention about the prompt reply given by Dr Jayesh to the letter from the MD. The new chairside assistant Smt Sajitha was warmly welcomed and was asked to do her duty sincerely. All were sadly mentioning about the farewell of our Principal Dr Afzal VA. The meeting adjourned at 1.45pm after refreshments

Action taken

1. Reply given for the show cause notice from the MD
2. Chairside assistant Sindhu was shifted from the department.



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Oral medicine and Radiology department meeting minutes

Date – 03-11-2021

Time – 10.15am

Venue – Staff room, OMR department

Attendees of the meeting

1. Dr. Rema J– Professor and Head *Rema*
2. Dr Jayesh J Unnithan – Reader *Jayesh*
3. Dr. Anjana Mohan Kumar – Reader *Anjana*
4. Dr. Shanila M – Reader *Shanila*
5. Dr. Cyril Puliyan – Junior lecturer *Cyril*
6. Mr Jenish – Radiology technician *Jenish*
7. Smt Ajitha – chairside assistant *Ajitha*

The first departmental meeting of Oral medicine and Radiology was called to order on 3rd November, 2021 at 10.15 am in the staff room of the department, presided by the HOD, Dr. Rema J.

Agenda

1. Assigning Radiology duty to Dr Cyril
2. Duty roster for staff in department

Dr Rema heartily welcomed all to the meeting. The minutes of the previous meeting was read and approved. Rema mam commented on the HOD meeting with the new principal where he emphasized the importance of all departments working together. Patient satisfaction was to be given prime importance in all departments. As the patient inflow was slowly increasing it was discussed that a duty roster be maintained in the department with op duties to all staff including in Radiology. Dr Cyril was asked to give Radiology demo to final year students as he has been handling the Radiology section very well on his own. Dr. Rema asked Jenish if the students were taking x-rays judiciously without any wastage of films and Jenish replied that now that only 10 iopa were free they are very careful in taking Xrays. NAAC duties were allotted to the staff members by the IQAC. Dr Rema asked the staff to make sure that department duties don't suffer due to NAAC work. It was also decided to celebrate world Radiology day on November 8th. All staff were asked to provide suggestions on how to celebrate the same. The meeting adjourned by 11.15am after refreshments.

Action taken

1. Students allotted 10 x-rays each for Radiology quote completion to reduce wastage of films



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Oral medicine and Radiology department meeting minutes

Date – 01-12-2021

Time – 9.15am

Venue – Staff room, OMR department

Attendees of the meeting

1. Dr. Rema J– Professor and Head
2. Dr Jayesh J Unnithan – Reader
3. Dr. Anjana Mohan Kumar – Reader
4. Dr. Shanila M – Reader
5. Mr Jenish – Radiology technician

Rema
Jayesh
Anjana
Shanila
Jenish

The departmental meeting of Oral medicine and Radiology was called to order on 1st December, 2021 at 10.15 am in the staff room of the department, presided by the HOD, Dr. Rema J.

Agenda

1. Arrangements for celebrating world Oral Radiology day on November 8th

Dr Rema welcomed all to the meeting. the minutes of the previous meeting was read and approved. Dr Rema congratulated everyone on the well conduction of the world Radiology day programs on November 8th and also was very happy with the student participation in the competitions. Rema mam congratulated Dr Cyril for successfully taking Radiology demo for the students. Work completion by the students were to be made strict as exams were approaching. Dr. Shanila was asked to make a list of work done by the students. The meeting adjourned by 10.45am.

Action taken

1. Successful conduction of World Radiology day on November 8th
2. Duty roster for all staff implemented
3. Dr Cyril to take Radiology demo for final year students



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Rema

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Oral medicine and Radiology department meeting minutes

Date – 05-01-2022

Time – 1.15pm

Venue – Staff room, OMR department

Attendees of the meeting

1. Dr. Rema J– Professor and Head *Rema*
2. Dr Jayesh J Unnithan – Reader *Unnithan*
3. Dr. Anjana Mohan Kumar – Reader *Anjana*
4. Dr. Shanila M – Reader *Shanila*
5. Dr. Cyril Puliyan – Junior lecturer *Cyril*

The departmental meeting of Oral medicine and Radiology was called to order on 5th January, 2022 at 1.15 pm in the staff room of the department, presided by the HOD, Dr. Rema J.

Agenda

1. Conduction of CDE by the department
2. Deciding on speaker for the cde
3. Smooth conduction of university exam

Dr Rema welcomed all to the meeting. The minutes of the previous meeting was read and approved. Rema mam asked Dr. Shanila to show the updated work completion data by the students. A discussion on who all can be allowed to write the university exam was done and final list prepared. Next the discussion moved on to selecting the topics for conducting CDE programs and also on who all can be called as guest speakers. Dr Anu, Reader from Mar Baselios college was considered. She was ready to come and give a talk on steroids. Date and time were yet to be finalized. The meeting concluded by 2pm.

Action taken

1. Work completion list of the students was finalized



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


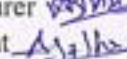
Oral medicine and Radiology department meeting minutes

Date – 02-02-2022

Time – 10.15am

Venue – Staff room, OMR department

Attendees of the meeting

1. Dr Jayesh J Unnithan – Reader (HOD) 
2. Dr Anjana Mohan Kumar - Reader 
3. Dr. Shanila M – Reader 
4. Dr. Athira Benny – Junior lecturer 
5. Smt Ajitha – chairside assistant 

The departmental meeting of Oral medicine and Radiology was called to order on 2nd February, 2022 at 10.15 am in the staff room of the department, presided by the acting HOD, Dr. Jayesh J U.

Agenda

1. CDE date confirmation
2. Welcoming new BDS staff to the department

Dr. Jayesh JU welcomed all to the meeting in the absence of Dr Rema. He commented on the work done by all staff for the smooth conduction of university practical exams in the previous week. New BDS staff Dr. Athira was welcomed whole heartedly to the department by Dr. Jayesh and he thanked her for the work she did in the department during university exam. The decision to shift Dr Cyril to PHD department was a not well received by all the staff in the department. And it was decided that the HOD will go and speak to the principal and request him to give Dr Cyril back to the department as he was a very valuable asset and Dr Athira is too inexperienced to handle his duties. The meeting adjourned by 10.30am after refreshments.

Action taken

1. Smooth conduction of university practical exam
2. Cde speaker and topic confirmation



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Oral medicine and Radiology department meeting minutes

Date – 02-03-2022

Time – 10.15am

Venue – Staff room, OMR department

Attendees of the meeting

1. Dr Rema J – professor and HOD *Rema*
2. Dr Jayesh J Unnithan – Reader *Jayesh*
3. Dr Anjana Mohan Kumar - Reader *Anjana*
4. Dr. Shanila M – Reader *Shanila*
5. Dr. Athira Benny – Junior lecturer *Athira*
6. Mr Jenish – Radiology technician *Jenish*
7. Smt Ajitha – chairside assistant *Ajitha*

The departmental meeting of Oral medicine and Radiology was called to order on 2nd March, 2022 at 10.15 am in the staff room of the department, presided by the HOD, Dr. Rema J.

Agenda

1. Smooth conduction of CDE by the department

Dr. Rema welcomed all to the meeting. The minutes of the previous meeting was read and approved. Dr Rema then went on discuss the program schedule for the CDE on 4th march. It was decided that Dr Rema and Dr Jayesh will meet the principal and hand over the program schedule to him and invite him to give the principal's address. She also said that they will request the principal to transfer Dr Cyril back to department of OMR as soon as possible as the department really lacked staff, esp now that NAAC work was going aHead steadily and most of the MDS staff were being called for meetings regularly and Dr Athira had to handle the department alone. Dr Anjana and Dr Shanila was given the charge to invite all other HODs and faculty and interns and students for the CDE. All agreed to the suggestion and the meeting concluded by 10.40am.

Action taken

1. CDE date confirmed and program schedule charted



Rema

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Oral medicine and Radiology department meeting minutes

Date – 06-04-2022

Time – 10.15am

Venue – Staff room, OMR department

Attendees of the meeting

1. Dr Rema J– professor and HOD *Rema*
2. Dr Jayesh J Unnithan – Reader *Jayesh*
3. Dr Anjana Mohan Kumar - Reader *Anjana*
4. Dr. Shanila M – Reader *Shanila*
5. Dr Cyril P- Junior lecturer *Cyril*
6. Dr. Athira Benny– Junior lecturer *Athira Benny*
7. Mr Jenish – Radiology technician *Jenish*
8. Smt Ajitha – chairside assistant *Ajitha*

The departmental meeting of Oral medicine and Radiology was called to order on 6th April, 2022 at 10.15 am in the staff room of the department, presided by the HOD, Dr. Rema J.

Agenda

1. Welcoming Dr Cyril back to the department
2. Decide on celebrating National OMR day

Dr Rema welcomed all to the meeting. The minutes of the previous meeting was read and approved. Rema mam congratulated all on the well conduction of the CDE by the department of OMR. Dr Cyril was given a very hearty welcome back to the department. Rema mam expressed her gratitude to the principal for transferring Dr Cyril back to OMR. Dr Shanila reminded all that national OMR day is coming on 24th of April and programs need to be charted. All suggested a free Oral screening to be conducted in the department. The meeting was adjourned by 10.45am.

Action taken

1. Smooth conduction of cde



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Oral medicine and Radiology department meeting minutes

Date – 04-05-2022

Time – 1.15pm

Venue – Staff room, OMR department

Attendees of the meeting

1. Dr Rema J -professor and HOD *Rema*
2. Dr Jayesh J Unnithan – Reader *Jayesh*
3. Dr Anjana Mohan Kumar - Reader *Anjana*
4. Dr. Shanila M – Reader *Shanila*
5. Dr Cyril Puliyan – Junior lecturer *Cyril*
6. Dr. Athira Benny– Junior lecturer *Athira Benny*

The departmental meeting of Oral medicine and Radiology was called to order on 4th May, 2022 at 1.15pm in the staff room of the department, presided by the HOD, Dr. Rema J.

Agenda

1. Request the principal to make emergency duty to all Junior staff rather than OMR staff alone.
2. Organizing functions for world no tobacco day on march 31st

Dr Rema welcomed all to the meeting. The minutes of the previous meeting was read and approved. Rema mam appreciated the smooth conduct of Oral screening of all the patients who came to the OPD on 25th April as part of celebrations of national OMR day. Next Dr Anjana mentioned about the emergency duties being allotted to the staff of OMR department alone. She suggested that many other department Junior MDS staffs are staying in Thodupuzha itself and they can also be given the duties on rotation basis. It was decided that this will be conveyed to the principal. A discussion on celebrating World no tobacco day together with PHD department. Dr Jayesh and Dr Shanila were asked to coordinate for the same. The meeting adjourned by 1.50pm

Action taken

1. Oral screening camp conducted in the department in association with national OMR day



Rema
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PEDIATRIC AND PREVENTIVE DENTISTRY
DEPARTMENT MEETING MINUTES

Date – 02.06.2021

Time – 9:15am

Venue – HOD room, Pedo dept

The monthly meeting of Pediatric & Preventive Dentistry was called to order on 6th June 2021 at 9:15 am in the HOD room of the department, presided by Dr. Renu Ann Mathew

Attendees of the meeting

- | | | |
|------------------------|-----------------------|---------------|
| 1. Dr. Renu Ann Mathew | - Reader and HOD | <i>R.A.M.</i> |
| 2. Dr. Tinu George | - Senior Lecturer | <i>T.G.</i> |
| 3. Dr. Sharon Vincent | - Senior Lecturer | <i>S.V.</i> |
| 4. Dr. Sreelakshmi G | - Junior Lecturer | <i>S.G.</i> |
| 5. Dr. Rinas P M | - Junior Lecturer | <i>R.P.M.</i> |
| 6. Ambili Shiju | - Chairside Assistant | <i>A.S.</i> |

Agenda

To discuss the covid protocols to be followed in the department.

Dr. Renu welcomed all to the meeting and instructed the staff and the interns posted in the department to follow strict covid protocols and maintain safe distancing. Interns were instructed to wear PPE kit while performing dental treatment. It was decided to screen the patients and postpone treatment for symptomatic patients. The meeting adjourned by 10.50am.

Action taken.

Daily updating and maintenance of registers in the department.



R.A.M.
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[Signature]
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PEDIATRIC AND PREVENTIVE DENTISTRY
DEPARTMENT MEETING MINUTES





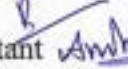
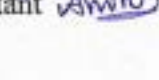
Date – 07.07.2021

Time – 9:15am

Venue – HOD room, Pedo dept

The monthly meeting of Pediatric & Preventive Dentistry was called to order on 7th July 2021, at 9:15 am in the HOD room of the department, presided by Dr. Renu Ann Mathew

Attendees of the meeting

- | | | |
|------------------------|-----------------------|---|
| 1. Dr. Renu Ann Mathew | - Reader and HOD |  |
| 2. Dr. Tinu George | - Senior Lecturer |  |
| 3. Dr. Sharon Vincent | - Senior Lecturer |  |
| 4. Dr. Sreelakshmi G | - Junior Lecturer |  |
| 5. Dr. Rinas P M | - Junior Lecturer |  |
| 6. Ambili Shiju | - Chairside Assistant |  |


Agenda

1. Discuss covid protocols.
2. Improvement exams for students appearing in final year part 2 exams.


Dr. Renu welcomed all the staff to the meeting. The minutes of the previous meeting were read and approved by all. Dr Renu insisted on the strict maintenance of covid protocols by each and everyone in the department. It was decided to conduct a theory and practical improvement exam for those who scored less than 50 % in internal examinations. Dr Tinu was instructed to prepare the question paper and was made in charge of the practical model examination. The exam appearing students were instructed to take signatures and submit the records to the department. The meeting was adjourned by 10.50am.

Action taken.

Strict covid protocol maintenance


Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605




HEAD OF THE DEPT:
DEPT: OF PEDODONTICS
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PEDIATRIC AND PREVENTIVE DENTISTRY
DEPARTMENT MEETING MINUTES






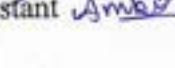
Date – 04.08.2021

Time – 9:15am

Venue – HOD room, Pedo dept

The monthly meeting of Pediatric & Preventive Dentistry was called to order on 4th August 2021 at 9:15 am in the HOD room of the department, presided by Dr. Renu Ann Mathew

Attendees of the meeting

- | | | |
|------------------------|-----------------------|--|
| 1. Dr. Renu Ann Mathew | - Reader and HOD |  |
| 2. Dr. Tinu George | - Senior Lecturer |  |
| 3. Dr. Sharon Vincent | - Senior Lecturer |  |
| 4. Dr. Sreelakshmi G | - Junior Lecturer |  |
| 5. Dr. Rinas P M | - Junior Lecturer |  |
| 6. Ambili Shiju | - Chairside Assistant |  |

Agenda


1. Discuss on Final year part 2 university practical examination.
2. Approval of patients for practical examination

Dr Renu welcomed all to the meeting. The minutes of the previous meeting were read and approved by all. The exam appearing students were asked to get own patients and get approval from senior staffs. Dr Renu insisted on the strict maintenance of covid protocols by each and everyone in the department. The meeting was adjourned until 10.50am.

Action taken.

1. Improvement exams were conducted for final year part 2 students.




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Prof. Dr. Harvey Thomas MDS
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PEDIATRIC AND PREVENTIVE DENTISTRY
DEPARTMENT MEETING MINUTES







Date – 01.09.2021

Time – 9:15am

Venue – HOD room, Pedo dept

The monthly meeting of Pediatric & Preventive Dentistry was called to order on 1st September 2021 at 9:15 am in the HOD room of the department, presided by Dr. Renu Ann Mathew

Attendees of the meeting

- | | | |
|------------------------|-----------------------|--|
| 1. Dr. Renu Ann Mathew | - Reader and HOD |  |
| 2. Dr. Tinu George | - Senior Lecturer |  |
| 3. Dr. Sharon Vincent | - Senior Lecturer |  |
| 4. Dr. Sreelakshmi G | - Junior Lecturer |  |
| 5. Dr. Rinas P M | - Junior Lecturer |  |
| 6. Ambili Shiju | - Chairside Assistant |  |

Agenda

1. Discuss theory classes.
2. Clinical quota for final year students
3. Any matter of concern


Dr Renu welcomed all to the meeting. Minutes of the previous meeting were read and approved, Dr Tinu was made in charge of third year and final year part 1 theory classes, and Dr Sharon and Dr Renu in charge of final year part 2 theory classes. The students were instructed to complete the required clinical quota. Dr Sreelakshmi raised a concern regarding the repeated software complaint of RVG. It was decided to forward a written complaint to the network team regarding the same. The meeting adjourned by 11.00am

Action taken.

1. Proper conduct of university theory and practical examinations


Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605




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PEDIATRIC AND PREVENTIVE DENTISTRY
DEPARTMENT MEETING MINUTES

Date – 06.10.2021

Time – 9:15am

Venue – HOD room, Pedo dept

The monthly meeting of Pediatric & Preventive Dentistry was called to order on 6th October 2021 at 9:15 am in the HOD room of the department, presided by Dr. Renu Ann Mathew

Attendees of the meeting

- | | | |
|------------------------|-----------------------|---|
| 1. Dr. Renu Ann Mathew | - Reader and HOD |  |
| 2. Dr. Tinu George | - Senior Lecturer |  |
| 3. Dr. Sharon Vincent | - Senior Lecturer |  |
| 4. Dr. Sreelakshmi G | - Junior Lecturer |  |
| 5. Ambili Shiju | - Chairside Assistant |  |

Agenda


1. Congratulating Dr Tinu on being promoted to Reader.
2. Plans to celebrate children's day on November 14th.

Dr Renu welcomed all the staff to the departmental meeting. The minutes of the previous meeting were read and approved. Dr Renu congratulated Dr. Tinu on being promoted as a Reader and asked her to continue her good work in the department and mentioned that she can go as external to other colleges and attend valuation camp. It was decided to celebrate children's day on November 14th by conducting various competitions for children in our department. All the department staff visited Dr Afzal after the meeting and conveyed best wishes for his future endeavors. The meeting adjourned at 11.15am after refreshments.

Action taken after the previous meeting:

1. Strict instructions on completion of clinical quota
2. Staff assigned for year wise theory classes.




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Principal
Al-Azhar Dental College
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PEDIATRIC AND PREVENTIVE DENTISTRY
DEPARTMENT MEETING MINUTES



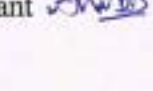
Date – 03.11.2021

Time – 9:15am

Venue – HOD room, Pedo dept

The monthly meeting of Pediatric & Preventive Dentistry was called to order on 3rd November 2021 at 9:15 am in the HOD room of the department, presided by Dr. Renu Ann Mathew

Attendees of the meeting

- | | | |
|------------------------|-----------------------|--|
| 1. Dr. Renu Ann Mathew | - Reader and HOD |  |
| 2. Dr. Tinu George | - Senior Lecturer |  |
| 3. Dr. Sharon Vincent | - Senior Lecturer |  |
| 4. Dr. Sreelakshmi G | - Junior Lecturer |  |
| 5. Dr. Rinas P M | - Junior Lecturer |  |
| 6. Ambili Shiju | - Chairside Assistant |  |

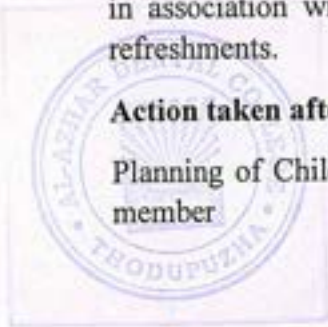
Agenda

1. Decision to start treatment under GA, in association with Al Azhar Medical college.
2. OP duty day allotment to staff

Dr Renu heartily welcomed all to the meeting. The minutes of the previous meeting were read and approved. Renu mam commented on the HOD meeting with the new principal where he emphasized the importance of all departments working together. Patient satisfaction was to be given prime importance in all departments. It was decided to have OP duty on a rotation basis to all the staff. NAAC duties were allotted to the staff members by the IQAC. Dr Renu asked the staff to proceed with NAAC work without much disturbance to department duties and patient management. Dr Tinu elaborated on children's day celebration planned for Nov 14th. It was decided to have a discussion with Principal and management to start treatments under GA in association with the medical college. The meeting was adjourned until 10.45am after refreshments.

Action taken after previous meeting:

Planning of Children's Day celebration on Nov14th and duties were assigned to each staff member



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PEDIATRIC AND PREVENTIVE DENTISTRY
DEPARTMENT MEETING MINUTES

Date – 01.12.2021

Time – 9:15am

Venue – HOD room, Pedo dept

The monthly meeting of Pediatric & Preventive Dentistry was called to order on 1st December 2021 at 9:15 am in the HOD room of the department, presided by Dr. Renu Ann Mathew

Attendees of the meeting

- | | | |
|------------------------|-----------------------|------------|
| 1. Dr. Renu Ann Mathew | - Reader and HOD | <i>RAM</i> |
| 2. Dr. Tinu George | - Senior Lecturer | <i>TG</i> |
| 3. Dr. Sharon Vincent | - Senior Lecturer | <i>SV</i> |
| 4. Dr. Sreelakshmi G | - Junior Lecturer | <i>SLG</i> |
| 5. Dr. Rinas P M | - Junior Lecturer | <i>RPM</i> |
| 6. Ambili Shiju | - Chairside Assistant | <i>AS</i> |

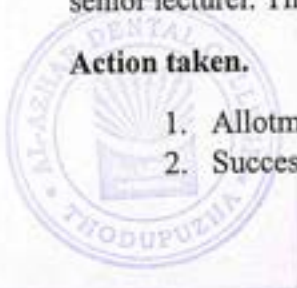
Agenda

1. Send off party to Dr Tinu
2. Department preboard meeting of Final year part 2 students.
3. Decide on record submission.
4. Discuss and prepare a request letter to Principal regarding appointment of senior lecturer.

Dr Renu welcomed all to the meeting. The minutes of the previous meeting were read and approved. Dr Renu congratulated everyone on the smooth conduct of the Childrens Day on November 14th and appreciated the efforts taken by the students and interns. Dr Renu on behalf of the department thanked Dr Tinu for her good work and wished her the very best for her higher studies in Australia. It was decided to conduct improvement exams for students who scored less than 50% in internal assessment and to submit the completed record before 30th December. It was decided to forward a request letter to the principal regarding intake of a new senior lecturer. The meeting adjourned until 10.30am.

Action taken.

1. Allotment of OP Duty on rotation wise
2. Successful conduct of children's day



RAM
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[Signature]
Prof. Dr. Nayy Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha-685 605

PEDIATRIC AND PREVENTIVE DENTISTRY

DEPARTMENT MEETING MINUTES






Date – 05.01.2022

Time – 9:15am

Venue – HOD room, Pedo dept

The monthly meeting of Pediatric & Preventive Dentistry was called to order on 5th Jan 2022 at 9:15 am in the HOD room of the department, presided by Dr. Renu Ann Mathew

Attendees of the meeting

- | | | |
|------------------------|-----------------------|---|
| 1. Dr. Renu Ann Mathew | - Reader and HOD |  |
| 2. Dr. Sharon Vincent | - Senior Lecturer |  |
| 3. Dr Stacey Thomas | - Senior Lecturer |  |
| 4. Dr. Sreelakshmi G | - Junior Lecturer |  |
| 5. Ambili Shiju | - Chairside Assistant |  |

Agenda

1. Discuss on Smooth conduction of university exam.
2. Conduction of CDE by the department
3. Welcoming new MDS staff to the department

Dr Renu welcomed all to the meeting. The minutes of the previous meeting were read and approved. New MDS staff Dr. Stacey Thomas was welcomed wholeheartedly to the department. Special instructions are given by Dr Renu regarding smooth conduct of university examination. Next the discussion moved on to selecting the topics for conducting CDE programs and also on who all can be called as guest speakers. Dr Renju Anil, a well-known private practitioner was considered. She was ready to come and give a talk on special consideration of extraction in children. Date and time were yet to be finalized. The meeting concluded at 10:45am.


Action taken after the previous meeting.

1. Send off party was given to Dr Tinu
2. Department preboard meeting of Final year part 2 students.



Prof. Dr. Hanvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha-685 605




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PEDIATRIC AND PREVENTIVE DENTISTRY
DEPARTMENT MEETING MINUTES



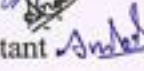


Date – 04.02.2022

Time – 9:15am

Venue – HOD room, Pedo dept

The monthly meeting of Pediatric & Preventive Dentistry was called to order on 4th Feb 2022 at 9:15 am in the HOD room of the department, presided by Dr. Renu Ann Mathew

Attendees of the meeting

- | | | |
|------------------------|-----------------------|--|
| 1. Dr. Renu Ann Mathew | - Reader and HOD |  |
| 2. Dr. Sharon Vincent | - Senior Lecturer |  |
| 3. Dr Stacey Thomas | - Senior Lecturer |  |
| 4. Dr. Sreelakshmi G | - Junior Lecturer |  |
| 5. Ambili Shiju | - Chairside Assistant |  |

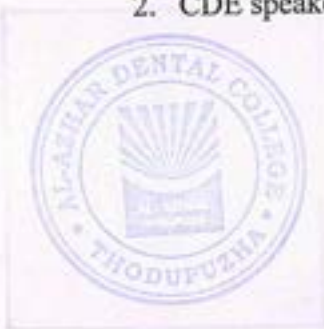
Agenda


1. CDE topic and Faculty confirmation

Dr. Renu welcomed all to the meeting. She commented on the work done by all staff for the smooth conduction of university practical exams in the previous week. The CDE topic and the faculty was finalized after confirming with the principal. The topic was finalized to be, Pediatric Exodontia – Tips and Tricks on March 21st by Dr Renju Raj A. The meeting was adjourned by 10.40am after refreshments.

Action taken.

1. Smooth conduction of university practical exam
2. CDE speaker and topic confirmation




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DEPARTMENT MEETING MINUTES





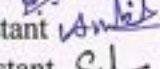
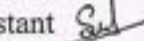
Date – 02.03.2022

Time – 9:15am

Venue – HOD room, Pedo dept

The monthly meeting of Pediatric & Preventive Dentistry was called to order on 2nd March 2022 at 9:15 am in the HOD room of the department, presided by Dr. Renu Ann Mathew

Attendees of the meeting

- | | | |
|------------------------|-----------------------|--|
| 1. Dr. Renu Ann Mathew | - Reader and HOD |  |
| 2. Dr. Sharon Vincent | - Senior Lecturer |  |
| 3. Dr Stacey Thomas | - Senior Lecturer |  |
| 4. Dr. Sreelakshmi G | - Junior Lecturer |  |
| 5. Ambili Shiju | - Chairside Assistant |  |
| 6. Sulfath | - Chairside Assistant |  |


Agenda

1. To discuss about CDE program
2. To discuss regarding Special Olympics Bharath

Dr. Renu welcomed all to the meeting. The minutes of the previous meeting were read and approved. Dr Renu then went on to discuss the program schedule for the CDE on 4th march. It was decided that Dr Renu and Dr Sharon will meet the principal and hand over the program schedule to him and invite him to give the principal's address. Dr Renu mentioned the training program to be conducted by special olympics bharath for the screening of the special children in Kochi and assigned Dr Stacey to attend the same. The meeting concluded by 10.30am.

Action taken.

1. CDE topic and Faculty was confirmed.


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Thodupuzha - 685 605



PEDIATRIC AND PREVENTIVE DENTISTRY
DEPARTMENT MEETING MINUTES



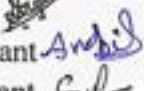
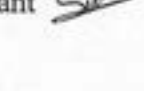
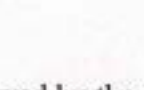
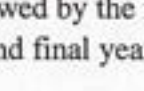
Date – 06.04.2022

Time – 9:15am

Venue – HOD room, Pedo dept

The monthly meeting of Pediatric & Preventive Dentistry was called to order on 6th April 2022 at 9:15 am in the HOD room of the department, presided by Dr. Renu Ann Mathew

Attendees of the meeting

- | | | |
|------------------------|-----------------------|--|
| 1. Dr. Renu Ann Mathew | - Reader and HOD |  |
| 2. Dr. Sharon Vincent | - Senior Lecturer |  |
| 3. Dr Stacey Thomas | - Senior Lecturer |  |
| 4. Dr. Sreelakshmi G | - Junior Lecturer |  |
| 5. Ambili Shiju | - Chairside Assistant |  |
| 6. Sulfath | - Chairside Assistant |  |

Agenda


1. To discuss rules and regulations to be followed by the interns.
2. To discuss about the theory class of third and final years
3. Preparation for Special Olympics Bharath

Dr Renu welcomed all to the meeting. The minutes of the previous meeting were read and approved. Dr Renu thanked all the staff for the smooth conduction of the CDE program. She also evaluated the preparations made for the upcoming special olympics bharath screening program for special children and assigned the interns and students for the same. Dr Sharon raised a concern regarding the late reporting of the interns to the department. It was decided to instruct the interns to strictly adhere to the department reporting time and allow a break of 10 minutes. Dr Stacey was made in charge of third year and final year part 1 theory classes and Dr Renu and Dr Sharon in charge of final year part 2 students.

The meeting was adjourned until 10.30am.

Action taken.

1. Smooth conduction of the CDE program.
2. Preparation for Special Olympics Bharath


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PEDIATRIC AND PREVENTIVE DENTISTRY
DEPARTMENT MEETING MINUTES



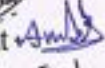

Date – 04.05.2022

Time – 9:15am

Venue – HOD room, Pedo dept

The monthly meeting of Pediatric & Preventive Dentistry was called to order on 4th May 2022 at 9:15 am in the HOD room of the department, presided by Dr. Renu Ann Mathew

Attendees of the meeting

- | | | |
|------------------------|-----------------------|--|
| 1. Dr. Renu Ann Mathew | - Reader and HOD |  |
| 2. Dr. Sharon Vincent | - Senior Lecturer | |
| 3. Dr Stacey Thomas | - Senior Lecturer | |
| 4. Dr. Sreelakshmi G | - Junior Lecturer |  |
| 5. Ambili Shiju | - Chairside Assistant |  |
| 6. Sulfath | - Chairside Assistant |  |

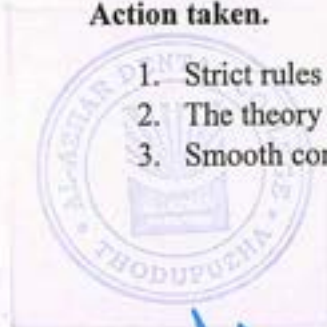
Agenda

1. Discussion on Allotment of Emergency duty

Dr Renu welcomed all to the meeting. The minutes of the previous meeting were read and approved. Dr Renu appreciated the efforts taken by the staffs and students for the successful screening program of special children. Dr Sharon mentioned the emergency duties being allotted to the staff of Pedo. department alone. She suggested that many other department Junior and MDS staff are staying in Thodupuzha itself and they can also be given the duties on rotation basis. It was decided that this will be conveyed to the principal. The meeting adjourned by 10:50am

Action taken.

1. Strict rules and regulations were taken for the interns in the dept.
2. The theory class of third and final years were allotted to the staff.
3. Smooth conduction of Special Olympics Bharath





Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605




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DEPARTMENT OF ORAL PATHOLOGY

MINUTES OF THE MEETING

Date: 2-6-2021

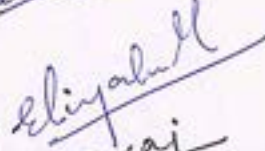
Time: 11:00 AM


Venue: Staff room, Oral Pathology department

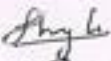
Members Present:

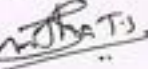
1. Dr. Muhammed Afnan- HOD 

2. Dr. Joe Manual- Reader 

3. Dr. Elizabeth Sojan- Sr Lecturer 

4. Dr. Hima Raj- Sr Lecturer 

5. Ms Shybi Jomon – Lab technician 

6. Ms Sunitha T S – Lab technician 

AGENDA

Discussing portion for 1st internal assesment for 1st year BDS regular batch and 3rd year supplementary batch for the upcoming month of july.

The meeting was chaired by Prof. Dr. Muhhamed Afnan. The minutes of previous meeting were read and approved. Dr. Joe Manual was given the duty for question paper preparation for 3rd year BDS supplementary batch. Dr Elizabeth Sojan was allotted the duty for 1st year BDS regular batch. Final portion for internal assesment examination were approved by Prof. Dr Muhammed Afnan. The meeting was adjourned at 11:30am after the tea break.

ACTION TAKEN REPORT OF PREVIOUS MEETING:

Seminars and poster topics were distributed.



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha-685 605



Head of the Department
Department of Oral and Maxillofacial Pathology
Al Azhar Dental College Perumpillichira P.O,
Thodupuzha - 685 605

DEPARTMENT OF ORAL PATHOLOGY


MINUTES OF THE MEETING

Date: 7-7-2021

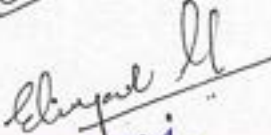
Time: 11:00 AM

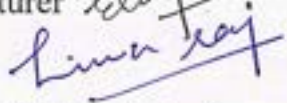
Venue: Staff room, Oral Pathology department

Members Present:

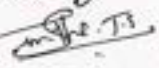
1. Dr. Muhammed Afnan- HOD 

2. Dr. Joe Manual- Reader 

3. Dr. Elizabeth Sojan- Sr Lecturer 

4. Dr. Hima Raj- Sr Lecturer 

5. Ms Shybi Jomon – Lab technician 

6. Ms Sunitha T S – Lab technician 

AGENDA: Evaluation allotment for 1st internal examination.

The meeting was chaired by Prof. Dr. Muhammed Afnan. The minutes of previous meeting were read and approved. Dr Hima Raj proposed to equally distribute answer papers to all staff members. It was supported and approved by others. The evaluation for 1st internal assesment was discussed to complete by 30-04-2021 and the report of the same shall be submitted to principal by 5-8-2021. Dr Hima Raj was allotted duty for the same.

ACTION TAKEN REPORT OF PREVIOUS MEETING:

Final portion for 1st internal assesment was allotted to 1st BDS regular batch and 3rd BDS supplementary batch.




Prof. Dr. Harvey Thomas
Principal

Al-Azhar Dental College
Thodupuzha - 685 605





Head of the Department
Department of Oral and Maxillofacial Pathology
Al Azhar Dental College Perumpillichira P.O,
Thodupuzha - 685 605

DEPARTMENT OF ORAL PATHOLOGY



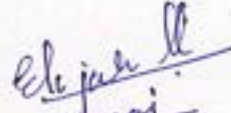
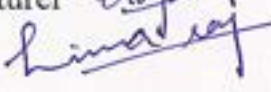
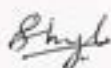
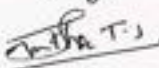
MINUTES OF THE MEETING

Date: 4-8-2021

Time: 11:00 AM

Venue: Staff room, Oral Pathology department

Members Present:

1. Dr. Muhammed Afnan- HOD 
2. Dr. Joe Manual- Reader 
3. Dr. Elizabeth Sojan- Sr Lecturer 
4. Dr. Hima Raj- Sr Lecturer 
5. Ms Shybi Jomon – Lab technician 
6. Ms Sunitha T S – Lab technician 

AGENDA:

Alloting project and seminar presentation for interns.

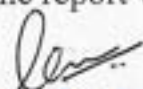
The meeting was chaired by Prof. Dr. Muhammed Afnan. The minutes of previous meeting were read and approved. Dr Elizabeth Sojan was allotted the duty for case discussion with interns. Various seminar topics to be allotted were discussed. Discussion on conducting training programme on IV blood withdrawal and centrifuge machines were approved by all faculty members.

ACTION TAKEN REPORT OF PREVIOUS MEETING:

The internal exam evaluation was successfully completed and the report was submitted to the principal.



Prof. Dr. Harvey Thomas
Principal
Al-Azhar Dental College
Thodupuzha-685 605



Head of the Department
Department of Oral and Maxillofacial Pathology
Al Azhar Dental College Perumpillichira P.O,
Thodupuzha - 685 605

DEPARTMENT OF ORAL PATHOLOGY



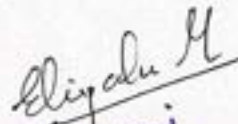
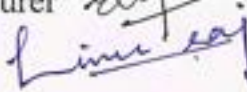


MINUTES OF THE MEETING

Date: 01-09-2021

Time: 11:00 AM

Venue: Staff room, Oral Pathology department

Members Present:

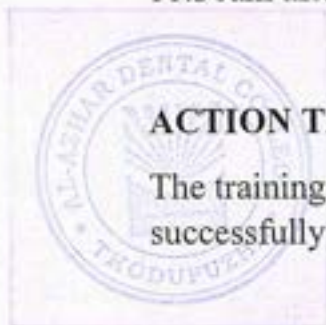
1. Dr. Muhammed Afnan- HOD 
2. Dr. Joe Manual- Reader 
3. Dr. Elizabeth Sojan- Sr Lecturer 
4. Dr. Hima Raj- Sr Lecturer 
5. Ms Shybi Jomon – Lab technician 
6. Ms Sunitha T S – Lab technician 

AGENDA: Discussion on portion to be completed for 2nd internal examination.

The meeting was chaired by Prof. Dr. Muhammed Afnan. The minutes of previous meeting were read and approved. Dr Hima Raj was allotted the duty to check on 2nd internal portions to be completed for 1st year BDS regular batch. The 1st internal practical examination was proposed to be conducted on 10-09-2021. Dr Joe Manual was given incharge for the same. The meeting was adjourned at 11:30am after tea break.

ACTION TAKEN REPORT OF THE PREVIOUS MEETING

The training programme on IV blood withdrawal and centrifuge machine was successfully completed and report was submitted to the principal.



Prof. Dr. Harvey Thomas
Principal
Al-Azhar Dental College
Thodupuzha-685 605

Head of the Department
Department of Oral and Maxillofacial Pathology
Al Azhar Dental College Perumpillichira P.O,
Thodupuzha - 685 605

DEPARTMENT OF ORAL PATHOLOGY




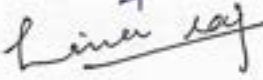
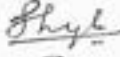
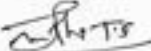
MINUTES OF THE MEETING

Date: 06-10-2021

Time: 11:00 AM

Venue: Staff room, Oral Pathology department

Members Present:

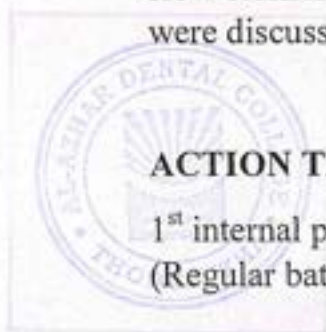
1. Dr. Muhammed Afnan- HOD 
2. Dr. Joe Manuel- Reader 
3. Dr. Elizabeth Sojen- Sr Lecturer 
4. Dr. Hima Raj- Sr Lecturer 
5. Ms Shybi Jomon – Lab technician 
6. Ms Sunitha T S – Lab technician 

AGENDA: Question paper preparation allotment duty for 2nd internal examination of 1st year BDS.

The meeting was chaired by Prof. Dr. Muhammed Afnan. The minutes of previous meeting were read and approved. Dr Joe Manual was allotted the duty of question paper preparation of 1st year BDS 2nd internal examination. The report on evaluation of 1st internal practical examination was discussed and approved. The slow learners were identified. Extra classes to be conducted for the slow learners were discussed. The meeting was adjourned at 11:30am after tea break.

ACTION TAKEN REPORT OF THE PREVIOUS MEETING:

1st internal practical examinations were conducted for 1st year BDS students (Regular batch)




Prof. Dr. Harvey Thomas
Principal

Al-Azhar Dental College
Thodupuzha-685 605





Head of the Department
Department of Oral and Maxillofacial Pathology
Al Azhar Dental College Perumpillichira P.O,
Thodupuzha - 685 605

DEPARTMENT OF ORAL PATHOLOGY



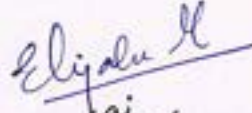


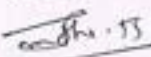
MINUTES OF THE MEETING

Date: 03-11-2021

Time: 11:00 AM

Venue: Staff room, Oral Pathology department

Members Present:

1. Dr. Muhammed Afnan- HOD 
2. Dr. Joe Manual- Reader 
3. Dr. Elizabeth Sojan- Sr Lecturer 
4. Dr. Himaja Raj- Sr Lecturer 
5. Ms Shybi Jomon – Lab technician 
6. Ms Sunitha T S – Lab technician 

AGENDA: Discussion on celebration for International pathology day

The meeting was chaired by Prof. Dr. Muhammed Afnan. The minutes of previous meeting were read and approved. Dr Muhammed Afnan proposed to conduct international pathology day within the department on 08-11-2021. Various events like oral pathology quiz, tooth carving competition to be organized were discussed. Dr Elizabeth Sojan was given incharge for the same.

ACTION TAKEN REPORT OF THE PREVIOUS MEETING:

Evaluation of 2nd internal examination was completed and report was submitted.



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605



Head of the Department
Department of Oral and Maxillofacial Pathology
Al Azhar Dental College Perumpillichira P.O,
Thodupuzha - 685 605

DEPARTMENT OF ORAL PATHOLOGY



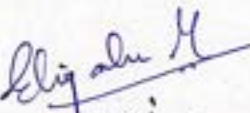

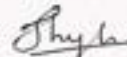
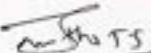
MINUTES OF THE MEETING

Date: 01-12-2021

Time: 11:00 AM

Venue: Staff room, Oral Pathology department

Members Present :

1. Dr. Muhammed Afnan- HOD 
2. Dr. Joe Manuel- Reader 
3. Dr. Elizabeth Sojan- Sr Lecturer 
4. Dr. Hima Raj- Sr Lecturer 
5. Ms Shybi Jomon – Lab technician 
6. Ms Sunitha T S – Lab technician 

AGENDA: Allotment of duty for model exam question paper (1st year BDS regular batch) and 2nd internal examination for 3rd BDS (supplementary batch).

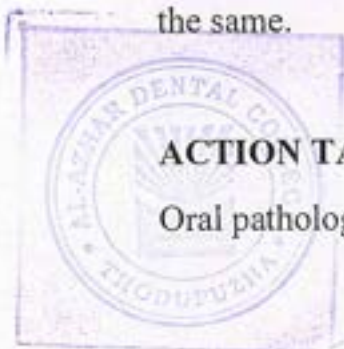
The meeting was chaired by Prof. Dr. Muhammed Afnan. The minutes of previous meeting were read and approved. The allotment duty for model exam question paper preparation was given to Dr. Hima Raj. 2nd internal practical examination was decided to be conducted on 07-12-21 for 1st year BDS. The portion for 2nd internal examination for 3rd BDS were finalised. Dr Joe Manuel was given duty for the same.

ACTION TAKEN REPORT OF THE PREVIOUS MEETING:

Oral pathology day was successfully celebrated on 08-11-2021.



Head of the Department
Department of Oral and Maxillofacial Pathology
Al Azhar Dental College Perumpillichira P.O,
Thodupuzha - 685 605




Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha-685 605



DEPARTMENT OF ORAL PATHOLOGY

MINUTES OF THE MEETING

Date: 05-01-2022

Time: 11:00 AM

Venue: Staff room, Oral Pathology department.

Members Present:

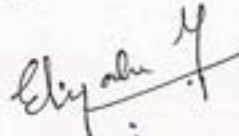
1. Dr. Muhammed Afnan- HOD



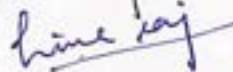
2. Dr. Joe Manual- Reader



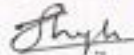
3. Dr. Elizabeth Sojan- Sr Lecturer



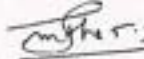
4. Dr. Hima Raj- Sr Lecturer



5. Ms Shybi Jomon – Lab technician



6. Ms Sunitha T S – Lab technician



AGENDA: Gross internal assesment mark for 1st year BDS.


The meeting was chaired by Prof. Dr. Muhammed Afnan. The minutes of previous meeting were read and approved. Final internal assesment mark to be allotted for university examination (out of 10) was calculated and report of the same was submitted to the principal by Prof. Dr Muhammed Afnan. The question paper preparation duty for 2nd internal assesment of 3rd year BDS supplementary batch was allotted to Dr. Hima Raj.

ACTION TAKEN REPORT OF PREVIOUS MEETING:

2nd internal practical examination for 1st year BDS regular batch was successfully completed.



Prof. Dr. Harvey Thomas
Principal
Al-Azhar Dental College
Thodupuzha-685 605



Head of the Department
Department of Oral and Maxillofacial Pathology
Al Azhar Dental College Perumpillichira P.O,
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DEPARTMENT OF ORAL PATHOLOGY



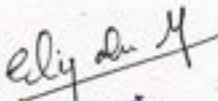
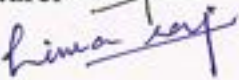

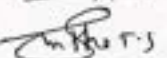
MINUTES OF THE MEETING

Date: 02-02-2022

Time: 11:00 AM

Venue: Staff room, Oral Pathology department.

Members Present :

1. Dr. Muhammed Afnan- HOD 
2. Dr. Joe Manual- Reader 
3. Dr. Elizabeth Sojan- Sr Lecturer 
4. Dr. Hima Raj- Sr Lecturer 
5. Ms Shybi Jomon – Lab technician 
6. Ms Sunitha T S – Lab technician 

AGENDA: National oral pathology day celebration.


The meeting was chaired by Prof. Dr. Muhammed Afnan. The minutes of previous meeting were read and approved. Dr Muhammed Afnan proposed to conduct national oral pathology day on 25th of february 2022. Various programme like poster making competition for interns and students, inter-department quiz competition etc. were finalized. The programme schedule were discussed and approved by all faculty members.

ACTION TAKEN REPORT OF PREVIOUS MEETING:

Assessment of 2nd internal answer paper of 3rd BDS supplementary batch was completed




Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha-685 605


Head of the Department
Department of Oral and Maxillofacial Pathology
Al Azhar Dental College Perumpillichira P.O,
Thodupuzha - 685 605

DEPARTMENT OF ORAL PATHOLOGY



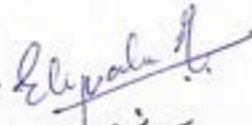
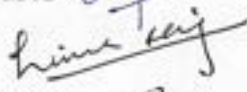
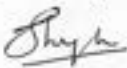
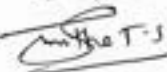
MINUTES OF THE MEETING

Date: 02-03-2022

Time: 11:00 AM

Venue: Staff room, Oral Pathology department.

Members Present:

1. Dr. Muhammed Afnan- HOD 
2. Dr. Joe Manual- Reader 
3. Dr. Elizabeth Sojan- Sr Lecturer 
4. Dr. Hima Raj- Sr Lecturer 
5. Ms Shybi Jomon – Lab technician 
6. Ms Sunitha T S – Lab technician 


AGENDA: 2nd internal practical examination to be conducted for 3rd BDS.

The meeting was chaired by Prof. Dr. Muhammed Afnan. The minutes of previous meeting were read and approved. The 2nd internal practical examination for 3rd BDS supplementary batch was decided to be conducted on 17-03-2022. The slow learners progress after conducting extra classes was discussed. Further changes to be made were finalized.

ACTION TAKEN REPORT OF THE PREVIOUS MEETING:

National oral pathology day was successfully celebrated on 25th of Feb 2022.




Head of the Department
Department of Oral and Maxillofacial Pathology
Al Azhar Dental College Perumpitichra P.O.
Thodupuzha - 685 605

Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605

Department of Oral Pathology and Microbiology

Department meeting minutes

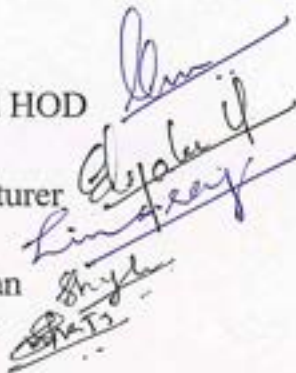
Date: 06-04-2022

Time: 10 am

Venue: HOD room

Members present

1. Dr Muhammed Afnan - Prof and HOD
2. Dr Joe Manuel - Reader
3. Dr Elizabeth Sojan – Senior Lecturer
4. Dr Hima Raj - Senior Lecturer
5. Ms Shybi Jomon – Lab technician
6. Ms Sunitha T S –Lab technician



The departmental meeting for the month of April 2022 was held on 06-04-2022 in the HOD room at 10 am. The meeting was presided by HOD Dr. Muhammed Afnan.

Agenda

To discuss about the proper maintenance of the books in the department library.

Minutes of the meeting

It was decided to make library book issue register for the department library and also to make a list of the books present in the department. The members were requested to return the books issued in their names and to re-issue after entry in the register. The meeting adjourned at 10:30am after tea.

Action taken from previous meeting

As per the decision taken in the previous meeting, the 2nd internal practical examination for 3rd BDS supplementary batch was conducted on 17-03-2022.



Head of the Department
Department of Oral and Maxillofacial Pathology
Al Azhar Dental College Perumpillichira P.O,
Thodupuzha - 685 605



Prof. Dr. Harvey Thomas
Principal
Al-Azhar Dental College
Thodupuzha - 685 605

Department of Oral Pathology and Microbiology

Department meeting minutes

Date: 04-05-2022

Time: 10 am

Venue: HOD room

Members present

1. Dr Muhammed Afnan - Prof and HOD
2. Dr Joe Manuel - Reader
3. Dr Elizabeth Sojan – Senior Lecturer
4. Dr Hima Raj - Senior Lecturer
5. Ms Shybi Jomon – Lab technician
6. Ms Sunitha T S –Lab technician

[Handwritten signatures of the members listed above]

The departmental meeting for the month of May 2022 was held on 04-05-2022 in the HOD room at 10 am. The meeting was presided by HOD Dr. Muhammed Afnan.

Agenda

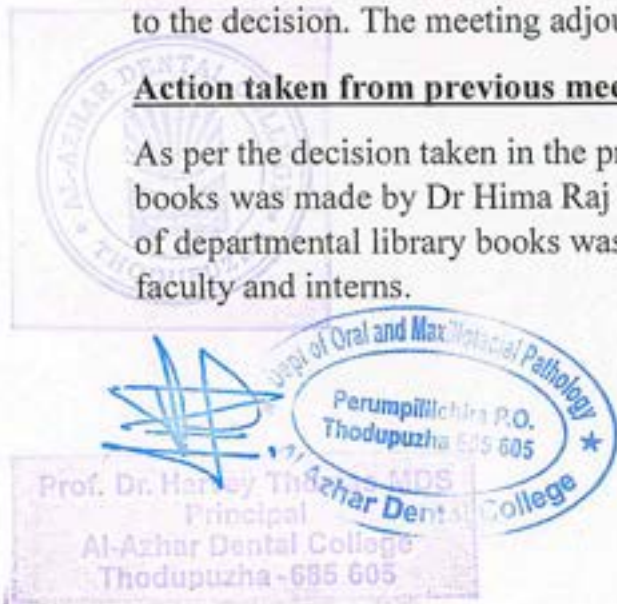
To discuss about allotment of Saturday 8 am lecture hours on rotational basis among faculty.

Minutes of the meeting

It was decided to make an arrangement among the faculty to allot Saturday 8am lecture hour on rotational basis as requested by Dr Hima Raj. All members agreed to the decision. The meeting adjourned at 10:30am after tea.

Action taken from previous meeting

As per the decision taken in the previous meeting, a revised list of the departmental books was made by Dr Hima Raj and handed over to the HOD. A register for issue of departmental library books was also placed in the department for the use of the faculty and interns.



[Handwritten signature of the Head of the Department]
- Head of the Department
Department of Oral and Maxillofacial Pathology
Al Azhar Dental College Perumpillichira P.O,
Thodupuzha - 685 605

DEPARTMENT OF PERIODONTICS

MINUTES OF THE MEETING

Date: 02-06-2021

Time: 10:15am

Venue: Staff Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department 
2. Dr. Shiny Joseph- Professor 
3. Dr. Cini P Moideen- Senior Lecturer 

The department meeting of Periodontics was called to order on 2nd June, 2021 at 10.15am in the staff room of the department, presided by the HOD, Dr. Sajil John.

Agenda


1. Preparation of the teaching schedule for the new academic year.

Dr. Shiny Joseph welcomed all to the meeting & started discussing about the preparation of new teaching schedule for the new academic year. Lecture hours for each staff were assigned. Staffs decided to make teaching more easy for the students through animated videos & slides. Also decided to conduct regular class tests for final years.

The meeting was adjourned by 10.45am.

Action Taken

1. Ensured Covid Protocols like screening of patients, social distancing, personal protective equipments etc were strictly followed by staff & students in the department.


HEAD OF THE DEPT.
DEPT OF PERIODONTICS
AL-AZHAR DENTAL COLLEGE
THODUPUZHA - 685 605


Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605








DEPARTMENT OF PERIODONTICS
MINUTES OF THE MEETING

Date: 07-07-2021

Time: 10:15am

Venue: Staff Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department 
2. Dr. Shiny Joseph- Professor 
3. Dr. Cini P Moideen- Senior Lecturer 
4. Dr. Surya Suprabhan- Senior Lecturer 
5. Dr. Anu Mathew- Senior Lecturer 

The department meeting of Periodontics was called to order on 7th July, 2021 at 10.15am in the staff room of the department, presided by the HOD, Dr. Sajil John.

Agenda

1. Welcoming new senior lecturers Dr. Surya Suprabhan & Dr. Anu Mathew.

Dr. Sajil welcomed all staff members to the meeting. The minutes of the previous meeting was read & approved by all. A warm welcome speech was delivered by Dr. Shiny Joseph for the new senior lecturers Dr. Surya Suprabhan & Dr. Anu Mathew. She introduced new lecturers to the department team & she explained duties & responsibilities to the new lecturers.

The meeting was adjourned by 10.45am.

Action Taken

1. Prepared teaching schedule for the new academic year.



HEAD OF THE DEPT:
DEPT OF PERIODONTICS
AL-AZHAR DENTAL COLLEGE
THODUPUZHA - 685 605

Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605






DEPARTMENT OF PERIODONTICS
MINUTES OF THE MEETING

Date: 04-08-2021

Time: 10:15am

Venue: Staff Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department 
2. Dr. Shiny Joseph- Professor 
3. Dr. Cini P Moideen- Senior Lecturer 
4. Dr. Surya Suprabhan- Senior Lecturer 
5. Dr. Anu Mathew- Senior Lecturer 

The department meeting of Periodontics was called to order on 4th August, 2021 at 10.15am in the staff room of the department, presided by the HOD, Dr. Sajil John.

Agenda

1. Allocation of OP/ Clinical duties to the staff.

Dr. Sajil welcomed all staff members to the meeting. The minutes of the previous meeting was read & approved by all. He also suggested to maintain a weekly updated duty routine for OP & Clinical works for the staff members for the smooth functioning of the department. This plan was supported by the staff members & a duty list was made for the same.

The meeting was adjourned by 10.45am.

Action Taken

1. Welcomed new senior lecturers Dr. Surya Suprabhan & Dr. Anu Mathew.



HEAD OF THE DEPT:
DEPT OF PERIODONTICS
AL-AZHAR DENTAL COLLEGE
THODUPUZHA - 685 605



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
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DEPARTMENT OF PERIODONTICS

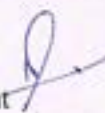
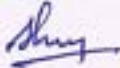


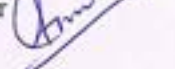
MINUTES OF THE MEETING

Date: 01-09-2021

Time: 10:15am

Venue: Staff Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department 
2. Dr. Shiny Joseph- Professor 
3. Dr. Cini P Moideen- Senior Lecturer 
4. Dr. Surya Suprabhan- Senior Lecturer 
5. Dr. Anu Mathew- Senior Lecturer 

The department meeting of Periodontics was called to order on 1st September, 2021 at 10.15am in the staff room of the department, presided by the HOD, Dr. Sajil John.

Agenda

1. Discuss strategies to increase patient flow & promote oral health awareness to the community.

Dr. Sajil heartily welcomed all staff members to the meeting. The minutes of the previous meeting was read & approved by all. He asked everyone to work together to make our department more efficient & best in the college.


The discussion was about the strategies to increase the patient flow & promote oral health awareness to the community.


Dr. Cini suggested to give oral health care tips along with the instructions to captivate the patients while Dr. Shiny proposed organizing "Quit Smoking Campaign" in college premises.

The meeting was adjourned by 10.45am.

Action Taken

1. Allocation of OP/Clinical duties to the staff were assigned.


Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha-685 605


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DEPT OF PERIODONTICS
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



DEPARTMENT OF PERIODONTICS
MINUTES OF THE MEETING

Date: 06-10-2021

Time: 12:15pm

Venue: Staff Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department 
2. Dr. Shiny Joseph- Professor 
3. Dr. Cini P Moideen- Senior Lecturer 
4. Dr. Surya Suprabhan- Senior Lecturer 
5. Dr. Anu Mathew- Senior Lecturer 

The department meeting of Periodontics was called to order on 6th October, 2021 at 12.15pm in the staff room of the department, presided by the HOD, Dr. Sajil John.

Agenda

1. Assigning duties for chair side assistance.
2. Maintenance of various registers.

Dr. Sajil heartily welcomed all staff members to the meeting. The minutes of the previous meeting was read & approved by all. He asked everyone to work together to make our department more efficient & best in the college. The duties of chair side assistance were assigned by Dr. Shiny Joseph. Dr. Sajil discussed about the maintenance and sterilization of instruments in the department & asked the staffs to make sure things are done properly & timely. A list of all the registers that needs to be maintained and what all needed to be added was discussed.

The meeting was adjourned by 12.45pm.

Action Taken

1. Organized "Quit Smoking Campaign" in college premises.


Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
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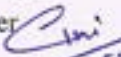


DEPARTMENT OF PERIODONTICS
MINUTES OF THE MEETING

Date: 03-11-2021

Time: 09:15am

Venue: Staff Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department 
2. Dr. Shiny Joseph- Professor 
3. Dr. Cini P Moideen- Senior Lecturer 
4. Dr. Surya Suprabhan- Senior Lecturer 
5. Dr. Anu Mathew- Senior Lecturer 

The department meeting of Periodontics was called to order on 3rd November, 2021 at 09.15am in the staff room of the department, presided by the HOD, Dr. Sajil John.


Agenda

1. Assigning NAAC duties for staffs
2. Analyzing the university results for Final year Part I


Dr. Sajil heartily welcomed all staff members to the meeting. The minutes of the previous meeting was read & approved by all. He discussed with the staff members about the upcoming NAAC inspection & its importance. He also assigned the NAAC duties to the staff members by IQAC. He also asked the staff to make sure that department duties don't suffer due to NAAC work. The university results of Final year part 1 was published and results were analyzed & compared with those of other colleges. Plans were made to improve the pass percentage of the students. The meeting was adjourned by 09.45pm.

Action Taken

1. Chair side assistants were assigned.


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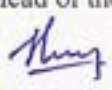
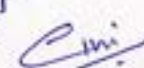


DEPARTMENT OF PERIODONTICS
MINUTES OF THE MEETING

Date: 01-12-2021

Time: 10:15am

Venue: Staff Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department 
2. Dr. Shiny Joseph- Professor 
3. Dr. Cini P Moideen- Senior Lecturer 
4. Dr. Surya Suprabhan- Senior Lecturer 
5. Dr. Anu Mathew- Senior Lecturer 

The department meeting of Periodontics was called to order on 1st December, 2021 at 10.15am in the staff room of the department, presided by the HOD, Dr. Sajil John.

Agenda

1. Assigning staff for slow learners

Dr. Sajil heartily welcomed all staff members to the meeting. The minutes of the previous meeting was read & approved by all. He asked everyone to work together to make our department more efficient & best in the college.

It was decided that students of each academic year are divided into several groups consisting of 5 students & they are allotted to respective staffs, also decided to conduct monthly test papers to assess their performance. Dr.Sajil also asked the staffs to conduct re-exams for the students who couldn't pass previous internal examinations.

The meeting was adjourned by 10.45pm.

Action Taken

1. NAAC duties to staff were assigned.
2. University results of Final year part 1 were analyzed.




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DEPARTMENT OF PERIODONTICS



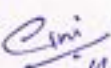


MINUTES OF THE MEETING

Date: 05-01-2022

Time: 10:15am

Venue: Staff Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department 
2. Dr. Shiny Joseph- Professor 
3. Dr. Cini P Moideen- Senior Lecturer 
4. Dr. Surya Suprabhan-Senior Lecturer 
5. Dr. Anu Mathew- Senior Lecturer 

The department meeting of Periodontics was called to order on 5th January, 2022 at 10.15am in the staff room of the department, presided by the HOD, Dr. Sajil John.

Agenda

1. Scheduling timetable for slow learners

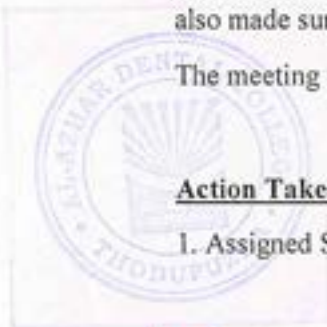
Dr. Sajil heartily welcomed all staff members to the meeting. The minutes of the previous meeting was read & approved by all. He asked everyone to work together to make our department more efficient & best in the college.

As per the decisions made in the previous meeting, the staffs allotted for the slow learners discussed about dividing the portions & giving them extra classes on portions suggested by the students. Staff members also discussed on the date & time for conducting the classes. It was also made sure that this schedule will not affect their clinical posting hours.

The meeting was adjourned by 10.45am.

Action Taken

1. Assigned Staff for slow learners.



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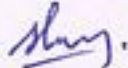
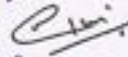


DEPARTMENT OF PERIODONTICS
MINUTES OF THE MEETING

Date: 02-02-2022

Time: 09:15am

Venue: Seminar Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department 
2. Dr. Shiny Joseph- Professor 
3. Dr. Cini P Moideen- Senior Lecturer 
4. Dr. Surya Suprabhan-Senior Lecturer 
5. Dr. Anu Mathew- Senior Lecturer 

The department meeting of Periodontics was called to order on 2nd February, 2022 at 09.15am in the seminar room of the department, presided by the HOD, Dr. Sajil John.

Agenda

1. CDE date confirmation
2. Deciding on speaker for CDE

Dr. Sajil heartily welcomed all staff members to the meeting. The minutes of the previous meeting was read & approved by all. It was decided that Dr. Sajil and Dr. Shiny will meet the principal and hand over the program schedule to him and invite him to give principal's address. Then the discussion moved on to selecting the topics for conducting CDE program and also on whom to be invited as the guest speaker.


Dr. Anu, reader from Mar Baselios college was considered. She was ready to come and give a talk on the topic: "STEROIDS." Date and time was yet to be finalized.

The meeting was adjourned by 09.45am.

Action Taken

1. Scheduled timetable for slow learners.




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Prof. Dr. Harvey Thomas MDS
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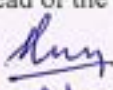

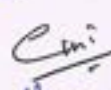


DEPARTMENT OF PERIODONTICS
MINUTES OF THE MEETING

Date: 02-03-2022

Time: 10:15am

Venue: Seminar Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department 
2. Dr. Shiny Joseph- Professor 
3. Dr. Mazood Ahamed- Reader 
4. Dr. Cini P Moideen- Senior Lecturer 
5. Dr. Surya Suprabhan- Senior Lecturer 
6. Dr. Anu Mathew- Senior Lecturer 

The department meeting of Periodontics was called to order on 2nd March, 2022 at 10.15am in the seminar room of the department, presided by the HOD, Dr. Sajil John.

Agenda

1. Welcoming new staff member Dr. Mazood Ahamad

Dr. Sajil heartily welcomed all staff members to the meeting. The minutes of the previous meeting was read & approved by all.

A warm welcome speech was delivered by Dr. Shiny for the new reader of our department Dr. Mazood Ahamed. After the welcome speech Dr. Mazood introduced himself to the colleagues.

The meeting was adjourned by 10.45am.

Action Taken

1. CDE date & guest speaker decided.




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Prof. Dr. Harvey Thomas MDS
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Thodupuzha - 685 605




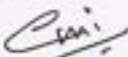


DEPARTMENT OF PERIODONTICS
MINUTES OF THE MEETING

Date: 06-04-2022

Time: 10:15am

Venue: Seminar Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department 
2. Dr. Shiny Joseph- Professor 
3. Dr. Mazood Ahamed- Reader 
4. Dr. Cini P Moideen- Senior Lecturer 
5. Dr. Surya Suprabhan- Senior Lecturer 
6. Dr. Anu Mathew- Senior Lecturer 

The department meeting of Periodontics was called to order on 6th April, 2022 at 10.15am in the seminar room of the department, presided by the HOD, Dr. Sajil John.

Agenda

1. Revision of treatment charges.

Dr. Sajil heartily welcomed all staff members to the meeting. The minutes of the previous meeting was read & approved by all. He asked everyone to work together to make our department more efficient & best in the college.

It was suggested by the management to revise the charges for each treatment. A discussion was made on the same and plans were made to increase the treatment charges. And it was made sure that the treatment expenses are affordable for all patients.

The meeting was adjourned by 10.45am.


Action Taken

1. Welcomed new staff member Dr. Mazood Ahamad




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DEPARTMENT OF PERIODONTICS

MINUTES OF THE MEETING

Date: 04-05-2022

Time: 10:15am

Venue: Seminar Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department
2. Dr. Shiny Joseph- Professor
3. Dr. Mazood Ahamed- Reader
4. Dr. Cini P Moideen- Senior Lecturer
5. Dr. Surya Suprabhan- Senior Lecturer
6. Dr. Anu Mathew- Senior Lecturer

The department meeting of Periodontics was called to order on 4th May, 2022 at 10.15am in the seminar room of the department, presided by the HOD, Dr. Sajil John.

Agenda

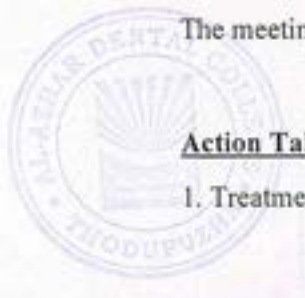
1. Welcoming new staff member Dr. Archana V.
2. Send-off party to Dr. Cini P Moideen

Dr. Sajil heartily welcomed all staff members to the meeting. The minutes of the previous meeting was read & approved by all. He asked everyone to work together to make our department more efficient & best in the college. A warm welcome speech was delivered by Dr. Shiny for the new reader of our department Dr. Archana V & a Sent off party was conducted for Dr. Cini P Moideen in the presence of HODs from other department. Dr. Shiny thanked her for her efficient & good service in the department & wished her all the best for what lies ahead.


The meeting was adjourned by 11.00am.

Action Taken

1. Treatment charges increased.




Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
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AL-AZHAR DENTAL COLLEGE
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Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 02-06-2021

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual – Professor and Head
2. Dr Vinni Mary Oommen – Professor
3. Dr. Joyce Thomas – Reader
4. Dr. Manuel James – Senior lecturer
5. Dr. Vishnu Thomas – Senior lecturer
6. Dr Elsa Maria Sebastian- Tutor
7. Dr Thoufeeqmon K I - Tutor
8. Dr Mahin Konthalam- Tutor
9. Smt Seena – Chairside assistant
10. Smt Sunitha – Chairside assistant
11. Smt Jaya – Lab assistant

The departmental meeting of Department of Prosthodontics was called to order on 2nd June, 2021 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Litto Manual.

Agenda

1. To ensure that Covid protocols are followed strictly by staff and students in the department.

HOD, Prof Dr Litto Manual welcomed all to the meeting and made sure that safe distance was maintained by all to ensure Covid protocols. The minutes of the previous meeting was read and approved by all. All the staff were concerned with the rising Covid positive cases in and around the campus. The HOD asked all the staff's- Teaching & Non-Teaching, students posted in the department to wear masks at all times and to sanitize hands every now and then, also pointed to ensure safe distancing. The Screening of the patients for Covid protocol prior to the treatment procedures was also to be strictly followed. The meeting adjourned by 9.35am.

Action taken report of the previous meeting

Updation and maintenance of registers in the department was done.



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605

Dr. LITTO MANUAL MDS
Professor and Head of Prosthodontics
Al-Azhar Dental College, Thodupuzha
Kerala State - 685 605



Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 07-07-2021

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual – Professor and Head
2. Dr Vinni Mary Oommen – Professor
3. Dr. Joyce Thomas – Reader
4. Dr. Manuel James – Senior lecturer
5. Dr. Vishnu Thomas –Senior lecturer
6. Dr. Ajay Soman –Senior lecturer
7. Dr Elsa Maria Sebastian- Tutor
8. Dr Thoufeeqmon K I - Tutor
9. Dr Mahin Konthalam - Tutor
10. Smt Seena – Chairside assistant
11. Smt Sunitha – Chairside assistant
12. Smt Jaya – Lab assistant

The departmental meeting of Department of Prosthodontics was called to order on 7th July, 2021 at 9.15 am in the Staff room of the department, presided by the HOD, Dr. Litto Manual.

Agenda

1. Departmental meeting prior to inspection.

HOD, Prof Dr Litto Manual welcomed all to the meeting. The minutes of the previous meeting was read and approved by all. HOD asked to ensure strict maintenance of Covid protocols by each and everyone in the department. He discussed about the compliance report that had come regarding inspection. All the staffs were asked to be present on the day of Inspection and necessary arrangements to be made. The meeting adjourned by 9.50am.

Action taken report of the previous meeting

It was decided to strictly follow the COVID protocols by staff and students within the department.



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605

Dr. LITTO MANUAL MDS
Professor and Head of Prosthodontics
Al- Azhar Dental College, Thodupuzha
Kerala State - 685 605



Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 04-08-2021

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual – Professor and Head *Litto Manual*
2. Dr Vinni Mary Oommen – Professor *Vinni Mary Oommen*
3. Dr. Joyce Thomas – Reader *Joyce Thomas*
4. Dr. Manuel James – Senior lecturer *Manuel James*
5. Dr. Vishnu Thomas –Senior lecturer *Vishnu Thomas*
6. Dr. Ajay Soman –Senior lecturer *Ajay Soman*
7. Dr Elsa Maria Sebastian- Tutor *Elsa Maria Sebastian*
8. Dr Thoufeeqmon K I - Tutor *Thoufeeqmon K I*
9. Dr Mahin Konthalam-Tutor *Mahin Konthalam*
10. Smt Seena – Chairside assistant *Seena*
11. Smt Sunitha – Chairside assistant *Sunitha*
12. Smt Jaya – Lab assistant *Jaya*

The departmental meeting of Department of Prosthodontics was called to order on 04th August, 2021 at 9.15 am in the Staff room of the department, presided by the HOD, Dr. Litto Manual.

Agenda

HOD, Prof Dr Litto Manual welcomed all to the meeting. The minutes of the previous meeting was read and approved by all. HOD enquired publications and points acquired by each staff and few of the staffs were asked to do publications more. The meeting adjourned with refreshments.

Action taken report of the previous meeting

Necessary arrangements prior to inspection was done.



Litto Manual
Prof. Dr. Litto Manual MDS
Professor and Head of Prosthodontics
Al- Azhar Dental College, Thodupuzha
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Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 01-09-2021

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual – Professor and Head
2. Dr Vinni Mary Oommen – Professor
3. Dr. Joyce Thomas – Reader
4. Dr. Manuel James – Senior lecturer
5. Dr. Vishnu Thomas – Senior lecturer
6. Dr. Ajay Soman – Senior lecturer
7. Dr Elsa Maria Sebastian- Tutor
8. Dr Thoufeeqmon K I - Tutor
9. Dr Mahin Konthalam- Tutor
10. Smt Seena – Chairside assistant
11. Smt Sunitha – Chairside assistant
12. Smt Jaya – Lab assistant

The departmental meeting of Department of Prosthodontics was called to order on 1st September, 2021 at 9.15 am in the Staff room of the department, presided by the HOD, Dr. Litto Manual.

Agenda

1. Enquiry regarding leakage of gas in the preclinical lab in the department.

HOD, Prof Dr Litto Manual welcomed all to the meeting. Minutes of the previous meeting were read and approved. The issue of leakage of gas in the preclinical lab was discussed and complaint was registered to the supervisor of maintenance department and Smt Seena was made in charge of it to check whether the problem was solved. The meeting adjourned by 10am.

Action taken report of the previous meeting

Staffs who were short of publications was asked to update on the same so that it will be helpful during promotion and academically.



Prof. Dr. Harry Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605

Dr. LITTO MANUAL MDS
Professor and Head of Prosthodontics
Al-Azhar Dental College, Thodupuzha
Kerala State - 685 605



Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 06-10-2021

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual – Professor and Head
2. Dr Vinni Mary Oommen – Professor
3. Dr. Manuel James – Senior lecturer
4. Dr. Vishnu Thomas – Senior lecturer
5. Dr. Ajay Soman – Senior lecturer
6. Dr Elsa Maria Sebastian- Tutor
7. Dr Thoufeeqmon K I - Tutor
8. Dr Mahin Konthalam-Tutor
9. Smt Seena – Chairside assistant
10. Smt Sunitha – Chairside assistant
11. Smt Jaya – Lab assistant

The departmental meeting of Department of Prosthodontics was called to order on 6th October, 2021 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Litto Manual.

Agenda

Staff duty and work allotment

HOD, Prof Dr Litto Manual welcomed all the staff to the departmental meeting. The minutes of the previous meeting was read and approved. Discussion regarding theory topics allotment for each staff was done for taking class for undergraduate students. The meeting adjourned at 10.15am.

Action taken report of the previous meeting

Complaint was registered to the maintenance department regarding the gas leakage and Chairside assistant was given in charge to check whether the problem is solved.



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605

Dr. LITTO MANUAL MDS
Professor and Head of Prosthodontics
Al- Azhar Dental College, Thodupuzha
Kerala State - 685 605



Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 03-11-2021

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual– Professor and Head *Litto Manual*
2. Dr Vinni Mary Oommen – Professor *Vinni Mary Oommen*
3. Dr. Vishnu Thomas –Senior lecturer *Vishnu Thomas*
4. Dr. Ajay Soman –Senior lecturer *Ajay Soman*
5. Dr Elsa Maria Sebastian- Tutor *Elsa Maria Sebastian*
6. Dr Thoufeeqmon K I - Tutor *Thoufeeqmon K I*
7. Dr Mahin Konthalam-Tutor *Mahin Konthalam*
8. Smt Seena – Chairside assistant *Seena*
9. Smt Sunitha– Chairside assistant *Sunitha*
10. Smt Jaya – Lab assistant *Jaya*

The first departmental meeting of Department of Prosthodontics was called to order on 3rd November, 2021 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Litto Manual.

Agenda

1. Duty roster for staff in department

HOD, Prof Dr Litto Manual heartily welcomed all to the meeting. The minutes of the previous meeting was read and approved. As the patient inflow was slowly increasing it was discussed that a duty roster to be maintained in the department with OP duties to all staff. It was discussed to see to it that the OP cases were checked properly by the staff and appropriate treatment plan to be given to the patients to prevent any hazzle on the day of treatment. The meeting adjourned by 10.30am.

Action taken report of the previous meeting

Allotment of theory topics for each staff for uptake of undergraduate classes was done



Prof. Dr. Harvey Thomas MDS
Principal
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Thodupuzha - 685 605

Litto Manual
Dr. LITTO MANUAL MDS
Professor and Head of Prosthodontics
Al- Azhar Dental College, Thodupuzha
Kerala State - 685 605



Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 01-12-2021

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual – Professor and Head
2. Dr Vinni Mary Oommen – Professor
3. Dr. Vishnu Thomas –Senior lecturer
4. Dr. Ajay Soman –Senior lecturer
5. Dr Elsa Maria Sebastian- Tutor
6. Dr Thoufeeqmon K I - Tutor
7. Dr Mahin Konthalam- Tutor
8. Smt Seena – Chairside assistant
9. Smt Sunitha– Chairside assistant
10. Smt Jaya – Lab assistant

The first departmental meeting of Department of Prosthodontics was called to order on 1st December, 2021 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Litto Manual.

Agenda

CDE program to be conducted by Department of Prosthodontics.

HOD, Prof Dr Litto Manual welcomed all to the meeting. The minutes of the previous meeting was read and approved. CDE program to be conducted by the department of prosthodontics was discussed. It was decided to be conducted on 15-12-2021 by Speaker Dr. Haby Mathew Somson on the topic "Tips and Tricks in Fixed Prosthodontics". Dr Ajay Soman was given in charge of the CDE program and necessary arrangements to be made. The meeting adjourned by 9.45am.

Action taken report of the previous meeting

Updation of duty roster for staff was done.



Prof. Dr. Harvey Thomas MDS
Principal
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Thodupuzha - 685 605

Dr. LITTO MANUAL MDS
Professor and Head of Prosthodontics
Al-Azhar Dental College, Thodupuzha
Kerala State - 685 605



Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 05-01-2022

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual – Professor and Head
2. Dr Vinni Mary Oommen – Professor
3. Dr. Rahul J – Reader
4. Dr. Vishnu Thomas – Senior lecturer
5. Dr. Ajay Soman – Senior lecturer
6. Dr Elsa Maria Sebastian- Tutor
7. Dr Thoufeeqmon K I – Tutor
8. Dr Mahin Konthalam- Tutor
9. Smt Seena – Chairside assistant
10. Smt Sunitha – Chairside assistant
11. Smt Jaya – Lab assistant

The departmental meeting of Department of Prosthodontics was called to order on 5th January, 2022 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Litto Manual.

Agenda

1. Discussion regarding End posting exam for final year part II students

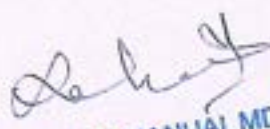
HOD, Prof Dr Litto Manual welcomed all to the meeting. The minutes of the previous meeting was read and approved. End Posting exam for final year part II students posted in the department during their clinical posting was discussed and date was decided. Dr Vinni Mary Oommen was made in the charge of the practical exam. It was decided to start the exam by 10:00am starting with case history, border molding, chair side viva and secondary impression. The meeting adjourned by 9.45am.

Action taken report of the previous meeting

Discussion and preparations regarding the CDE programme conducted was done.



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Dr. LITTO MANUAL MDS
Professor and Head of Prosthodontics
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Kerala State - 685 605



Department of Prosthodontics, Crown & Bridge.

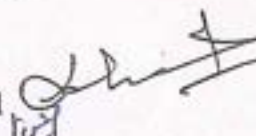


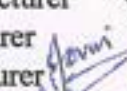

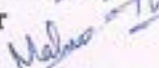

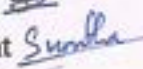

Minutes of the meeting

Date – 02-02-2022

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual– Professor and Head 
2. Dr Vinni Mary Oommen – Professor
3. Dr. Rahul J – Reader 
4. Dr. Vishnu Thomas –Senior lecturer 
5. Dr. Ajay Soman –Senior lecturer
6. Dr Jovin Cherian- Senior Lecturer 
7. Dr Elsa Maria Sebastian- Tutor 
8. Dr Thoufeeqmon K I - Tutor
9. Dr Mahin konthalam-Tutor 
10. Smt Seena – Chairside assistant 
11. Smt Sunitha– Chairside assistant 
12. Smt Jaya – Lab assistant 

The departmental meeting of Department of Prosthodontics was called to order on 2nd February, 2022 at 9.15 am in the staff room of the department, presided by HOD, Dr. Litto Manual.

Agenda

1. Discussion regarding Internal assessment evaluation.


HOD, Prof Dr Litto Manual welcomed all to the meeting. The minutes of the previous meeting was read and approved. He congratulated on the work done by all faculty for the smooth functioning of university practical exams in the previous week. Discussion regarding internal assessment evaluation of the undergraduate students was done and it was decided to divide the answer sheets equally among the staffs present. It was discussed to give assignment to students who scored less than the required marks. The meeting adjourned by 10am after refreshments.

Action taken report of the previous meeting

Endposting exam for final year part II students was decided and conducted.




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Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 02-03-2022

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

2. Dr. Litto Manual – Professor and Head
3. Dr Vinni Mary Oommen – Professor
4. Dr. Rahul J – Reader
5. Dr. Vishnu Thomas – Senior lecturer
6. Dr. Ajay Soman – Senior lecturer
7. Dr Jovin Cherian – Senior Lecturer
8. Dr Elsa Maria Sebastian – Tutor
9. Dr Thoufeeqmon K I – Tutor
10. Dr Mahin konthalam – Tutor
11. Smt Seena – Chairside assistant
12. Smt Faathima – Chairside assistant
13. Smt Jaya – Lab assistant

The departmental meeting of Department of Prosthodontics was called to order on 2nd March, 2022 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Litto Manual.

Agenda

1. To ensure the smooth functioning of the department

HOD, Prof Dr Litto Manual heartily welcomed the staff members to the meeting and importance of teamwork was highlighted. He asked each staff members to discuss any issue they encountered while working in the department. Dr Vinni requested for the staff integrity and unity among each other for the welfare of the department. Dr Rahul J commented that patient inflow was less and discussion regarding the measures to be taken for the same was done. The meeting adjourned by 9.45am.

Action taken report of the previous meeting

Correction of answer sheets for the internal assessment was done and necessary steps taken for the students who scored less than average marks.



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Kerala State - 685 605



Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 06-04-2022

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual– Professor and Head
2. Dr Vinni Mary Oommen – Professor
3. Dr. Rahul J – Reader
4. Dr. Vishnu Thomas –Senior lecturer
5. Dr. Ajay Soman –Senior lecturer
6. Dr Jovin Cherian- Senior Lecturer
7. Dr Anu Merlin Thampy- Senior Lecturer
8. Dr Elsa Maria Sebastian- Tutor
9. Dr Thoufeeqmon K I - Tutor
10. Dr Mahin konthalam-Tutor
11. Smt Seena – Chairside assistant
12. Smt Fathima– Chairside assistant
13. Smt Jaya – Lab assistant

The departmental meeting of Department of Prosthodontics was called to order on 6th April, 2022 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Litto Manual.

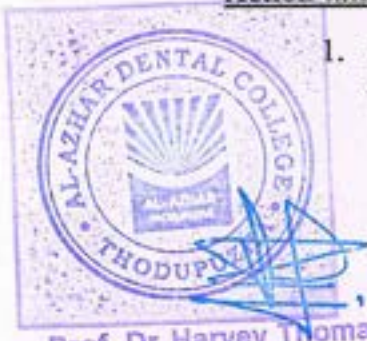
Agenda

Updating and maintenance of all registers in the department.

HOD, Prof Dr Litto Manual heartily welcomed the staff members to the meeting. A list of what all registers need to be maintained and what all needs to be added was discussed. Dr Rahul J was made in charge of equipment's in the department and Dr Vishnu Thomas in charge of medical records and Dr. Ajay Soman in charge of patient management. Seena and Sunitha were asked to maintain the daily patient registers and to keep them updated daily. The meeting adjourned at 950am.

Action taken report of the previous meeting

1. Discussion for the upliftment of the department and staff welfare among each other was done.



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Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 04-05-2022

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual – Professor and Head
2. Dr Vinni Mary Oommen – Professor
3. Dr. Rahul J – Reader
4. Dr. Vishnu Thomas – Senior lecturer
5. Dr Junu Henry – Senior Lecturer
6. Dr. Ajay Soman – Senior lecturer
7. Dr Jovin Cherian – Senior Lecturer
8. Dr Anu Merlin Thampy – Senior Lecturer
9. Dr Elsa Maria Sebastian – Tutor
10. Dr Thoufeeqmon K I – Tutor
11. Dr Mahin konthalam – Tutor
12. Smt Seena – Chairside assistant
13. Smt Fathima – Chairside assistant
14. Smt Jaya – Lab assistant

The departmental meeting of Department of Prosthodontics was called to order on 4th May, 2022 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Litto Manual.

Agenda

1. Repair of Department dental chairs .

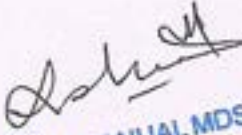
HOD, Prof Dr Litto Manual welcomed all to the meeting. The minutes of the previous meeting was read and approved. A discussion was conducted on the non working dental chairs of the department and was informed to the maintenance department regarding maintenance of the chairs. Dr Ajay and Dr Vishnu were asked to coordinate for the same. The meeting adjourned by 9:50am.

Action taken report of the previous meeting

Updation and maintenance of all registers in the department was done.



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Public Health Dentistry department meeting minutes

Date – 02-06-2021

Time – 9.15am

Venue – Staff room, Public Health Dentistry Department

Attendees of the meeting

1. Dr. Zaheer Abdul Padipurayil – Reader and HOD 
2. Dr. Tency M Mariette – Tutor 

The departmental meeting of the Public Health Dentistry Department was called to order on the 2nd of June, 2021 at 9.15 am in the staff room of the department, with Dr. Zaheer Abdul Padipurayil presiding as the HOD.

Agenda

1. Planning for oral health awareness campaign
2. Discussion on student research proposals
3. Updates on ongoing community health programs
4. Any other matters

Dr. Zaheer Abdul Padipurayil welcomed the attendees and proceeded with the first agenda item, the planning for an upcoming oral health awareness campaign. The staff discussed potential venues, target audiences, and key messages to be conveyed during the campaign. Dr. Tency M Mariette volunteered to lead the campaign and proposed a detailed action plan for implementation.

Moving on to the second agenda item, the discussion focused on the evaluation of student research proposals. Dr. Zaheer Abdul Padipurayil shared the research proposals received from the students and sought input from Dr. Tency M Mariette regarding their feasibility and relevance to public health dentistry. The staff members reviewed the proposals and provided valuable feedback to improve the research design and methodology.

The meeting then proceeded to the third agenda item, providing updates on ongoing community health programs. Dr. Tency M Mariette shared updates on the recent health camp conducted in collaboration with a local organization, highlighting the number of patients treated and the impact on the community. Dr. Zaheer Abdul Padipurayil appreciated the efforts of the staff and encouraged them to continue their involvement in community health initiatives.


Lastly, the floor was opened for any other matters the attendees wished to discuss. Dr. Tency M Mariette raised a concern regarding the need for additional equipment in the department. Dr. Zaheer Abdul Padipurayil assured her that the matter would be addressed and instructed her to provide a detailed list of required equipment for further consideration.

Dr. Zaheer Abdul Padipurayil concluded the meeting by expressing appreciation for the staff's active involvement and dedication to the department's goals. He encouraged everyone to continue their efforts in promoting oral health and community welfare.

Meeting adjourned at 9.45am.

Prof. Dr. Harvey Thomas MDS
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Public Health Dentistry department meeting minutes

Date – 07-07-2021

Time – 9.15am

Venue – Staff room, Public Health Dentistry Department

Attendees of the meeting

1. Dr. Zaheer Abdul Padipurayil – Reader and HOD 
2. Dr. Tency M Mariette – Tutor 

The departmental meeting of the Public Health Dentistry Department was held on the 7th of July, 2021 at 9.15 am in the staff room of the department, with Dr. Zaheer Abdul Padipurayil presiding as the HOD.

Agenda

1. Discussion on the progress of ongoing research projects
2. Planning for the next community health program
3. Any other matters

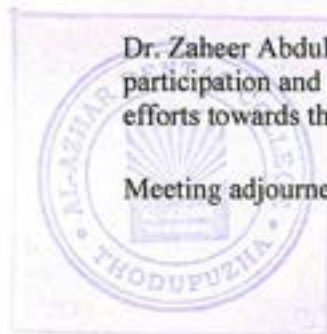
Dr. Zaheer Abdul Padipurayil welcomed the attendees and initiated the first agenda item, the discussion on the progress of ongoing research projects. The staff members reviewed the status of the research projects and provided updates on their respective projects. Dr. Tency M Mariette suggested a collaborative effort for a joint publication of research findings.

The meeting then proceeded to the second agenda item, planning for the next community health program. Dr. Zaheer Abdul Padipurayil discussed potential collaborations with local organizations and proposed a detailed action plan for the upcoming program. The staff members provided their inputs and suggestions to improve the effectiveness of the program.

Lastly, the floor was opened for any other matters the attendees wished to discuss. Dr. Tency M Mariette raised a concern regarding the need for improving the communication skills of the students during public health program. Dr. Zaheer Abdul Padipurayil acknowledged the concern and instructed her to compile a list of suggestions for improvement.

Dr. Zaheer Abdul Padipurayil concluded the meeting by expressing appreciation for the staff's participation and contribution to the meeting's discussions. He encouraged everyone to continue their efforts towards the department's goals and initiatives.

Meeting adjourned at 9.45am.



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Public Health Dentistry department meeting minutes

Date – 04-08-2021

Time – 9.15am

Venue – Staff room, Public Health Dentistry Department

Attendees of the meeting

1. Dr. Zaheer Abdul Padipurayil – Reader and HOD 
2. Dr. Tency M Mariette – Tutor 

The departmental meeting of the Public Health Dentistry Department was held on the 4th of August, 2021 at 9.15 am in the staff room of the department, with Dr. Zaheer Abdul Padipurayil presiding as the HOD.

Agenda

1. Brainstorming session for innovative projects
2. Exploring collaborations with industry partners
3. Any other matters

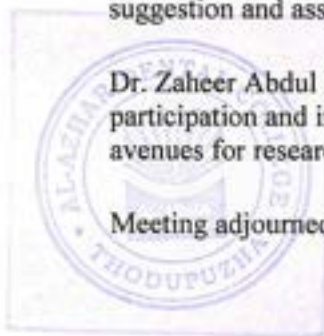
Dr. Zaheer Abdul Padipurayil welcomed the attendees and introduced the first agenda item, a brainstorming session for innovative projects. The staff members shared their ideas for potential projects that could contribute to the advancement of public health dentistry. The staff members engaged in a fruitful discussion and identified several innovative project ideas to pursue further.

The meeting then shifted to the second agenda item, exploring collaborations with industry partners. Dr. Zaheer Abdul Padipurayil emphasized the importance of connecting with industry leaders to enhance research opportunities and access to cutting-edge technologies. The staff members discussed potential collaborations with dental product manufacturers and dental technology companies. Dr. Tency M Mariette volunteered to initiate contact with relevant industry partners and explore partnership possibilities.

Lastly, the floor was opened for any other matters the attendees wished to discuss. Dr. Tency M Mariette brought up the idea of organizing a departmental seminar series to invite guest speakers and promote knowledge sharing within the department. Dr. Zaheer Abdul Padipurayil appreciated the suggestion and assigned Dr. Tency M Mariette the responsibility of coordinating the seminar series.


Dr. Zaheer Abdul Padipurayil concluded the meeting by expressing appreciation for the staff's active participation and innovative ideas. He encouraged everyone to continue their efforts in exploring new avenues for research and collaborations.

Meeting adjourned at 9.45am.




Prof. Dr. Harvey Thomas MDS
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Public Health Dentistry department meeting minutes

Date – 01-09-2021

Time – 9.15am

Venue – Staff room, Public Health Dentistry Department

Attendees of the meeting

1. Dr. Zaheer Abdul Padipurayil – Reader and HOD 
2. Dr. Tency M Mariette – Tutor 

The departmental meeting of the Public Health Dentistry Department was held on the 1st of September, 2021 at 9.15 am in the staff room of the department, with Dr. Zaheer Abdul Padipurayil presiding as the HOD.

Agenda

1. Discussion on upcoming research grant opportunities
2. Planning for an oral health awareness campaign
3. Any other matters

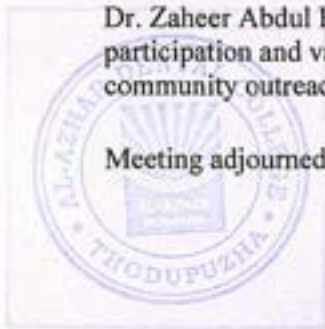
Dr. Zaheer Abdul Padipurayil welcomed the attendees and introduced the first agenda item, the discussion on upcoming research grant opportunities. The staff members shared information about various grant programs and funding agencies that support research in the field of public health dentistry. They discussed potential research areas and the feasibility of applying for these grants.


The meeting then moved on to the second agenda item, planning for an oral health awareness campaign. Dr. Tency M Mariette presented a proposed campaign outline, including target audiences, key messages, and outreach strategies. The staff members provided their inputs and suggestions to enhance the effectiveness of the campaign.

Lastly, the floor was opened for any other matters the attendees wished to discuss. Dr. Tency M Mariette raised a concern regarding the need for improved communication and coordination among the staff members for ongoing projects. Dr. Zaheer Abdul Padipurayil acknowledged the concern and encouraged everyone to actively communicate and collaborate to ensure smooth progress.

Dr. Zaheer Abdul Padipurayil concluded the meeting by expressing appreciation for the staff's participation and valuable contributions. He encouraged everyone to continue their efforts in research, community outreach, and effective teamwork.

Meeting adjourned at 9.45am.




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Prof. Dr. Harvey Thomas MDS
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Al-Azhar Dental College
Thodupuzha - 685 605



Public Health Dentistry department meeting minutes

Date – 06-10-2021

Time – 9.15am

Venue – Staff room, Public Health Dentistry Department

Attendees of the meeting

1. Dr. Zaheer Abdul Padipurayil – Reader and HOD 
2. Dr. Tency M Mariette – Tutor 

The departmental meeting of the Public Health Dentistry Department was held on the 6th of October, 2021 at 9.15 am in the staff room of the department, with Dr. Zaheer Abdul Padipurayil presiding as the HOD.

Agenda

1. Feedback on the recent oral health awareness campaign
2. Planning for a community-based screening program
3. Any other matters

Dr. Zaheer Abdul Padipurayil welcomed the attendees and introduced the first agenda item, feedback on the recent oral health awareness campaign. The staff members shared their observations on the effectiveness of the campaign and discussed areas for improvement.

The meeting then moved on to the second agenda item, planning for a community-based screening program. Dr. Tency M Mariette presented a proposed program outline, including target communities, screening protocols, and follow-up strategies. The staff members provided their inputs and suggestions to enhance the program's effectiveness.

Lastly, the floor was opened for any other matters the attendees wished to discuss. Dr. Zaheer Abdul Padipurayil reminded the staff members to keep track of their ongoing projects and maintain regular communication for effective coordination.

Dr. Zaheer Abdul Padipurayil concluded the meeting by thanking the staff for their participation and valuable contributions. He encouraged everyone to continue their efforts in promoting oral health and serving the community.

Meeting adjourned at 9.45am.






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Prof. Dr. Harvey Thomas MDS
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Thodupuzha - 685 605

Public Health Dentistry department meeting minutes

Date – 03-11-2021 Time – 9.15am Venue – Staff room, Public Health Dentistry Department
Attendees of the meeting

1. Dr. Zaheer Abdul Padipurayil – Reader and HOD 
2. Dr. Tency M Mariette – Tutor 

The departmental meeting of the Public Health Dentistry Department was held on the 3rd of November, 2021 at 9.15 am in the staff room of the department, with Dr. Zaheer Abdul Padipurayil presiding as the HOD.

Agenda

1. Review and analysis of the community-based screening program
2. Discussion on potential collaborative research projects
3. Any other matters

Dr. Zaheer Abdul Padipurayil welcomed the attendees and introduced the first agenda item, the review and analysis of the community-based screening program. The staff members shared their experiences and observations from the program, discussing the number of participants, the identified oral health issues, and the follow-up actions taken. They analyzed the program's outcomes and identified areas for improvement in future initiatives.


The meeting then moved on to the second agenda item, the discussion on potential collaborative research projects. Dr. Tency M Mariette presented a few research ideas that could be pursued in collaboration with other departments or external organizations. The staff members provided their inputs and expressed their interest in specific research areas, leading to further brainstorming and planning for potential collaborations.

Lastly, the floor was opened for any other matters the attendees wished to discuss. Dr. Zaheer Abdul Padipurayil emphasized the importance of continuous professional development and encouraged the staff members to attend relevant workshops, conferences, and training programs to enhance their knowledge and skills.

Dr. Zaheer Abdul Padipurayil concluded the meeting by expressing gratitude for the staff's active participation and valuable insights. He encouraged everyone to continue their efforts in serving the community and fostering collaborative research initiatives.

Meeting adjourned at 9.45am.




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Prof. Dr. Harvey Thomas MDS
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Al-Azhar Dental College
Thodupuzha - 685 605



Public Health Dentistry department meeting minutes

Date – 01-12-2021

Time – 9.15am

Venue – Staff room, Public Health Dentistry Department

Attendees of the meeting

1. Dr. Zaheer Abdul Padipurayil – Reader and HOD 
2. Dr. Tency M Mariette – Tutor 

The departmental meeting of the Public Health Dentistry Department was held on the 1st of December, 2021 at 9.15 am in the staff room of the department, with Dr. Zaheer Abdul Padipurayil presiding as the HOD.

Agenda

1. Discussion on incorporating digital health tools in patient care
2. Planning for a student research symposium
3. Any other matters

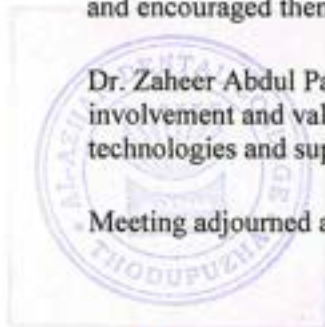
Dr. Zaheer Abdul Padipurayil welcomed the attendees and introduced the first agenda item, the discussion on incorporating digital health tools in patient care. The staff members shared their knowledge and experiences regarding the use of digital health tools, such as mobile applications and remote monitoring devices, to improve patient engagement and outcomes. They explored potential opportunities and challenges associated with integrating digital health tools into the department's practices.

The meeting then moved on to the second agenda item, planning for a student research symposium. Dr. Tency M Mariette presented a proposed timeline and format for the symposium, including oral and poster presentations by students. The staff members provided their inputs and discussed ways to encourage student participation and create a supportive environment for showcasing their research work.

Lastly, the floor was opened for any other matters the attendees wished to discuss. Dr. Zaheer Abdul Padipurayil reminded the staff members about the upcoming deadlines for research grant applications and encouraged them to collaborate and submit proposals.

Dr. Zaheer Abdul Padipurayil concluded the meeting by expressing gratitude for the staff's active involvement and valuable contributions. He encouraged everyone to embrace digital health technologies and support student research endeavors.

Meeting adjourned at 9.45am.



Prof. Dr. Harvey Thomas MDS
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Public Health Dentistry department meeting minutes

Date: January 5, 2022

Time: 9:00 AM

Venue: Staff room, Public Health Dentistry department

Attendees of the meeting:

1. Dr. Zaheer Abdul Padipurayil - Reader and HOD 
2. Dr. Tency M Mariette - Tutor 
3. Dr. Bharath Sekhar Nayanar - Sr. Lecturer 

Agenda:

1. Discuss strategies to increase patient flow and promote oral health awareness in the community.

The meeting was called to order at 9:00 AM by Dr. Zaheer Abdul Padipurayil, the HOD. Dr. Zaheer welcomed Dr. Bharath Sekhar Nayanar to the meeting.

The main agenda for the meeting was to discuss strategies to increase patient flow and promote oral health awareness in the community. Dr. Tency suggested conducting oral health camps in nearby schools and residential areas, while Dr. Bharath proposed organizing an oral health awareness program in the college premises.

Dr. Zaheer added that we should also focus on increasing our social media presence to reach out to a wider audience. He suggested creating educational videos and posts that could be shared on various social media platforms.

The staff members agreed to work on these strategies and come up with a plan for implementation in the coming weeks.

The meeting was adjourned at 9:45 AM.



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Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605


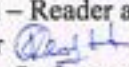
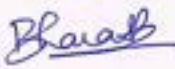
Public Health Dentistry department meeting minutes

Date – 02-02-2022

Time – 9.15am

Venue – Staff room, Public Health Dentistry Department

Attendees of the meeting

1. Dr. Zaheer Abdul Padipurayil – Reader and HOD 
2. Dr. Tency M Mariette – Tutor 
3. Dr. Bharath Sekhar Nayanar – Sr. Lecturer 

The departmental meeting of the Public Health Dentistry Department was held on the 2nd of February, 2022 at 9.15 am in the staff room of the department, with Dr. Zaheer Abdul Padipurayil presiding as the HOD.

Agenda

1. Discuss strategies for improving patient feedback and satisfaction
2. Planning for a faculty development workshop
3. Any other matters

Dr. Zaheer Abdul Padipurayil welcomed the attendees and introduced the first agenda item, discussing strategies for improving patient feedback and satisfaction. The staff members shared their insights on enhancing the patient experience, including implementing feedback surveys, improving waiting room facilities, and ensuring effective communication. They discussed ways to implement these strategies to create a patient-centric environment in the department.

The meeting then moved on to the second agenda item, planning for a faculty development workshop. Dr. Tency M Mariette presented a proposed workshop outline, focusing on enhancing teaching methodologies and incorporating innovative instructional techniques. The staff members provided their inputs and suggestions to make the workshop more impactful and relevant to the department's needs.


Lastly, the floor was opened for any other matters the attendees wished to discuss. Dr. Bharath Sekhar Nayanar proposed organizing an oral health awareness program in collaboration with local NGOs to reach underserved communities. The staff members appreciated the idea and agreed to explore potential partnerships and funding opportunities for the program.

Dr. Zaheer Abdul Padipurayil concluded the meeting by expressing appreciation for the staff's active participation and valuable contributions. He encouraged everyone to continue their efforts in improving patient satisfaction, professional development, and community outreach.

Meeting adjourned at 9.45am.


Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
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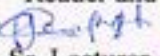
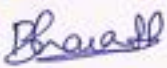
Public Health Dentistry department meeting minutes

Date – 02-03-2022

Time – 9.15am

Venue – Staff room, Public Health Dentistry Department

Attendees of the meeting

1. Dr. Zaheer Abdul Padipurayil – Reader and HOD 
2. Dr. Tency M Mariette – Tutor 
3. Dr. Bharath Sekhar Nayanar – Sr. Lecturer 

The departmental meeting of the Public Health Dentistry Department was held on the 2nd of March, 2022 at 9.15 am in the staff room of the department, with Dr. Zaheer Abdul Padipurayil presiding as the HOD.

Agenda

1. Review and analysis of the faculty development workshop
2. Discussion on organizing an interdepartmental oral health symposium
3. Any other matters

Dr. Zaheer Abdul Padipurayil welcomed the attendees and introduced the first agenda item, the review and analysis of the faculty development workshop. The staff members shared their experiences and feedback from the workshop, discussing the effectiveness of the sessions and the impact on their teaching practices. They highlighted the need for continued professional development opportunities for the faculty.

The meeting then moved on to the second agenda item, the discussion on organizing an interdepartmental oral health symposium. Dr. Bharath Sekhar Nayanar proposed the idea of collaborating with other departments to host a symposium focusing on oral health-related research and advancements. The staff members expressed their enthusiasm for the idea and discussed potential themes and collaborations for the symposium.


Lastly, the floor was opened for any other matters the attendees wished to discuss. Dr. Tency M Mariette raised the importance of regular departmental meetings and suggested implementing a rotation system for chairing the meetings among the staff members. The suggestion was well-received, and it was agreed to implement the rotation system starting from the next meeting.

Dr. Zaheer Abdul Padipurayil concluded the meeting by expressing gratitude for the staff's active participation and valuable contributions. He encouraged everyone to continue their efforts in professional development, interdisciplinary collaborations, and effective communication within the department.

Meeting adjourned at 9.45am.



Prof. Dr. Harvey Thomas MDS
Principal
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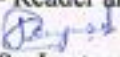
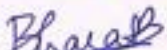
Public Health Dentistry department meeting minutes

Date – 06-04-2022

Time – 9.15am

Venue – Staff room, Public Health Dentistry Department

Attendees of the meeting

1. Dr. Zaheer Abdul Padipurayil – Reader and HOD 
2. Dr. Tency M Mariette – Tutor 
3. Dr. Bharath Sekhar Nayanar – Sr. Lecturer 

The departmental meeting of the Public Health Dentistry Department was held on the 6th of April, 2022 at 9.15 am in the staff room of the department, with Dr. Zaheer Abdul Padipurayil presiding as the HOD.

Agenda

1. Discussion on implementing an outreach program in rural areas
2. Planning for a departmental research project
3. Any other matters

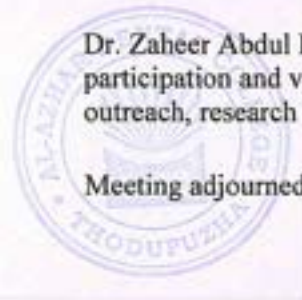
Dr. Zaheer Abdul Padipurayil welcomed the attendees and introduced the first agenda item, the discussion on implementing an outreach program in rural areas. The staff members shared their ideas on reaching out to underserved communities and conducting oral health awareness camps and treatment initiatives. They discussed the logistics, resource allocation, and potential collaborations with local healthcare organizations.

The meeting then moved on to the second agenda item, planning for a departmental research project. Dr. Tency M Mariette presented a proposed research topic related to oral health disparities among specific population groups. The staff members provided their inputs and suggestions on the research design, data collection methods, and potential funding sources.


Lastly, the floor was opened for any other matters the attendees wished to discuss. Dr. Bharath Sekhar Nayanar brought up the importance of creating a social media campaign to raise awareness about the department's initiatives and achievements. The staff members agreed to explore social media platforms and develop a plan for effective online presence.

Dr. Zaheer Abdul Padipurayil concluded the meeting by expressing gratitude for the staff's active participation and valuable inputs. He encouraged everyone to continue their efforts in community outreach, research endeavors, and utilizing digital platforms for promoting oral health.

Meeting adjourned at 9.45am.



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Principal
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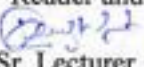

Public Health Dentistry department meeting minutes

Date – 04-05-2022

Time – 9.15am

Venue – Staff room, Public Health Dentistry Department

Attendees of the meeting

1. Dr. Zaheer Abdul Padipurayil – Reader and HOD 
2. Dr. Tency M Mariette – Tutor 
3. Dr. Bharath Sekhar Nayanar – Sr. Lecturer 

The departmental meeting of the Public Health Dentistry Department was held on the 4th of May, 2022 at 9.15 am in the staff room of the department, with Dr. Zaheer Abdul Padipurayil presiding as the HOD.

Agenda

1. Discussion on organizing an oral health awareness campaign in collaboration with local schools
2. Planning for a faculty research publication
3. Any other matters

Dr. Zaheer Abdul Padipurayil welcomed the attendees and introduced the first agenda item, the discussion on organizing an oral health awareness campaign in collaboration with local schools. The staff members shared their ideas on conducting interactive sessions, distributing educational materials, and providing basic dental check-ups to school children. They discussed the importance of preventive dental care and ways to engage students in maintaining good oral hygiene practices.

The meeting then moved on to the second agenda item, planning for a faculty research publication. Dr. Bharath Sekhar Nayanar proposed selecting a recent research project from the department and working together to prepare a manuscript for publication in a reputable journal. The staff members expressed their interest in collaborating on the publication and discussed the timeline and responsibilities for the writing process.

Lastly, the floor was opened for any other matters the attendees wished to discuss. Dr. Tency M Mariette raised the need for updating the department's equipment and suggested researching and applying for grants or funding opportunities to support equipment upgrades. The staff members agreed to explore funding options and prepare grant proposals.

Dr. Zaheer Abdul Padipurayil concluded the meeting by expressing appreciation for the staff's active participation and valuable contributions. He encouraged everyone to continue their efforts in community outreach, research publication, and resource acquisition for the department's growth.

Meeting adjourned at 9.45am.



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ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING MINUTES

Date – 02-06-2021

Time – 12.15pm

Venue – Seminar room, OMFSdepartment

Attendees of the meeting

1. Dr. Augustine Daniel – Professor and Head *dy*
2. Dr Hisham Ibrahim – Professor *Hisham*
3. Dr. Basil Jacob - Reader *Basil*
4. Dr. Abin Abraham – Senior lecturer *abin*
5. Dr. Amal EA – Juniorlecturer and AO *Amal*
6. SmtJaya -- chairside assistant *Jaya*

The departmental meeting of Oral and Maxillofacial surgery was called to order on 2nd June, 2021 at 12.15pm in the seminar room of the department, presided by the HOD, Dr. Augustine Daniel.

Agenda

1. To ensure that covid protocols are followed strictly by staff and students in the department

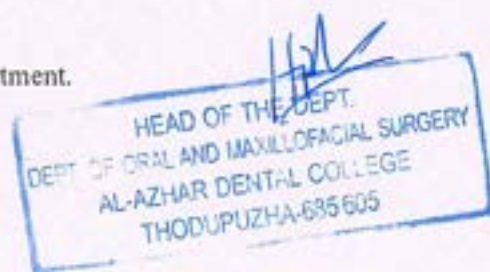
Dr. Augustine welcomed all to the meeting and made sure that safe distance was maintained by all. The minutes of the previous meeting was read and approved by all. All the staff were concerned with the rising covid numbers in and around the campus. The Hod asked all the staff to wear masks at all times and to sanitize hands after every now and then, also to ensure safe distancing. She also asked all the staff to ensure that the covid protocol is maintained by the students also. The screening of the patients for covid protocol was also to be strictly followed. The meeting adjourned by 12.35pm.

Action taken

1. Daily updating and maintenance of registers in the department.



Prof. Dr. Harvey Thomas M.S.
Principal
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ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING
MINUTES

Date – 07-07-2021

Time – 9.15am

Venue – Seminar room, OMFSdepartment

Attendees of the meeting

1. Dr. Augustine Daniel– Professor and Head *AD*
2. Dr Hisham Ibrahim – Professor *Hil*
3. Dr. Basil Jacob– Reader *BJ*
4. Dr. Abin Abraham – Senior lecturer *Abin*
5. Dr. Amal EA – Junior lecturer and AO *Amal*
6. SmtJaya – chairside assistant *Jaya*

The departmental meeting of Oral and Maxillofacial surgery was called to order on 7th July, 2021 at 10.15 am in the seminar room of the department, presided by the HOD, Dr. Augustine Daniel.

Agenda

1. Getting the department ready for starting PG course

Dr. Augustine welcomed all to the meeting. The minutes of the previous meeting was read and approved by all. The HOD commented on the strict maintenance of covid protocols by each and everyone in the department. Dr Augustine then went on to discuss about the compliance report that had come regarding PG inspection. Dr Hisham was asked to do a publication to make the necessary points before the next inspection. Another professor was also needed in the department as per the compliance. All the staff were asked to find if they knew any professors who would like to join our college. The meeting adjourned by 10.50am.

Action taken

1. Strict covid protocol maintenance



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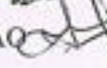

ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING
MINUTES

Date – 04-08-2021

Time – 1.15pm

Venue – Seminar room, OMFSdepartment

Attendees of the meeting

1. Dr. Augustine Daniel– Professor and Head 
2. Dr. Harvey Thomas – professor and principal
3. Dr Hisham Ibrahim– Professor 
4. Dr. Abin Abraham – Senior lecturer 
5. Dr. Amal EA – Junior lecturer and AQ 
6. SmtJaya – chairside assistant 

The departmental meeting of Oral and Maxillofacial surgery was called to order on 4th August, 2021 at 1.15 pm in the seminar room of the department, presided by the HOD, Dr. Augustine Daniel.

Agenda

1. Welcoming Principal , Professor Dr. Harvey Thomas to the Department

Dr Augustine welcomed all to the meeting. The minutes of the previous meeting was read and approved by all. New principal of the college, Prof Dr Harvey Thomas was welcome by Dr. Augustine Daniel. Dr. Harvey introduced and spoke a few words. Dr Augustine enquired about the progress of the article publication by Dr Hisham who replied that it is in progress. The meeting was adjourned by 2pm with refreshments.

Action taken

1. To make amends for the compliance for PG inspection.



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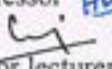
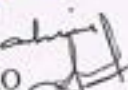
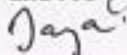
ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING MINUTES

Date – 01-09-2021

Time – 10.15am

Venue – Seminar room, OMFSdepartment

Attendees of the meeting

1. Dr. Augustine Daniel – Professor and Head 
2. Dr. Harvey Thomas – Professor and principal
3. Dr Hisham Ibrahim – Professor 
4. Dr. Basil Jacob – Reader 
5. Dr. Abin Abraham – Senior lecturer 
6. Dr. Amal EA – Junior lecturer and AO
7. SmtJaya – chairside assistant 

The departmental meeting of Oral and Maxillofacial surgery was called to order on 1st September, 2021 at 10.15 am in the seminar room of the department, presided by the HOD, Dr. Augustine Daniel.

Agenda

1. Enquiry regarding breakage of an electrical device in the department.

Dr Augustine welcomed all to the meeting. Minutes of the previous meeting were read and approved. Augustine sir congratulated Dr. Hisham for getting his article published in a scopus indexed journal and thus getting the required points as per the dcj requirement. . The meeting adjourned by 11am.

Action taken

1. New chairside assistant was allotted duties .



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
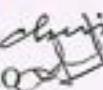
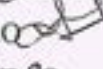

ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING MINUTES

Date – 06-10-2021

Time – 1.15am

Venue – Staff room, OMFSdepartment

Attendees of the meeting

1. Dr. Augustine Daniel– Professor and Head 
2. Dr. Harvey Thomas – Professor and principal
3. Dr Hisham Ibrahim – Professor 
4. Dr. Basil Jacob – Reader 
5. Dr. Abin Abraham – Senior lecturer 
6. Dr. Amal EA – Junior lecturer and AO 
7. Smt Jaya – chairside assistant 

The departmental meeting of Oral and Maxillofacial surgery was called to order on 6th October, 2021 at 1.15 am in the staff room of the department, presided by the HOD, Dr. Augustine Daniel.

Agenda

1. Need for a new senior lecturer

Dr Augustine welcomed all the staff to the departmental meeting. The minutes of the previous meeting was read and approved. Augustine. The new chairside assistant SmtSajitha was warmly welcomed and was asked to do her duty sincerely. The meeting adjourned at 1.45pm after refreshments

Action taken

1. New chairside assistant Smtshemi was appointment .



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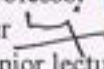
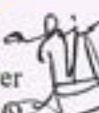


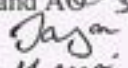
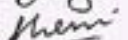
ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING MINUTES

Date – 03-11-2021

Time – 10.15am

Venue – Staff room, OMFSdepartment

Attendees of the meeting

1. Dr. Augustine Daniel– Professor and Head 
2. Dr. Harvey Thomas – Professor and principal 
3. Dr Hisham Ibrahim – Professor 
4. Dr. Basil Jacob – Reader 
5. Dr. Abin Abraham – Senior lecturer 
6. Dr. Abhilash Thomas – Senior lecturer 
7. Dr. Amal EA – Junior lecturer and AO 
8. Smt Jaya – chairside assistant 
9. Smt. Shemi- chairside assistant 

The first departmental meeting of Oral and Maxillofacial surgery was called to order on 3rd November, 2021 at 10.15 am in the staff room of the department, presided by the HOD, Dr. Augustine Daniel.

Agenda

1. Duty roster for staff in department


Dr Augustine heartily welcomed all to the meeting. Newly appointed senuor lecturer was welcomed to the department. The minutes of the previous meeting was read and approved. Augustine sir commented on the HOD meeting with the new principal where he emphasized the importance of all departments working together. Patient satisfaction was to be given prime importance in all departments. As the patient inflow was slowly increasing it was discussed that a duty roster be maintained in the department with op duties to all staff. NAAC duties were allotted to the staff members by the IQAC. Dr Augustine asked the staff to make sure that department duties don't suffer due to NAAC work. . The meeting adjourned by 11.15am after refreshments.

Action taken

1. Students were given topics for seminar


Prof. Dr. Harvey Thomas MChD
Principal
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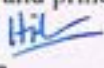

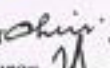


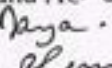
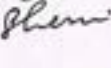
ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING MINUTES

Date – 01-12-2021

Time – 9.15am

Venue – Staff room, OMFS department

Attendees of the meeting

1. Dr. Augustine Daniel – Professor and Head 
2. Dr. Harvey Thomas – Professor and principal
3. Dr Hisham Ibrahim – Professor 
4. Dr. Basil Jacob – Reader 
5. Dr. Abin Abraham – Senior lecturer 
6. Dr. Abhilash Thomas – Senior lecturer 
7. Dr. Amal EA – Junior lecturer and AG 
8. Smt Jaya – chairside assistant 
9. Smt. Shemi- chairside assistant 

The departmental meeting of Oral and Maxillofacial surgery was called to order on 1st December, 2021 at 10.15 am in the staff room of the department, presided by the HOD, Dr. Augustine Daniel.

Agenda

1. Arrangements for celebrating OMFS day on February 13th

Dr Augustine welcomed all to the meeting, the minutes of the previous meeting was read and approved. Dr Augustine asked Dr Hisham to be the incharge for OMFS and to plan the programs. Work completion by the students were to be made strict as exams were approaching. Dr. Abin was asked to make a list of work done by the students. The meeting adjourned by 10.45am.


Action taken

1. Planning for OMFS day on Feb 13th
2. Duty roster for all staff implemented



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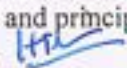


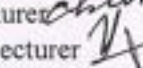
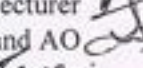
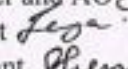
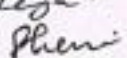
ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING
MINUTES

Date – 05-01-2022

Time – 1.15pm

Venue – Staff room, OMFSdepartment

Attendees of the meeting

1. Dr. Augustine Daniel– Professor and Head 
2. Dr. Harvey Thomas – Professor and principal 
3. Dr Hisham Ibrahim – Professor 
4. Dr. Basil Jacob – Reader 
5. Dr. Abin Abraham – Senior lecturer 
6. Dr. Abhilash Thomas – Senior lecturer 
7. Dr. Amal EA – Junior lecturer and AO 
8. Smt Jaya – chairside assistant 
9. Smt. Shemi- chairside assistant 

The departmental meeting of Oral and Maxillofacial surgery was called to order on 5th January, 2022 at 1.15 pm in the staff room of the department, presided by the HOD, Dr. Augustine Daniel.

Agenda

1. Conduction of CDE by the department
2. Deciding on speaker for the cde
3. Smooth conduction of university exam

Dr Augustine welcomed all to the meeting. The minutes of the previous meeting was read and approved. Augustine sir asked Dr. Abinto show the updated work completion data by the students. A discussion on who all can be allowed to write the university exam was done and final list prepared. Next the discussion moved on to selecting the topics for conducting CDE programs and also on who all can be called as guest speakers. Date and time were yet to be finalized. The meeting concluded by 2pm.

Action taken

1. Work completion list of the students was finalized



Prof. Dr. Harvey Thomas M
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ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING
MINUTES

Date – 02-02-2022

Time – 10.15am

Venue – Staff room, OMFSdepartment

Attendees of the meeting

1. Dr. Augustine Daniel– Professor and Head
2. Dr. Harvey Thomas – Professor and principal
3. Dr Hisham Ibrahim – Professor *Hid*
4. Dr. Basil Jacob – Reader *Bas*
5. Dr. Abin Abraham – Senior lecturer *Abin*
6. Dr. Abhilash Thomas – Senior lecturer *Abhilash*
7. Dr. Amal EA – Junior lecturer and AQ *Amal*
8. Smt Jaya – chairside assistant *Jaya*
9. Smt. Shemi- chairside assistant *Shemi*

The departmental meeting of Oral and Maxillofacial surgery was called to order on 2ndFebruary, 2022 at 10.15 am in the staff room of the department, presided by the HOD

Agenda

1. CDE date confirmation

Dr. Augustine Daniel welcomed all to the meeting . He commented on the work done by all staff for the smooth conduction of university practical exams in the previous week. CDE topic and the speaker was fixed. Dr. Abhilash was given responsibility for organising the OMFS day celebrations The meeting adjourned by 10.30am after refreshments.

Action taken

1. Smooth conduction of university practical exam
2. Cde speaker and topic confirmation



Prof. Dr. Harvey Thomas MDS
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


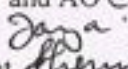
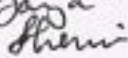
ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING
MINUTES

Date – 02-03-2022

Time – 10.15am

Venue – Staff room, OMFSdepartment

Attendees of the meeting

1. Dr. Augustine Daniel– Professor and Head 
2. Dr. Harvey Thomas – Professor and principal 
3. Dr Hisham Ibrahim – Professor 
4. Dr. Basil Jacob – Reader 
5. Dr. Abin Abraham – Senior lecturer 
6. Dr. Abhilash Thomas – Senior lecturer 
7. Dr. Amal EA – Junior lecturer and AO 
8. Smt Jaya – chairside assistant 
9. Smt. Shemi- chairside assistant 

The departmental meeting of Oral and Maxillofacial surgery was called to order on 2nd March, 2022 at 10.15 am in the staff room of the department, presided by the HOD, Dr. Augustine Daniel.

Agenda

1. Smooth conduction of CDE by the department

Dr. Augustine welcomed all to the meeting. The minutes of the previous meeting was read and approved. Dr Augustine then went on to congratulate the staff for organizing the CDE and OMFS day celebrations. Dr. Hisham, asked the staff to conduct end posting viva for all the batched All agreed to the suggestion and the meeting concluded by 10.40am.

Action taken

1. The registers were updated for the inspections



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ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING MINUTES

Date – 06-04-2022

Time – 10.15am

Venue – Staff room, OMFS department

Attendees of the meeting

1. Dr. Augustine Daniel – Professor and Head
2. Dr. Harvey Thomas – Professor and principal
3. Dr. Hisham Ibrahim – Professor
4. Dr. Basil Jacob – Reader
5. Dr. Abin Abraham – Senior lecturer
6. Dr. Abhilash Thomas – Senior lecturer
7. Dr. Amal EA – Junior lecturer and AOC
8. Smt. Naya – chairside assistant
9. Smt. Snemi – chairside assistant

The departmental meeting of Oral and Maxillofacial surgery was called to order on 6th April, 2022 at 10.15 am in the staff room of the department, presided by the HOD, Dr. Augustine Daniel.

Agenda

1. Welcoming Dr Cyril back to the department
2. Decide on celebrating National OMFS day

Dr Augustine welcomed all to the meeting. The minutes of the previous meeting was read and approved. Staff was asked to update the registers in the department and was asked to give a list of any instruments/ material they require to work in the department. The meeting was adjourned by 10.45am.

Action taken

1. Registers updated



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ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING MINUTES

Date – 04-05-2022

Time – 1.15pm

Venue – Staff room, OMFSdepartment

Attendees of the meeting

1. Dr. Augustine Daniel – Professor and Head
2. Dr. Harvey Thomas – Professor and principal
3. Dr Hisham Ibrahim – Professor
4. Dr. Basil Jacob – Reader
5. Dr. Abin Abraham – Senior lecturer
6. Dr. Abhilash Thomas – Senior lecturer
7. Dr. Amal EA – Junior lecturer and AO
8. Smt Jaya – chairside assistant
9. Smt. Shemi- chairside assistant

The departmental meeting of Oral and Maxillofacial surgery was called to order on 4th May, 2022 at 1.15pm in the staff room of the department, presided by the HOD, Dr. Augustine Daniel.

Agenda

1. Organizing functions for world no tobacco day on march 31st

Dr Augustine welcomed all to the meeting. The minutes of the previous meeting was read and approved..A discussion on celebrating World no tobacco day together with PHD department. Dr Hisham Ibrahim and Dr Abinwere asked to coordinate for the same. The meeting adjourned by 1.50pm

Action taken

Monthly patient list was submitted to the office



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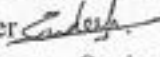






DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS
MINUTES OF MEETING

Date – 02-06-2021

Time – 9.30 am

Venue – Staff room, Orthodontics department

Attendees of the meeting


- Dr. Afzal-Professor and head of department 
- Dr Sandeep – Reader 
- Dr. Muhammed Ameen – Senior Lecturer 
- Dr. Waheda – Senior Lecturer 
- Dr. Jose sunny – Senior lecturer 
- Dr. Faraz- Senior lecturer 
- Smt. Kamarunnisa – Chairside Assistant 
- Smt. Sindhu- Chairside Assistant 


The departmental meeting of Department of Orthodontics was called to order on 2nd June 2021 at 9.30 am in the staff room of the department, presided by the HOD, Dr. Afsal.

Agenda

- Duty list was prepared again for the staff member
- Inform the non-teaching staff to keep the pre-clinical lab clean

The Dr Afsal heartily welcomed the staff members to the meeting and asked everyone to work together to make our department more efficient and the best in the college. Dr. Afsal charted a list for staff member to make sure the patients were given proper treatment without fail and also informed the non-teaching staff to keep the pre-clinical lab clean after each class. The meeting adjourned by 10.00 am.


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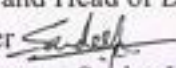






MINUTES OF MEETING

Date – 07-07-2021

Time – 9.30 am

Venue – Staff room, Orthodontics department

Attendees of the meeting

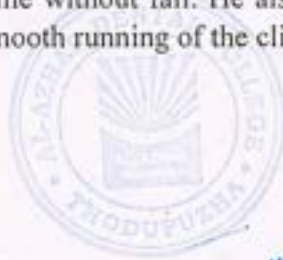
- Dr. Afzal-Professor and Head of Department
- Dr Sandeep – Reader 
- Dr. Muhammed Ameen – Senior Lecturer 
- Dr. Waheda – Senior Lecturer 
- Dr. Jose sunny – Senior lecturer 
- Dr. Faraz- Senior lecturer 
- Smt. Kamarunnisa – Chairside Assistant 
- Smt. Sindhu-Chairside Assistant 


The first departmental meeting of Department of Orthodontics was called to order on 7th July 2021 at 9.30 am in the staff room of the department, presided by the HOD, Dr. Afzal.

Agenda


- To conduct end posting exam for final year students
- Discuss about permission for take leave

The Dr Afzal heartily welcomed the staff members to the meeting. He decided to conduct end posting exams for the final year students and instructed all the staff member to be present for the same without fail. He also reminded the staff to pre inform the dates of leave, to ensure smooth running of the clinics. The meeting adjourned by 10.00 am.




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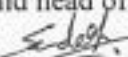






MINUTES OF MEETING

Date – 04-08-2021

Time – 9.30 am

Venue – Staff room, Orthodontics department

Attendees of the meeting

- Dr. Afzal-Professor and head of department
- Dr Sandeep – Reader 
- Dr. Muhammed Ameen – Senior Lecturer 
- Dr. Waheda P– Senior Lecturer 
- Dr. Jose sunny –Senior lecturer 
- Dr.Faraz- Senior lecturer 
- Smt. Kamarunnisa – Chairside Assistant 
- Smt.Sindhu -Chairside Assistant 

The first departmental meeting of Department of Orthodontics was called to order on 4th august 2021 at 9.30am in the staff room of the department, presided by the HOD, Dr. Afsal.

Agenda


- Discussed Conduct model exams for final year student

The Dr Afzal heartily welcomed the staff members to the meeting. Dr. Afzal discussed to conduct the model exams for the final year students and all staff member were instructed to attend the same without fail. The department computer was found to be not working hence it was decided to inform the administrator and request the management for a new system. The meeting adjourned by 10.00 am.



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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS








MINUTES OF MEETING

Date – 08 -09-2021

Time – 9.30 am

Venue – Staff room, Orthodontics department

Attendees of the meeting

- Dr. Afzal-Professor and head of department
- Dr Sandeep – Reader 
- Dr. Muhammed Ameen – Senior Lecturer 
- Dr. Waheda– Senior Lecturer 
- Dr. Jose sunny –Senior lecturer 
- Dr.Faraz- Senior lecturer 
- Smt. Kamarunnisa – Chairside Assistant 
- Smt.Sindhu-Chairside Assistant 


The first departmental meeting of Department of Orthodontics was called to order on 9th April, 2021 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Afzal.

Agenda

- Decision made regarding the staff in charge on each working day
- Asses the student performance in last exam
- The Dr Afzal heartily welcomed the staff members to the. Decision was made regarding the staff in charge on each working day. Also it was pointed out that the interns were not showing all cases reported in the department due to various reasons. Hence it was instructed to strictly follow up all cases. The students' performance from last exam was average it was planned to concentrate more on the weaker students and help them whenever required. The meeting adjourned by 10.00 am.




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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS
MINUTES OF MEETING

Date – 06-10-2021

Time – 9.15am

Venue– Staff room, Orthodontics department

Attendees of the meeting

- Dr.Sandeep-Professor and Head of the department *Sandeep*
- Dr.Jose Sunny- Senior Lecturer *JS*
- Dr.WahedaPyarilal- Senior Lecturer *Waheda*
- Dr.Balan KThushar- Senior Lecturer *BT*
- SmtSindhu - Chairside Assistant *S*
- SmtKamarunnisa - Chairside Assistant *K*

The first departmental meeting of Orthodontics and Dentofacialorthopedics was called to order on 6th october,2021 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Sandeep

Agenda

- To conduct end posting exam for final year students
- To make prior appointments for patients

The DrSandeepheartily welcomed the staff members to the meeting. DrSandeep asked each staff member to conduct an end posting exam for the final year students. For that DrSandeep asked every staffs to be there on 14/7/22without any fail for conducting the exam and make sure all the students are attending theexam.He also discussed that the patients were reporting the department without any prior appointments that making it difficult for staffs. In order to avoid such situations patients are to be strictly informed to follow theirappointment schedule by communicating with the Chairside AssistantSindhu and Kamarunisa

The meeting adjourned by 9.45am.

Sandeep
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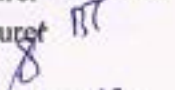
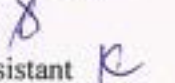

MINUTES OF MEETING

Date – 03-11-2021

Time – 9.15am

Venue– Staff room, Orthodontics department

Attendees of the meeting

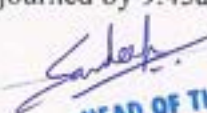
- Dr.Sandeep-Professor and Head of the department 
- Dr.Jose Sunny- Senior Lecturer 
- Dr.Wahedapyarilal- Senior Lecturer 
- Dr.Balan KThushar- Senior Lecturer 
- SmtSindhu - Chairside Assistant 
- SmtKamarunnisa - Chairside Assistant 

The departmental meeting of Orthodontics and Dentofacialorthopaedics was called to order on 3rd November,2021 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Sandeep

Agenda

- To conduct model exam for final year students
- Non-teachingstaff for cleaning the clinics

The DrSandeepheartily welcomed the staff members to the meeting and asked everyone to work together to make our department more efficient and the best in the college. DrSandeep asked each staff member to conduct model exam for the final year students (Regular batch). DrSandeep asked every staffs to be there on 16/6/22without any fail for conducting the exam and make sure all the students are attending theexam. Also DrSandeep discussed that with the appointment of non-teaching staffs in the clinics, there was a tremendous improvement in the condition of clinics since the last few days as they did a great job of ensuring the clinics remain cleaned. The meeting adjourned by 9.45am.


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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS

MINUTES OF MEETING

Date – 01-12-2021

Time – 9.15am

Venue– Staff room, Orthodontics department

Attendees of the meeting

- DrSandeep-Professor and Head of the department *Sandeep*
- DrJose Sunny- Senior Lecturer *Jose Sunny*
- DrWahedapyarilal- Senior Lecturer *Wahedapyarilal*
- Dr. Balan KThushar- Senior Lecturer *Balan KThushar*
- SmtSindhu - Chairside Assistant *SmtSindhu*
- SmtKamarunnisa - Chairside Assistant *SmtKamarunnisa*

The departmental meeting of Orthodontics and Dentofacialorthopaedics was called to order on 1st December ,2021 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Sandeep

Agenda

- 1.Duty list for staff members
- 2.Everyone ensure to preinform the leave dates

The DrSandeepheartily welcomed the staff members to the meeting. DrSandeepcharted a duty list for staff members to make sure the patients are given the proper treatments at proper time without any fail. He also asked each staff member, interns as well as the non-teaching staffs to pre inform the leave dates to make sure the smooth running of clinics. Meeting adjourned by 9.45am.



Sandeep
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
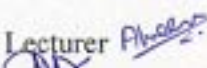
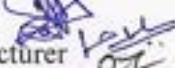
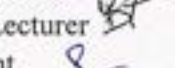
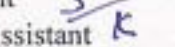


MINUTES OF MEETING

Date – 5-1-2022

Time – 9.15am

Venue – Staff room, ORTHODONTICS department

Attendees of the meeting

- Dr Anjali V A- Reader 
- Dr. Muhammad Ameen– Senior Lecturer 
- Dr Jose Sunny– Senior Lecturer 
- Dr. Waheda Pyarilal– Senior Lecturer 
- Dr. Balan K Thushar -- Senior Lecturer 
- Smt Sindhu – Chairside Assistant 
- Smt Kamarunnisa – Chairside Assistant 

The first departmental meeting of Orthodontics and Dentofacial Orthopaedics was called to order on 5th January at 9.15 am in the staff room of the department, presided by Dr. Anjali V A


- **Agenda**
- To discuss about the end posting exam for final years
- To ensure that the work submission of appliances for second year IR are done properly

Dr Anjali heartly welcomed the staff members to the meeting and asked everyone to work together to make our department efficient and the best in the college. Dr Anjali asked each staff member to discuss any issue they encountered while working in the department. Dr Ameen informed the staff members to be present at the end posting exam for final years and also he made ensure that the work submission of 7 appliances for second year is done properly. The meeting adjourned at 9.45 am




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
MINUTES OF MEETING

Date – 02-02-2022

Time – 9.15am

Venue – Staff room, Orthodontics department

Attendees of the meeting

- Dr Anjali V A- Reader 
- Dr Jose Sunny– Senior Lecturer 
- Dr. Waheda Pyarilal– Senior Lecturer 
- Dr. Balan K Thushar – Senior Lecturer
- Smt Sindhu – Chairside Assistant 
- Smt Kamarunnisa – Chairside Assistant

The departmental meeting of Orthodontics and Dentofacial Orthopaedics was called to order on 2nd February at 9.15 am in the staff room of the department, presided by Dr Anjali V A.

Agenda


- 1.To ensure the smooth functioning of the department
- 2.The department computer was found to be not working since it was decided to inform the administrator and request the management for a new system

Dr Anjali V A heartily welcomed the staff members to the meeting. She appreciated all the teaching and non-teaching staff for the smooth functioning of the department and encouraged them to keep up the good work. She pointed out the issue regarding the department computer hence decided to inform the matter to the administrator and request the management for a new system. The meeting adjourned at 10.00 am




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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS

MINUTES OF MEETING

Date -02-03-2022

Time - 9.15am

Venue - Staff room, Orthodontics department

Attendees of the meeting

- Dr. Joby Paulose- Professor and Head of the department
- Dr Anjali V A - Reader
- Dr Jose Sunny- Senior Lecturer
- Dr. Waheda Pyarilal- Senior Lecturer
- Dr. Balan K Thushar- Senior Lecturer
- Smt Sindhu - Chairside Assistant
- Smt Kamarunnisa - Chairside Assistant

The departmental meeting of Orthodontics and Dentofacial Orthopaedics was called to order on 2nd March at 9.15 am in the staff room of the department, presided by the HOD, Dr. Joby Paulose

Agenda

- 1.To instruct the non-teaching staff to keep the pre-clinical lab clean after each class
- 2.To inform everyone to take prior leaves for the smooth running of clinic

Dr Joby heartily welcomed the staff members to the meeting. Dr. Joby commenced the meeting with an instruction to the non-teaching staff to keep the pre-clinical lab clean after each class as he has noticed some untidiness in the lab after the classes. There were also some issues raised by whole staff regarding the leaves taken uninformed. Therefore, Dr Joby informed all the staff to take prior leave as it caused some interruptions in the smooth running of the clinic. Heb concluded the meeting with a good note on keeping the unity in the clinic to ensure the efficient long running. The meeting adjourned by 10.00 am.



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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS







MINUTES OF MEETING

Date – 06-04-2022

Time – 9.15am

Venue – Staff room, Orthodontics department

Attendees of the meeting

- Dr. Joby Paulose – Professor and Head of the department 
- Dr Anjali V A- Reader 
- Dr Jose Sunny – Senior Lecturer 
- Dr. Waheda pyarilal – Senior Lecturer 
- Dr. Balan k Thushar – Senior Lecturer
- Smt Sindhu – Chairside Assistant 
- Smt Kamarunnisa – Chairside Assistant 

The first departmental meeting of Orthodontics and Dentofacial Orthopaedics was called to order on 6th April, 2022 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Joby Paulose

Agenda

- 1.To appreciate the work done by non-teaching staff
- 2.To discuss about end posting exam for the current final year students

The Dr Joby Paulose heartily welcomed the staff members to the meeting and asked everyone to work together to make our department more efficient. Dr Joby Paulose appreciated the non-teaching staff for keeping the clinic clean and tidy. The non-teaching staff were given a token of appreciation by Dr. Joby Paulose. He also discussed about conducting the end posting exam for the current final year students on 9/4/2021.and all the staffs were instructed to be present for the same without any fail. The criteria for patients for end posting exam, the time and material distribution for the exam was also discussed in the meeting. The meeting adjourned by 9.45am




6/4/22


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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS

MINUTES OF MEETING

Date – 04-05-2022

Time – 9.15am

Venue – Staff room, Orthodontics department

Attendees of the meeting

- Dr. Joby Paulose– Professor and Head of the department
- Dr Anjali V A- Reader
- Dr Jose Sunny– Senior Lecturer
- Dr. Waheda pyarilal– Senior Lecturer
- Smt Sindhu – Chairside Assistant
- Smt Kamarunnisa – Chairside Assistant

The departmental meeting of Orthodontics and Dentofacial Orthopaedics was called to order on 4th April, 2022 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Joby Paulose

Agenda

- 1.Discussion regarding submission of removable appliances by second year IR batch.
- 2.Discusion on case handling by the interns

Dr. Joby Paulose heartily welcomed the staff members to the meeting and asked the interns about the case handling and the interns were asked to report the cases to the staff prior to doing any procedures.t. A list of 7 removable appliances was made and the second year IR batch was instructed to submit it without any fail. A discussion was done on informing the class representative about the quota completion. The students were to be informed that the signature on record will be given only after quota completion. The meeting adjourned at 9:50am.



Handwritten signature
4/5/22

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Prof. Dr. Harvy Thomas MDS
Principal
Al-Azhar Dental College
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Conservative Dentistry and Endodontics department meeting minutes

Date – 02-06-2021

Time – 10.30am

Venue – Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr. Manoj K V
2. Dr Nishin K John
3. Dr. Aby Kuruvilla
4. Dr. Moushmi C B
5. Dr. Binila S Babu
6. Dr. Beulah
7. Dr Greeshma

The departmental meeting of Conservative Dentistry and Endodontics was called to order on 6th June 2021 at 10.30 am in the staff room of the department, presided by the HOD, Dr. Manoj KV

Agenda

1. To ensure that covid protocols are followed strictly by staff and students in the department.

Dr. Manoj KV welcomed all to the meeting. The minutes of the previous meeting were read and approved by all. All the staff were concerned with the rising covid numbers in and around the campus. The HOD asked all the staff to wear masks at all times and to sanitize hands after every now and then, also to ensure safe distancing. He also asked all the staff to ensure that the covid protocol is maintained by the students also. All staff and students were informed to treat patients only after getting negative Antigen test reports. The screening of the patients for covid protocol was also to be strictly followed. Dr Nishin K John suggested the use of N 95 masks, double glove, PPE kit, face shield during clinical hours by staff and students to reduce the contamination. The meeting adjourned by 12.35pm.

Action taken.

1. Daily updating and maintenance of registers in the department



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Conservative Dentistry and Endodontics department meeting minutes

Date – 07-07-2021

Time – 11.30am

Venue – Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr. Manoj K V 
2. Dr Nishin K John 
3. Dr. Aby Kuruvilla 
4. Dr. Moushmi C B 
5. Dr. Binila S Babu 
6. Dr. Beulah 
7. Dr Greeshma 

The departmental meeting of Conservative Dentistry and Endodontics was called to order on 7th July 2021 at 11.30 am in the staff room of the department, presided by the HOD, Dr. Manoj KV

Agenda

1. Scheduling lecture topics from 1st year to Final year
2. Discussion of monthly lesson plan

Dr. Manoj KV welcomed all to the meeting. The minutes of the previous meeting was read and approved by all. The HOD commented on the strict maintenance of covid protocols by each and everyone in the department.


The topics to be covered for the current academic year were revised according to the KUHS syllabus and a lesson plan was made accordingly. The theory and practical topics to be covered from first year to final year were discussed and staffs were allotted topics for theory classes. The meeting adjourned until 01.35pm.

Action taken.

1. Strict covid protocol maintenance



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Conservative Dentistry and Endodontics department meeting minutes

Date – 04-08-2021

Time – 11.00am

Venue – Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr. Manoj K V
2. Dr. Nishin K John
3. Dr. Aby Kuruvilla
4. Dr. Moushmi C B
5. Dr. Binila S Babu
6. Dr. Beulah Mary
7. Dr. Greeshma

The departmental meeting of Conservative Dentistry and Endodontics was called to order on 4th August, 2021 at 11.00 am in the staff room of the department, presided by the HOD, Prof Dr. Manoj KV

Agenda

1. Scheduling preclinical lab duties for 1st years and 2nd years

Dr. Manoj KV welcomed all to the meeting. The minutes of the previous meeting was read and approved by all. The preclinical lab duties for 1st years and 11nd years were duly assigned to the concerned faculties as follows:

Lab Duty for 1st years:

On Monday 10am -12pm : Dr Beulah 12:20 pm-2 pm : Dr. Moushmi

Lab Duty for 11nd years:

On Wednesday 10:15am -12 pm : Dr. Nishin K John, 12:15-2pm : Dr. Aby Kuruvilla

On Friday 9am-11am : Dr. Moushmi, 11:15am-1:15pm Dr Beulah,

1:15pm-2pm Dr. Greeshma

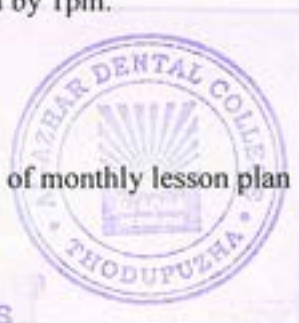
On Saturday 12pm - 2pm Dr. Binila

The meeting adjourned by 1pm.

Action taken

1. Discussion and approval of monthly lesson plan

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Conservative Dentistry and Endodontics department meeting minutes

Date – 01-09-2021

Time – 10.00am

Venue – Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr. Manoj K V
2. Dr Nishin K John
3. Dr. Aby Kuruvilla
4. Dr. Moushmi C B
5. Dr. Binila S Babu
6. Dr. Beulah
7. Dr Greeshma



The departmental meeting of Conservative Dentistry and Endodontics was called to order on 1st September 2021 at 10.00 am in the staff room of the department, presided by the HOD, Dr. Manoj KV

Agenda

1. Discussion of patient complaints in the department

Dr. Manoj KV welcomed all to the meeting. The minutes of the previous meeting was read and approved by all. The concerns regarding the appointments and patient complaints were addressed by the staff. The meeting started with a discussion on the importance of handling patient complaints effectively. It was noted that patient complaints should be taken seriously, and the staff should ensure that the complaints are resolved in a timely and efficient manner.

All staff members were reminded of their responsibilities in handling patient complaints. Staff in charge should take complete responsibility of any complaints related to patient care.

Action taken.

1. Following the assigned preclinical lab duties



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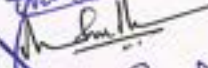
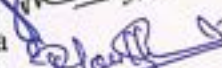




Conservative Dentistry and Endodontics department meeting minutes

Date – 06-10-2021

Time – 10.00am

Venue – Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr. Manoj K V 
2. Dr Nishin K John 
3. Dr. Aby Kuruvilla 
4. Dr. Moushmi C B 
5. Dr. Binila S Babu 
6. Dr. Beulah Mary 
7. Dr Greeshma 

The departmental meeting of Conservative Dentistry and Endodontics was called to order on 6th October 2021 at 10.00 am in the staff room of the department, presided by the HOD, Dr. Manoj KV

Agenda

1. Discussion of equipment/material shortage in the department

Dr. Manoj KV welcomed all to the meeting. The minutes of the previous meeting was read and approved by all. The staffs raised concerns regarding the material shortage in the department.


A detailed list of the materials supplied during the previous months was taken and the list of materials going into shortage was noted down and a new intend was made accordingly.

Action taken.

1. Patient complaints were addressed, and patient records were kept maintaining a record of the complaints and actions taken to resolve it.



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Conservative Dentistry and Endodontics department meeting minutes

Date – 03-11-2021

Time – 10.00am

Venue – Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr. Manoj K V 
2. Dr Nishin K John 
3. Dr. Aby Kuruvilla 
4. Dr. Moushmi C B 
5. Dr. Binila S Babu 
6. Dr. Beulah Mary 
7. Dr Greeshma 

The departmental meeting of Conservative Dentistry and Endodontics was called to order on 3rd November 2021 at 10.00 am in the staff room of the department, presided by the HOD, Dr. Manoj KV

Agenda

1. Discussion of students leave and attendance shortage

Dr. Manoj KV welcomed all to the meeting. The minutes of the previous meeting was read and approved by all. The staffs raised concerns regarding the attendance shortage of the students.

HOD addressed this concern seriously and asked the staff to take strict disciplinary actions with the students not attending the classes regularly. He also asked the staffs to inform the students to submit a duly approved leave form from the Principal prior to taking leave.

Action taken.

1. Concerns regarding the material/equipment shortage in the department were addressed.



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Conservative Dentistry and Endodontics department meeting minutes

Date -01-12-2021

Time – 10.00am

Venue – Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr. Manoj K V
2. Dr Nishin K John
3. Dr. Aby Kuruvilla
4. Dr. Moushmi C B
5. Dr. Binila S Babu
6. Dr. Beulah Mary
7. Dr Greeshma



The departmental meeting of Conservative Dentistry and Endodontics was called to order on 1st December 2021 at 10.00 am in the staff room of the department, presided by the HOD, Dr. Manoj KV

Agenda

1. Discussion about the performance of students in the internal exams conducted.

Dr. Manoj KV welcomed all to the meeting. The minutes of the previous meeting were read and approved by all. The staffs raised concerns regarding the marks secured by the students in the internal exams previously conducted. Work completion by the students was to be made strict as model exams were approaching. Dr. Binila was asked to make a list of work done by the students. The meeting adjourned until 10.45am.

Action taken.

1. Concerns regarding the attendance shortage of the students were addressed.



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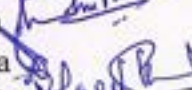
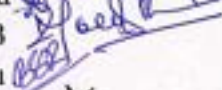


Conservative Dentistry and Endodontics department meeting minutes

Date - 05-01-2022

Time - 10.00am

Venue - Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr. Manoj K V 
2. Dr Nishin K John 
3. Dr. Aby Kuruvilla 
4. Dr. Moushmi C B 
5. Dr. Binila S Babu 
6. Dr. Beulah Mary 
7. Dr Greeshma 

The departmental meeting of Conservative Dentistry and Endodontics was called to order on 5th January 2022 at 11.00 am in the staff room of the department, presided by the HOD, Dr. Manoj KV

Agenda

1. To ensure that all the O.P records are maintained properly.
2. To co-ordinate with other departments and ensure the smooth functioning of the O. P

Dr. Manoj KV welcomed all to the meeting. The minutes of the previous meeting was read and approved by all. HOD added that for any patient complaints during O.P duty, it is the responsibility of the O.P duty doctor to manage them and therefore the O.P duty doctor should be present in the department on their O.P duty days. On days when they have O. P duties, they are not authorized to schedule any appointments (patients). O P records and patient records were reviewed. The meeting adjourned by 11am.

Action taken.

1. The work completion list of the students was finalized.



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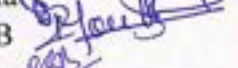


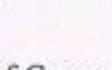
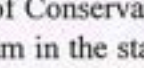
Conservative Dentistry and Endodontics department meeting minutes

Date -02-02-2022

Time – 9:30am

Venue – Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr. Manoj K V 
2. Dr Nishin K John 
3. Dr. Aby Kuruvilla 
4. Dr. Moushmi C B 
5. Dr. Binila S Babu 
6. Dr. Beulah Mary 
7. Dr Greeshma 

The departmental meeting of Conservative Dentistry and Endodontics was called to order on 2nd February 2022 at 9:30 am in the staff room of the department, presided by the HOD, Dr. Manoj KV

Agenda

1. Discussion of the upcoming Add on program.

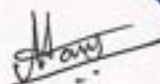
Dr. Manoj KV welcomed all to the meeting. The minutes of the previous meeting were read and approved. Dr Manoj KV then went on to discuss the upcoming Add on program to be conducted from 9th-19th March. The topic for the course was suggested by Prof Dr Nishin K John and was approved by all the other staffs, following which the 10-day program schedule was framed. The course mentor for the program was finalized to be Prof Dr. Aby Kuruvilla. It was decided that Dr Moushmi will meet the principal and hand over the program schedule to him and invite him to give the principal's address. The meeting concluded by 10:45am.

Action taken.

1. Record on the maintenance of department OP registers



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Conservative Dentistry and Endodontics department meeting minutes

Date -02-03-2022

Time – 10.40am

Venue – Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr. Manoj K V
2. Dr Nishin K John
3. Dr. Aby Kuruvilla
4. Dr. Moushmi C B
5. Dr. Binila S Babu
6. Dr. Beulah Mary
7. Dr Greeshma

The departmental meeting of Conservative Dentistry and Endodontics was called to order on 2nd March 2022 at 10.40 am in the staff room of the department, presided by the HOD, Dr. Manoj KV

Agenda

1. Discussion about Cons Endo Day

Dr Manoj KV welcomed all to the meeting. The minutes of the previous meeting were read and approved. Dr Binila reminded all that Cons Endo Day is coming on 5th of March and a few programs were planned in the department for the students. The meeting was adjourned until 11:30 am.

Action taken.

1. Schedule of the Add on course was discussed and finalized.



Manoj


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Conservative Dentistry and Endodontics department meeting minutes

Date - 06-04-2022

Time – 10.30am

Venue – Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr. Manoj K V 
2. Dr Nishin K John 
3. Dr. Aby Kuruvilla 
4. Dr. Moushmi C B 
5. Dr. Binila S Babu 
6. Dr. Beulah Mary 
7. Dr Greeshma 

The departmental meeting of Conservative Dentistry and Endodontics was called to order on 6th April 2022 at 10.30 am in the staff room of the department, presided by the HOD, Dr. Manoj KV

Agenda

Identification of key registers to be maintained in the department.

Prof Dr Manoj welcomed all to the meeting. The minutes of the previous meeting were read and approved. Manoj Sir congratulated all on the well conduction of the Add on program by the department of Conservative Dentistry and Endodontics. The meeting continued with discussion on the importance of maintaining key registers in the department. It was noted that registers are important for maintaining accurate records and tracking the activities of the department. It was agreed that proper maintenance of department registers would help to ensure efficient and effective departmental operations.

Identification of key registers to be maintained.

List of key registers to be maintained. The following registers were identified as essential.

- a) Patient op register
- b) Stock register
- c) Sterilization register
- d) Maintenance register
- e) Department library register
- f) Staff, students, interns' movement register
- g) Esthetic clinic register




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- h) Dead stock register
- i) Inward register
- j) Outward register
- k) Attendance register
- l) Staff meeting minutes register

All agreed on the suggestions and the meeting concluded by 12.15pm.

Action taken.

Cons Endo Day was conducted as per the discussion in the previous meeting.



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A handwritten signature in blue ink, appearing to be "Harve Thomas".

Prof. Dr. Harve Thomas MDS
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Conservative Dentistry and Endodontics department meeting minutes

Date - 04-05-2022

Time – 10.00am

Venue – Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr. Manoj K V
2. Dr Nishin K John
3. Dr. Aby Kuruville
4. Dr. Moushmi C B
5. Dr. Binila S Babu
6. Dr. Beulah Mary
7. Dr M A Shreya

The departmental meeting of Conservative Dentistry and Endodontics was called to order on 4th May 2022 at 10:00 am in the staff room of the department, presided by the HOD, Dr. Manoj KV

Agenda

- 1) Discussion of batch duty in charge and their responsibilities.
- 2) Development of guidelines for effective staff leave management.

Prof Dr Manoj welcomed all to the meeting. The minutes of the previous meeting was read and approved. The meeting began with a discussion on batch duty in charge and their responsibilities. It was noted that each member of staff has specific duties and responsibilities that are necessary for the smooth functioning of the department. The department decided to assign batch duty in charge from first year to final years.

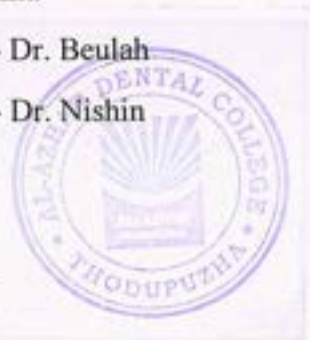
1ST YEAR – Dr. Moushmi.

2nd YEAR - Dr. Aby and Dr. Shreya


3rd YEAR - Dr. Binila

4th YEAR PART 1 - Dr. Beulah

4th YEAR PART 2 - Dr. Nishin




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ACADEMIC YEAR 2022-2023

Oral medicine and Radiology department meeting minutes

Date – 01-06-2022

Time – 10.15am

Venue – Staff room, OMR department

Attendees of the meeting

1. Dr Rema J – professor and HOD *Rema*
2. Dr Jayesh J Unnithan – Reader *Jayesh*
3. Dr Anjana Mohan Kumar - Reader *Anjana*
4. Dr. Shanila M – Reader *Shanila*
5. Dr Cyril P – Junior lecturer *Cyril*
6. Dr. Athira Benny – Junior lecturer *Athira*

The departmental meeting of Oral medicine and Radiology was called to order on 1st June, 2022 at 10.15 am in the staff room of the department, presided by the HOD, Dr. Rema J.

Agenda

1. Work completion details of exam going batch and final list preparation
2. Preparation for Inspections
3. Congratulating the staff of OMR and PHD for the well conduction of world no tobacco day celebrations

Dr Rema welcomed all to the meeting. The minutes of the previous meeting was read and approved. First of all, Dr Rema congratulated the entire team of OMR and PHD for the smooth conduct of world no tobacco day celebrations. Then Dr Shanila showed the work completion details of the exam going batch. Dr Rema asked Dr Jayesh to finalize the list since the pre board meeting was approaching. Once again Dr Rema reminded everyone about the impending inspections. She added that principal had asked the department to manage the MRD section and manage the patient inflow rate for the whole college as the new computer system was being introduced in throughout the college. So, Dr Rema decided that she and Dr Anjana will be in charge of the MRD and a meeting with the chair sides should be called at the earliest. Dr Jayesh suggested that principal should ask all departments to make one staff in charge of the mrd to that department. All the suggestions were approved and the meeting adjourned by 10.50am with a cake cutting ceremony with the PHD team.

Action taken

1. Requesting principal to give emergency duty to all Junior staff on rotation basis



Rema

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Oral medicine and Radiology department meeting minutes

Date – 06-07-2022

Time – 12.15pm

Venue – Staff room, OMR department

Attendees of the meeting

1. Dr Rema J – professor and HOD *Rema*
2. Dr Jayesh J Unnithan – Reader *Jayesh*
3. Dr Anjana Mohan Kumar - Reader *Anjana*
4. Dr. Shanila M – Reader *Shanila*
5. Dr Cyril P – Junior lecturer *Cyril*
6. Dr. Athira Benny – Junior lecturer *Athira Benny*
7. Mr Jenish – Radiology technician *Jenish*
8. Smt Ajitha – chairside assistant *Ajitha*

The departmental meeting of Oral medicine and Radiology was called to order on 6th July, 2022 at 12.15 am in the staff room of the department, presided by the HOD, Dr. Rema J.

Agenda

1. Complaint from the reception staff about the chairside assistants not handing over patient files promptly.

Dr Rema welcomed all the staff for the meeting. The minutes of the previous meeting were read and approved. The Smt. Shiji from reception had mentioned a complaint that the chairside assistants of various departments are not handing over patient files on the same day and hence the reception people were not able to get the correct number of patients on the same day. It was decided that an emergency meeting with the chair side assistants to be called immediately. The AO was called and immediate meeting was arranged with both chair side staff and staff in charges in each department. The meeting adjourned at 12.40pm.

Action taken

1. Requested principal to assign 1 staff from each department to be in charge of mrd in that department.
2. Emergency meeting scheduled with chair side staff and staff in charges in each department for handling mrd.



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Rema
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Oral medicine and Radiology department meeting minutes

Date – 03-08-2022

Time – 1.15pm

Venue – Staff room, OMR department

Attendees of the meeting

1. Dr Rema J – professor and HOD *Rema*
2. Dr Anjana Mohan Kumar - Reader *AK*
3. Dr. Shanila M – Reader *Shanila*
4. Dr Cyril P – Junior lecturer *C.P.*
5. Dr. Athira Benny – Junior lecturer *Athira*
6. Mr Jenish – Radiology technician *Jenish*
7. Smt Ajitha – chairside assistant *Ajitha*

The departmental meeting of Oral medicine and Radiology was called to order on 3rd August, 2022 at 1.15 pm in the staff room of the department, presided by the HOD, Dr. Rema J.

Agenda

1. Requirements for pg inspection – books, journals, equipments
2. Follow up with MRD for any issues

Dr Rema welcomed all to the meeting. The minutes of the previous meeting was read and approved. Dr Anjana mentioned that she was following up with the reception staff regarding prompt return of patient files from all departments and the staff in charges were doing a good job and no new complaints were received from anyone related to mrd. Dr Rema asked Dr. Shanila to make the list of books, journals and equipment lacking in the department which were required for the PG inspection. Quotations for the equipments were also needed. Dr Shanila also mentioned about EBSCO an online website with many journals which are necessary for PG students. Dr Rema asked her to mention it to the principal. The meeting adjourned at 2pm.

Action taken

1. Meeting with chair side staff and staff in charge of mrd in each department.



Rema
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
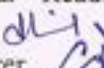




Oral medicine and Radiology department meeting minutes

Date – 07-09-2022

Time – 10.15am

Venue – Staff room, OMR department

Attendees of the meeting

1. Dr Jayesh J Unnithan – Reader (HOD in charge) 
2. Dr Anjana Mohan Kumar - Reader 
3. Dr. Shanila M – Reader 
4. Dr Cyril P- Junior lecturer 
5. Dr. Athira Benny – Junior lecturer 
6. Mr Jenish – Radiology technician 
7. Smt Ajitha – chairside assistant 

The departmental meeting of Oral medicine and Radiology was called to order on 7th September, 2022 at 10.15 am in the staff room of the department, presided by the HOD in charge, Dr. Jayesh J U.

Agenda

1. Final preparations for inspection
2. Students not finishing their work on time

Dr Jayesh heartily welcomed everyone to the meeting. The minutes of the previous meeting were read and approved. Dr Jayesh enquired about the handing over the equipment quotations to the principal and updating about EBSCO to Dr Shanila. She assured that both have been submitted to the principal last week itself. Dr Jayesh reminded all to be prepared for PG inspection from KUHS and DCI any time now. He then mentioned that it has come to the notice of the staff that students posted in the department are not utilizing the time fruitfully and not completing the work on time. Sir asked all faculty to be a bit strict and make sure that the student completes the work within the same day and also asked to update the students log book daily. The meeting concluded at 10.45am.

Action taken

1. Quotations on the 100ma machine and automatic processor handed over to principal
2. Details of EBSCO online website submitted to principal's office.



HEAD OF THE DEPT:
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THODUPUZHA-685 605

Prof. Dr. Harvey Thomas MDS
Principal
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Thodupuzha-685 605



Oral medicine and Radiology department meeting minutes

Date – 05-10-2022

Time – 10.15am

Venue – Staff room, OMR department

Attendees of the meeting

1. Dr Rema J- professor and HOD *Rema*
2. Dr Jayesh J U - Reader *Jayesh*
3. Dr Anjana Mohan Kumar - Reader *Anjana*
4. Dr. Shanila M – Reader *Shanila*
5. Dr Cyril P – Junior lecturer *Cyril*
6. Dr. Athira Benny – Junior lecturer *Athira*
7. Mr Jenish – Radiology technician *Jenish*
8. Smt Ajitha – chairside assistant *Ajitha*

The departmental meeting of Oral medicine and Radiology was called to order on 5th October, 2022 at 10.15 am in the staff room of the department, presided by the HOD, Dr. Rema J.

Agenda

1. Congratulating the entire team OMR for handling both DCI and KUHS inspection on the same day
2. Conduct programs for world Radiology day on November 8th

Dr. Rema heartily welcomed all to the meeting. Minutes of the previous meeting were read and approved. Mam commented on the fact that this was a relaxed meeting after the stress of inspection was finally over after so many months of preparations and she also added that the inspection went fine and that hopefully PG seats would be approved. Dr Rema asked Dr Jayesh on the progress of students work for which he replied that the log books are being up dated daily and that is making a difference. He also added that Radiology log book should also be maintained and updated similarly for which all staff agreed. Dr Rema then reminded that World Radiology day was approaching and so programs need to be planned and organized to celebrate it. The meeting concluded by 10.30 am after refreshments.

Action taken

1. Clinical log book maintenance by students
2. Daily up dation of the log book



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Oral medicine and Radiology department meeting minutes

Date – 02-11-2022

Time – 10.15am

Venue – Staff room, OMR department

Attendees of the meeting

1. Dr Rema J- professor and HOD *Rema*
2. Dr Jayesh J U - Reader *Jayesh*
3. Dr Anjana Mohan Kumar - Reader *Anjana*
4. Dr. Shanila M – Reader *Shanila*
5. Dr Cyril P – Junior lecturer *Cyril*
6. Dr. Athira Benny – Junior lecturer *Athira*
7. Smi Ajitha – chairside assistant *Ajitha*

The departmental meeting of Oral medicine and Radiology was called to order on 2nd November, 2022 at 10.15 am in the staff room of the department, presided by the HOD, Dr. Rema J.

Agenda

1. Finalization of programs for world Oral Radiology day
2. Request for a new chairside assistant

Dr. Rema welcomed all to the meeting. The minutes of the previous meeting were read and approved. Rema mam asked Dr Shanila to read out the program chart for world Radiology day functions. It was read and some suggestions were mentioned by Dr Anjana and Dr Jayesh which were added and the final chart was approved. Dr Rema then mentioned that she will be handing over the same to principal and invite him for the function. Dr Anjana made a note that the Radiology log book was also being maintained and updated by students. It was decided to a request for a substitute for Sajitha, who had gone on long leave, will be given to Dr. Amal as Ajitha was finding it difficult to handle both clinics and Radiology department on days when Jenish was also on leave. The meeting was adjourned by 10.50am.

Action taken

1. Radiology log book maintenance and daily updation by students
2. Program chart finalized for the conduction of world Radiology day



Rema
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Oral medicine and Radiology department meeting minutes

Date – 07-12-2022

Time – 10.15am

Venue – Staff room, OMR department

Attendees of the meeting

1. Dr Rema J- professor and HOD *Rema*
2. Dr Jayesh J U - Reader *Jayesh*
3. Dr Anjana Mohan Kumar - Reader *Anjana*
4. Dr Cyril P – Junior lecturer *Cyril*
5. Dr. Athira Benny– Junior lecturer *Athira*
6. Mr Jenish – Radiology technician *Jenish*
7. Smt Ajitha – chairside assistant *Ajitha*

The departmental meeting of Oral medicine and Radiology was called to order on 7th December, 2022 at 10.15 am in the staff room of the department, presided by the HOD, Dr. Rema J.

Agenda

1. Request for staff replacement in place of Dr Shanila
2. Welcoming Smt Manisha new chairside assistant

Dr. Rema welcomed all to the meeting. The minutes of the previous meeting were read and approved. The new chairside assistant Smt Manisha was given a warm welcome to the department and was asked to do her duty with sincerity. She mentioned that the department does not feel the same in Dr. Shanila's absence and that her vibe and enthusiasm would be definitely missed. She also added that we get a replacement soon and that the person would be able to fill in Shanila's shoes in a similar way. She asked Dr Anjana to write a request letter to the principal asking for a replacement for Dr. Shanila. Dr Rema then went on and congratulated the team OMR on the smooth conduction of competitions for world Radiology day and also on the conduction of a CDE program by Dr Rema at short notice of 2 days. She added that the news of resignation Dr Shiny from perio department was also another shocking news. And that she too will be missed. The meeting adjourned by 11am.

Action taken

1. Program chart for world Oral Radiology day handed over to the principal
2. CDE program conduction on 2 days' notice
3. Request for substitute for chairside assistant



Rema

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Oral medicine and Radiology department meeting minutes

Date – 04-01-2023

Time – 10.15am

Venue – Staff room, OMR department

Attendees of the meeting

1. Dr Rema J- professor and HOD *Rema*
2. Dr Jayesh J U - Reader *Jayesh*
3. Dr Anjana Mohan Kumar - Reader *Anjana*
4. Dr Afsal SM – Senior lecturer *Afsal*
5. Dr Cyril P – Junior lecturer *Cyril*
6. Dr. Athira Benny – Junior lecturer *Athira*
7. Mr Jenish – Radiology technician *Jenish*
8. Smt Ajitha – chairside assistant *Ajitha*

The departmental meeting of Oral medicine and Radiology was called to order on 4th January, 2023 at 10:15 am in the staff room of the department, presided by the HOD, Dr. Rema J.

Agenda

1. To make sure OMR department functions more actively as per chairman's suggestion during his meeting
2. To conduct an OMR CDE program by an alumni of the college

Dr Rema welcomed all to the meeting. The minutes of the previous meeting was read and approved. Dr Afsal was given a hearty welcome to the department and he was asked to make sure that the department works are completed on time and to be in the department as Dr Jayesh and Dr Anjana are busy with NAAC work. Dr Jayesh then added that in the chairman's meeting with all staff, he urged the department staff to be a bit more vigilant and to see all the patients and talk to them so that they are reassured from the 1st department itself. Dr Rema agreed to this and said that now that Dr Afsal has joined, he, Dr Cyril and Dr Athira can handle daily OP and whenever Dr Jayesh and Dr Anjana are there in department they will also handle the same. Dr Jayesh then mentioned that the alumni association of the college wanted to conduct a CDE and that the person was an OMR specialist and so we have to chart out the program schedule. All agreed to the same. The meeting adjourned at 10.45am after refreshments.

Action taken

1. Request submitted to principal for staff recruitment in department of OMR to replace Dr Shanila.
2. Program charting for CDE by an alumni of the college



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Prof. Dr. Harvey Thomas Miller
Principal
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Rema
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Oral medicine and Radiology department meeting minutes

Date – 01-02-2023

Time – 1.30pm

Venue – Staff room, OMR department

Attendees of the meeting

1. Dr Rema J- professor and HOD *Rema*
2. Dr Jayesh J U - Reader *Jayesh*
3. Dr Anjana Mohan Kumar – Reader *Anjana*
4. Dr Afsal SM – Senior lecturer *Afsal*
5. Dr Cyril P – Junior lecturer *Cyril*
6. Dr. Athira Benny – Junior lecturer *Athira*
7. Mr Jenish – Radiology technician *Jenish*
8. Smt Ajitha – chairside assistant *Ajitha*

The departmental meeting of Oral medicine and Radiology was called to order on 1st February, 2023 at 1.30 pm in the staff room of the department, presided by the HOD, Dr. Rema J.

Agenda

1. Smooth conduction of practical exam

Dr Rema welcomed all to the meeting. Minutes of the previous meeting was read and approved. Dr Rema congratulated the team on the well conduction of the CDE. She commented on Dr Afsal and asked him to keep up the good work in the department. She went on to remind all staff that the university practical exams were round the corner. This was the 1st exam on real patients after the covid pandemic so all were asked to be alert and handle any confusions among students and patients. Smt Ajitha was asked to give an application to change her designation from chairside assistant to Radiology technician. The meeting adjourned by 1.50 pm.

Action taken

1. Dr Afsal to handle daily OP with help of Dr Cyril and Dr Athira
2. Dr Jayesh and Dr Anjana to handle Office and NAAC work
3. Smooth conduct of CDE by Dr Lidya Thomas



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Oral medicine and Radiology department meeting minutes

Date – 01-03-2023

Time – 1.15pm

Venue – Staff room, OMR department

Attendees of the meeting

1. Dr Jayesh J U – Reader (HOD incharge)
2. Dr Anjana Mohan Kumar – Reader
3. Dr Afsal SM – Senior lecturer
4. Dr. Athira Benny – Junior lecturer
5. Mr Jenish – Radiology technician
6. Smt Ajitha – chairside assistant

The departmental meeting of Oral medicine and Radiology was called to order on 1st March, 2023 at 1.15 pm in the staff room of the department, presided by the HOD. Dr. Rema J.

Agenda

1. Getting mrd ready for PG inspection in other 4 departments

Dr. Jayesh welcomed all to the meeting. The minutes of the previous meeting were read and approved. Dr Jayesh reminded that the Pre PG inspections in other 4 department is bound to happen any time so the mrd has to be updated. It was decided that a meeting with all the in charges to be called to make sure everything is happening smoothly. Dr Anjana reminded that April 24th is National OMR day and programs need to be conducted. Dr Jayesh asked Dr Anjana and Dr Asfal to make a list of programs to be conducted on the day. The meeting adjourned by 1.30pm.

Action taken

1. Smooth conduction of university practical exam



for HOD
[Signature]
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[Signature]

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Oral medicine and Radiology department meeting minutes

Date – 05-04-2023

Time – 10.15am

Venue – Staff room, OMR department

Attendees of the meeting

1. Dr Rema J- professor and HOD *Rema*
2. Dr Jayesh J U - Reader *Jayesh*
3. Dr Anjana Mohan Kumar – Reader *Anjana*
4. Dr Afsal SM – Senior lecturer *Afsal*
5. Dr Cyril P – Junior lecturer *Cyril*
6. Dr. Athira Benny– Junior lecturer *Athira*
7. Mr Jenish – Radiology technician *Jenish*
8. Smt Ajitha – chairside assistant *Ajitha*

The departmental meeting of Oral medicine and Radiology was called to order on 5th April, 2023 at 10.15 am in the staff room of the department, presided by the HOD, Dr. Rema J.

Agenda

1. Assign seminar topic for final years
2. Conduct retest for final years
3. Smooth conduction of national OMR day celebrations

Dr Rema welcomed all to the meeting. The minutes of the previous meeting was read and approved. Dr Anjana commented that a meeting was convened with the staff in charges of mrd from all departments and each department outlined their patient flow and few suggestions were made and all went well during KUHS inspection. Dr Afsal mentioned that the students were upset that the 2nd internal exam was very tough and not many cleared and had requested Dr Afsal to conduct a re-exam. Dr Rema agreed to the suggestion and asked Dr Afsal to do the arrangements for the same. She also added that seminar topics need to be given to the final years and asked Dr Anjana to make the list. Dr Jayesh read out the program chart for national OMR day celebrations which were approved by all the staff. The meeting adjourned by 10.45am.

Action taken

1. Meeting with staff in charges of mrd from all department
2. Program chart for national OMR day celebrations



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Oral medicine and Radiology department meeting minutes

Date – 03-05-2023

Time – 1.15pm

Venue – Staff room, OMR department

Attendees of the meeting

1. Dr Rema J- professor and HOD *Rema*
2. Dr Jayesh J U - Reader *Jayesh*
3. Dr Anjana Mohan Kumar – Reader *Anjana*
4. Dr Afsal SM – Senior lecturer *Afsal*
5. Dr Cyril P – Junior lecturer *Cyril*
6. Dr. Athira Benny – Junior lecturer *Athira Benny*
7. Mr Jenish – Radiology technician *Jenish*
8. Smt Ajitha – chairside assistant *Ajitha*

The departmental meeting of Oral medicine and Radiology was called to order on 3rd January, 2022 at 1.15 pm in the staff room of the department, presided by the HOD, Dr. Rema J.

Agenda

1. Update all registers and revamp the department prior to KUHS inspection
2. 100ma machine installation and training and AERB approval

Dr Rema welcomed all to the meeting. The minutes of the previous meeting was read and approved. Dr Rema was very happy with the programs conducted for national OMR day and was overwhelmed by the student participation. She congratulated all on the superb team work. She then reminded all about the impending KUHS and DCI inspections and asked all to keep registers up dated and ready. She asked Dr Afsal about the training program for the staff for the 100ma machine for which he replied that the technician would be coming in a day or two for the same and that the AERB certificate will also be ready within a few days. Dr Rema asked him to keep following up with them and to make sure it happens soon. The meeting was adjourned by 2pm.

Action taken

1. Smooth conduction of national OMR day
2. Re exam conducted for final year students
3. Seminar topics assigned for the final years



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PEDIATRIC AND PREVENTIVE DENTISTRY
DEPARTMENT MEETING MINUTES

Date – 01.06.2022

Time – 9:15am

Venue – HOD room, Pedo dept

The monthly meeting of Pediatric & Preventive Dentistry was called to order on 1st June 2022 at 9:15 am in the HOD room of the department, presided by Dr. Renu Ann Mathew

Attendees of the meeting

- | | | |
|------------------------|-----------------------|--|
| 1. Dr. Renu Ann Mathew | - Professor and HOD |  |
| 2. Dr. Sharon Vincent | - Senior Lecturer | |
| 3. Dr Stacey Thomas | - Senior Lecturer | |
| 4. Dr. Sreelakshmi G | - Junior Lecturer | |
| 5. Ambili Shiju | - Chairside Assistant |  |
| 6. Sulfath | - Chairside Assistant |  |

Agenda

1. Congratulating Dr Renu on being promoted as Professor.
2. Work completion details of exam going batch and final list preparation.

Dr Renu welcomed all to the meeting. The minutes of the previous meeting were read and approved. Dr Sharon on behalf of Pedo team congratulated Dr Renu on being promoted as Professor. Dr Stacey showed the work completion details of the exam going batch. Dr Renu asked Dr. Sreelakshmi to finalize the list since the pre board meeting was approaching. Once again, all the suggestions were approved and the meeting adjourned by 10.40am with a cake cutting to congratulate Renu Mam.


Action taken.

1. Requesting principal to give emergency duty to all Junior staff on rotation basis



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PEDIATRIC AND PREVENTIVE DENTISTRY
DEPARTMENT MEETING MINUTES

Date – 06.07.2022

Time – 9:15am

Venue – HOD room, Pedo dept

The monthly meeting of Pediatric & Preventive Dentistry was called to order on 6th July 2022 at 9:15 am in the HOD room of the department, presided by Dr. Renu Ann Mathew

Attendees of the meeting

- | | | |
|------------------------|-----------------------|---|
| 1. Dr. Renu Ann Mathew | - Professor and HOD |  |
| 2. Dr. Sharon Vincent | - Senior Lecturer |  |
| 3. Dr Stacey Thomas | - Senior Lecturer |  |
| 4. Dr. Sreelakshmi G | - Junior Lecturer |  |
| 5. Ambili Shiju | - Chairside Assistant |  |
| 6. Sulfath | - Chairside Assistant |  |

Agenda

1. Complaint from the staff regarding the improper cleaning
2. Plan for a reminder call to patients on the previous day of the appointment
3. Maintenance of the OP register

Dr Renu welcomed all the staff to the meeting. The minutes of the previous meeting were read and approved. Dr Sharon made a complaint regarding the multiple missing appointments. It was decided to give a reminder call to patients on the previous day of the appointment to confirm. Strict orders are given to the sweeper and the chair side assistant regarding the sterilization of the instruments and the cleanliness of the department. Smt Ambili was instructed to maintain the OP register. The meeting adjourned at 10.00am.

Action taken.

1. Congratulated Dr Renu on her promotion as Professor
2. Work completion details of exam going batch and final list preparation.



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PEDIATRIC AND PREVENTIVE DENTISTRY
DEPARTMENT MEETING MINUTES







Date – 03.08.2022

Time – 9:15am

Venue – HOD room, Pedo dept

The monthly meeting of Pediatric & Preventive Dentistry was called to order on 3rd August 2022 at 9:15 am in the HOD room of the department, presided by Dr. Renu Ann Mathew

Attendees of the meeting

- | | | |
|------------------------|-----------------------|---|
| 1. Dr. Renu Ann Mathew | - Professor and HOD |  |
| 2. Dr. Sharon Vincent | - Senior Lecturer |  |
| 3. Dr Stacey Thomas | - Senior Lecturer |  |
| 4. Dr. Sreelakshmi G | - Junior Lecturer |  |
| 5. Ambili Shiju | - Chairside Assistant |  |
| 6. Sulfath | - Chairside Assistant |  |

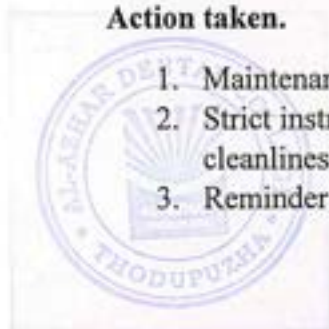
Agenda

1. Preparation for DCI inspection
2. Record completion for the university practical examination
3. The Patient approval for practical exam

Dr Renu welcomed all to the meeting. The minutes of the previous meeting were read and approved. Dr Renu reminded everyone to be prepared for the DCI inspection. She also insisted that all the final part 2 exam going students should complete the clinical quota and submit completed record on 7th August. The students should get their own patients and get the approval from senior staff. The meeting adjourned at 10.00am.


Action taken.

1. Maintenance of the OP register
2. Strict instructions were given to the cleaning staff for the maintenance of the cleanliness of the dept.
3. Reminder calls to the patients on the previous day of appointments were started.




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PEDIATRIC AND PREVENTIVE DENTISTRY
DEPARTMENT MEETING MINUTES

Date – 07.09.2022

Time - 9.15am

Venue - HOD room, Pedo. dept.

Attendees of the meeting

- | | | |
|------------------------|-----------------------|--|
| 1. Dr. Renu Ann Mathew | - Professor and HOD |  |
| 2. Dr. Sharon Vincent | - Senior Lecturer |  |
| 3. Dr Stacey Thomas | - Senior Lecturer |  |
| 4. Dr. Sreelakshmi G | - Junior Lecturer |  |
| 5. Ambili Shiju | - Chairside Assistant |  |
| 6. Sulfath | - Chairside Assistant |  |

The departmental meeting of Pediatric & Preventive Dentistry was called to order on 7th September 2022 at 9.15 am in the HOD room of the department, presided by the HOD, Dr Renu Ann Mathew.

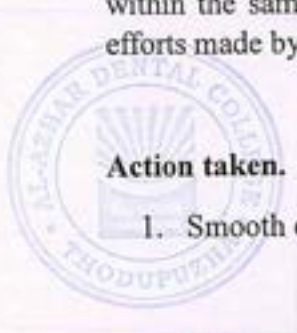
Agenda

1. Rules and regulations for the new final part 2 students
2. Third year and final part 1 students not finishing their work on time.

Dr Renu heartily welcomed everyone to the meeting. The minutes of the previous meeting were read and approved. Dr Renu proposed new rules and regulations to be given to the new final part 2 students. She then mentioned that it has come to the notice of the staff that students posted in the department are not utilizing the time fruitfully and not completing the work on time. She asked all faculty to be a bit strict and make sure that the student completes the work within the same day and asked to update the student's logbook daily. Hod appreciated the efforts made by the staff and the interns for the inspection. The meeting concluded at 10.45am.

Action taken.

1. Smooth conduction of the university examination



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PEDIATRIC AND PREVENTIVE DENTISTRY
DEPARTMENT MEETING MINUTES

Date – 05.10.2022

Time-9.15am

Venue - HOD room, Pedo. dept.

Attendees of the meeting

- | | | |
|------------------------|-----------------------|--|
| 1. Dr. Renu Ann Mathew | - Professor and HOD |  |
| 2. Dr. Sharon Vincent | - Senior Lecturer |  |
| 3. Dr Stacey Thomas | - Senior Lecturer |  |
| 4. Dr. Sreelakshmi G | - Junior Lecturer |  |
| 5. Ambili Shiju | - Chairside Assistant |  |
| 6. Sulfath | - Chairside Assistant |  |

The departmental meeting of Pediatric & Preventive Dentistry was called to order on 5th October 2022 at 9.15 am in the HOD room of the department, presided by the HOD, Dr. Renu Ann Mathew.

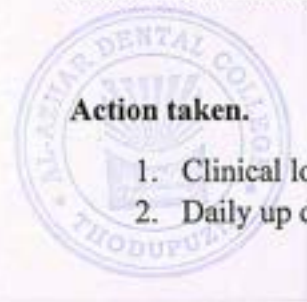
Agenda

1. Requirements for PG inspection – Staffs, books, journals, equipment's

Dr Renu welcomed all to the meeting. The minutes of the previous meeting was read and approved. Dr Renu asked Dr Sharon to make a list of requirements for the PG inspection on books, journals and equipment. Dr Renu agreed to discuss with the principal regarding the staff requirements (Professor and senior lecturers). Discussions were made for the Children's Day celebration. The meeting adjourned at 10.00am.

Action taken.

1. Clinical logbook maintenance by students
2. Daily up dation of the logbook



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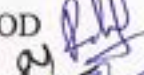


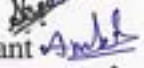
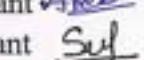
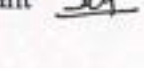
PEDIATRIC AND PREVENTIVE DENTISTRY
DEPARTMENT MEETING MINUTES

Date – 02.11.2022

Time - 9.15am

Venue - HOD room, Pedo. dept.

Attendees of the meeting

- | | | |
|------------------------|-----------------------|---|
| 1. Dr. Renu Ann Mathew | - Professor and HOD |  |
| 2. Dr. Sharon Vincent | - Senior Lecturer |  |
| 3. Dr Stacey Thomas | - Senior Lecturer |  |
| 4. Dr. Sreelakshmi G | - Junior Lecturer |  |
| 5. Ambili Shiju | - Chairside Assistant |  |
| 6. Sulfath | - Chairside Assistant |  |

The departmental meeting of Pediatric & Preventive Dentistry was called to order on 2nd November 2022 at 9.15 am in the HOD room of the department, presided by the HOD, Dr. Renu Ann Mathew.

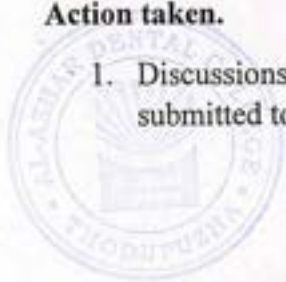
Agenda

1. Discussion on Children's Day celebration
2. Discussion on PG requirements

Dr. Renu welcomed all to the meeting. The minutes of the previous meeting were read and approved. Dr Renu discussed the upcoming Children's Day celebration – Mazhavil. It was decided to conduct an all-Kerala painting and quiz competition with prize money after final approval from management and principal. The meeting was adjourned by 10.50am.

Action taken.

1. Discussions were made regarding the PG requirements and the requirement list were submitted to the principal.



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 686 605



HEAD OF THE DEPT:
DEPT: OF PEDODONTICS
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THODUPUZHA - 685 605

PEDIATRIC AND PREVENTIVE DENTISTRY

DEPARTMENT MEETING MINUTES

Date – 07.12.2022

Time – 9:15am

Venue - HOD room, Pedo. dept.

Attendees of the meeting

- | | | |
|------------------------|-----------------------|------------|
| 1. Dr. Renu Ann Mathew | - Professor and HOD | <i>RM</i> |
| 2. Dr. Ebin T M | - Reader | <i>ETM</i> |
| 3. Dr. Sharon Vincent | - Senior Lecturer | <i>SV</i> |
| 4. Dr Stacey Thomas | - Senior Lecturer | <i>ST</i> |
| 5. Dr Noufila Mol | - Senior Lecturer | <i>NM</i> |
| 6. Dr. Sreelakshmi G | - Junior Lecturer | <i>SG</i> |
| 7. Ambili Shiju | - Chairside Assistant | <i>AS</i> |
| 8. Sulfath | - Chairside Assistant | <i>SL</i> |

The departmental meeting of Pediatric & Preventive Dentistry was called to order on 7th December 2022 at 9.15 am in the HOD room of the department, presided by the HOD, Dr. Renu Ann Mathew.

Agenda

1. Welcoming of the newly joined staffs
2. To discuss on the upcoming university exam
3. To discuss regarding the CDE program

Dr. Renu welcomed the new MDS staff, Dr Ebin T M and Dr Noufila Mol to the dept. The minutes of the previous meeting were read and approved. Dr Renu evaluated the internal assessment marks and works of final part 2 submitted by Dr Stacey and informed to submit the completed records by 31st Dec. It was decided to conduct improvement exams for students who scored less than 50% in internal assessment. She also thanked the staff for the smooth conduction of the Children's Day celebration. Decision regarding the CDE program was decided on topic 'caries management in pediatric clinical practice' on 4th Jan by our own alumni Dr Joyal Mathew. Dr Sreelakshmi was made the in-charge of the whole CDE. The meeting adjourned by 11am.

Action taken.

1. Smooth conduction of Childrens Day
2. PG requirement list submitted to the principal

Prof. Dr. Harshy Thomas MDS
Principal
Al-Azhar Dental College
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RM
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
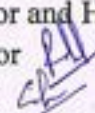
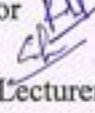



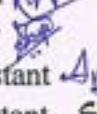

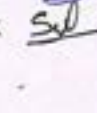
PEDIATRIC AND PREVENTIVE DENTISTRY
DEPARTMENT MEETING MINUTES

Date – 04.01.2023

Time-9.15am

Venue - HOD room, Pedo. dept.

Attendees of the meeting

- | | | |
|------------------------|-----------------------|---|
| 1. Dr Bijimole Jose | - Professor and HOD |  |
| 2. Dr. Renu Ann Mathew | - Professor |  |
| 3. Dr. Ebin T M | - Reader |  |
| 4. Dr. Sharon Vincent | - Senior Lecturer |  |
| 5. Dr Stacey Thomas | - Senior Lecturer |  |
| 6. Dr Noufila Mol | - Senior Lecturer |  |
| 7. Dr. Sreelakshmi G | - Junior Lecturer |  |
| 8. Ambili Shiju | - Chairside Assistant |  |
| 9. Sulfath | - Chairside Assistant |  |

The departmental meeting of Pediatric & Preventive Dentistry was called to order on 4th January 2023 at 9.15 am in the HOD room of the department, presided by the HOD, Dr. Bijimole Jose.

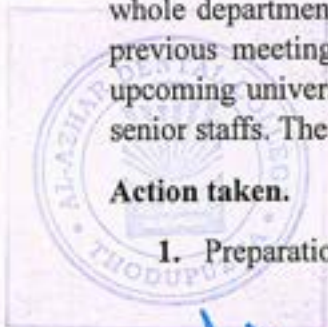
Agenda

1. Welcome the new HOD to the dept.
2. To discuss on university practical exam

The new HOD, Dr Biji Jose was given a hearty welcome to the department. HOD asked the whole department to move as a single team for the smooth functioning. The minutes of the previous meeting was read and approved. Dr Biji instructed the staffs to prepare for the upcoming university practical exam and advise the students to get the patients approved by senior staffs. The meeting adjourned at 09.30am after refreshments.

Action taken.

1. Preparations completed for CDE program.



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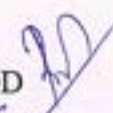
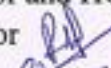







PEDIATRIC AND PREVENTIVE DENTISTRY
DEPARTMENT MEETING MINUTES

Date – 01.02.2023

Time - 9.15am

Venue - HOD room, Pedo. dept.

Attendees of the meeting

- | | | |
|------------------------|-----------------------|---|
| 1. Dr Bijimole Jose | - Professor and HOD |  |
| 2. Dr. Renu Ann Mathew | - Professor |  |
| 3. Dr. Ebin T M | - Reader |  |
| 4. Dr. Sharon Vincent | - Senior Lecturer |  |
| 5. Dr Stacey Thomas | - Senior Lecturer |  |
| 6. Dr Noufila Mol | - Senior Lecturer |  |
| 7. Dr. Sreelakshmi G | - Junior Lecturer |  |
| 8. Ambili Shiju | - Chairside Assistant |  |
| 9. Sulfath | - Chairside Assistant |  |

The departmental meeting of Pediatric & Preventive Dentistry was called to order on 1st February 2023 at 9.15 am in the HOD room of the department, presided by the HOD, Dr. Bijimole Jose.

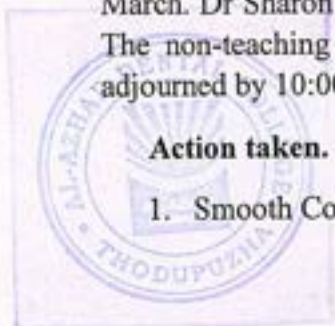
Agenda

1. Preparation for PG inspection

Dr Biji welcomed all to the meeting. The minutes of the previous meeting were read and approved. Dr Biji congratulated the team on the smooth conduct of the CDE and the university practical exam. The discussion was done regarding the upcoming KUHS PG inspection in March. Dr Sharon was instructed to prepare a list of requirements on books, and equipment. The non-teaching staffs were instructed to keep the dept properly cleaned. The meeting adjourned by 10:00 am.

Action taken.


1. Smooth Conduction of University practical exam




2/2/23



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Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605










PEDIATRIC AND PREVENTIVE DENTISTRY
DEPARTMENT MEETING MINUTES

Date – 01.03.2023

Time - 9.15am

Venue - HOD room, Pedo. dept.

Attendees of the meeting

- | | | |
|------------------------|-----------------------|---|
| 1. Dr Bijimole Jose | - Professor and HOD |  |
| 2. Dr. Renu Ann Mathew | - Professor |  |
| 3. Dr. Ebin T M | - Reader |  |
| 4. Dr. Sharon Vincent | - Senior Lecturer |  |
| 5. Dr Stacey Thomas | - Senior Lecturer |  |
| 6. Dr Noufila Mol | - Senior Lecturer |  |
| 7. Dr. Sreelakshmi G | - Junior Lecturer |  |
| 8. Ambili Shiju | - Chairside Assistant |  |
| 9. Sulfath | - Chairside Assistant |  |

The departmental meeting of Pediatric & Preventive Dentistry was called to order on 1st March 2023 at 9.15 am in the HOD room of the department, presided by the HOD, Dr. Bijimole Jose.

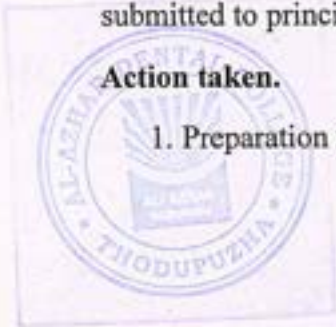
Agenda

1. Preparation for PG inspection

Dr. Biji welcomed all to the meeting. The minutes of the previous meeting were read and approved. Dr Renu reminded that a lot of requirements are yet to be fulfilled before the inspection. A new list was made by Dr Stacey on the required books and equipment to be submitted to principal for the needful. The meeting adjourned by 10.30am.

Action taken.

1. Preparation for PG inspection




2/3/23


Prof. Dr. Harvey Thomas MDS
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Al-Azhar Dental College
Thodupuzha - 685 605



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


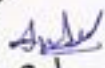
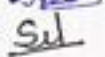
PEDIATRIC AND PREVENTIVE DENTISTRY
DEPARTMENT MEETING MINUTES

Date - 05-04-2023

Time - 9.15am

Venue - HOD room, Pedo. dept.

Attendees of the meeting

- | | | |
|------------------------|-----------------------|--|
| 1. Dr Bijimole Jose | - Professor and HOD |  |
| 2. Dr. Renu Ann Mathew | - Professor |  |
| 3. Dr. Ebin T M | - Reader |  |
| 4. Dr. Sharon Vincent | - Senior Lecturer |  |
| 5. Dr Stacey Thomas | - Senior Lecturer |  |
| 6. Dr Noufila Mol | - Senior Lecturer |  |
| 7. Dr. Sreelakshmi G | - Junior Lecturer |  |
| 8. Ambili Shiju | - Chairside Assistant |  |
| 9. Sulfath | - Chairside Assistant |  |

The departmental meeting of Pediatric & Preventive Dentistry was called to order on 5th April 2023 at 9.15 am in the HOD room of the department, presided by the HOD, Dr. Bijimole Jose.

Agenda

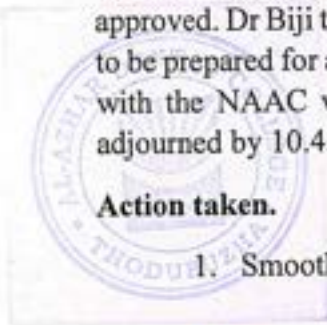
1. Preparation for KUHS UG inspection
2. Smooth functioning of the dept

Dr Biji welcomed all to the meeting. The minutes of the previous meeting were read and approved. Dr Biji thanked all the staffs for the efforts taken for the inspection. Ma'am instructed to be prepared for a surprise KUHS UG inspection. Dr Biji asked the staff members to continue with the NAAC work without much disturbance duties and patient work. The meeting adjourned by 10.45am.

Action taken.

1. Smooth Conduction of inspection


6/4/23





Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605



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

PEDIATRIC AND PREVENTIVE DENTISTRY
DEPARTMENT MEETING MINUTES

Date - 18-05-2023

Time-9.15am

Venue - HOD room, Pedo. dept.

Attendees of the meeting

- | | | |
|------------------------|-----------------------|---|
| 1. Dr Bijimole Jose | - Professor and HOD |  |
| 2. Dr. Renu Ann Mathew | - Professor |  |
| 3. Dr. Sharon Vincent | - Senior Lecturer |  |
| 4. Dr Stacey Thomas | - Senior Lecturer |  |
| 5. Dr. Sreelakshmi G | - Junior Lecturer |  |
| 6. Ambili Shiju | - Chairside Assistant |  |
| 7. Sulfath | - Chairside Assistant |  |

Absentees of the Meeting

- | | |
|-------------------|-------------------|
| 1. Dr. Ebin T M | - Reader |
| 2. Dr Noufila Mol | - Senior Lecturer |

The departmental meeting of Pediatric & Preventive Dentistry was called to order on 5th April 2023 at 9.15 am in the HOD room of the department, presided by the HOD, Dr. Bijimole Jose.

Agenda

1. Preparation of the Lesson Plan or the upcoming academic year
2. Update all the registers.
3. Farewell for the chairside assistant

Dr Biji welcomed all to the meeting. The minutes of the previous meeting were read and approved. Dr Biji instructed Dr Stacey to prepare the lesson plan for the next academic year for all the batches. Dr Sreelakshmi has instructed to update all the dept registers. Whole dept had given farewell to the chairside assistant Ms. Sulfath. The meeting adjourned by 10.45am.

Action taken.

1. Preparation for inspection


19/5/23



HEAD OF THE DEPT:
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THODUPUZHA-685 605


Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha-685 605

Department of Oral Pathology and Microbiology

Department meeting minutes

Date: 01-06-2022

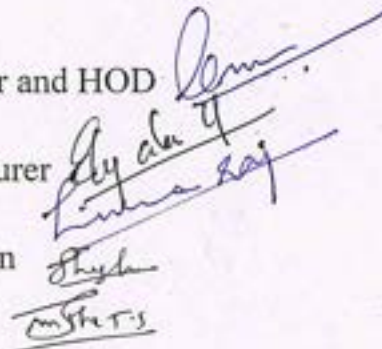
Time: 10 am

Venue: HOD room

The department meeting for the month of June 2022 was held on 01-06-2022 in the HOD room at 10 am. The meeting was presided by HOD Dr. Muhammed Afnan.

Members present

1. Dr Muhammed Afnan - Professor and HOD
2. Dr Joe Manuel - Reader
3. Dr Elizabeth Sojan - Senior Lecturer
4. Dr Hima Raj - Senior Lecturer
5. Ms Shybi Jomon - Lab technician
6. Ms Sunitha T S - Lab technician



Agenda

To discuss about maintaining a cupboard for keeping the previous 5 years internal assessment answer sheets of students.

Minutes of the meeting

It was decided to maintain a separate cupboard for keeping the past 5 years answer sheets as well as the practical records of the third year and first year students. Dr Elizabeth Sojan was made in charge of segregating the answer sheets and putting it in order after labelling sections in the cupboards according to the academic year. The meeting adjourned at 10:30am after tea.

Action taken from previous meeting

As per the decision taken in the previous meeting, it was ensured that a time table for the lectures for the whole month was made as per the convenience of all the faculty and put up in the notice board of the department. Saturday 8 am lecture hours were allotted to Dr Joe Manuel, Dr Elizabeth Sojan and Dr Hima Raj on rotational basis.



Prof. Dr. Harvey Thomas
Principal
Al-Azhar Dental College
Thodupuzha - 685 605



Head of the Department
Department of Oral and Maxillofacial Pathology
Al Azhar Dental College Perumpillichira P.O,
Thodupuzha - 685 605

Department of Oral Pathology and Microbiology

Department meeting minutes

Date: 16-07-2022

Time: 10 am

Venue: HOD room

The department meeting for the month of July 2022 was held on 16-07-2022 in the HOD room at 10 am. The meeting was presided by HOD Dr. Muhammed Afnan.

Members present

1. Dr Muhammed Afnan - Professor and HOD
2. Dr Joe Manuel - Reader
3. Dr Elizabeth Sojan - Senior Lecturer
4. Dr Diana Kuriachan - Senior Lecturer
5. Ms Shybi Jomon - Lab technician
6. Ms Sunita T S - Lab technician

Agenda

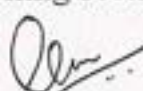
To welcome new faculty, Dr Diana Kuriachan, Senior Lecturer to the department and introduce her to the colleagues. To allot topics of third year and first year syllabus, practical hours for first years and other responsibilities which were earlier handled by Dr Hima Raj.

Minutes of the meeting

It was decided to allot Tuesday 8am lecture as well as Saturday 8 am lecture hours on rotational basis to Dr Diana Kuriachan. She was made in charge of the first year students, making their monthly reports and question paper for class tests. The meeting adjourned at 10:30am after tea.

Action taken from previous meeting

As per the decision taken in the previous meeting, steps were taken to maintain a separate cupboard for keeping the past 5 years answer sheets as well as the practical records of the third year and first year students. It was reported that Dr Elizabeth Sojan segregated the answer sheets and put them in order after labelling sections in the cupboards according to the academic year.


Head of the Department
Department of Oral and Maxillofacial Pathology
Al Azhar Dental College Perumpillichira P.O,
Thodupuzha - 685 605


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Principal
Al-Azhar Dental College
Thodupuzha - 685 605


Perumpillichira P.O.
Thodupuzha - 685 605
Al Azhar Dental College

Department of Oral Pathology and Microbiology

Department meeting minutes

Date: 03-08-2022

Time: 10 am

Venue: HOD room

The department meeting for the month of August 2022 was held on 03-08-2022 in the HOD room at 10 am. The meeting was presided by HOD Dr. Muhammed Afnan.

Members present

1. Dr Muhammed Afnan - Professor and HOD
2. Dr Joe Manuel - Reader
3. Dr Elizabeth Sojan - Senior Lecturer
4. Dr Diana Kuriachan - Senior Lecturer
5. Ms Shybi Jomon - Lab technician
6. Ms Sunitha T S - Lab technician

Agenda

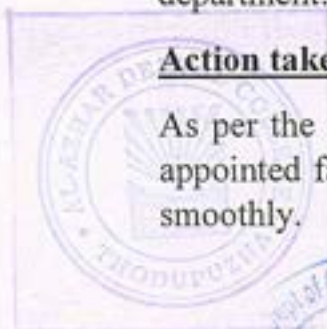
To discuss about maintaining a soft copy of the departmental activities in the department desktop.

Minutes of the meeting

It was decided to make an arrangement for collecting the various power-point presentations, lecture notes, photographs of teaching methods (carving and slide discussions) done by the faculty and storing them in a folder in desktop of the department. The meeting adjourned at 10:30am after tea.

Action taken from previous meeting

As per the decision taken in the previous meeting, it was ensured that the newly appointed faculty understood all her responsibilities and was able to deliver them smoothly.



Head of the Department
Department of Oral and Maxillofacial Pathology
Al Azhar Dental College Perumpillichira P.O.,
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Department of Oral Pathology and Microbiology

Department meeting minutes

Date: 07-09-2022

Time: 10 am

Venue: HOD room

The department meeting for the month of September 2022 was held on 07-09-2022 in the HOD room at 10 am. The meeting was presided by HOD Dr. Muhammed Afnan.

Members present

1. Dr Muhammed Afnan - Professor and HOD
2. Dr Joe Manuel - Reader
3. Dr Elizabeth Sojan - Senior Lecturer
4. Dr Diana Kuriachan - Senior Lecturer
5. Ms Shybi Jomon - Lab technician
6. Ms Sunitha T S - Lab technician

Agenda

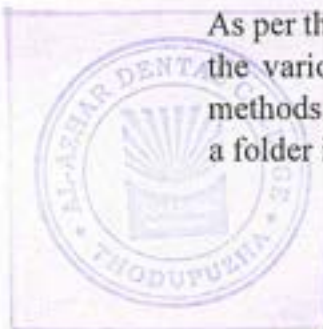
To discuss about allotting project works among interns posted in department.

Minutes of the meeting

It was decided to make Dr Diana Kuriachan in charge of allotting topics amongst interns. It was decided to give 2 topics-one, a working model and second, a chart which was to be framed and maintained in department. The meeting adjourned at 10:30am after tea.

Action taken from previous meeting

As per the decision taken in the previous meeting, steps were taken for collecting the various power point presentations, lecture notes, photographs of teaching methods (carving and slide discussions) done by the faculty and storing them in a folder in desktop of the department.



Head of the Department
Department of Oral and Maxillofacial Pathology
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Thodupuzha - 685 605

Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605

Department of Oral Pathology and Microbiology

Department meeting minutes

Date: 05-10-2022

Time: 10 am

Venue: HOD room

The department meeting for the month of October 2022 was held on 05-10-2022 in the HOD room at 10 am. The meeting was presided by HOD Dr. Muhammed Afnan.

Members present

1. Dr Muhammed Afnan - Professor and HOD
2. Dr Joe Manuel - Reader
3. Dr Elizabeth Sojan - Senior Lecturer
4. Dr Diana Kuriachan - Senior Lecturer
5. Ms Shybi Jomon - Lab technician
6. Ms Sunitha T S - Lab technician

Agenda


To discuss about maintenance of department charts and study models.

Minutes of the meeting

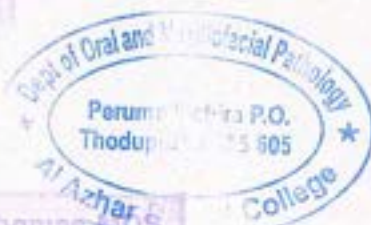
It was decided to make an arrangement for removing those charts and models displayed in department which required maintenance. Dr Joe Manuel was made in charge of the activity. The meeting adjourned at 10:30am after tea.

Action taken from previous meeting

As per the decision taken in the previous meeting, Dr Diana Kuriachan allotted topics for project work amongst interns after approval from the HOD. 2 topics-one, a working model and second, a chart which was to be framed was given to the interns posted and a last date of for submission was fixed. Supervision of the project work was ensured by the senior lecturers and the expenses for the materials required were decided to be met by the interns as agreed by them.


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Prof. Dr. Harvey Thomas
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Thodupuzha-685 605



Department of Oral Pathology and Microbiology

Department meeting minutes

Date: 02-11-2022

Time: 10 am

Venue: HOD room

The department meeting for the month of November 2022 was held on 02-11-2022 in the HOD room at 10 am. The meeting was presided by HOD Dr. Muhammed Afnan.

Members present

1. Dr Muhammed Afnan - Professor and HOD
2. Dr Joe Manuel - Reader
3. Dr Elizabeth Sojan - Senior Lecturer
4. Dr Diana Kuriachan - Senior Lecturer
5. Ms Shybi Jomon - Lab technician
6. Ms Sunitha T S - Lab technician

Agenda


To discuss about making ground sections of teeth.


Minutes of the meeting

It was decided to allot few of the interns for making ground sections of teeth for replacing those slides which required maintenance as reported by Dr Diana Kuriachan. The meeting adjourned at 10:30am after tea.

Action taken from previous meeting

As per the decision taken in the previous meeting, Dr Joe Manuel made arrangements for removing those charts and models displayed in department which required maintenance. It was decided to display the models made by the new batch of interns in department.


Head of the Department
Department of Oral and Maxillofacial Pathology
Al Azhar Dental College Perumpillichira P.O,
Thodupuzha - 685 605


Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605

Department of Oral Pathology and Microbiology

Department meeting minutes

Date: 07-12-2022

Time: 10 am

Venue: HOD room

The department meeting for the month of December 2022 was held on 07-12-2022 in the HOD room at 10 am. The meeting was presided by HOD Dr. Muhammed Afnan.

Members present

1. Dr Muhammed Afnan - Professor and HOD
2. Dr Joe Manuel - Reader
3. Dr Elizabeth Sojan - Senior Lecturer
4. Dr Diana Kuriachan - Senior Lecturer
5. Ms Shybi Jomon - Lab technician
6. Ms Sunitha T S - Lab technician

Agenda

To discuss about setting question paper for the model exams for third year and first year students

Minutes of the meeting

It was decided give revision exams for histopathology slides for third years and also to conduct viva on the topic dental caries and connective tissue and salivary gland tumor on Wednesday and Thursday. The meeting adjourned at 10:30am after tea.

Action taken from previous meeting

As per the decision taken in the previous meeting, few of the interns made ground sections of teeth for replacing those slides which required maintenance. The sections were mounted on glass slides and were kept in slide boxes of first years by Dr Diana Kuriachan and Ms Shybi Jomon.

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Head of the Department
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Al Azhar Dental College Perumpillichira P.O.,
Thodupuzha - 685 605

Department of Oral Pathology and Microbiology

Department meeting minutes

Date: 04-01-2023

Time: 10 am

Venue: HOD room

The department meeting for the month of January 2023 was held on 04-01-2023 in the HOD room at 10 am. The meeting was presided by HOD Dr. Muhammed Afnan.

Members present

1. Dr Muhammed Afnan - Professor and HOD
2. Dr Joe Manuel - Reader
3. Dr Elizabeth Sojan - Senior Lecturer
4. Dr Diana Kuriachan - Senior Lecturer
5. Ms Shybi Jomon - Lab technician
6. Ms Sunitha T S - Lab technician

Agenda

To discuss about paper valuation of internal exam answer papers of third IR batch and giving remedial classes to the slow learner's of the batch.

Minutes of the meeting

It was decided to allot 2 slow learners to each faculty for effectively giving remedial classes to them. The meeting adjourned at 10:30am after tea.

Action taken from previous meeting

As per the decision taken, revision of histopathology slides and viva was conducted for third year regular batch. Rough Practical records were checked by the faculty and students were instructed to draw the diagrams in fair records. A last date of submission was given to them by Dr Muhammed Afnan.



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Al-Azhar Dental College
Thodupuzha - 685 605

Department of Oral Pathology and Microbiology

Department meeting minutes

Date : 18-02-2023

Time : 10 am

Venue : HOD room

The department meeting for the month of February 2023 was held on 18-02-2023 in the HOD room at 10 am. The meeting was presided by HOD Dr. Lakshmi Priya.

Members present

1. Dr Lakshmi Priya - Professor and HOD
2. Dr Joe Manuel - Reader
3. Dr Elizabeth Sojan - Senior Lecturer
4. Dr Hima Raj - Senior Lecturer
5. Dr Diana Kuriachan - Senior Lecturer
6. Ms Shybi Jomon - Lab technician
7. Ms Sunitha T S - Lab technician

Agenda

To welcome the newly appointed Head of the Department, Professor Dr Lakshmi Priya to the department.

Minutes of the meeting

Dr Lakshmi Priya was formally welcomed to the department by the Principal Prof Dr Harvey Thomas. Sir told all faculty to work together as a team and wished his best to the newly appointed HOD. The meeting adjourned at 10:30am after tea.

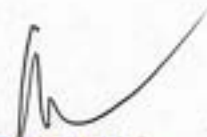
Action taken from previous meeting

As per the decision taken in the previous meeting, 2 slow learner's were allotted to each faculty for giving remedial classes. Dates for conducting viva and slide discussion were decided.



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Thodupuzha - 685 605

Department of Oral Pathology and Microbiology

Department meeting minutes

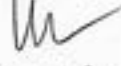

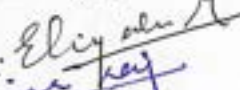


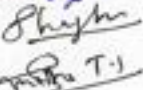

Date : 01-03-2023

Time : 10 am

Venue : HOD room

The department meeting for the month of March 2023 was held on 01-03-2023 in the HOD room at 10 am. The meeting was presided by HOD Dr.Lakshmipriya

Members present

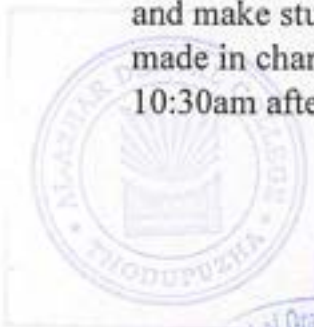
1. Dr Lakshmipriya - Professor and HOD 
2. Dr Joe Manuel - Reader 
3. Dr Elizabeth Sojan - Senior Lecturer 
4. Dr Hima Raj -Senior Lecturer 
5. Dr Diana Kuriachan - Senior Lecturer 
6. Ms Shybi Jomon - Lab technician 
7. Ms Sunitha T S -Lab technician 

Agenda


To discuss about making wax study models of teeth for teaching first years.

Minutes of the meeting

It was decided to melt the wax teeth submitted by students during practical hours and make study models of 15cm height for demonstration purposes. Ms Shybi was made in charge of guiding the interns in this activity. The meeting adjourned at 10:30am after tea.



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Head of the Department
Department of Oral and Maxillofacial Pathology
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Department of Oral Pathology and Microbiology
Department meeting minutes

Date : 5-04-2023

Time : 10 am

Venue : HOD room

The departmental meeting for the month of April 2023 was held on 05-04-2023 in the HOD room at 10 am. The meeting was presided by HOD Dr. Lakshmipriya

Members present

1. Dr Lakshmipriya - Professor and HOD
2. Dr Joe Manuel - Reader
3. Dr Elizabeth Sojan - Senior Lecturer
4. Dr Diana Kuriachan - Senior Lecturer
5. Ms Shybi Jomon - Lab technician
6. Ms Sunitha T S - Lab technician

Agenda

To discuss about upcoming university exam for first years and revision of tooth carving exercises and dates of viva for preparing them for the same.


Minutes of the meeting

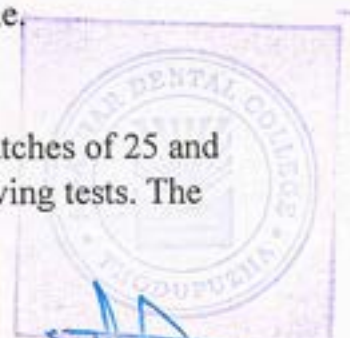
It was decided divide the first year regular and IR students into batches of 25 and allot them to each of the faculty for slide discussion, viva and carving tests. The meeting adjourned at 10:30am after tea.

Action taken from previous meeting

As per the decision taken in the previous meeting, 15cm wax blocks were made by interns using submitted wax teeth. Ms Shybi guided the interns in this activity and students who were identified to be very good at carving were give the responsibility to carve teeth (Developmental anomalies- Dilaceration, Concrescence, Talon's cusp) out of the wax block.




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Thodupuzha - 685 605

Department of Oral Pathology and Microbiology

Minutes of the meeting

Date : 03-05-2023

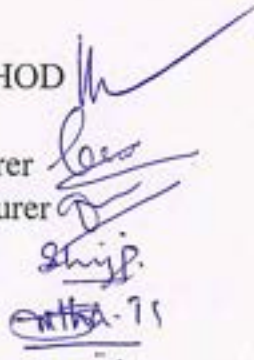
Time : 10 am

Venue : HOD room

The departmental meeting for the month of May 2023 was held on 03-05-2023 in the HOD room at 10 am. The meeting was presided by HOD Dr. Lakshmipriya

Members present

1. Dr Lakshmipriya - Professor and HOD
2. Dr Joe Manuel - Reader
3. Dr Elizabeth Sojan - Senior Lecturer
4. Dr Diana Kuriachan - Senior Lecturer
5. Ms Shybi Jomon – Lab technician
6. Ms Sunitha T S –Lab technician



Agenda

To discuss about procuring few more equipments for incubation center in department.

Minutes of the meeting


It was decided to make of list of equipments and instruments required as per the MSR provided by DCI for the incubation center. The meeting adjourned at 10:30am after tea.

Action taken from previous meeting

As per the decision taken in the previous meeting, each faculty conducted slide discussion, viva and carving tests for the first years. Evaluation marks were printed and displayed in the notice board by Dr Diana Kuriachan.



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Department of Oral and Maxillofacial Pathology
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DEPARTMENT OF PERIODONTICS


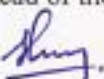
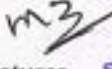


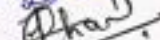
MINUTES OF THE MEETING

Date: 01-06-2022

Time: 10:15am

Venue: Seminar Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department 
2. Dr. Shiny Joseph- Professor 
3. Dr. Mazood Ahamed- Reader 
4. Dr. Surya Suprabhan- Senior Lecturer 
5. Dr. Anu Mathew- Senior Lecturer 
6. Dr. Archana V - Senior Lecturer 

The department meeting of Periodontics was called to order on 1st June , 2022 at 10.15am in the seminar room of the department, presided by the HOD, Dr. Sajil John.

Agenda

1. Preparation for inspection
2. Students not finishing work on time

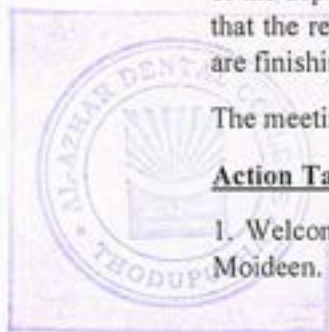
Dr. Sajil heartily welcomed all staff members to the meeting. The minutes of the previous meeting was read & approved by all. He asked everyone to work together to make our department more efficient & best in the college.

He gave a brief idea about how to prepare for the inspection & ensured about the cleanliness of the department, proper functioning of dental equipments & dental chairs. He also made sure that the registers were properly maintained & asked the staff to check whether the students are finishing their work on time & are they able to finish their quota.

The meeting was adjourned by 10.45am.

Action Taken

1. Welcomed new staff member Dr. Archana V & Send-off party was given for Dr. Cini P Moideen.




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DEPARTMENT OF PERIODONTICS



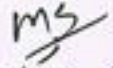



MINUTES OF THE MEETING

Date: 06-07-2022

Time: 10:15am

Venue: Seminar Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department 
2. Dr. Shiny Joseph- Professor 
3. Dr. Mazood Ahamed- Reader 
4. Dr. Surya Suprabhan-Senior Lecturer 
5. Dr. Anu Mathew- Senior Lecturer 
6. Dr. Archana V - Senior Lecturer 

The department meeting of Periodontics was called to order on 6th July , 2022 at 10.15am in the seminar room of the department, presided by the HOD, Dr. Sajil John.

Agenda

1. Request for new chair side assistance
2. Evaluation of student's clinical & academic schedule.

Dr. Sajil heartily welcomed all staff members to the meeting. The minutes of the previous meeting was read & approved by all. All the staff members suggested to request for a new chair side assistance for smooth functioning & patient management of our department & decided to mention about this to the Principal. Also the clinical & academic works of the students were evaluated & various methods such as conducting monthly exams & clinical viva weekly were planned.

The meeting was adjourned by 10.45am.

Action Taken

1. Preparation for inspection done.




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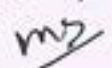

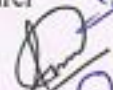

MINUTES OF THE MEETING

Date: 03-08-2022

Time: 10:15am

Venue: Seminar Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department 
2. Dr. Shiny Joseph- Professor 
3. Dr. Mazood Ahamed- Reader 
4. Dr. Surya Suprabhan-Senior Lecturer 
5. Dr. Anu Mathew- Senior Lecturer 
6. Dr. Archana V - Senior Lecturer 

The department meeting of Periodontics was called to order on 3rd August , 2022 at 10.15am in the seminar room of the department, presided by the HOD, Dr. Sajil John.

Agenda

1. Follow up with MRD
2. Analysis of student's university results

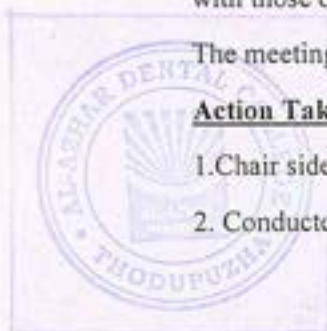
Dr. Sajil heartily welcomed all staff members to the meeting. The minutes of the previous meeting was read & approved by all.

Medical records were evaluated on the follow up meeting with department of medical records. University results of Final Year Part 1 was published & the results were analysed & compared with those of other colleges. Plans were made to improve the pass percentage of our students.

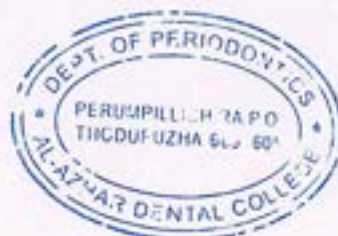
The meeting was adjourned by 11.00am.

Action Taken

1. Chair side assistance were assigned to staff.
2. Conducted Monthly exams& weekly Clinical Viva for students.



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DEPARTMENT OF PERIODONTICS
MINUTES OF THE MEETING

Date: 07-09-2022

Time: 10:15am

Venue: Seminar Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department 
2. Dr. Shiny Joseph- Professor 
3. Dr. Mazood Ahamed- Reader 
4. Dr. Surya Suprabhan- Senior Lecturer 
5. Dr. Anu Mathew- Senior Lecturer 
6. Dr. Archana V - Senior Lecturer 

The department meeting of Periodontics was called to order on 7th September, 2022 at 10.15am in the seminar room of the department, presided by the HOD, Dr. Sajil John.

Agenda

1. Conduction of free dental treatment camp


Dr. Sajil heartily welcomed all staff members to the meeting. The minutes of the previous meeting was read & approved by all. He asked everyone to work together to make our department more efficient & best in the college.

With respect to Gandhi Jayanthi, our department planned to conduct a week of free dental camp in our college where students will be doing free hand scaling. 1st week of October is planned for the same.


The meeting was adjourned by 10.45am.

Action Taken

1. Medical records evaluated
2. Students university results analyzed



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
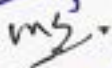

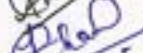
MINUTES OF THE MEETING

Date: 05-10-2022

Time: 10:15am

Venue: Seminar Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department 
2. Dr. Shiny Joseph- Professor 
3. Dr. Mazood Ahamed- Reader 
4. Dr. Surya Suprabhan- Senior Lecturer
5. Dr. Anu Mathew- Senior Lecturer 
6. Dr. Archana V - Senior Lecturer 

The department meeting of Periodontics was called to order on 5th October, 2022 at 10.15am in the seminar room of the department, presided by the HOD, Dr. Sajil John.

Agenda

1. Awareness classes for students from class 8 to 10

Dr. Sajil heartily welcomed all staff members to the meeting. The minutes of the previous meeting was read & approved by all. He asked everyone to work together to make our department more efficient & best in the college.

Our department planned to conduct an awareness class for students from class 8 to 10 of Al Azhar School, Thodupuzha regarding the importance of maintaining proper oral hygiene practices in daily life & brushing techniques will be demonstrated to them. Also mechanical & Chemical dental aids will be introduced to them.

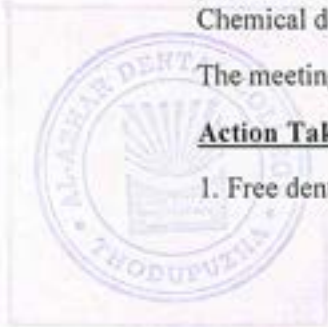
The meeting was adjourned by 10.45am.

Action Taken

1. Free dental treatment camps conducted.



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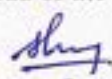

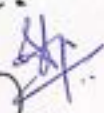


MINUTES OF THE MEETING

Date: 02-11-2022

Time: 10:15am

Venue: Seminar Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department 
2. Dr. Shiny Joseph- Professor 
3. Dr. Mazood Ahamed- Reader 
4. Dr. Surya Suprabhan- Senior Lecturer 
5. Dr. Anu Mathew- Senior Lecturer 
6. Dr. Archana V - Senior Lecturer 

The department meeting of Periodontics was called to order on 2nd November, 2022 at 10.15am in the Seminar room of the department, presided by the HOD, Dr. Sajil John.

Agenda

1. Send-Off Party to Dr. Shiny Joseph

Dr. Sajil heartily welcomed all staff members to the meeting. The minutes of the previous meeting was read & approved by all. He asked everyone to work together to make our department more efficient & best in the college.

A send-off party was conducted for Dr. Shiny Joseph in the presence of HODs from other departments & Dr. Sajil thanked her for her efficient & excellent service to the department.


The meeting was adjourned by 10.45am.

Action Taken

1. Oral health awareness program conducted.




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DEPARTMENT OF PERIODONTICS

MINUTES OF THE MEETING

Date: 07-12-2022

Time: 10:15am

Venue: Seminar Room, Periodontics department


Attendees of the meeting

1. Dr. Sajil John- Professor & Head 

2. Dr. Mazood Ahamed- Reader 

3. Dr. Surya Suprabhan- Senior Lecturer 

4. Dr. Anu Mathew- Senior Lecturer 

5. Dr. Archana V - Senior Lecturer 

The department meeting of Periodontics was called to order on 7th December, 2022 at 10.15am in the seminar room of the department, presided by the HOD, Dr. Sajil John.

Agenda

1. Updation of department library

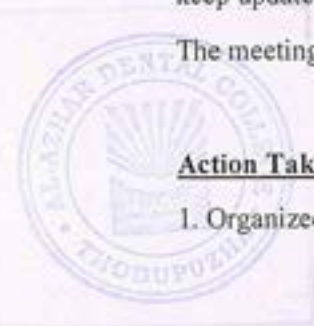
Dr. Sajil heartily welcomed all staff members to the meeting. The minutes of the previous meeting was read & approved by all. He asked everyone to work together to make our department more efficient & best in the college.

It was found that students find it difficult to get access of certain standard textbooks that is not present in our department library. So the staff members decided to include more standard textbooks to our department library. By doing so, it will help the students & staff members keep updated with recent advancements.


The meeting was adjourned by 10.45am.

Action Taken

1. Organized Send-off party for Dr. Shiny Joseph




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DEPARTMENT OF PERIODONTICS
MINUTES OF THE MEETING

Date: 04-01-2023

Time: 10:15am

Venue: Seminar Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department
2. Dr. Mazood Ahamed- Reader
3. Dr. Surya Suprabhan- Senior Lecturer
4. Dr. Anu Mathew- Senior Lecturer
5. Dr. Archana V - Senior Lecturer

The department meeting of Periodontics was called to order on 4th January, 2023 at 10.15am in the seminar room of the department, presided by the HOD, Dr. Sajil John.

Agenda

1. Posting Schedule for interns- OP/ Clinical duties

Dr. Sajil heartily welcomed all staff members to the meeting. The minutes of the previous meeting was read & approved by all. He asked everyone to work together to make our department more efficient & best in the college.

It was found by the staff that there was certain confusion among the interns on deciding how to smoothly function the department without causing any delay in providing treatment to patients. It was suggested by staff members to divide the interns into 2 groups. One group was allotted to do clinical duties & other was allotted to OP works. And duties can be exchanged after every week.

The meeting was adjourned by 10.45am.

Action Taken

1. Updated department library

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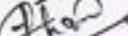
DEPARTMENT OF PERIODONTICS
MINUTES OF THE MEETING

Date: 01-02-2023

Time: 10:15am

Venue: Seminar Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department 
2. Dr. Mazood Ahamed- Reader 
3. Dr. Surya Suprabhan- Senior Lecturer 
4. Dr. Anu Mathew- Senior Lecturer 
5. Dr. Archana V - Senior Lecturer 

The department meeting of Periodontics was called to order on 1st February, 2023 at 10.15am in the seminar room of the department, presided by the HOD, Dr. Sajil John.

Agenda

1. Conduction of national periodontist day

Dr. Sajil heartily welcomed all staff members to the meeting. The minutes of the previous meeting was read & approved by all. He asked everyone to work together to make our department more efficient & best in the college.

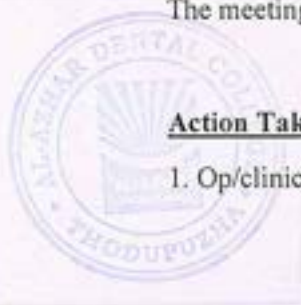
As 23rd of February is considered national periodontist day, our department planned of conducting a department wise quiz program.

Dr. Sajil John will conduct the quiz program. The date & time will be finalized later.


The meeting was adjourned by 10.45am

Action Taken

1. Op/clinical duties were scheduled for interns.




Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605


HEAD OF THE DEPT.
DEPT OF PERIODONTICS
AL-AZHAR DENTAL COLLEGE
THODUPUZHA - 685 605



DEPARTMENT OF PERIODONTICS

MINUTES OF THE MEETING

Date: 01-03-2023

Time: 10:15am

Venue: Seminar Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department

2. Dr. Mazood Ahamed- Reader

3. Dr. Surya Suprabhan- Senior Lecturer

4. Dr. Anu Mathew- Senior Lecturer

5. Dr. Archana V - Senior Lecturer

The department meeting of Periodontics was called to order on 1st March, 2023 at 10.15am in the seminar room of the department, presided by the HOD, Dr. Sajil John.

Agenda

1. To discuss any issues in the department or among staff

Dr. Sajil heartily welcomed all staff members to the meeting. The minutes of the previous meeting was read & approved by all.

He enquired the staff members if there is any issues which they are facing in the department or among themselves, so that actions can be taken to solve the inconvenience faced by the staff members & our department can function more efficiently & smoothly.

The meeting was adjourned by 10.45am.

Action Taken

1. Organized national periodontist day.




Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605


HEAD OF THE DEPT:
DEPT OF PERIODONTICS
AL-AZHAR DENTAL COLLEGE
THODUPUZHA - 685 605



DEPARTMENT OF PERIODONTICS






MINUTES OF THE MEETING

Date: 05-04-2023

Time: 10:15am

Venue: Seminar Room, Periodontics department

Attendees of the meeting

1. Dr. Sajil John- Professor & Head of the department 
2. Dr. Mazood Ahamed- Reader 
3. Dr. Surya Suprabhan- Senior Lecturer 
4. Dr. Anu Mathew- Senior Lecturer 
5. Dr. Archana V - Senior Lecturer 

The department meeting of Periodontics was called to order on 5th April, 2023 at 10.15am in the seminar room of the department, presided by the HOD, Dr. Sajil John.

Agenda

1. Considering revision of the quota for scaling exercises

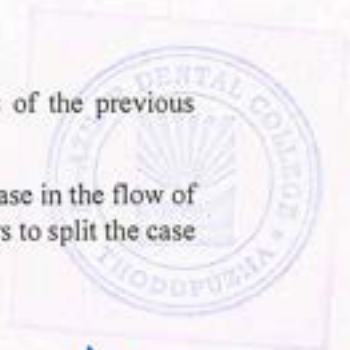
Dr. Sajil heartily welcomed all staff members to the meeting. The minutes of the previous meeting was read & approved by all.

It was found that the students are facing difficulty in patients due to the decrease in the flow of patients, because of spike in covid cases. It was proposed by the staff members to split the case into two. (considering each arch as a case) which was approved by Dr. Sajil.

The meeting was adjourned by 10.45am.

Action Taken

1. Regular checking of registers by staff were made mandatory.




Prof. Dr. Harby Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha-685 605




HEAD OF THE DEPT.
DEPT. OF PERIODONTICS
AL-AZHAR DENTAL COLLEGE
THODUPUZHA - 685 605

DEPARTMENT OF PERIODONTICS

MINUTES OF THE MEETING

Date: 10-05-2023

Time: 10:15am

Venue: Seminar Room, Periodontics department

Attendees of the meeting

1. Dr. Mazood Ahamad- Reader
2. Dr. Surya Suprabhan- Senior Lecturer
3. Dr. Anu Mathew- Senior Lecturer
4. Dr. Archana V - Senior Lecturer

M. Ahamad
S. Suprabhan
A. Mathew
A. V. Archana

The department meeting of Periodontics was called to order on 10th May, 2023 at 10.15am in the seminar room of the department, presided by the Reader, Dr. Mazood Ahamad.

Absentees of the meeting

Dr. Sajil John- HOD, Periodontics.

Agenda

1. To discuss about suggestions regarding sending students to attend dental camps in association with Dept of Public health dentistry.
2. To review teaching schedule for the academic year 2023-2024

Dr. Mazood heartily welcomed all staff members to the meeting. The minutes of the previous meeting was read & approved by all.

Dr. Mazood Ahamad also suggested to send students to attend dental camps in association with the Dept of public health dentistry once in a month. It was also proposed by the staff members to review the teaching schedule for the academic year 2023-2024 which was approved.

The meeting was adjourned by 10.45am.

Action Taken

1. Third year students are allowed to split the case into two. (considering each arch as a case) since patient flow is decreased, because of spike in covid cases.



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605



J. Mathew
HEAD OF THE DEPT:
DEPT OF PERIODONTICS
AL-AZHAR DENTAL COLLEGE
THODUPUZHA - 685 605

Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 01-06-2022

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual – Professor and Head
2. Dr Vinni Mary Oommen – Professor
3. Dr. Rahul J – Reader
4. Dr. Vishnu Thomas – Senior lecturer
5. Dr Junu Henry – Senior Lecturer
6. Dr. Ajay Soman – Senior lecturer
7. Dr Jovin Cherian – Senior Lecturer
8. Dr Anu Merlin Thampy – Senior Lecturer
9. Dr Elsa Maria Sebastian – Tutor
10. Dr Thoufeeqmon K I – Tutor
11. Dr Mahin konthalam – Tutor
12. Smt Seena – Chairside assistant
13. Smt Fathima – Chairside assistant
14. Smt Jaya – Lab assistant

The departmental meeting of Department of Prosthodontics was called to order on 01st June, 2022 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Litto Manual.

Agenda

1. Work completion details of exam going batch and final list preparation
2. Preparation for Inspections

HOD, Prof Dr Litto Manual welcomed all to the meeting. The minutes of the previous meeting was read and approved. Then Dr Vinni showed the work completion details of the exam going batch. HOD asked Dr Vinni to finalize the list since the pre board meeting was approaching. HOD reminded everyone about the upcoming inspections and asked to make the necessary arrangements. The meeting adjourned by 9.50am

Action taken report of the previous meeting

Maintenance department was informed regarding the repair of dental chairs in the department.



Prof. Dr. Harvey Thomas MDS
Principal
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Thodupuzha - 685 605

Dr. LITTO MANUAL MDS
Professor and Head of Prosthodontics
Al- Azhar Dental College, Thodupuzha
Kerala State - 685 605



Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 06-07-2022

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual – Professor and Head
2. Dr Vinni Mary Oommen – Professor
3. Dr. Rahul J – Reader
4. Dr. Vishnu Thomas – Senior lecturer
5. Dr Junu Henry – Senior Lecturer
6. Dr. Ajay Soman – Senior lecturer
7. Dr Jovin Cherian – Senior Lecturer
8. Dr Anu Merlin Thampy – Senior Lecturer
9. Dr Thoufeeqmon K I – Tutor
10. Dr Mahin konthalam – Tutor
11. Smt Seena – Chairside assistant
12. Smt Fathima – Chairside assistant
13. Smt Jaya – Lab assistant

The departmental meeting of Department of Prosthodontics was called to order on 6th July, 2022 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Litto Manual.

Agenda

1. Duty roster for staff in department

HOD, Prof Dr Litto Manual heartily welcomed all to the meeting. The minutes of the previous meeting was read and approved. As the patient inflow was slowly increasing it was discussed that a duty roster to be maintained in the department with OP duties to all staff. It was discussed to see to it that the OP cases were checked properly by the staff and appropriate treatment plan to be given to the patients to prevent any hassle on the day of treatment. The meeting adjourned by 10.30am.

Action taken report of the previous meeting

Preparation of final list of work completion details prior to preboard meeting was done



(Signature)
Dr. LITTO MANUAL MDS
Professor and Head of Prosthodontics
Al- Azhar Dental College, Thodupuzha
Kerala State - 685 605



Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 03-08-2022

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual– Professor and Head
2. Dr Vinni Mary Oommen – Professor
3. Dr. Rahul J – Reader
4. Dr. Vishnu Thomas – Senior lecturer
5. Dr Junu Henry-Senior Lecturer
6. Dr. Ajay Soman –Senior lecturer
7. Dr Jovin Cherian- Senior Lecturer
8. Dr Anu Merlin Thampy- Senior Lecturer
9. Dr Thoufeeqmon K I - Tutor
10. Dr Mahin konthalam-Tutor
11. Smt Seena – Chairside assistant
12. Smt Fathima– Chairside assistant
13. Smt Jaya – Lab assistant

The departmental meeting of Department of Prosthodontics was called to order on 3rd August, 2022 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Litto Manual.

Agenda

1. Preparation for University Practical exams.

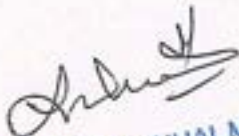
HOD, Prof Dr Litto Manual welcomed all to the meeting. The minutes of the previous meeting was read and approved. He asked necessary arrangements to be made prior to University practical exam in the department. It was decided to inform all students to get their own patients and work approved prior to practical exam. Dr Vinni was made in charge of it and asked to co-ordinate. Indent for the materials required was discussed. The meeting adjourned at 10am

Action taken report of the previous meeting

Duty roster for staffs in the department was implemented.



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605


Dr. LITTO MANUAL MDS
Professor and Head of Prosthodontics
Al-Azhar Dental College, Thodupuzha
Kerala State - 685 605



Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 07-09-2022

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual – Professor and Head
2. Dr Vinni Mary Oommen – Professor
3. Dr. Rahul J – Reader
4. Dr. Vishnu Thomas – Senior lecturer
5. Dr Junu Henry – Senior Lecturer
6. Dr. Ajay Soman – Senior lecturer
7. Dr Jovin Cherian – Senior Lecturer
8. Dr Anu Merlin Thampy – Senior Lecturer
9. Dr Thoufeeqmon K I – Tutor
10. Dr Mahin konthalam – Tutor
11. Smt Seena – Chairside assistant
12. Smt Fathima – Chairside assistant
13. Smt Jaya – Lab assistant

The departmental meeting of Department of Prosthodontics was called to order on 7th September, 2022 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Litto Manual.

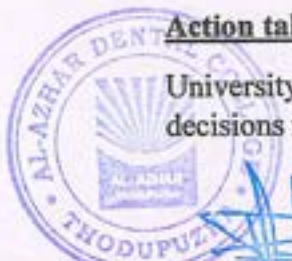
Agenda

1. Update on students work and clinical posting.

HOD, Prof Dr Litto Manual welcomed all to the meeting. The minutes of the previous meeting was read and approved. HOD enquired whether the indent prepared for the materials required in the department was submitted to the concerned authority. HOD then mentioned that it has come to the notice of the staff that students posted in the dept. are not utilizing the time fruitfully and not completing the work on time. Sir asked all faculty to be a bit strict and make sure that the student completes the work within posting and also asked to update the students to get signatures for the work done daily. The meeting concluded at 9.45am.

Action taken report of the previous meeting

University practical exam for part II students was conducted smoothly according to the decisions made in the last meeting.



Prof. Dr. Harvey Thomas, MDS
Principal
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Thodupuzha - 685 605

Dr. LITTO MANUAL MDS
Professor and Head of Prosthodontics
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Kerala State - 685 605



Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 05-10-2022

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual– Professor and Head
2. Dr Vinni Mary Oommen – Professor
3. Dr. Rahul J – Reader
4. Dr. Vishnu Thomas –Senior lecturer
5. Dr Junu Henry-Senior Lecturer
6. Dr. Ajay Soman –Senior lecturer
7. Dr Jovin Cherian- Senior Lecturer
8. Dr Anu Merlin Thampy- Senior Lecturer
9. Dr Thoufeeqmon K I - Tutor
10. Dr Mahin konthalam-Tutor
11. Smt Seena – Chairside assistant
12. Smt Fathima– Chairside assistant
13. Smt Jaya – Lab assistant

The departmental meeting of Department of Prosthodontics was called to order on 05th October, 2022 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Litto Manual.

Agenda

HOD, Prof Dr Litto Manual welcomed all to the meeting. The minutes of the previous meeting was read and approved by all. HOD enquired publications and points acquired by each staff and few of the staffs were asked to do publications more. The meeting adjourned with refreshments.

Action taken report of the previous meeting

Students posted within the department were asked strictly to adhere to the department rules and to finish cases within their posting date.



Prof. Dr. Harsh Thomas MDS
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Dr. LITTO MANUAL MDS
Professor and Head of Prosthodontics
Al-Azhar Dental College, Thodupuzha
Kerala State - 685 605



Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 02-11-2022

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual – Professor and Head
2. Dr Vinni Mary Oommen – Professor
3. Dr. Rahul J – Reader
4. Dr. Vishnu Thomas – Senior lecturer
5. Dr Junu Henry – Senior Lecturer
6. Dr. Ajay Soman – Senior lecturer
7. Dr Jovin Cherian – Senior Lecturer
8. Dr Anu Merlin Thampy – Senior Lecturer
9. Dr Thoufeeqmon K I – Tutor
10. Dr Mahin konthalam – Tutor
11. Smt Seena – Chairside assistant
12. Smt Fathima – Chairside assistant
13. Smt Jaya – Lab assistant

The departmental meeting of Department of Prosthodontics was called to order on 2nd November, 2022 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Litto Manual

Agenda

Discussion regarding End posting exam for final year part II students

HOD, Prof Dr Litto Manual welcomed all to the meeting. The minutes of the previous meeting was read and approved. End Posting exam for final year part II students posted in the department during their clinical posting was discussed and date was decided. Dr Rahul J was made in the charge of the practical exam. It was decided to start the exam by 10:00am starting with case history, border molding, chair side viva and secondary impression. The meeting adjourned by 9.45am.

Action taken report of the previous meeting

Publications of each staff were discussed and their academic contributions in the field of Prosthodontics.



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605

Dr. LITTO MANUAL MDS
Professor and Head of Prosthodontics
Al-Azhar Dental College, Thodupuzha
Kerala State - 685 605



Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 07-12-2022

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual– Professor and Head
2. Dr Vinni Mary Oommen – Professor
3. Dr. Rahul J – Reader
4. Dr. Vishnu Thomas – Senior lecturer
5. Dr. Junu Henry- Senior lecturer
6. Dr. Ajay Soman–Senior lecturer
7. Dr. Jovin Cherian–Senior lecturer
8. Dr Anu Merlin Thampy- Senior Lecturer
9. Dr Thoufeeqmon K I - Tutor
10. Dr Mahin konthalam-Tutor
11. Smt Seena – Chairside assistant
12. Smt Fathima- Chairside assistant
13. Smt Shamina- Chairside assistant

The departmental meeting of Department of Prosthodontics was called to order on 7th December, 2022 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Litto Manual.

Agenda

Preparation for University Practical exams.

HOD, Prof Dr Litto Manual welcomed all to the meeting. The minutes of the previous meeting was read and approved. He asked necessary arrangements to be made prior to University practical exam in the department. It was decided to inform all students to get their own patients and work approved prior to practical exam. Dr Vinni was made in charge of it and asked to co-ordinate. Indent for the materials required was discussed. The meeting adjourned at 10am.

Action taken report of the previous meeting

Final year part II end posting exam was conducted as discussed and the students with poor performance were asked to appear for retest.



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Principal
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Thodupuzha - 685 605

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Professor and Head of Prosthodontics
Al-Azhar Dental College, Thodupuzha
Kerala State - 685 605



Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 04-01-2023

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual – Professor and Head
2. Dr Vinni Mary Oommen – Professor
3. Dr. Rahul J – Reader
4. Dr. Vishnu Thomas – Senior lecturer
5. Dr. Junu Henry – Senior lecturer
6. Dr. Ajay Soman – Senior lecturer
7. Dr. Jovin Cherian – Senior lecturer
8. Dr Anu Merlin Thampy – Senior Lecturer
9. Dr Thoufeeqmon K I – Tutor
10. Dr Mahin konthalam – Tutor
11. Smt Seena – Chairside assistant
12. Smt Fathima – Chairside assistant

The departmental meeting of Department of Prosthodontics was called to order on 4th January, 2023 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Litto Manual.

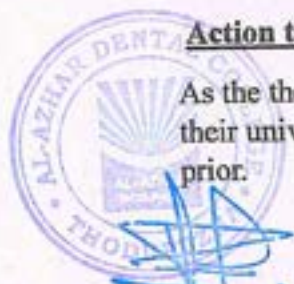
Agenda

1. To make sure Prosthodontics department functions more actively as per chairman's suggestion during his meeting

HOD, Prof Dr Litto Manual welcomed all to the meeting. The minutes of the previous meeting was read and approved. HOD then added that in the chairman's meeting with all staff, he urged the department staff to be a bit more vigilant and to see all the patients and talk to them so that they are reassured and to be given the best treatment options. All agreed to the same. Dr Vinni was made in charge of IInd year University practical exams and Dr Litto Manual for the final year part II university practical exam. The meeting adjourned at 9.45am after refreshments.

Action taken report of the previous meeting

As the the university theory exams were over , students were called and asked to prepare for their university practical examination ,to submit their Record books and finish all the works prior.



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605

Dr. LITTO MANUAL MDS
Professor and Head of Prosthodontics
Al- Azhar Dental College, Thodupuzha
Kerala State - 685 605



Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 01-02-2023

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual – Professor and Head
2. Dr Vinni Mary Oommen – Professor
3. Dr. Rahul J – Reader
4. Dr Manju Mary K- Reader
5. Dr. Vishnu Thomas – Senior lecturer
6. Dr. Junu Henry- Senior lecturer
7. Dr. Ajay Soman –Senior lecturer
8. Dr. Jovin Cherian –Senior lecturer
9. Dr Anu Merlin Thampy- Senior Lecturer
10. Dr Thoufeeqmon K I - Tutor
11. Dr Mahin konthalam-Tutor
12. Smt Seena – Chairside assistant
13. Smt Fathima- Chairside assistant

The departmental meeting of Department of Prosthodontics was called to order on 1st February, 2023 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Litto Manual.

Agenda

1. Smooth conduction of practical exam

HOD, Prof Dr Litto Manual welcomed all to the meeting. Minutes of the previous meeting was read and approved. HOD reminded all staff that the university practical exams for final year part II students was supposed to be on 16&17 and asked staff to see to it the primary cast was approved for border molding procedure on the day of exam. To collect their records and seminar submission was also decided. The meeting adjourned by 9.45 am.

Action taken report of the previous meeting

1. Decisions were made according to the chairman's suggestion for the welfare of the patients getting treatment done in the department.
2. Dr Vinni & Dr Rahul was made incharge for University practical exam.



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Principal
Al-Azhar Dental College
Thodupuzha - 685 605

Dr. LITTO MANUAL MDS
Professor and Head of Prosthodontics
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Kerala State - 685 605



Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 01-03-2023

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual– Professor and Head
2. Dr Vinni Mary Oommen – Professor
3. Dr. Rahul J – Reader
4. Dr Manju Mary K- Reader
5. Dr. Vishnu Thomas – Senior lecturer
6. Dr. Junu Henry- Senior lecturer
7. Dr. Ajay Soman–Senior lecturer
8. Dr. Jovin Cherian–Senior lecturer
9. Dr Anu Merlin Thampy- Senior Lecturer
10. Dr Thoufeeqmon K I - Tutor
11. Dr Mahin konthalam-Tutor
12. Smt Seena – Chairside assistant
13. Smt Shamily- Chairside assistant

The departmental meeting of Department of Prosthodontics was called to order on 1st March, 2023 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Litto Manual.

Agenda

Discussion regarding Internal assessment evaluation.

HOD, Prof Dr Litto Manual welcomed all to the meeting. The minutes of the previous meeting was read and approved. He congratulated on the work done by all faculty for the smooth functioning of university practical exams in the previous week. Discussion regarding internal assessment evaluation of the undergraduate students was done and it was decided to divide the answer sheets equally among the staffs present. It was discussed to give assignment to students who scored less than the required marks. The meeting adjourned by 10am after refreshments.

Action taken report of the previous meeting

University practical exam for final year part II students was conducted smoothly according to the previous meeting discussions.



Prof. Dr. Harvey Thomas MDS
Principal
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Thodupuzha - 685 605

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Professor and Head of Prosthodontics
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Kerala State - 685 605



Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 05-04-2023

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual – Professor and Head
2. Dr Vinni Mary Oommen – Professor
3. Dr. Rahul J – Reader
4. Dr Manju Mary K- Reader
5. Dr. Vishnu Thomas – Senior lecturer
6. Dr. Junu Henry- Senior lecturer
7. Dr. Ajay Soman – Senior lecturer
8. Dr. Jovin Cherian – Senior lecturer
9. Dr Anu Merlin Thampy- Senior Lecturer
10. Dr Tessen V Thomas- Senior Lecturer
11. Dr Thoufeeqmon K I - Tutor
12. Dr Mahin konthalam-Tutor
13. Smt Seena – Chairside assistant
14. Smt Shamily- Chairside assistant
15. Smt Shamina- Chairside assistant

The departmental meeting of Department of Prosthodontics as called to order on 5th April, 2023 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Litto Manual.


Agenda

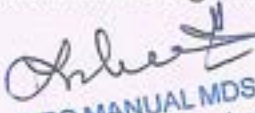
1. Assign seminar topic for 3rd years.
2. Conduct of end posting exam for final years.

HOD, Dr. Litto Manual welcomed all to the meeting. The minutes of the previous meeting was read and approved. Dr Vinni was assigned to list seminar topics for 3rd year students. The date for final year part 2 end posting exam was decided. Discussion regarding the treatments and Dutt's assigned to each faculty was done. The meeting adjourned by 10am.

Action taken report of the previous meeting

Answer sheets of the Internal assessment was corrected and assignments was given to the students who scored less than the average mark


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Department of Prosthodontics, Crown & Bridge.

Minutes of the meeting

Date – 03-05-2023

Time – 9.15am

Venue – Staff room, Prosthodontics Department

Attendees of the meeting

1. Dr. Litto Manual– Professor and Head
2. Dr Vinni Mary Oommen – Professor
3. Dr. Rahul J – Reader
4. Dr Manju Mary K- Reader
5. Dr. Vishnu Thomas – Senior lecturer
6. Dr. Junu Henry- Senior lecturer
7. Dr. Ajay Soman–Senior lecturer
8. Dr. Jovin Cherian–Senior lecturer
9. Dr Anu Merlin Thampy- Senior Lecturer
10. Dr Tessen V Thomas- Senior Lecturer
11. Dr Thoufeeqmon K I - Tutor
12. Dr Mahin konthalam-Tutor
13. Smt Seena – Chairside assistant
14. Smt Shamily- Chairside assistant
15. Smt Shamina- Chairside assistant

The departmental meeting of Department of Prosthodontics was called to order on 3rd January, 2022 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Litto Manual.

Agenda

1. Update all registers and revamp the department prior to KUHS inspection

HOD, Dr. Litto Manual welcomed all to the meeting. The minutes of the previous meeting was read and approved. Hod sir reminded all about the impending KUHS inspection asked all to keep registers updated and ready. Sir informed the Chairside assistants to take a note on number of dental chairs that has to be repaired and other equipment that are not working. The meeting adjourned by 10.05am.

Action taken report of the previous meeting

1. Seminar topics were assigned to the 3rd year students posted in the department.
2. End posting exam was conducted for final year part II students.

Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605

Dr. LITTO MANUAL MDS
Professor and Head of Prosthodontics
Al- Azhar Dental College, Thodupuzha
Kerala State - 685 605




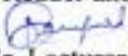

Public Health Dentistry department meeting minutes

Date – 01-06-2022

Time – 9.15am

Venue – Staff room, Public Health Dentistry Department

Attendees of the meeting

1. Dr. Zaheer Abdul Padipurayil – Reader and HOD 
2. Dr. Tency M Mariette – Tutor 
3. Dr. Bharath Sekhar Nayanar – Sr. Lecturer 

The departmental meeting of the Public Health Dentistry Department was held on the 1st of June, 2022 at 9.15 am in the staff room of the department, with Dr. Zaheer Abdul Padipurayil presiding as the HOD.

Agenda

1. Discussion on implementing a student mentoring program
2. Planning for an oral health awareness campaign in the community
3. Any other matters

Dr. Zaheer Abdul Padipurayil welcomed the attendees and introduced the first agenda item, the discussion on implementing a student mentoring program. The staff members shared their ideas on pairing senior students with junior students to provide guidance, support, and facilitate knowledge exchange. They discussed the benefits of mentorship in enhancing student learning and professional development.

The meeting then moved on to the second agenda item, planning for an oral health awareness campaign in the community. Dr. Tency M Mariette presented a proposal to collaborate with local organizations and conduct oral health camps, focusing on preventive dental care and hygiene practices. The staff members discussed logistics, target locations, and the involvement of volunteers in organizing the campaign.


Lastly, the floor was opened for any other matters the attendees wished to discuss. Dr. Bharath Sekhar Nayanar brought up the need to enhance the department's online presence through the development of a departmental website. The staff members agreed to explore website development options and gather necessary content for the website.

Dr. Zaheer Abdul Padipurayil concluded the meeting by expressing gratitude for the staff's active participation and valuable inputs. He encouraged everyone to continue their efforts in student mentoring, community engagement, and digital outreach for the department's advancement.

Meeting adjourned at 9.45am.



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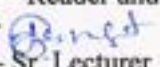
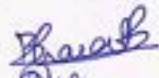

Public Health Dentistry department meeting minutes

Date – 06-07-2022

Time – 9.15am

Venue – Staff room, Public Health Dentistry Department

Attendees of the meeting

1. Dr. Zaheer Abdul Padipurayil – Reader and HOD 
2. Dr. Tency M Mariette – Tutor 
3. Dr. Bharath Sekhar Nayanar – Sr. Lecturer 
4. Dr. Pallavi Ammu Thomas - Sr. Lecturer 

The departmental meeting of the Public Health Dentistry Department was held on the 6th of July, 2022 at 9.15 am in the staff room of the department, with Dr. Zaheer Abdul Padipurayil presiding as the HOD.

Agenda

1. Introduction and welcome of new senior lecturer
2. Discussion on incorporating new teaching methodologies
3. Any other matters

Dr. Zaheer Abdul Padipurayil welcomed the attendees and introduced the first agenda item, the introduction and welcome of Dr. Pallavi Ammu Thomas as the new senior lecturer. The staff members expressed their warm welcome to Dr. Pallavi Ammu Thomas and extended their support in her transition into the department.

The meeting then moved on to the second agenda item, the discussion on incorporating new teaching methodologies. Dr. Tency M Mariette proposed exploring innovative approaches such as case-based learning, interactive workshops, and technology-enhanced teaching methods. The staff members shared their ideas and experiences, emphasizing the importance of engaging students in active learning.


Lastly, the floor was opened for any other matters the attendees wished to discuss. Dr. Bharath Sekhar Nayanar suggested organizing a departmental retreat to foster teamwork, collaboration, and brainstorming for future projects. The staff members agreed to explore retreat options and plan for a suitable date.

Dr. Zaheer Abdul Padipurayil concluded the meeting by expressing appreciation for the staff's active participation and welcoming Dr. Pallavi Ammu Thomas to the department. He encouraged everyone to embrace new teaching methodologies and collaborate effectively for the benefit of the students and the department.

Meeting adjourned at 9.45am.



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Public Health Dentistry department meeting minutes

Date – 03-08-2022

Time – 9.15am

Venue – Staff room, Public Health Dentistry Department

Attendees of the meeting

1. Dr. Prijitha Alex – Reader and HOD
2. Dr. Tency M Mariette – Tutor
3. Dr. Bharath Sekhar Nayanar – Sr. Lecturer
4. Dr. Pallavi Ammu Thomas - Sr. Lecturer

The departmental meeting of the Public Health Dentistry Department was held on the 3rd of August, 2022 at 9.15 am in the staff room of the department, with Dr. Prijitha Alex presiding as the new Reader and HOD.

Agenda

1. Introduction and welcome of new HOD
2. Discussion on implementing an interdepartmental research collaboration
3. Any other matters


Dr. Prijitha Alex welcomed the attendees and introduced the first agenda item, the introduction and welcome of herself as the new Reader and HOD of the department. The staff members expressed their warm welcome and extended their support in her new role.

The meeting then moved on to the second agenda item, the discussion on implementing an interdepartmental research collaboration. Dr. Tency M Mariette proposed the idea of collaborating with other departments within the institution to carry out interdisciplinary research projects. The staff members shared their enthusiasm for this initiative and discussed potential areas of collaboration.

Lastly, the floor was opened for any other matters the attendees wished to discuss. Dr. Bharath Sekhar Nayanar raised the need for enhancing the department's involvement in community service activities. The staff members agreed to explore opportunities for organizing oral health camps, awareness programs, and partnerships with local NGOs.

Dr. Prijitha Alex concluded the meeting by expressing gratitude for the staff's active participation and welcoming her as the new HOD. She encouraged everyone to embrace interdepartmental collaborations and actively engage in community service initiatives for the department's growth and impact.

Meeting adjourned at 9.45am.


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Prof. Dr. Hervy Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605

Public Health Dentistry department meeting minutes

Date – 07-09-2022

Time – 9.15am

Venue – Staff room, Public Health Dentistry Department

Attendees of the meeting

1. Dr. Prijitha Alex – Reader and HOD
2. Dr. Tency M Mariette – Tutor
3. Dr. Bharath Sekhar Nayanar – Sr. Lecturer
4. Dr. Pallavi Ammu Thomas - Sr. Lecturer

The departmental meeting of the Public Health Dentistry Department was held on the 7th of September, 2022 at 9.15 am in the staff room of the department, with Dr. Prijitha Alex presiding as the Reader and HOD.

Agenda

1. Discussion on organizing a departmental workshop on research methodology
2. Planning for an oral health awareness campaign in collaboration with local NGOs
3. Any other matters

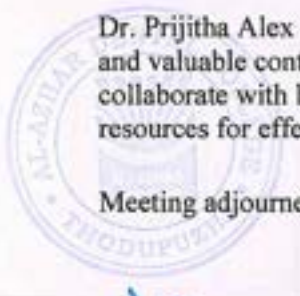
Dr. Prijitha Alex welcomed the attendees and introduced the first agenda item, the discussion on organizing a departmental workshop on research methodology. The staff members shared their thoughts on the importance of research skills and proposed inviting external experts to conduct sessions on various research methodologies. They discussed potential dates and logistics for the workshop.

The meeting then moved on to the second agenda item, planning for an oral health awareness campaign in collaboration with local NGOs. Dr. Tency M Mariette presented a proposal to collaborate with reputable NGOs in organizing a community-wide campaign to promote oral health. The staff members discussed potential activities, target locations, and resource requirements for the campaign.

Lastly, the floor was opened for any other matters the attendees wished to discuss. Dr. Bharath Sekhar Nayanar raised the need for updating the department's teaching resources and suggested exploring options for acquiring new educational materials and equipment. The staff members agreed to research available resources and prepare a list of requirements.

Dr. Prijitha Alex concluded the meeting by expressing appreciation for the staff's active participation and valuable contributions. She encouraged everyone to actively engage in the workshop planning, collaborate with local NGOs for the oral health campaign, and enhance the department's teaching resources for effective student learning.

Meeting adjourned at 9.45am.



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Public Health Dentistry department meeting minutes

Date – 05-10-2022

Time – 9.15am

Venue – Staff room, Public Health Dentistry Department

Attendees of the meeting

1. Dr. Prijitha Alex – Reader and HOD
2. Dr. Tency M Mariette – Tutor
3. Dr. Bharath Sekhar Nayanar – Sr. Lecturer
4. Dr. Pallavi Ammu Thomas - Sr. Lecturer

The departmental meeting of the Public Health Dentistry Department was held on the 5th of October, 2022 at 9.15 am in the staff room of the department, with Dr. Prijitha Alex presiding as the Reader and HOD.

Agenda

1. Discussion on organizing a guest lecture on emerging trends in public health dentistry
2. Planning for a departmental retreat for team building and professional development
3. Any other matters

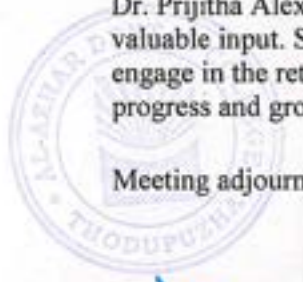
Dr. Prijitha Alex welcomed the attendees and introduced the first agenda item, the discussion on organizing a guest lecture on emerging trends in public health dentistry. The staff members shared their ideas on inviting an expert in the field to deliver a lecture on the latest advancements and practices. They discussed potential dates and approached for securing a guest speaker.

The meeting then moved on to the second agenda item, planning for a departmental retreat for team building and professional development. Dr. Tency M Mariette proposed the idea of organizing a retreat to foster team bonding, brainstorming, and skill enhancement. The staff members discussed possible locations, activities, and allocated responsibilities for organizing the retreat.

Lastly, the floor was opened for any other matters the attendees wished to discuss. Dr. Bharath Sekhar Nayanar suggested conducting regular departmental research meetings to encourage research collaboration among the staff members. The staff members agreed to explore options for scheduling research meetings and discussing ongoing research projects.

Dr. Prijitha Alex concluded the meeting by expressing gratitude for the staff's active participation and valuable input. She encouraged everyone to actively contribute to the guest lecture organization, engage in the retreat planning, and participate in the upcoming research meetings for the department's progress and growth.

Meeting adjourned at 9.45am.



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Public Health Dentistry department meeting minutes

Date – 02-11-2022

Time – 9.15am

Venue – Staff room, Public Health Dentistry Department

Attendees of the meeting

1. Dr. Prijitha Alex – Reader and HOD
2. Dr. Tency M Mariette – Tutor
3. Dr. Bharath Sekhar Nayanar – Sr. Lecturer
4. Dr. Pallavi Ammu Thomas - Sr. Lecturer

The departmental meeting of the Public Health Dentistry Department was held on the 2nd of November, 2022 at 9.15 am in the staff room of the department, with Dr. Prijitha Alex presiding as the Reader and HOD.

Agenda

1. Discussion on organizing a departmental journal club
2. Planning for an oral health awareness campaign in collaboration with local schools
3. Any other matters

Dr. Prijitha Alex welcomed the attendees and introduced the first agenda item, the discussion on organizing a departmental journal club. The staff members expressed their interest in establishing a regular forum to discuss recent research articles and enhance their knowledge. They discussed potential topics, a schedule for the journal club, and assigned responsibilities for presenting and moderating the sessions.

The meeting then moved on to the second agenda item, planning for an oral health awareness campaign in collaboration with local schools. Dr. Tency M Mariette presented a proposal to engage with nearby schools to conduct interactive sessions on oral hygiene and dental care. The staff members discussed logistics, resource requirements, and identified potential schools for collaboration.

Lastly, the floor was opened for any other matters the attendees wished to discuss. Dr. Bharath Sekhar Nayanar suggested incorporating e-learning modules into the department's teaching methodology to enhance student engagement and accessibility. The staff members agreed to explore available platforms and resources for developing interactive e-learning materials.

Dr. Prijitha Alex concluded the meeting by expressing appreciation for the staff's active participation and valuable contributions. She encouraged everyone to actively participate in the journal club, collaborate with local schools for the oral health campaign, and explore opportunities for integrating e-learning modules into the department's teaching approach.

Meeting adjourned at 9.45am.



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Public Health Dentistry department meeting minutes

Date – 07-12-2022

Time – 9.15am

Venue – Staff room, Public Health Dentistry Department

Attendees of the meeting

1. Dr. Prijitha Alex – Reader and HOD
2. Dr. Tency M Mariette – Tutor
3. Dr. Bharath Sekhar Nayanar – Sr. Lecturer
4. Dr. Pallavi Ammu Thomas - Sr. Lecturer

The departmental meeting of the Public Health Dentistry Department was held on the 7th of December, 2022 at 9.15 am in the staff room of the department, with Dr. Prijitha Alex presiding as the Reader and HOD.

Agenda

1. Discussion on organizing a workshop on community oral health assessment
2. Planning for a departmental outreach program in an underserved community
3. Any other matters


Dr. Prijitha Alex welcomed the attendees and introduced the first agenda item, the discussion on organizing a workshop on community oral health assessment. The staff members expressed the importance of assessing the oral health status of the community and discussed potential workshop themes, resource requirements, and invited experts in the field.

The meeting then moved on to the second agenda item, planning for a departmental outreach program in an underserved community. Dr. Tency M Mariette presented a proposal to conduct a dental camp and provide oral health services in a community with limited access to dental care. The staff members discussed potential dates, locations, and logistics for the outreach program.


Lastly, the floor was opened for any other matters the attendees wished to discuss. Dr. Bharath Sekhar Nayanar highlighted the need to update the department's research publications and suggested exploring opportunities for publishing research findings in reputable journals. The staff members agreed to collaborate on ongoing research projects and work towards publishing their work.

Dr. Prijitha Alex concluded the meeting by expressing gratitude for the staff's active participation and valuable input. She encouraged everyone to actively contribute to the workshop organization, engage in the planning of the outreach program, and collaborate on research publications for the department's advancement and impact.

Meeting adjourned at 9.45am.


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Public Health Dentistry department meeting minutes

Date – 04-01-2023

Time – 9.15am

Venue – Staff room, Public Health Dentistry Department

Attendees of the meeting

1. Dr. Prijitha Alex – Reader and HOD
2. Dr. Tency M Mariette – Tutor
3. Dr. Bharath Sekhar Nayanar – Sr. Lecturer
4. Dr. Pallavi Ammu Thomas - Sr. Lecturer

The departmental meeting of the Public Health Dentistry Department was held on the 4th of January, 2023 at 9.15 am in the staff room of the department, with Dr. Prijitha Alex presiding as the Reader and HOD.

Agenda

1. Discussion on organizing a webinar series on public health dentistry
2. Planning for a research symposium for faculty and students
3. Any other matters


Dr. Prijitha Alex welcomed the attendees and introduced the first agenda item, the discussion on organizing a webinar series on public health dentistry. The staff members acknowledged the importance of staying updated with current trends and research in the field and proposed conducting a series of webinars featuring experts in public health dentistry. They discussed potential topics, guest speakers, and logistics for hosting the webinars.

The meeting then moved on to the second agenda item, planning for a research symposium for faculty and students. Dr. Tency M Mariette presented a proposal to organize a symposium to provide a platform for faculty and students to showcase their research work and exchange ideas. The staff members discussed possible dates, presentation formats, and evaluation criteria for the symposium.


Lastly, the floor was opened for any other matters the attendees wished to discuss. Dr. Bharath Sekhar Nayanar suggested initiating collaborations with other dental departments within the institution for joint research projects and academic activities. The staff members agreed to explore opportunities for collaboration and fostering interdisciplinary research.

Dr. Prijitha Alex concluded the meeting by expressing appreciation for the staff's active participation and valuable suggestions. She encouraged everyone to actively contribute to the webinar series organization, engage in the planning of the research symposium, and explore collaborations for enhanced research and academic endeavors.

Meeting adjourned at 9.45am.


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Public Health Dentistry department meeting minutes

Date – 01-02-2023

Time – 9.15am

Venue – Staff room, Public Health Dentistry Department

Attendees of the meeting

1. Dr. Prijitha Alex – Reader and HOD
2. Dr. Tency M Mariette – Tutor
3. Dr. Bharath Sekhar Nayanar – Sr. Lecturer
4. Dr. Pallavi Ammu Thomas - Sr. Lecturer

The departmental meeting of the Public Health Dentistry Department was held on the 1st of February, 2023 at 9.15 am in the staff room of the department, with Dr. Prijitha Alex presiding as the Reader and HOD.

Agenda

1. Discussion on organizing an oral health camp in a rural community
2. Planning for a workshop on dental health education for school teachers
3. Any other matters

Dr. Prijitha Alex welcomed the attendees and introduced the first agenda item, the discussion on organizing an oral health camp in a rural community. The staff members recognized the need to provide dental services and oral health education to underserved populations. They discussed potential locations, resource requirements, and assigned responsibilities for the successful execution of the oral health camp.

The meeting then moved on to the second agenda item, planning for a workshop on dental health education for school teachers. Dr. Tency M Mariette presented a proposal to conduct a workshop aimed at equipping school teachers with the knowledge and skills to promote oral health among students. The staff members discussed workshop objectives, curriculum, and logistics for organizing the workshop.

Lastly, the floor was opened for any other matters the attendees wished to discuss. Dr. Bharath Sekhar Nayanar suggested exploring collaborative research opportunities with external institutions and organizations to enhance the department's research portfolio. The staff members agreed to actively seek potential research collaborations and funding opportunities.

Dr. Prijitha Alex concluded the meeting by expressing gratitude for the staff's active participation and valuable input. She encouraged everyone to actively contribute to the planning of the oral health camp, engage in organizing the workshop for school teachers, and explore collaborations for research advancement.

Meeting adjourned at 9.45am.

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Public Health Dentistry department meeting minutes

Date – 01-03-2023 Time – 9.15am Venue – Staff room, Public Health Dentistry Department
Attendees of the meeting

1. Dr. Prijitha Alex – Reader and HOD
2. Dr. Tency M Mariette – Tutor
3. Dr. Bharath Sekhar Nayanar – Sr. Lecturer
4. Dr. Pallavi Ammu Thomas - Sr. Lecturer

The departmental meeting of the Public Health Dentistry Department was held on the 1st of March, 2023 at 9.15 am in the staff room of the department, with Dr. Prijitha Alex presiding as the Reader and HOD.

Agenda

1. Discussion on implementing an oral health awareness campaign in local schools
2. Planning for a community survey on oral health practices
3. Any other matters

Dr. Prijitha Alex welcomed the attendees and introduced the first agenda item, the discussion on implementing an oral health awareness campaign in local schools. The staff members recognized the importance of early oral health education and proposed conducting interactive sessions and workshops in schools to promote oral hygiene practices. They discussed potential schools to target, session formats, and resource requirements for the awareness campaign.


The meeting then moved on to the second agenda item, planning for a community survey on oral health practices. Dr. Tency M Mariette presented a proposal to conduct a survey to assess the oral health practices and knowledge of the local community. The staff members discussed survey methodology, sample size, and data collection strategies for the community survey.


Lastly, the floor was opened for any other matters the attendees wished to discuss. Dr. Bharath Sekhar Nayanar suggested organizing a departmental journal club to foster academic discussions and keep the staff updated with the latest research in public health dentistry. The staff members agreed to schedule regular journal club sessions and share responsibility for selecting and presenting research articles.

Dr. Prijitha Alex concluded the meeting by expressing gratitude for the staff's active participation and valuable suggestions. She encouraged everyone to actively contribute to the oral health awareness campaign, engage in planning the community survey, and actively participate in the journal club sessions for professional growth and development.

Meeting adjourned at 9.45am.




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Public Health Dentistry department meeting minutes

Date – 05-04-2023

Time – 9.15am

Venue – Staff room, Public Health Dentistry Department

Attendees of the meeting

1. Dr. Prijitha Alex – Reader and HOD
2. Dr. Bharath Sekhar Nayanar – Sr. Lecturer
3. Dr. Pallavi Ammu Thomas - Sr. Lecturer

The departmental meeting of the Public Health Dentistry Department was held on the 5th of April, 2023 at 9.15 am in the staff room of the department, with Dr. Prijitha Alex presiding as the Reader and HOD.

Agenda

1. Discussion on organizing a dental health exhibition
2. Planning for an awareness campaign on tobacco cessation
3. Any other matters

Dr. Prijitha Alex welcomed the attendees and introduced the first agenda item, the discussion on organizing a dental health exhibition. The staff members recognized the need to raise awareness about oral health and proposed organizing an exhibition to showcase the importance of maintaining good oral hygiene. They discussed exhibition themes, display materials, and potential collaborations for the event.

The meeting then moved on to the second agenda item, planning for an awareness campaign on tobacco cessation. Dr. Bharath Sekhar Nayanar presented a proposal to conduct a campaign to educate the community about the harmful effects of tobacco use and provide resources for quitting. The staff members discussed campaign strategies, target audience, and methods to collaborate with local health organizations.


Lastly, the floor was opened for any other matters the attendees wished to discuss. Dr. Pallavi Ammu Thomas suggested initiating an oral health education program for expectant mothers to promote oral hygiene during pregnancy. The staff members agreed to develop educational materials and schedule sessions for expectant mothers in collaboration with local healthcare facilities.

Dr. Prijitha Alex concluded the meeting by expressing gratitude for the staff's active participation and valuable input. She encouraged everyone to actively contribute to the organization of the dental health exhibition, engage in planning the tobacco cessation campaign, and collaborate for the success of the expectant mothers' oral health education program.

Meeting adjourned at 9.45am.



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Public Health Dentistry department meeting minutes

Date – 03-05-2023

Time – 9.15am

Venue – Staff room, Public Health Dentistry Department

Attendees of the meeting

1. Dr. Prijitha Alex – Reader and HOD
2. Dr. Bharath Sekhar Nayanar – Sr. Lecturer
3. Dr. Pallavi Ammu Thomas - Sr. Lecturer

The departmental meeting of the Public Health Dentistry Department was held on the 3rd of May, 2023 at 9.15 am in the staff room of the department, with Dr. Prijitha Alex presiding as the Reader and HOD.

Agenda

1. Discussion on developing a research collaboration with other departments
2. Planning for a public health dentistry workshop
3. Any other matters

Dr. Prijitha Alex welcomed the attendees and introduced the first agenda item, the discussion on developing a research collaboration with other departments. The staff members recognized the potential benefits of interdisciplinary research and proposed exploring collaborations with departments such as Community Medicine and Epidemiology. They discussed potential research areas and strategies to initiate collaboration.

The meeting then moved on to the second agenda item, planning for a public health dentistry workshop. Dr. Pallavi Ammu Thomas presented a proposal to organize a workshop focused on the role of public health dentistry in promoting community oral health. The staff members discussed workshop objectives, target participants, and resource requirements for organizing the event.


Lastly, the floor was opened for any other matters the attendees wished to discuss. Dr. Bharath Sekhar Nayanar suggested creating a departmental newsletter to share updates, achievements, and upcoming events. The staff members agreed to collaborate on the newsletter and assigned responsibilities for gathering content and designing the newsletter template.

Dr. Prijitha Alex concluded the meeting by expressing gratitude for the staff's active participation and innovative ideas. She encouraged everyone to actively contribute to the research collaboration efforts, engage in planning the public health dentistry workshop, and collaborate on the departmental newsletter for effective communication.

Meeting adjourned at 9.45am.



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ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING MINUTES

Date – 01-06-2022

Time – 10.15am

Venue – Staff room, OMFSdepartment

Attendees of the meeting

1. Dr. Augustine Daniel– Professor and Head
2. Dr. Harvey Thomas – Professor and principal
3. Dr Hisham Ibrahim – Professor
4. Dr. Basil Jacob – Reader
5. Dr. Abin Abraham – Senior lecturer
6. Dr. Abhilash Thomas – Senior lecturer
7. Dr. Amal EA – Junior lecturer and AO
8. Smt Jaya – chairside assistant
9. Smt. Shemi- chairside assistant

The departmental meeting of Oral and Maxillofacial surgery was called to order on 1st June, 2022 at 10.15 am in the staff room of the department, presided by the HOD, Dr. Augustine Daniel.

Agenda

1. Work completion details of exam going batch and final list preparation
2. Preparation for Inspections
3. Congratulating the staff of OMFS and PHD for the well conduction of world no tobacco day celebrations

Dr Augustine welcomed all to the meeting. The minutes of the previous meeting was read and approved. First of all, Dr Augustine congratulated the entire team of OMFS and PHD for the smooth conduct world no tobacco day celebrations. Then Dr Abin showed the work completion details of the exam going batch. Dr Augustine asked Dr Hisham Ibrahim to finalize the list since the pre board meeting was approaching. Once again Dr Augustine reminded everyone about the impending inspections. All the suggestions were approved and the meeting adjourned by 10.50am

Action taken

1. World no tobacco day conducted



Prof. Dr. Harvey Thomas MD
Principal
Al-Azhar Dental College
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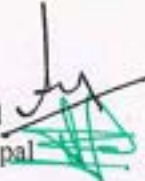



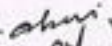


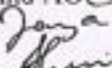
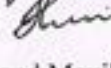
ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING MINUTES

Date – 06-07-2022

Time – 12.15pm

Venue – Staff room, OMFSdepartment

Attendees of the meeting

1. Dr. Augustine Daniel- Professor and Head 
2. Dr. Harvey Thomas – Professor and principal 
3. Dr Hisham Ibrahim – Professor 
4. Dr. Basil Jacob – Reader 
5. Dr. Abin Abraham – Senior lecturer 
6. Dr. Abhilash Thomas – Senior lecturer 
7. Dr. Amal EA – Junior lecturer and AO 
8. Smt Jaya – chairside assistant 
9. Smt. Shemi- chairside assistant 

The departmental meeting of Oral and Maxillofacial surgery was called to order on 6th July, 2022 at 12.15 am in the staff room of the department, presided by the HOD, Dr. Augustine Daniel.

Agenda

1. Complaint from the reception staff about the chairside assistants not handing over patient files promptly.

Dr Augustine welcomed all the staff for the meeting. The minutes of the previous meeting were read and approved. Dr. Abin was given a sent off. HOD asked the chair sides staff to hand over the files promptly to the reception The meeting adjourned at 12.40pm.

Action taken

1. Assisants were told to hand over the files to the reception on time



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605



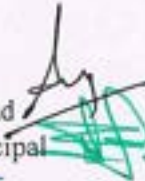



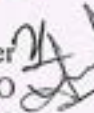

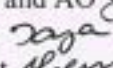
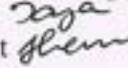
ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING
MINUTES

Date – 03-08-2022

Time – 1.15pm

Venue – Staff room, OMFSdepartment

Attendees of the meeting

1. Dr. Augustine Daniel– Professor and Head 
2. Dr. Harvey Thomas – Professor and principal 
3. Dr Hisham Ibrahim – Professor 
4. Dr. Basil Jacob – Reader 
5. Dr. Abhilash Thomas – Senior lecturer 
6. Dr. Amal EA – Junior lecturer and AO 
7. Smt Jaya – chairside assistant 
8. Smt. Shemi- chairside assistant 
- 9.

The departmental meeting of Oral and Maxillofacial surgery was called to order on 3rd August, 2022 at 1.15 pm in the staff room of the department, presided by the HOD, Dr. Augustine Daniel.

Agenda


1. Requirements for pg inspection – books, journals, equipments
2. Follow up with MRD for any issues

Dr Augustine welcomed all to the meeting. The minutes of the previous meeting was read and approved.. Dr Augustine asked Dr. Abhilashto make the list of books, journals and equipment lacking in the department which were required for the PG inspection. Quotations for the equipments were also needed.. The meeting adjourned at 2pm.

Action taken

1. Meeting with staff in charge of MRD in each department.




Prof. Dr. Harvey Thomas MDS
Principal
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Thodupuzha - 685 605




HEAD OF DEPT. OF ORAL & MAXILLOFACIAL SURGERY
AL-AZHAR DENTAL COLLEGE
THODUPUZHA-685 605



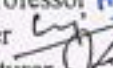


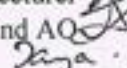
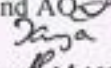
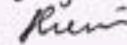
ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING MINUTES

Date – 07-09-2022

Time – 10.15am

Venue – Staff room, OMFSdepartment

Attendees of the meeting

1. Dr. Augustine Daniel– Professor and Head 
2. Dr. Harvey Thomas – Professor and principal
3. Dr Hisham Ibrahim – Professor 
4. Dr. Basil Jacob – Reader 
5. Dr. Sunil R- Senior Lecturer 
6. Dr. Abhilash Thomas – Senior lecturer 
7. Dr. Anal EA – Junior lecturer and AQ 
8. Smt jaya – chairside assistant 
9. Smt. Shemi- chairside assistant 


The departmental meeting of Oral and Maxillofacial surgery was called to order on 7th September, 2022 at 10.15 am in the staff room of the department, presided by the HOD in charge, Dr.Hisham Ibrahim J U.

Agenda

1. Final preparations for inspection
2. Students not finishing their work on time

Dr Hisham Ibrahim heartily welcomed everyone to the meeting. The minutes of the previous meeting were read and approved. Dr Hisham Ibrahim enquired about the handing over the equipment quotations to the principal to Dr Abhilash .He assured that it has been submitted to the principal last week itself. Dr Hisham Ibrahim reminded all to be prepared for PG inspection from KUHS and DCI any time now. He then mentioned that it has come to the notice of the staff that students posted in the department are not utilizing the time fruitfully and not completing the work on time. Sir asked all faculty to be a bit strict and make sure that the student completes the work within the same day and also asked to update the students log book daily. The meeting concluded at 10.45am.

Action taken

1. Quotations on the oscilating saw and the books needed in the department handed over to principal 

Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605








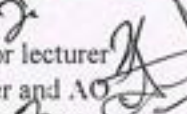
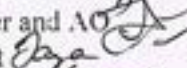
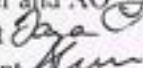
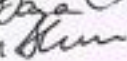
ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING
MINUTES

Date – 05-10-2022

Time – 10.15am

Venue – Staff room, OMFSdepartment

Attendees of the meeting

1. Dr. Augustine Daniel– Professor and Head 
2. Dr. Harvey Thomas – Professor and principal 
3. Dr Hisham Ibrahim – Professor 
4. Dr. Basil Jacob – Reader 
5. Dr. Sunil R- Senior Lecturer 
6. Dr. Abhilash Thomas – Senior lecturer 
7. Dr. Amal EA – Junior lecturer and AO 
8. Smt Jaya – chairside assistant 
- Smt. Shemi- chairside assistant 

The departmental meeting of Oral and Maxillofacial surgery was called to order on 5th October, 2022 at 10.15 am in the staff room of the department, presided by the HOD, Dr. Augustine Daniel.

Agenda

1. Congratulating the entire team OMFS for handling both DCI and KUHS inspection on the same day

Dr. Augustine heartily welcomed all to the meeting. Minutes of the previous meeting were read and approved. Sir commented on the fact that this was a relaxed meeting after the stress of inspection was finally over after so many months of preparations and she also added that the inspection went fine and that hopefully PG seats would be approved. Dr Augustine asked Dr Hisham Ibrahim on the progress of students work for which he replied that the log books are being up dated daily and that is making a difference. Dr Augustine then commented that new senior lecture was required in the department it. The meeting concluded by 10.30am after refreshments.

Action taken

1. Clinical log book maintenance by students
2. Daily up dation of the log book



Prof. Dr. Harvey Thomas
Principal
Al-Azhar Dental College
Thodupuzha-685 605












ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING
MINUTES

Date – 02-11-2022

Time – 10.15am

Venue – Staff room, OMFSdepartment

Attendees of the meeting

1. Dr. Augustine Daniel– Professor and Head 
2. Dr. Harvey Thomas – Professor and principal 
3. Dr Hisham Ibrahim – Professor 
4. Dr. Basil Jacob – Reader 
5. Dr. Sunil R- Senior Lecturer 
6. Dr. Abhilash Thomas – Senior lecturer 
7. Dr. Amal E.A - Junior lecturer and AO 
8. Smt Jaya – chairside assistant 
Smt. Shemi- chairside assistant 

The departmental meeting of Oral and Maxillofacial surgery was called to order on 2nd November, 2022 at 10.15 am in the staff room of the department, presided by the HOD, Dr. Augustine Daniel.

Agenda

1. Sent off for chairside assistant smtshemi
2. Request for a new chairside assistant

Dr. Augustine welcomed all to the meeting. The minutes of the previous meeting were read and approved. Augustine sir asked Dr Abhilash to make a list of all the instruments in the department. Smt Shemi was given a sent off and was wished all the best for all her future endeavors. The meeting also requested principal sir for a new chairside assistant. The meeting was adjourned by 10.50am.

Action taken

1. New senior lecture
2. New chairside assistant




Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605





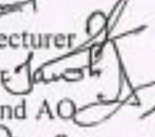
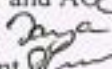

ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING
MINUTES

Date – 07-12-2022

Time – 10.15am

Venue – Staff room, OMFSdepartment

Attendees of the meeting

1. Dr. Augustine Daniel– Professor and Head 
2. Dr. Harvey Thomas – Professor and principal
3. Dr Hisham Ibrahim – Professor 
4. Dr. Basil Jacob – Reader 
5. Dr. Sunil R- Senior Lecturer 
6. Dr. Abhilash Thomas – Senior lecturer
7. Dr. Jacob John – Senior Lecturer 
8. Dr. Amal EA – Junior lecturer and AO
9. Smt Jaya – chairside assistant 
10. Smt. Rekha - chairside assistant 

The departmental meeting of Oral and Maxillofacial surgery was called to order on 7th December, 2022 at 10.15 am in the staff room of the department, presided by the HOD, Dr. Augustine Daniel.

Agenda

1. Request for staff replacement in place of Dr Abin
2. Welcoming SmtRekha new chairside assistant

Dr. Augustine welcomed all to the meeting. The minutes of the previous meeting were read and approved. The new chairside assistant Smt Manisha was given a warm welcome to the department and was asked to do her duty with sincerity. Dr Augustine then went on and congratulated the team OMFSfor securing 2nd place in the interdepartmental competitions. He added that the news of resignation Dr Shiny from peridepartment was also another shocking news. And that she too will missed. The meeting adjourned by 11am.

Action taken

1. Request for substitute for chairside assistant



Prof. Dr. Harvey Thomas
Principal
Al-Azhar Dental College
Thodupuzha - 685 605




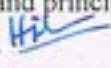
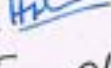
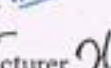
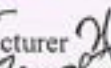
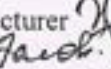
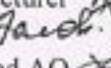
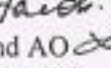
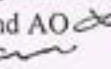
ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING MINUTES

Date – 04-01-2023

Time – 10.15am

Venue – Staff room, OMFSdepartment

Attendees of the meeting

1. Dr. Augustine Daniel– Professor and Head 
2. Dr. Harvey Thomas – Professor and principal 
3. Dr Hisham Ibrahim – Professor 
4. Dr. Basil Jacob – Reader 
5. Dr. Abhilash Thomas – Senior lecturer 
6. Dr. Jacob John- Senior lecturer 
7. Dr. Amal EA – Junior lecturer and AO 
8. Smt Jaya – chairside assistant 
9. Smt. Rekha- chair assistants 

The departmental meeting of Oral and Maxillofacial surgery was called to order on 4th January, 2023 at 10.15 am in the staff room of the department, presided by the HOD, Dr. Augustine Daniel.

Agenda

1. To make sure OMFSdepartment functions more actively as per chairman's suggestion during his meeting
2. Welcoming Dr. Jacob john

Dr Augustine welcomed all to the meeting. The minutes of the previous meeting was read and approved. Dr Jacob John was given a hearty welcome to the department and he was asked to make sure that the department works are completed on time and to be in the department as Dr Abhilash is busy with NAAC work. Dr Hisham Ibrahim then added that in the chairman's meeting with all staff, he urged the department staff to be a bit more vigilant and to see all the patients and talk to them so that they are reassured.. Dr Hisham Ibrahim then mentioned that the alumni association of the college wanted to conduct a CDE and that the person was and OMFS specialist and so we have to chart out the program schedule. All agreed to the same. The meeting adjourned at 10.45am after refreshments.

Action taken

1. Request submitted to principal for staff recruitment in department of OMFS to replace DrAbin.



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605







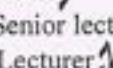
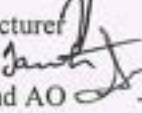
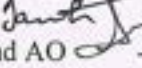
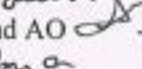

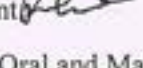
ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING
MINUTES

Date – 01-02-2023

Time – 1.30pm

Venue – Staff room, OMFSdepartment

Attendees of the meeting

1. Dr. Augustine Daniel– Professor and Head 
2. Dr. Harvey Thomas – Professor and principal 
3. Dr Hisham Ibrahim – Professor 
4. Dr. Basil Jacob – Reader 
5. Dr. Sunil R- Senior Lecturer 
6. Dr. Abhilash Thomas – Senior lecturer 
7. Dr. Jacob John – Senior Lecturer 
8. Dr. Amal EA – Junior lecturer and AO 
9. Smt Jaya – chairside assistant 
10. Smt. Rekha - chairside assistant 

The departmental meeting of Oral and Maxillofacial surgery was called to order on 1st February, 2023 at 1.30pm in the staff room of the department, presided by the HOD, Dr. Augustine Daniel.

Agenda

1. Smooth conduction of practical exam

Dr Augustine welcomed all to the meeting. Minutes of the previous meeting was read and approved. Dr Augustine congratulated the team on the well conduction of the CDE.. She went on to remind all staff that the university practical exams were round the corner. This was the 1st exam on real patients after the covid pandemic so all were asked to be alert and handle any confusions among students and patients.. The meeting adjourned by 1.50pm.

Action taken

1. Dr Abhilash to handle Office and NAAC work



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605




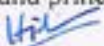

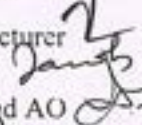
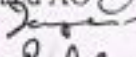
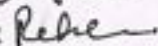
ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING
MINUTES

Date – 01-03-2023

Time – 1.15pm

Venue – Staff room, OMFSdepartment

Attendees of the meeting

1. Dr. Augustine Daniel– Professor and Head 
2. Dr. Harvey Thomas – Professor and principal
3. Dr Hisham Ibrahim – Professor 
4. Dr. Basil Jacob – Reader 
5. Dr. Sunil R- Senior Lecturer
6. Dr. Abhilash Thomas – Senior lecturer
7. Dr. Jacob John – Senior Lecturer 
8. Dr. Amal EA – Junior lecturer and AO
9. Smt Jaya – chairside assistant 
10. Smt. Rekha - chairside assistant 

The departmental meeting of Oral and Maxillofacial surgery was called to order on 1st March, 2023 at 1.15 pm in the staff room of the department, presided by the HOD, Dr. Augustine Daniel.

Agenda

1. Getting ready for PG inspection in other 4 departments

Dr. Hisham Ibrahim welcomed all to the meeting. The minutes of the previous meeting were read and approved. Dr Hisham Ibrahim reminded that the Pre PG inspections in other 4 department is bound to happen any time so the registers in the department also should be updated. It was decided that a meeting with all the in charges to be called to make sure everything is happening smoothly. Dr Augustine congratulated the staff for the smooth conducting of practical exams . The meeting adjourned by 1.30pm.

Action taken

1. Smooth conduction of university practical exam



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605



HEAD OF DEPT
DEPT OF ORAL AND MAXILLOFACIAL SURGERY
AL-AZHAR DENTAL COLLEGE
THODUPUZHA - 685 605

ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING
MINUTES

Date – 05-04-2023

Time – 10.15am

Venue – Staff room, OMFSdepartment

Attendees of the meeting

11. Dr. Augustine Daniel– Professor and Head
12. Dr. Harvey Thomas – Professor and principal
13. Dr Hisham Ibrahim – Professor
14. Dr. Basil Jacob – Reader
15. Dr. Sunil R- Senior Lecturer
16. Dr. Abhilash Thomas – Senior lecturer
17. Dr. Jacob John – Senior Lecturer
18. Dr. Anil EA – Junior lecturer and AO
19. Smt Jaya - chairside assistant
20. Smt. Rekha - chairside assistant

The departmental meeting of Oral and Maxillofacial surgery was called to order on 5th April, 2023 at 10.15 am in the staff room of the department, presided by the HOD, Dr. Augustine Daniel.

Agenda

1. Assign seminar topic for final years
2. Conduct retest for final years

Dr Augustine welcomed all to the meeting. The minutes of the previous meeting was read and approved. He also asked Dr. Abhilash to see the question paper for the internals. Dr Abhilash mentioned that the students were upset that the 2nd internal exam was very tough and not many cleared and had requested Dr Abhilash to conduct a re-exam. Dr Augustine agreed to the suggestion and asked Dr Abhilash to do the arrangements for the same. He also added that seminar topics need to be given to the final years and asked Dr Abhilash to make the list. The meeting adjourned by 10.45am.

Action taken

1. Registers updated


Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605




HEAD OF THE DEPT
DEPT OF ORAL AND MAXILLOFACIAL SURGERY
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THODUPUZHA - 685 605

ORAL AND MAXILLOFACIAL SURGERY DEPARTMENT MEETING
MINUTES

Date – 03-05-2023

Time – 1.15pm

Venue – Staff room, OMFSdepartment

Attendees of the meeting

1. Dr. Augustine Daniel– Professor and Head
2. Dr. Harvey Thomas – Professor and principal
3. Dr Hisham Ibrahim – Professor
4. Dr. Basil Jacob – Reader
5. Dr. Sunil R- Senior Lecturer
6. Dr. Abhilash Thomas – Senior lecturer
7. Dr. Jacob John – Senior Lecturer
8. Dr. RinyGeroge- Senior Lecturer
9. Dr. Amal EA – Junior lecturer and AO
10. Smt Jaya – chairside assistant
11. Smt. Rekha - chairside assistant

The departmental meeting of Oral and Maxillofacial surgery was called to order on 3rd January, 2022 at 1.15 pm in the staff room of the department, presided by the HOD, Dr. Augustine Daniel.

Agenda

1. Update all registers and revamp the department prior to KUHS inspection
2. Welcoming Dr. Riny to the department

Dr Augustine welcomed all to the meeting. The minutes of the previous meeting was read and approved. She then reminded all about the impending KUHS and DCI inspections and asked all to keep registers up dated and ready. Dr. Riny was welcomed to the department .The meeting was adjourned by 2pm.

Action taken

1. Re exam conducted for final year students
2. Seminar topics assigned for the final years



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Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
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HEAD OF THE DEPT
DEPT. OF ORAL AND MAXILLOFACIAL SURGERY
AL-AZHAR DENTAL COLLEGE
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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS

MINUTES OF MEETING

Date – 01-06-2022

Time – 9.15am

Venue – Staff room, Orthodontics department

Attendees of the meeting

- Dr. Joby Paulose– Professor and Head of the department
- Dr Anjali V A- Reader
- Dr Jose Sunny– Senior Lecturer
- Dr. Waheda pyarilal– Senior Lecturer
- Smt Sindhu – Chairside Assistant
- Smt Kamarunnisa – Chairside Assistant

The first departmental meeting of Orthodontics and Dentofacial Orthopaedics was called to order on 1st June, 2021 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Joby Paulose

Agenda

- Discussion regarding leave application

Dr Joby Paulose heartily welcomed the staff members to the meeting. HOD instructed every teaching and non-teaching staff to inform the department prior to taking leave for the smooth working of the clinic. All the staff, non teaching staff and interns were instructed to submit leave form and take prior permission.

The meeting adjourned by 9.45am

Joby Paulose
1/6/22



Harvey Thomas

Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha-685 605

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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS

MINUTES OF MEETING

Date – 06-07_2022

Time – 9.15am

Venue – Staff room, Orthodontics department

Attendees of the meeting

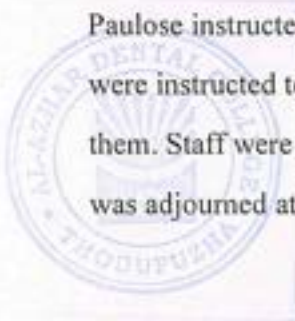
- Dr. Joby Paulose– Professor and Head of the department
- Dr Anjali V A- Reader
- Dr Jose Sunny– Senior Lecturer
- Dr. Waheda pyarilal– Senior Lecturer
- Dr.Gayathri Prakash Anand– Senior Lecturer
- Smt Sindhu – Chairside Assistant
- Smt Kamarunnisa – Chairside Assistant

The first departmental meeting of Orthodontics and Dentofacial Orthopaedics was called to order on 6th July, 2021 at 9.15 am in the staff room of the department, presided by the HOD, Dr Joby Paulose

Agenda

- To discuss about the performance of the students

The Dr Joby Paulose heartily welcomed the staff members to the meeting and asked everyone to work together to make our department more efficient and the best in the college. Dr Joby Paulose instructed the staff to categorise students according to the performance and the staff were instructed to concentrate more on weak students and to conduct regular class test for them. Staff were also instructed to submit monthly reports on their performance. The meeting was adjourned at 9:45 am



Joby Paulose
6/7/22

Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha-685 605

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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS MINUTES
OF MEETING

Date – 03-08-2022

Time – 9.15am

Venue – Staff room, Orthodontics department

Attendees of the meeting

- Dr. Joby Paulose– Professor and head of the department
- Dr Anjali – Reader
- Dr. Jose sunny – Senior lecturer
- Dr. Gayathri Parakash Anand – Senior Lecturer
- Dr. Waheda pyarilal – Senior lecturer
- Smt Kamarunnisa – chairside assistant
- Smt Sindhu– Chairside Assistant

The departmental meeting of Orthodontics and Dentofacial Orthopaedics was called to order on 3rd August 2022 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Joby Paulose

Agenda

- Discussion about End Posting Exams of Final Years

The Dr Joby Paulose heartily welcomed the staff members to the meeting. A discussion was held about conducting an end posting exam for the final year students. The schedule and criteria for patients were also discussed and all the staffs were instructed to report at time without fail .The meeting adjourned at 9:50am



Handwritten signature and date: 3/8/22

Handwritten signature of Prof. Dr. Harvey Thomas MDS

Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605

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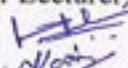
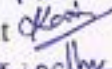
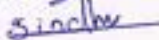
DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS MINUTES
OF MEETING

Date – 07-09-2022

Time – 9.15am

Venue – Staff room, Orthodontics department

Attendees of the meeting

- Dr. Joby Paulose – Professor and head of the department 
- Dr Anjali – Reader 
- Dr. Jose sunny – Senior lecturer 
- Dr. Gayathri Parakash Anand – Senior Lecturer 
- Dr. Waheda pyarilal – Senior lecturer 
- Smt Kamarunnisa – chairside assistant 
- Smt Sindhu – Chairside Assistant 


The departmental meeting of Orthodontics and Dentofacial Orthopaedics was called to order on 7th September 2022 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Joby Paulose


Agenda

1. To instruct the students to keep the wet lab clean after use

Dr Joby heartily welcomed the staff members to the meeting. Dr. Joby commenced the meeting with an instruction to the staff to inform the students to keep the wet lab clean after use as it was seen to be untidy at the end of the day after their use. Students have to strictly adhere to the rules of the department of using mackintosh sheets while using the lab. He concluded the meeting with a good note on keeping the unity in the clinic to ensure the efficient long running. The meeting adjourned by 10.00 am.




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Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605

DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS

MINUTES OF MEETING

Date – 05/10/22

Time – 9:15am

Venue – Staff room, Orthodontics department

Attendees of the meeting:

- Dr Joby- Professor and Head of the department
- Dr Anjali- Reader
- Dr Jose Sunny-Senior lecturer
- Dr Waheda Pyarilal- Senior Lecturer
- Dr Gayathri-Senior Lecturer
- Smt Sindhu- Chairside Assistant
- Smt Kamurunnisa- Chairside Assistant

The departmental meeting of orthodontics and dentofacial orthopaedics was called to order on 5/10/2022 at 9:15am in the staff room of the department presided by the HOD Dr Joby

Agenda :

- Patients reported to the department without prior appointments.
- Second years need to submit their work.

The Dr Joby heartily welcomed the staff members to the meeting and asked everyone to work together to make our department more efficient. Dr Joby discussed that patients were reporting to the department without prior appointments making it difficult for the staff as usually the allotted staff would not be present in the department. It was discussed to communicate the fact that patients need to strictly follow their appointment scheduled. Dr Joby also decided that the second years need to submit their work by the end of the weekend. The work completion sign would only be given after submitting all work as per quota. The meeting adjourned by 9.45 am.



Handwritten signature and date: 5/10/22

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Prof. Dr. Harvey Thomas MDS
Principal
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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS

MINUTES OF MEETING

Date – 02/11/22

Time – 9:15am

Venue – Staff room, Orthodontics department

Attendees of the meeting:

- Dr Joby- Professor and Head of the department
- Dr Anjali- Reader
- Dr Jose Sunny- Senior Lecturer
- Dr Waheda Pyarilal- Senior Lecturer
- Dr Gayathri- Senior Lecturer
- Smt Sindhu- Chairside Assistant
- Smt Kamurunnisa- Chairside Assistant

The departmental meeting of orthodontics and dentofacial orthopaedics was called to order on 2/11/2022 at 9:15am in the staff room of the department presided by the HOD, Dr Joby.

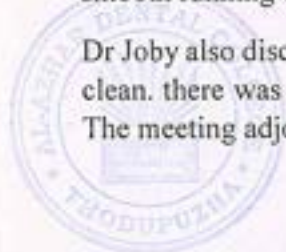
Agenda:

- 1)It was noted that the interns were showing all the cases to the staff which has ensured the smooth running of the clinic
- 2)the nonteaching staff ensured that the clinic remain clean

The Dr Joby heartily welcomed the staff members to the meeting and asked everyone to work together to make our department more efficient and best in the college.

Dr Joby discussed that the interns were showing all the cases to the staff which has ensured the smooth running of the clinic

Dr Joby also discussed the non teaching staff did a commendable job of ensuring the clinic remain clean. there was a tremendous improvement in the condition of the clinic since the last meeting. The meeting adjourned by 9.45 am.



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Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS

MINUTES OF MEETING

Date – 07/12/22

Time – 9:15am

Venue – Staff room, Orthodontics department

Attendees of the meeting:

- Dr Joby- Professor and Head of the department
- Dr Anjali- Reader
- Dr Jose Sunny- Senior Lecturer
- Dr Waheda Pyarilal- Senior Lecturer
- Dr Gayathri- Senior Lecturer
- Smt Sindhu- Chairside Assistant
- Smt Kamurunnisa- Chairside Assistant

The departmental meeting of orthodontics and dentofacial orthopaedics was called to order on 7/12/2022 at 9:15am in the staff room of the department presided by the HOD Dr Joby

Agenda:

- 1) regarding the staff in-charge on each working day
- 2) department computer was not working

The Dr Joby heartily welcomed the staff members to the meeting and asked everyone to work together to make our department more efficient and best in the college. Dr Joby discussed regarding the staff in charge on each working days and to stick to schedule as much as possible. If they take leave on the allotted day, they have to make amends accordingly. The meeting adjourned by 9.45 am.



Joby
7/12/22

Prof. Dr. Harvey Thomas MDS
Principal
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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS

MINUTES OF MEETING

Date – 04/1/23

Time – 9:15am

Venue – Staff room, Orthodontics department

Attendees of the meeting:

- Dr Joby- Professor and Head of the department
- Dr Anjali- Reader
- Dr Jose Sunny- Senior Lecturer
- Dr Waheda Pyarilal- Senior Lecturer
- Er Gayathri- Senior Lecturer
- Smt Sindhu- Chairside Assistant
- Smt Kamurunnisa- Chairside Assistant

The departmental meeting of Orthodontics and Dentofacial orthopaedics was called to order on 04/1/2023 at 9:15am in the staff room of the department presided by the HOD Dr Joby

Agenda

- 1)all should preinform the dates of leaves
- 2)non-teaching staff to keep the preclinical lab clean

The Dr Joby heartily welcomed the staff members to the meeting and asked everyone to work together to make our department more efficient and best in the college. Dr.Joby discussed that everyone was reminded to pre inform the dates of leaves to ensure smooth running of the clinic. Dr.Joby also discussed to inform the non-teaching staff to keep the preclinical lab clean after each class. . The meeting adjourned by 9.45 am.



Handwritten signature and date 04/1/23



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Prof. Dr. Harvey Thomas MDS
Principal
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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS








MINUTES OF MEETING

Date – 01-02-2023

Time – 9.15am

Venue – Staff room, Orthodontics department

Attendees of the meeting

- Dr Joby- Professor and Head of the department 
- Dr Anjali- Reader 
- Dr Jose Sunny-Senior lecturer 
- Dr Waheda Pyarilal- Senior Lecturer 
- Dr Gayathri-Senior Lecturer 
- Smt Sindhu- Chairside Assistant 
- Smt Kamurunnisa- Chairside Assistant 
-

The first departmental meeting of Orthodontics and Dentofacial Orthopaedics was called to order on 1st January, 2023 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Joby Paulose.

- **Agenda**
- Class schedule to be made

The Dr Joby Paulose heartily welcomed the staff members to the meeting and asked everyone to work together to make our department more efficient and the best in the college. He discussed the need to make a class schedule for theory classes for the final years. Each topic would be allotted to each staff and they would need to take class on the stipulated dates. The meeting adjourned by 9.45am



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1/2/23

DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS

MINUTES OF MEETING

Date – 01-03-2023

Time – 9.15am

Venue – Staff room, Orthodontics department

Attendees of the meeting

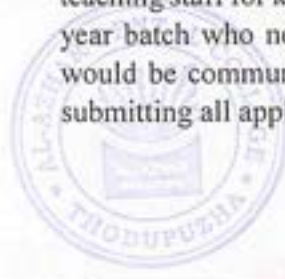
- Dr Joby- Professor and Head of the department
- Dr Anjali- Reader
- Dr Jose Sunny-Senior lecturer
- Dr Waheda Pyarilal- Senior Lecturer
- Dr Gayathri-Senior Lecturer
- Smt Sindhu- Chairside Assistant
- Smt Kamurunnisa- Chairside Assistant

The departmental meeting of Orthodontics and Dentofacial orthopaedics was called to order on the April, 2023 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Joby Paulose

Agenda

- To appreciate the work done by non-teaching
- To discuss about quota of second year IR batch

The Dr Joby Paulose heartily welcomed the staff members. Dr Joby Paulose appreciated the non-teaching staff for keeping the clinic clean and tidy. Dr Joby Paulose discussed about that the second year batch who need to submit their pre clinical appliances by the end of the week. The same would be communicated to the class rep. and work completion sign would only be given after submitting all appliances as per quota. The meeting adjourned at 9.50



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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS

MINUTES OF MEETING

Date – 05-04-2023

Time – 9.15am

Venue – Staff room, Orthodontics department

Attendees of the meeting

- Dr Joby- Professor and Head of the department ✓
- Dr Anjali- Reader ✓
- Dr Jose Sunny-Senior lecturer ✓
- Dr Waheda Pyarilal- Senior Lecturer ✓
- Dr Gayathri-Senior Lecturer ✓
- Smt Sindhu- Chairside Assistant S
- Smt Kamurunnisa- Chairside Assistant K

The departmental meeting of Orthodontics and Dentofacial orthopaedics was called to order on 5th April, 2023 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Joby Paulose.

- **Agenda**
- To discuss about duty list prepared for staff members
- To discuss about keeping clinic clean

The Dr Joby Paulose heartily welcomed the staff members to the meeting. Dr Joby Paulose discussed about the duty list prepared for each staff members and asked them to do it without fail. Dr Joby Paulose informed the non-teaching staff to keep the clinic clean. The meeting adjourned by 9.45am



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
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DEPARTMENT OF ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS

MINUTES OF MEETING

Date – 03-05-2023

Time – 9.15am

Venue – Staff room, Orthodontics department

Attendees of the meeting

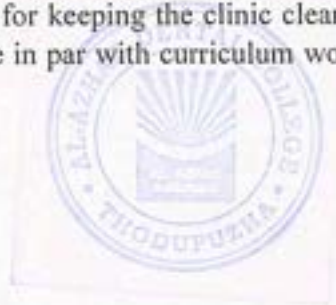
- Dr Joby- Professor and Head of the department
- Dr Anjali- Reader
- Dr Jose Sunny-Senior lecturer
- Dr Waheda Pyarilal- Senior Lecturer
- Dr Gayathri-Senior Lecturer
- Smt Sindhu- Chairside Assistant
- Smt Kamurunnisa- Chairside Assistant

The departmental meeting of Orthodontics and Dentofacial orthopaedics was called to order on 3rd May 2023 at 9.15 am in the staff room of the department, presided by the HOD, Dr. Joby Paulose

Agenda


- To appreciate the work done by non-teaching staff
- To ensure students are in par with their work

The Dr Joby Paulose heartily welcomed the staff members and asked everyone to work together to make our department more efficient and the best in college. Dr Joby Paulose appreciated the non-teaching staff for keeping the clinic clean and tidy. Dr Joby Paulose reminded everyone to ensure students are in par with curriculum work, theory and practical. The meeting adjourned at 9.50




Prof. Dr. Harsh Thomas MDS
Principal
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3/5/23
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AL-AZHAR DENTAL COLLEGE
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Conservative Dentistry and Endodontics department meeting minutes

Date - 01-06-2022

Time - 11.00am

Venue - Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr. Manoj K V
2. Dr Nishin K John
3. Dr. Aby Kuruvilla
4. Dr. Moushmi C B
5. Dr. Binila S Babu
6. Dr. Beulah Mary
7. Dr M A Shreya

The departmental meeting of Conservative Dentistry and Endodontics was called to order on 1st June 2022 at 11:00 am in the staff room of the department, presided by the HOD, Dr. Manoj KV

Agenda

- 1) Work completion details of exam going batch and final list preparation

Dr Manoj KV welcomed all to the meeting. The minutes of the previous meeting were read and approved. Dr Binila showed the work completion details of the exam going batch. Dr Manoj asked Dr Nishin to finalize the list since the pre board meeting was approaching. The work status details and the attendance percentage of the exam going students were reviewed and discussed. The meeting adjourned by 10.50am.




Prof. Dr. Harvey Thomas MDS
Principal
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THODUPUZHA - 685 605

Conservative Dentistry and Endodontics department meeting minutes

Date - 06-07-2022

Time - 10.00am

Venue - Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr Nishin K John
2. Dr. Aby Kuruvilla
3. Dr. Moushmi C B
4. Dr. Binila S Babu
5. Dr. Beulah Mary
6. Dr M A Shreya
7. Dr Mithu Mohan

The departmental meeting of Conservative Dentistry and Endodontics was called to order on 6th July 2022 at 10:00 am in the staff room of the department, presided by the HOD, Dr. Nishin K John

Agenda

1. Smooth conduction of CDE by the department


Prof Dr. Nishin K John welcomed all to the meeting. The minutes of the previous meeting were read and approved. Dr Nishin K John then went on to discuss the program schedule for the CDE on 5th August. It was decided that Prof Dr Nishin K John and Prof Dr Aby Kuruvilla will meet the principal and hand over the program schedule to him and invite him to give the principal's address. He also added that Dr Moushmi and Dr Binila were given the charge to invite all other HODs and faculty and interns and students for the CDE. All agreed to the suggestion and the meeting concluded by 10.40am.

Action taken.

1. Final list preparation of work completion status, internal exam marks and attendance percentage of the exam going batch students.




Prof. Dr. Harvey Thomas MDS
Principal
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Conservative Dentistry and Endodontics department meeting minutes

Date - 03-08-2022

Time - 10.30am

Venue - Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr Nishin K John
2. Dr. Aby Kuruvilla
3. Dr. Moushmi C B
4. Dr. Binila S Babu
5. Dr. Beulah Mary
6. Dr M A Shreya
7. Dr Mithu Mohan

The departmental meeting of Conservative Dentistry and Endodontics was called to order on 3rd August 2022 at 10:30 am in the staff room of the department, presided by the HOD, Dr. Nishin K John

Agenda

- 1) Smooth conduction of CDE by the department
- 2) Staff leave management.

Prof Dr. Nishin K John welcomed all to the meeting. The minutes of the previous meeting were read and approved. Prof Dr Nishin K John discussed and confirmed the smooth conduction of CDE by the department on 5th August. The meeting then moved on to discuss the staff leave policy in the department. It was noted that effective staff leave management is crucial for ensuring that the department runs smoothly and efficiently.

All staff members are expected to inform the Head of the Department and the Head of the Institution about their leave in advance and notify them about their leave and duty transfer in the department WhatsApp group.

The meeting concluded with the understanding that effective batch duty management and staff leave management are crucial for ensuring that the department runs smoothly and efficiently. All agreed to the suggestion and the meeting concluded by 11.45am.

Action taken.

1. CDE date confirmed, and program schedule charted.

Prof. Dr. Harvey Thomas MDS
Principal
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Conservative Dentistry and Endodontics department meeting minutes

Date - 07-09-2022

Time - 10.30am

Venue - Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr Nishin K John
2. Dr. Aby Kuruvilla
3. Dr. Moushmi C B
4. Dr. Binila S Babu
5. Dr. Beulah Mary
6. Dr M A Shreya
7. Dr Mithu Mohan



The departmental meeting of Conservative Dentistry and Endodontics was called to order on 7th September 2022 at 10:30 am in the staff room of the department, presided by the HOD, Dr. Nishin K John

Agenda

1. To ensure the smooth functioning of the department
2. To discuss any issues in the department or among staff
3. Functioning of esthetic clinic

Prof Dr Nishin K John welcomed the staff members to the meeting and asked everyone to work together to make our department more efficient and the best in the college. Dr Nishin K John asked each staff member to discuss any issue they encountered while working in the department. Prof Dr Nishin K John suggested that interns should be periodically posted in the Esthetic clinic section. Dr Aby Kuruvilla assured him that it will be monitored on a regular basis as Esthetic clinical posting is a must for interns. Dr Moushmi commented that patient inflow was comparatively less and the final year exam going batch was having difficulties in quota completion and in giving their end posting exams for which Dr Nishin K John suggested that the students also need to take up more cases during camp postings. The meeting adjourned until 10.45am.

Action taken.

CDE program conducted.



Prof. Dr. Harvey Thomas MDS
Principal
Al-Azhar Dental College
Thodupuzha - 685 605.



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Conservative Dentistry and Endodontics department meeting minutes

Date - 05-10-2022

Time - 11.30am

Venue - Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr Nishin K John
2. Dr. Aby Kuruvilla
3. Dr. Moushmi C B
4. Dr. Binila S Babu
5. Dr. Beulah Mary
6. Dr M A Shreya
7. Dr Mithu Mohan

The departmental meeting of Conservative Dentistry and Endodontics was called to order on 5th October 2022 at 11:30 am in the staff room of the department, presided by the HOD, Dr. Nishin K John

Agenda

Discussion of staff shortage in the department


Prof Dr. Nishin K John welcomed all to the meeting. The minutes of the previous meeting were read and approved. The staff put forth the concern regarding shortage in the staffs and the need for more staff for the smooth functioning of the department. Prof Dr Nishin K John agreed that this concern of the department staff will be discussed with the management. The meeting adjourned until 12.40pm.

Action Taken

Posting scheduled for interns in the esthetic clinic section




Prof. Dr. Harijith Thomas MDS
Principal
Al-Azhar Dental College
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AL-AZHAR DENTAL COLLEGE
THODUPUZHA - 685 605

Conservative Dentistry and Endodontics department meeting minutes

Date - 02-11-2022

Time - 11.00am

Venue - Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr Nishin K John
2. Dr. Aby Kuruvilla
3. Dr. Moushmi C B
4. Dr. Binila S Babu
5. Dr M A Shreya
6. Dr Mithu Mohan



The departmental meeting of Conservative Dentistry and Endodontics was called to order on 2nd November 2022 at 11:00 am in the staff room of the department, presided by the HOD, Dr. Nishin K John

Agenda

1. To ensure that all the doctors and staffs are punctual and available for their respective O.P duty days.
2. To manage patient flow and ensure that the waiting time is minimal.

Prof Dr. Nishin K John welcomed all to the meeting. The minutes of the previous meeting were read and approved. Prof Dr Nishin K John suggested that the duty in charge and staff play a crucial role in ensuring that the O.P runs smoothly, and patient complaints are handled effectively. The responsibilities of the O.P duty in charge and staff were identified and discussed in detail. The staff assured us that the OP duty will be taken up effectively and the meeting was adjourned until 11.45am.

Action Taken

1. Request submitted for staff replacement in place of Dr Beulah



Prof. Dr. Harvey Thomas MDS
Principal
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Conservative Dentistry and Endodontics department meeting minutes

Date -07-12-2022

Time – 10.00am

Venue – Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr Nishin K John
2. Dr. Aby Kuruvilla
3. Dr. Moushmi C B
4. Dr. Binila S Babu
5. Dr M A Shreya
6. Dr Albert Baby
7. Dr Sreekala P R
8. Dr Mithu Mohan



The departmental meeting of Conservative Dentistry and Endodontics was called to order on 7th December 2022 at 10:00 am in the staff room of the department, presided by the HOD, Dr. Nishin K John

Agenda

1. New teaching faculties were welcomed, and department duties were rescheduled.


Prof Dr. Nishin K John welcomed all to the meeting. The minutes of the previous meeting were read and approved. Dr Albert and Dr Sreekala were given a hearty welcome to the department, and they were explained to the functioning of the department. Duties were assigned to the newly appointed staff and their OP duties were scheduled. The preclinical lab duties of all the staff were discussed and finalized. All agreed on the same and the meeting adjourned at 11.15am after refreshments.

Action Taken

OP duties followed and OP registers checked.



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Conservative Dentistry and Endodontics department meeting minutes

Date - 04-01-2023

Time - 10.00am

Venue - Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr Nishin K John
2. Dr. Aby Kuruvilla
3. Dr. Moushmi C B
4. Dr. Binila S Babu
5. Dr M A Shreya
6. Dr Albert Baby
7. Dr Sreekala PR
8. Dr Mithu Mohan

The departmental meeting of Conservative Dentistry and Endodontics was called to order on 4th January 2023 at 10:00 am in the staff room of the department, presided by the HOD, Dr. Nishin K John

Agenda of the meeting

1) Discussion of O.P duty in charge responsibilities

The meeting started with a discussion on the responsibilities of the O.P duty in charge. It was noted that the O.P duty in charge should ensure that all the O.P services are running smoothly, and the patients are getting timely and efficient services.

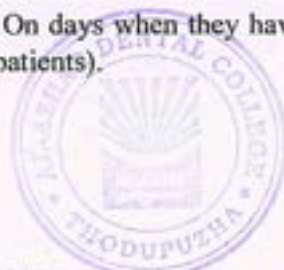
The following responsibilities were identified for the O.P duty in charge.

1. To ensure that all the doctors and staffs are punctual and available for their respective O.P duty days.
2. To manage patient flow and ensure that the waiting time is minimal.
3. The O.P duty doctor should personally examine the patient after the intern has performed their examination in the O.P.
4. To ensure that all the O.P records are maintained properly.
5. To co-ordinate with other departments and ensure the smooth functioning of the O.P

For any patients' complaints during O.P duty, it is the responsibility of the O.P duty doctor to manage them and therefore the O.P duty doctor should be present in the department on their O.P duty days. On days when they have O.P duties, they are not authorized to schedule any appointments (patients).



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The meeting concluded with the understanding that O.P duty in charge and staff play a crucial role in ensuring that the O.P runs smoothly, and patient complaints are handled effectively. The responsibilities of the O.P duty in charge and staff were identified and discussed in detail. The meeting adjourned at 11.30 am after refreshments.

Action Taken

OP duties were rescheduled. The preclinical lab duties of all the staffs were discussed and finalized.



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Conservative Dentistry and Endodontics department meeting minutes

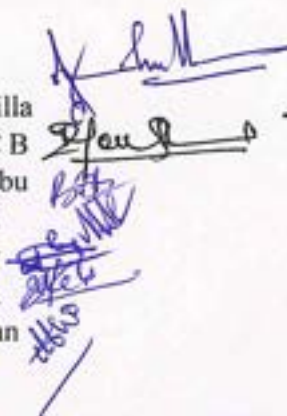
Date - 01-02-2023

Time – 10.00am

Venue – Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Nishin K John
2. Dr. Aby Kuruvilla
3. Dr. Moushmi C B
4. Dr. Binila S Babu
5. Dr M A Shreya
6. Dr Albert Baby
7. Dr Sreekala PR
8. Dr Mithu Mohan



The departmental meeting of Conservative Dentistry and Endodontics was called to order on 1st February 2023 at 10:00 am in the staff room of the department, presided by the HOD, Dr. Nishin K John

Agenda of the meeting

- 1) Discussion of the patient complaint handling
- 2) Identification of key responsibilities.
- 3) Action plan to improve complaint handling

Patient complaint handling

The meeting started with a discussion on the importance of handling patient complaints effectively. It was noted that patient complaints should be taken seriously, and the staff should ensure that the complaints are resolved in a timely and efficient manner.


Identification of key responsibilities

The meeting then moved out to identify the key responsibilities of staff when handling complaints. The following responsibilities were identified.

- a) To listen to the patient complaint carefully and empathetically.
- b) To apologize to the patient on behalf of the hospital, even if the complaint is not in the hospitals fault.
- c) To investigate the complaint and take necessary action to resolve the issue.
- d) To follow up with the patient to ensure their complaint has been resolved satisfactorily.
- e) To maintain proper records of the complaints and action taken to resolve it.



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All staff members were reminded of their responsibilities in handling patient complaints. Staff in charge should take complete responsibilities of any complaints related to patient care.

Therefore, staff members are expected address any such complaints with utmost attention and resolved them promptly.

Action plan to improve complaint handling.

The meeting concluded with the formulation of an action plan to improve patient complaint handling. The following steps were identified.

- a) Develops and distributes complaint handling guidelines to all staff members.
- b) Develop a system to track and monitor complaints and the action taken to resolve them.
- c) Establish a mechanism for escalating complaints that cannot be resolved at the staff level.

To prevent potential patient complaints, it has been decided that all appointments shall be scheduled within a maximum of one week from the date of patient initial visit to the department. It was noted that the success of the action plan could depend on the commitment and co-operation of all the staff members. The meeting adjourned at 12.15pm.

Action Taken

- 1) O.P duty in charge responsibilities were discussed.



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Conservative Dentistry and Endodontics department meeting minutes

Date - 01-03-2023

Time - 11.00am

Venue - Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr Nishin K John
2. Dr. Aby Kuruvilla
3. Dr. Moushmi C B
4. Dr. Binila S Babu
5. Dr M A Shreya
6. Dr Albert Baby
7. Dr Sreekala P R
8. Dr Mithu Mohan

The departmental meeting of Conservative Dentistry and Endodontics was called to order on 1st March 2023 at 11:00 am in the staff room of the department, presided by the HOD, Dr. Nishin K John.

Agenda of the meeting

- 1) Discussion of the importance of maintaining department registers.
- 2) Identification of key registers to be maintained.
- 3) Development of guidelines for register maintenance.

Importance of maintaining department registers

The meeting began with discussion on the importance of maintaining department register. It was noted that registers are important for maintaining accurate records and tracking the activities of the department. It was agreed that proper maintenance of department registers would help to ensure efficient and effective departmental operations.

Identification of key registers to be maintained.

The meeting then moved onto identified the key registers to be maintained. The following registers were identified as essential.

- a) Patient op register
- b) Stock register
- c) Sterilization register
- d) Maintenance register


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- e) Department library register
- f) Staff, students, interns' movement register
- g) Esthetic clinic register
- h) Dead stock register
- i) Inward register
- j) Outward register
- k) Attendance register
- l) Staff meeting minutes register

Each member of staff was asked to take responsibilities for maintain the register in a systematic and organized manner.

1. Dr. Nishin K John - Staff duty assign register.
2. Dr. Aby Kuruvilla - Esthetic clinic register
 - Dead stock register
3. Dr. Moushmi C B - Stock register - Consumable
 - Non consumable
4. Dr. Binila S Babu - Sterilization register
5. Dr. Shreya
 - Staff meeting minute register
 - Interns OP duty allotment and work schedule register
6. Dr. Albert
 - Staffs, students and interns' movement register
 - EMBASE attendance register
7. Dr. Sreekala
 - Maintenance register
 - Department library register

Development of guidelines for register maintenance


The meeting concluded with the development of guidelines for the maintenance of department registers. The following guidelines were developed

- a) All department registers should be maintained in a systemic and organized manner.
- b) All entries should be made promptly and accurately in the appropriate register.
- c) The registers should be regularly reviewed to ensure that they are up to date.

Action Taken

- 1) Key responsibilities were identified
- 2) Action plans taken to improve patient complaint handling


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Conservative Dentistry and Endodontics department meeting minutes

Date - 05-04-2023

Time - 10.00am

Venue - Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr Nishin K John
2. Dr. Aby Kuruvilla
3. Dr. Moushmi C B
4. Dr. Binila S Babu
5. Dr M A Shreya
6. Dr Albert Baby
7. Dr Sreekala PR
8. Dr Mithu Mohan

The departmental meeting of Conservative Dentistry and Endodontics was called to order on 5th April 2023 at 10:00 am in the staff room of the department, presided by the HOD, Dr. Nishin K John

Agenda of the meeting

- 1) Discussion of batch duty in charge and their responsibilities.
- 2) Development of guidelines for effective staff leave management.

Batch duty in charge and responsibilities

The meeting began with a discussion on batch duty in charge and their responsibilities. It was noted that each staff has specific duties and responsibilities that are necessary for the smooth functioning of the department. The department decided to assign batch duty in charge from first year to final years.

1ST YEAR - Dr. Moushmi and Dr. Sreekala

2nd YEAR - Dr. Aby and Dr. Shreya


3rd YEAR - Dr. Binila

4th YEAR PART 1 - Dr. Albert

4th YEAR PART 2 - Dr. Nishin

The batch in charge will be responsible for coordinating lectures, conducting internal exam, assigning work schedule checking instruments during clinical, postings and signing posting calendar.


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Staff leave management.

The meeting then moved on to discuss the staff leave policy in the department. It was noted that effective staff leave management is crucial for ensuring that the department runs smoothly and efficiently.

All staff members are expected to inform the Head of the Department and the Head of the Institution about their leave in advance and also notify them about their leave and duty transfer in the department WhatsApp group.

The meeting concluded with the understanding that effective batch duty management and staff leave management are crucial for ensuring that the department runs smoothly and efficiently.



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Conservative Dentistry and Endodontics department meeting minutes

Date - 03-05-2023

Time - 10.00am

Venue - Staff room, Conservative Dentistry & Endodontics department

Members present:

1. Dr Nishin K John
2. Dr. Aby Kuruvilla
3. Dr. Moushmi C B
4. Dr. Binila S Babu
5. Dr M A Shreya
6. Dr Albert Baby
7. Dr Sreekala P R
8. Dr Mithu Mohan

The departmental meeting of Conservative Dentistry and Endodontics was called to order on 3rd May 2023 at 10:00 am in the staff room of the department, presided by the HOD, Dr. Nishin K John

Agenda of the meeting

1. Update all registers and revamp the department prior to KUHS inspection.
2. Discussion of monthly lesson plan and work completion status of exam going students

Prof Dr Nishin K John welcomed all to the meeting. The minutes of the previous meeting were read and approved. Prof Dr Nishin reminded all the staff about the impending KUHS and DCI inspections and asked all to keep registers up dated and ready. He asked Dr Mithu about the maintenance of daily OP register and to periodically monitor the OP records. The theory topics to be covered and the work completion status of the final year exam going students were discussed. The meeting adjourned at 11:00am.

Action Taken

- 1) Batch duty in charge and their responsibilities were assigned.
- 2) Guidelines developed for effective staff leave management.



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