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## PTA committee guidelines

Parent Teachers Association (PTA) is a non-profit and non-political organization made up of college staff and selected parents, who collectively work to support the college. Parent Teacher Association Committee has been constituted to maintain the communication between parents, teachers and the students. This committee coordinates between the academic committee, student welfare committee and mentorship committee to keep a tract of the students' performance and convey/communicate to their parents.

### Guidelines of the committee

#### Objectives

1. Promote harmonious, active, and collaborative engagement among teachers and parents in the implementation of programs for students' welfare
2. To make for a healthy understanding of the education policies and programs and to create a suitable climate for reception of the same
3. Help college in any events outside and beyond the standard functions such as: organizing community outreach camps, teacher appreciation events etc
4. Build a sense of community through increased and sustained parental participation and involvement in college events.

#### Rules and regulations

1. PTA committee is formed comprising of members from the staff and parents, the principal being the chairperson
2. The parent members are selected during the induction ceremony every year.
3. Members should work with proper conduct and respect to one another at all times.
4. Executive Committee Meetings are held twice annually
5. Every member must attend general meetings unless they have a sound reason not to
6. In case of any issues the committee guides the parent and the student to their respective subject teacher/the mentor for their better performance.
7. In case of any suggestions given by the parents the committee shall discuss with the higher authorities to be implemented
8. General PTA meetings are held twice in an academic year after sessional where parents can meet the respective teachers and communicate with them



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