

Off : 04862 224366  
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# AL-AZHAR DENTAL COLLEGE

(APPROVED BY DENTAL COUNCIL OF INDIA & AFFILIATED TO KUHS)

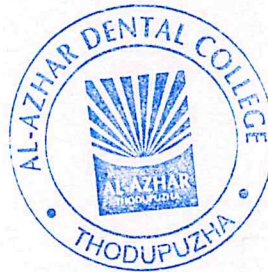
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PERUMPILICHIRA P. O., THODUPUZHA, IDUKKI DIST., KERALA- 685 605

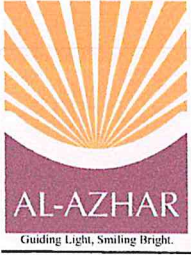
4.3.4 Average annual expenditure for the purchase of books and journals including e-journals during the last five years.

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Prof. Dr. Hanley Thomas MDS  
Principal  
Al-Azhar Dental College  
Thodupuzha - 685 605



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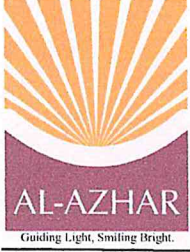
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**PERUMPILLICHIRA P. O., THODUPUZHA, IDUKKI DIST., KERALA- 685 605**

**CERTIFICATE OF THE HEAD OF THE INSTITUTION**



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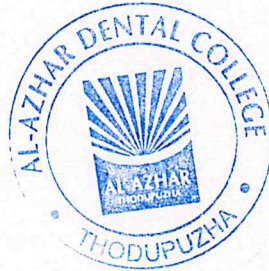
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**DR HARVEY THOMAS, MDS**

**PRINCIPAL**

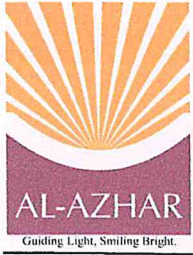
## TO WHOMSOEVER IT MAY CONCERN

**This is to certify that, the annual expenditure for purchase of books and journals during the last five years, and the details are given below:**



**Prof. Dr. Harvey Thomas MDS**  
Principal  
Al-Azhar Dental College  
Thodupuzha - 685 605





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# **AL-AZHAR DENTAL COLLEGE**

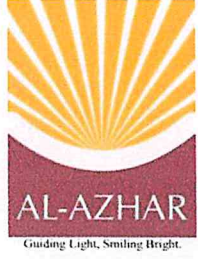
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**PERUMPILLICHIRA P. O., THODUPUZHA, IDUKKI DIST., KERALA- 685 605**

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**PROCEEDINGS OF LIBRARY COMMITTEE MEETING FOR  
ALLOCATION OF FUND AND UTILIZATION OF FUND FOR  
PURCHASE OF BOOKS AND JOURNALS**



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PERUMPILLICHIRA P. O., THODUPUZHA, IDUKKI DIST., KERALA- 685 605

Ref No. AADC/CIR/74B/23

Date: 29-05-2023

## CIRCULAR

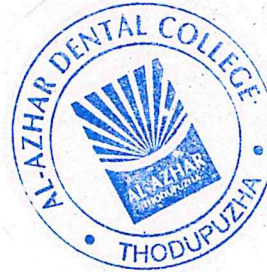
It has been decided to conduct the library committee meeting on 31.05.2023 at 11.00 am in Principal's office, AADC. All members are requested to attend the meeting without fail.

PRINCIPAL

Principal  
Al-Azhar Dental College  
Thodupuzha-685 605

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## Minutes of the meeting - Library committee

Members present

31-05-2023

1. Dr Harvey Thomas : Chairperson
2. Dr Amal E A : Administrative officer
3. Dr Sajil John : Coordinator
4. Dr Vishnu Thomas
5. Dr Abhilash Mathews Thomas
6. Dr Stacey Thomas
7. Dr Diana Kuriachan
8. Mr Jestine Antony
9. Ms Aparna K V

### Agenda

Renewal of subscription of online library software EBSCO  
Purchase of books for library

### Minutes of the meeting

The third meeting for the year 2023 was called to order on 31-05-2023 at 10 am at the Principal's office. It was presided by Principal Dr Harvey Thomas.

Dr Stacey Thomas reminded the committee about the expiry of the online library software EBSCO. Dr Sajil John told the Librarian to make necessary arrangements and send emails for the renewal of EBSCO.


Dr Abhilash Mathews Thomas was given the responsibility to make a list of books required for the library as shortage of new editions of some books were reported from various departments. The librarian was asked to make a list of books as per requirements of each departments and prepare the purchase order after contacting the vendors of books. It was decided to keep the matter for discussion with the management and finance department after approval from the Principal for purchase of the books.

The meeting adjourned at 12:00 pm after tea and refreshments.

### Action taken from previous meeting

It was seen to it that all the concerns discussed in the previous meeting were taken care of smoothly including proper maintenance of library books and registers.



  
Principal  
Al-Azhar Dental College  
Thodupuzha-686 606